

**SANTA CRUZ CITY SCHOOLS DISTRICT
 REGULAR MEETING FOR THE ELEMENTARY AND SECONDARY DISTRICTS
 WEDNESDAY, FEBRUARY 14, 2024
 OPEN SESSION BEGINS AT 6:30 P.M.
 ZOOM REMOTE BOARD MEETING**

**COMMUNITY MEMBERS CAN PARTICIPATE REMOTELY VIA ZOOM OR
 IN PERSON AT THE COUNTY OFFICE OF EDUCATION, BOARD ROOM
 400 ENCINAL STREET, SANTA CRUZ, CA.**

[Click on this link to join meeting.](#)

Meeting ID: 825 5485 4834

Meeting Password: SCCS

POSTED

DATE:

TIME:

LOCATION:

EMPLOYEE:

If a member of the community would like to make public comment on a closed session item, please join Zoom. Public comment will begin promptly at 5:00 p.m.

[Click on this link to make public comment on a closed session item.](#)

AGENDA

Item	Purpose / Support
Agenda	
1. Convene Closed Session	5:00 p.m.
1.1 Roll Call	
1.2 AB 2449 Remote Attendance	
1.3 Public Comments prior to Closed Session	<i>Members of the public may comment on items that are listed on the Closed Session Agenda.</i>
2. Closed Session Items	
2.1 Student Expulsion #07-23-24	<i>Information for possible action.</i>
2.2 Student Expulsion #08-23-24	<i>Information for possible action.</i>
2.3 Student Expulsion #09-23-24	<i>Information for possible action.</i>
2.4 Conference with Real Property Negotiators (Govt. Code Section 44956.8)	<i>Property Address: 1307-1313 Seabright Avenue SCCS Negotiator: Assistant Superintendent Jim Monreal Negotiating Parties: SCCS & Coldwell Banker</i>
2.5 Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments	<i>Information for possible action.</i>
2.6 Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957)	<i>Information for possible action.</i>
2.7 Conference with Labor Negotiators (Govt. Code Section 54957.6)	<i>SCCS Negotiator Parks will provide an update to and receive direction from Trustees regarding negotiations with the GSCFT.</i>
2.8 Conference with Labor Negotiators (Govt. Code Section 54957.6)	<i>SCCS Negotiator Parks will provide an update to and receive direction from Trustees regarding negotiations with the SCCCE.</i>
3. Convene Open Session	6:30 p.m.
3.1 Welcome	

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	Item	Purpose / Support
3.2	Pledge of Allegiance	
3.3	Agenda Changes, Additions or Deletions & Announcements	
3.4	AB 2449 Remote Attendance	
4.	Public Comments	<i>For presentations of matters not on the Agenda. 3 minutes for individuals; 15 minutes per subject. Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Per Santa Cruz City Schools Board Bylaw protocols, Trustees will not comment on Public Comments during this time.</i>
5.	Superintendent's Report	
5.1	Superintendent's Report	
5.2	Student Trustees' Reports	
6.	Board Members' Reports	
6.1	Board Members' Reports	
6.2	Board President's Report	
7.	Approval of Minutes	
7.1	Meeting December 13, 2023	
7.2	Finance Authority Meeting December 13, 2023	
8.	General Public Business	
8.1	Report of Closed Session Actions	
8.1.1	Report of Actions Taken in Closed Session	
8.1.2	Vote on Student Expulsion #07-23-24	
8.1.3	Vote on Student Expulsion #08-23-24	
8.1.4	Vote on Student Expulsion #09-23-24	
8.2	Items to Be Transacted and/or Discussed	
8.2.1	Educational Services	

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	Item	Purpose / Support
8.2.1.1	Staff Report: Local Control Accountability Mid-Year Update	Staff will present a mid-year update on the Local Control Accountability Plan.
8.2.1.2	Staff Report: CA School Dashboard Update	Staff will present an update on the CA School Dashboard.
8.2.2	Business Services	
8.2.2.1	New Business: District Financial Audit	Recommendation: Approve the District Financial Audit
8.2.2.2	New Business: Measures A & B Audit Report	Recommendation: Approve the Measures A & B Audit Report
8.2.2.3	Staff Report: Governor’s Budget Proposal	Staff will present a report on the Governor’s Budget Proposal.
8.2.2.4	Staff Report: Preliminary Enrollment Projections	Staff will present a report on the Preliminary Enrollment Projections.
8.2.3	Human Resources	None
8.2.4	Governance/Superintendent	None
8.3	Consent Agenda Non-Contract Items and Items to be Received: These matters may be passed by one roll call motion.	
8.3.1	Educational Services	
8.3.1.1	Career Technical Education Advisory Recommendation	
8.3.1.2	Overnight Field Trip Request: Harbor High	
8.3.2	Business Services	
8.3.2.1	Purchase Orders, Bids & Quotes	
8.3.2.2	Warrant Register	
8.3.2.3	Disposition of Surplus	
8.3.2.4	Notice of Completion	
8.3.2.5	2nd Quarter Investment Report	
8.3.3	Human Resources	
8.3.3.1	Certificated Personnel Actions	
8.3.3.2	Classified Personnel Actions	
8.3.4	Governance/Superintendent	None
8.4	Consent Agenda: General Contracts & Agreements	

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	Item	<i>Purpose / Support</i>
8.4.1	Educational Services	
8.4.1.1	Agreement for Professional Services: Total Vision	
8.4.1.2	Consultant Services Agreement: Pajaro Valley Prevention and Student Assistance	
8.4.1.3	Memorandum of Understanding: Neighbouring Districts: Special Education	
8.4.2	Business Services	
8.4.2.1	Contract: Climatec: Change Order 2: Energy Services Agreement	
8.4.2.2	Contract: Laptop Replacements	
8.4.2.3	Contract: Renewal: Zoom Teleconference Services	
8.4.2.4	Contract: Renewal: T-Mobile Hotspots	
8.4.3	Human Resources	<i>None</i>
8.4.4	Governance/Superintendent	
8.4.4.1	Consultant Services Agreement: Lisa Fraser	
8.5	Consent Agenda: Bond Projects, Contracts, Agreements, Proposals, Bids & Change Orders	
8.5.1	Dilbeck & Sons, Inc.: Quote: Soquel High School Door Replacement	
8.5.2	Dilbeck & Sons, Inc: Proposal: Harbor High School and Santa Cruz High School Door Hardware Replacement	
8.5.3	Fiber Optic Telecom International: Proposal: Harbor High School and Santa Cruz High Electronic Key Card System Access Control Implementation	
8.5.4	Kone Inc.: Proposal: DeLaveaga Elementary School Chair Lift Decommissioning	
8.5.5	Secureall: Quote: Card Reader Retrofit Kits	
9.	Possible Items for Future Meeting Agendas	
10.	Adjournment	
11.	Return to Closed Session (if necessary)	

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	Item	Purpose / Support
12.	Closed Session Action Report (if necessary)	
13.	Adjournment	

The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: http://sccs.net/board_of_education or may be viewed at the District Office, 133 Mission St. Ste. 100, Santa Cruz, CA 95060.

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

Translation Requests:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Wednesday Manners by telephone at (831) 429-3410 extension 48220.

Las Solicitudes de Traducción:

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Wednesday Manners por teléfono al número (831) 429-3410 x48220.

Board Meeting Information

1. The Regular Board Meeting on February 28, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on March 13, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on March 27, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Board Meeting on April 10, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Study Session Meeting on April 24, 2024, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Regular Board Meeting on May 15, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Study Session on May 22, 2024, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Regular Board Meeting on May 29, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Board Meeting on June 12, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
December 13, 2023**

Convene Closed Session

Board President Owen called this Closed Session Meeting to order at 5:04p.m.

Public Comments for Closed Session Agenda Items

None

Sheila Coonerty left the Board Meeting at 6:38p.m.

Convene Open Session

Board President Owen called this Regular Meeting Open Session to order at 6:40 p.m.

Attendance at Meeting

John Owen	Patricia Threet	Angela Meeker	Kevin Grossman
Kyle Kelley	Claudia Vestal	Sheila Coonerty	

Student Board Representative, Matthew Simon

Student Board Representative, Jimena Vazquez Veloz

Student Board Representative, Zach Von Worley

Dorothy Coito, Assistant Superintendent, Educational Services

Jim Monreal, Assistant Superintendent, Business Services

Kris Munro, Superintendent

Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Welcome and Format

Board President Owen welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

3.3 Agenda Changes, Additions, or Deletions

None

PUBLIC COMMENTS

None

SUPERINTENDENT'S REPORT

Superintendent's Report

Superintendent Munro began her report by sharing that much had happened since the last Board meeting on November 8th. Staff has implemented a new math intervention curriculum, and a clear the air event occurred where students were empowered to say no to tobacco vaping and cannabis, amongst other informative events. Ms. Munro shouted out the Soquel Knights, who are State Football Champions, and said that she was excited that students are being connected to school through sports. Ms. Munro shared that staff attended the

Breaking Barriers conference in Sacramento to gain more skills and knowledge regarding supporting student mental health. Ms. Munro concluded her report by sharing that Bay View held their “Flip the Switch” event to turn on their new solar panel parking lot shade structures and was pleased that SCCS remains committed to green practices.

Student’s Report

Student Board Representative Simon met with the Principal’s Advisory Committee along with the President of the Queer Straight Alliance Club where they had good conversation and ideas surrounding supporting queer students at school to make sure they feel welcome. Soquel will be holding a “Cocoa and Cram” study hall with hot chocolate for freshmen which helps kids to connect and tutor each other. Mr. Simon enjoyed the CSBA Conference in San Francisco where he was able to network and meet other student trustees from across the state. Mr. Simon concluded by sharing that Soquel won the state football championships so the school is in high spirits.

Student Board Representative Vazquez Veloz shared that Harbor’s emotional support counselor offered a mindfulness group for students who wanted extra support with prep work during finals week to help relieve stress and anxiety. Ms. Vazquez Veloz shared that spirit week was coming up with a pajama day along with other fun holiday activities such as hot chocolate for students, a “snowball” fight, karaoke and more. Ms. Vazquez Veloz concluded her report by sharing that her time at the CSBA conference was valuable in that she was able to meet other student trustees and learn about how their school district is different from SCCS.

Student Board Representative Von Worley agreed with Mr. Simon and Ms. Vazquez Veloz saying that the CSBA conference was exciting with around 90-120 other student trustees from across the state in attendance. He felt that the conference shined a light onto how well and forward thinking SCCS is compared to other districts in the state. Mr. Von Worley went on to share that the Santa Cruz Dance Team held a showcase where Aptos High did a guest performance alongside them. Mr. Von Worley concluded by sharing that there is a blood drive currently and that the Winter Band Concert will follow the Jazz and Choir concerts from earlier in the week.

BOARD MEMBERS’ REPORTS

Board Members’ Reports

Trustee Meeker discussed attending the CSBA Conference in San Francisco where she said she had a lot of opportunities to engage with people from other districts, and noted that SCCS is lucky to be in such a collaborative community. Ms. Meeker attended a keynote on social justice and opportunities for healing which she found to be particularly informative. Ms. Meeker also recently toured DeLaveaga and attended the “Flip The Switch” event at Bay View. Trustee Meeker concluded her report by commending the Wellness Committee for their seamless integration of knowledge and what the needs of students and staff are in their meetings and goals.

Trustee Kelley shared that he also attended the “Flip The Switch” event where students were delighted to see the solar panels turned on. Mr. Kelley shared that he also attended the Winter Choral Concert at Santa Cruz High where he saw Trustee Grossman’s child perform, saying it was a fantastic concert. Trustee Kelley then shared that he presented at the CSBA Conference along with David Kline, Erin Asamoto, and Shannon Calden on Chat GPT as a tool for teaching and learning. He said that they stressed that teaching technology should be reflective not reactive, and teaching responsibility while encouraging curiosity and critical thinking. Mr. Kelley thanked Superintendent Munro for moderating the presentation and said he was very grateful to have been able to attend.

Trustee Threet shared that it was affirming to see where SCCS is as a district while she attended the CSBA Conference. Ms. Threet shared that the AI presentation given by Trustee Kelley and colleagues was packed and

applauded Mr. Kelley for informing people well. Trustee Threet said she was pleased to see that the Board and the District are being responsive to the needs of our current world. Ms. Threet then shared a big congratulations to the Soquel High football team for winning the State Championships. She said that Soquel had a ceremony to celebrate the team that was attended by CSBW, the Santa Cruz Sentinel, Senator John Laird, representatives of Dawn Addis and Gail Pellegrin and that County Superintendent Farris Sabah declared the day as Soquel High Football Day. She said it takes a village for such a big feat and was looking forward to the possibility of a parade in Soquel Village to truly congratulate and celebrate the team.

Trustee Grossman began his report by congratulating the Soquel High Knights for their big win. Mr. Grossman also attended the CSBA Conference where there were around 5,000 school board members from across California in attendance. He commended Trustee Kelley and the other presenters for a fantastic session on AI. Mr. Grossman attended the combined choral event for Mission Hill Middle and Santa Cruz High saying it was a tremendous night of singing and that he was proud of his youngest child for participating in the Gold Choir. Mr. Grossman concluded his report by sharing that he attended the Bay View “Flip The Switch” event where he asked the students who likes technology and they all cheered enthusiastically.

Trustee Coonerty shared that she did not have much to report as she was unable to attend many of the events mentioned. Ms. Coonerty said that would have particularly liked to hear Trustee Kelley’s presentation on AI and was proud to see that SCCS was able to represent themselves well at the conference. Ms. Coonerty concluded by saying that was also incredibly proud of Soquel High for winning the State Championship and congratulated them for the historic win.

Trustee Vestal shared the successes and challenges of the Wellness Committee, saying that there are good changes coming such as lowering the amount of sugar in food. Ms. Vestal shared that she attended several sessions around mental health and support for homeless families at the CSBA Conference and was pleased to see that the District is already offering many of the recommended programs. Trustee Vestal then shared that Delta High School is moving locations because Cabrillo will be building student housing at their current site but that the new space on upper campus will be a very nice improvement to the portables they are currently in. Ms. Vestal concluded her report by congratulating the Soquel High football team, saying how fun it has been to see everyone’s excitement over the win.

Board President’s Report

Board President Owen shared that he was unable to attend CSBA due to another commitment, but was proud of his team of Trustees for representing the District so well. Mr. Owen offered his congratulations to Soquel High for their win at the State Football Championships. Mr. Owen concluded his report saying that the evening concluded his term of office as President of the Board, saying that it has been incredibly fulfilling and he appreciates all that staff and admin have done for him and that he would be happy to serve again in the future.

APPROVAL OF MINUTES

1. MSP (Threet/Grossman) 7-0, the Board of Education approved the Minutes of September 27, 2023 Meeting.
2. MSP (Vestal/Kelley) 7-0, the Board of Education approved the Minutes of October 11, 2023 Meeting.
3. MSP (Kelley/Meeker) 7-0, the Board of Education approved the Minutes of November 1, 2023 Meeting.

GENERAL PUBLIC BUSINESS

Closed Session Items

Report of Actions Taken in Closed Session

1. Ms. Coito provided an update to and received direction from Trustees regarding the Final Special Education Settlement Agreement. Vote 7-0.
2. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments. Vote 7-0.
3. Ms. Parks shared information with the Board regarding Public Employee Discipline/Dismissal/Release/Complaints.
4. Ms. Parks provided an update to and received direction from Trustees regarding negotiations with the GSCFT.
5. Ms. Parks provided an update to the Trustees regarding negotiations with the SCCCE.

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

8.2.2.1 New Business: Vision 2030 Committee Report

Superintendent Munro introduced Consultant Lisa Fraser, who facilitated the committee process, to present the Vision 2030 Committee Report. In 2022, FCMAT, the State's Fiscal Crisis and Management Assistance Team, projected a 17% decline in enrollment for Santa Cruz County Schools. In the spring of 2023, the Superintendent convened the SCCS Vision 2030 Committee composed of staff and families from each site to make recommendations for how the District uses resources to best serve students given projected declining enrollment over the next decade. During the course of the spring, new information was released about Santa Cruz County's sixth Regional Housing Needs Assessment and the City of Santa Cruz provided District staff with detailed plans on the City's housing development over the next five years. In addition, by May, spring enrollment for the 2023-24 school year came in higher than anticipated. These factors resulted in a shift in direction for the committee. Superintendent Munro took recommendations from the Energy Savings Subcommittee and Revenue Generation Subcommittee to present for approval to the Board. Trustees asked questions and had discussion. Superintendent Munro recommended approval of the Vision 2030 Report and Recommendations. Trustees discussed the process and recommendations.

Jody Kropholler, Co-President for GSCFT, made a public comment stating that he was a member of the Vision 2030 Committee and shared that Lisa Fraser did a great job of making the process smooth. Mr. Kropholler noted what a great change of events it was that the District has moved from declining enrollment to exploring revenue generation.

Trustee Grossman motioned to accept the recommendations from the Vision 2030 Committee. Trustee Coonerty seconded the motion.

MSP (Grossman /Coonerty) 7-0, the Board of Education voted to approve the recommendations from the Vision 2030 Committee.

8.2.2.2 New Business: Boundary Change Proposal

Superintendent Munro presented the Boundary Change Proposal. On November 1, 2023, there was a Board Study Session on Strategic Financial Planning and Managing Population Growth. At the Study Session, staff presented information on planned development in the City and County and the potential impacts on school enrollment. Planned housing development in the City of Santa Cruz that will likely create unbalanced enrollment in our schools. Staff reviewed housing development in the City, provided information on the Regional Housing Needs Allocation for the County of Santa Cruz, and shared planned housing development at the UCSC. Staff presented a plan for school boundary changes that will better balance enrollment given planned

development. Superintendent Munro recommended approval of the Boundary Change Proposal. Trustees asked questions and had discussion.

Matt Bruner made a public comment speaking as a community member and a teacher. Mr. Bruner stressed the importance of working to communicate new boundary changes to the community.

Trustee Coonerty motioned to accept the Boundary Change Proposal. Trustee Grossman seconded the motion.

MSP (Coonerty /Grossman) 7-0, the Board of Education voted to approve the Boundary Change Proposal.

8.2.2.3 New Business: First Interim Report

Assistant Superintendent Monreal presented the District's First Interim Report. Mr. Monreal reported that the District requires positive certification to certify that the District will meet its financial obligations for the current year, and two subsequent fiscal years. Mr. Monreal presented the adjustments in both revenues and expenditures made to the budget since adoption in June 2023. The Governor's 2024-25 Budget proposal will be available in January 2024, and the Second Interim Report will be due in March 2024. Assistant Superintendent Monreal recommended approval of the 2023-24 First Interim Report with a Positive Certification.

Matt Bruner, Co-President of GSCFT, spoke on behalf of the federation saying it was great to see such a healthy budget illustrating how the District has weathered the challenges of massive inflation. Mr. Bruner stated that they know there are a lot of priorities in front of the Board, noting that GSCFT was happy to be a partner in maintaining fiscal solvency.

Trustee Vestal motioned to approve the First Interim Report. Trustee Grossman seconded the motion.

MSP (Vestal /Grossman) 7-0, the Board of Education voted to approve the Boundary Change Proposal.

8.2.2.4 New Business: Bogard Construction Design Agreement for Educator Housing Project

Assistant Superintendent Monreal introduced the Bogard Construction Design Agreement for the Educator Housing Project. This summer the District had five responders to the Request for Qualification (RFQ) package to partner with SCCS for the Alternate Design Build Educator Workforce Housing project. Interviews were held and a Request for Proposal (RFP) was provided to three proposers from the original five that responded to the RFQ. Staff and the Board's Housing Ad Hoc Committee reviewed the RFPs and conducted interviews with each of the three groups. Bogard Construction was selected through the interview process. Staff recommends that the Alternative Design contract be awarded to Bogard Construction as the best value proposal. Assistant Superintendent Monreal recommended approval of the Bogard Construction Design Agreement for Educator Housing Project. Trustees asked questions and had discussion.

Trustee Threet motioned to approve the Bogard Construction Design Agreement for Educator Housing Project. Trustee Grossman seconded the motion.

Construction Services, Inc.: Proposal: Santa Cruz High School Rematriation Site Work, 8.5.5 BSN Sports: Quote: Harbor High School Gym Wall Padding, 8.5.6 Colbi Technologies, Inc.: Amendment Agreement 1: Quality Bidders Software, 8.5.7 Coulter Construction, Inc.: Proposal: Anchor Bracket Fabrication, 8.5.8 CRW Industries, Inc.: Change Order 1: Santa Cruz High School Baseball Backstop Reconstruction, 8.5.9 Development Group Inc.: Proposal: Branciforte Small Schools Vape Detectors and Camera, 8.5.10 Dilbeck & Sons Inc.: Quote: Mission Hill Middle School New Door Installation, 8.5.11 First Serve Productions Inc.: Change Order 1: Santa Cruz High School Tennis Court Rehab, 8.5.12 Geo H Wilson: Agreement: Soquel High School Boiler Replacement, 8.5.13 M3 Environmental: Change Order 2: Santa Cruz High School C & D Modernization Abatement Oversight Services, 8.5.14 Strawn Construction, Inc.: Change Order 2: Mission Hill Middle School Envelope Improvements

Trustee Grossman motioned to approve the consent agenda. Trustee Coonerty seconded the motion.

The motion was passed by the following roll call vote:

Roll Call Vote: Meeker – Yes	Kelley – Yes	Threet – Yes	Grossman – Yes
Coonerty – Yes	Vestal – Yes	Owen – Yes	

Student Trustee Simon abstained from a vote on this matter.

Student Trustee Vazquez Veloz recommended a yes vote on this matter.

Student Von Worley recommended a yes vote on this matter.

8.2.4.2 Moved for Further Discussion: New Business: Annual Board Reorganization

Superintendent Munro thanked Vice President Threet for her service during the past year as Vice President to the Board of Education and let Board President Owen know that she had a plaque for him that had not yet arrived to thank and recognize his service as Board President from December 2022 to December 2023. Superintendent Munro reported that each year in December, the Board of Education elects a Board President, Vice President and Clerk of the Board in accordance with Board Bylaw 9100. Superintendent Munro discussed the roles and duties of the President and Vice President, and shared past practice has been to appoint the Superintendent as Secretary/Clerk of the Board of Education. The Board asked questions of one another and had discussion.

Trustee Threet motioned to nominate Trustee Vestal as Board President, and to nominate Trustee Grossman as Board Vice President.

MSP(Threet/Owen) 7-0, the Board of Education appointed Trustee Vestal as Board President, and Trustee Grossman as Board Vice President.

Trustee Coonerty motioned to nominate Superintendent Munro as Secretary of the Board.

MSP(Coonerty/Owen) 7-0, the Board of Education appointed Superintendent Munro as Secretary of the Board.

8.6 Discussion: Possible Items for Future Meeting Agendas

None

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Owen adjourned this Regular Meeting at 8:45 p.m.

Board Meeting Schedule Information

1. The Regular Board Meeting on January 17, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Study Session on January 31, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on February 14, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Board Meeting on February 28, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on March 13, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Regular Board Meeting on March 27, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Regular Board Meeting on April 10, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Study Session on April 24, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Board Meeting on May 15, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
10. The Study Session on May 22, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
11. The Regular Board Meeting on May 29, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
12. The Regular Board Meeting on June 12, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:

http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

John Owen, President
Board of Education

**MINUTES OF THE ANNUAL MEETING
OF THE SANTA CRUZ CITY FINANCE AUTHORITY
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
DECEMBER 13, 2023**

Convene Open Session

Board President Owen called this Regular Meeting Open Session to order at 8:45p.m.

Attendance at Meeting

John Owen	Patricia Threet	Angela Meeker	Kevin Grossman
Kyle Kelley	Claudia Vestal	Sheila Coonerty	

Student Board Representative, Matthew Simon
Student Board Representative, Jimena Vazquez Veloz
Student Board Representative, Zach Von Worley

Dorothy Coito, Assistant Superintendent, Educational Services
Jim Monreal, Assistant Superintendent, Business Services
Kris Munro, Superintendent
Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Agenda Changes, Additions, or Deletions

None

PUBLIC COMMENTS

None

**GENERAL PUBLIC BUSINESS
ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

3.1.1 Designation and Appointment of Officers of the Finance Authority

Superintendent Munro shared that past practice has been for the Board to nominate the newly elected Board President to serve as the Chair of the Finance Authority and the newly elected Vice President to serve as the Vice Chair of the Authority; however, Trustees may choose a different option.

MSP(Owen/Coonerty) 7-0, the Board of Education elected Board President Claudia Vestal to serve as the SCCS Finance Authority Chair and Board Vice President Kevin Grossman to serve as the SCCS Finance Authority Vice Chair.

4. Adjournment of Meeting

As there was no further business to come before the Finance Authority, Chair Vestal adjourned this Finance Authority Meeting at 8:46 p.m.

Board Meeting Schedule Information

1. The Regular Board Meeting on January 17, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Study Session on January 31, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on February 14, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Board Meeting on February 28, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on March 13, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Regular Board Meeting on March 27, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Regular Board Meeting on April 10, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Study Session on April 24, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Board Meeting on May 15, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
10. The Study Session on May 22, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
11. The Regular Board Meeting on May 29, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
12. The Regular Board Meeting on June 12, 2024, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

*For more details about this meeting, please visit our district website and listen to the meeting recording:

http://sccs.net/board_of_education

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

John Owen, President
Board of Education

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: 2023-2024 LCAP Mid-Year Update

MEETING DATE: February 14, 2024

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

Senate Bill 114 (2023) added a requirement for LEAs (Local Educational Agencies / districts) to present a report on the annual update to the Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA.

The report must include the following:

- All available mid-year outcome data related to metrics identified in the current LCAP; and,
- All available midyear expenditure and implementation data on all actions identified in the current LCAP.

As this is a mid-year update, some metric outcomes are unknown, some are in progress, and some are known. Similarly, some LCAP actions are in progress and some are completed. Santa Cruz City Schools continues to work to align human, time & fiscal resources to achieve the LCAP goals. This Mid-Year Update accompanies the regular LCAP updates that are presented to the Board throughout the school year.

Further details are provided in the staff report.

FISCAL IMPACT:

2023-24 LCFF Supplemental (Restricted)

- Elementary: \$1,467,315
- Secondary: \$3,230,125

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

AGENDA ITEM: 8.2.1.1

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

2023-2024 Local Control Accountability Plan Mid-Year Update



February 14, 2024

Local Control Accountability Mid-Year Update

Senate Bill 114 (2023) added a requirement for LEAs to present a report on the annual update to the Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA.

The report must include the following:

- All available mid-year outcome data related to metrics identified in the current LCAP; and,
- All available midyear expenditure and implementation data on all actions identified in the current LCAP.

LCAP Budget

When Santa Cruz City Schools adopted our LCAP and Budget on June 14, 2023, the state budget act was not complete. The adopted state budget included additional funds that were not anticipated by our district. The impact to our adopted Budget Overview for parents is as follows:

2023-24 LCFF Supplemental Budget

- Elementary: \$1,467,315
- Secondary: \$3,230,125



SCCS Governance Calendar LCAP Updates

Throughout the year, the Board receives LCAP updates on key programs and services.

- Summer School Report (August 16)
- Behavioral Interventions & Support (October 11)
- School Based Mental Health Programs & Support (October 25)
- Goals & Metrics Update (November 8)
- Integrated ELD (January 17)
- California School Dashboard Update (February 14)
- Update on School Single Plans - LCAP expenditures (February 28)
- CTE Update (March 13)
- MTSS Study Sessions on Academic Achievement & Intervention and School Climate & Culture (March 27)
- Curriculum Master Plan Update (April 10)



Mid-year Update: LCAP Metrics

Progress monitoring is an important part of our plan

Mid year, some metric outcomes are **unknown**, some are **in progress**, and some are **known**



Mid-year Update: LCAP Expenditures

- Similarly, mid-year, some LCAP actions are *in progress* & *some completed*
- Aim is to align human, time & fiscal resources to achieve our goals

Save Data View Current Document View Section

Goal 3

Goal Description

We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Elementary iReady Reading & Math	<p>iReady diagnostic assessments were implemented in 21-22 and replaced Pioneer Valley.</p> <p>Fall 2021 Reading % of student group on grade level "n" = # of students in student group</p> <p>All: 36% n=954 Hispanic: 18% n=391 White: 36% n=785 EL: 2% n=181 Low Income: 15% n=344 Special Ed: 15% n=165</p> <p>Fall 2021 Math % of student group on grade level "n" = overall # of students in student group</p> <p>All: 15% n=1056 Hispanic: 4% n=446 White: 14% n=862 EL: 0% n=207 Low Income: 5% n=374 Special Education: 6% n=174</p>	<p>Spring Reading & Math iReady diagnostic assessments</p> <p>Spring 2022 Reading % of student group on grade level "n" = # of students in student group</p> <p>All: 59% n=951 Hispanic: 39% n=424 White: 57% n=777 EL: 19% n=210 Low Income: 36% n=346 Special Ed: 32% n=154</p> <p>Spring 2022 Math % of student group on grade level "n" = overall # of students in student group</p> <p>All: 52% n=1380 Hispanic: 29% n=649 White: 52% n=1098 EL: 16% n=287 Low Income: 31% n=450 Special Education: 28% n=210</p>	<p>Spring Reading & Math iReady diagnostic assessments</p> <p>Spring 2023 Reading % of student group on grade level "n" = # of students in student group</p> <p>All: 63% n=1306 Hispanic: 43% n=510 White: 63% n=1040 EL: 23% n=228 Low Income: 44% n=477 Special Ed: 35% n=243</p> <p>Spring 2023 Math % of student group on grade level "n" = # of students in student group</p> <p>All: 55% n=1564 Hispanic: 31% n=631 White: 56% n=1238 EL: 21% n=256 Low Income: 36% n=564 Special Ed: 29% n=280</p>	<p>Winter Reading & Math iReady diagnostic assessments</p> <p>Winter 2024 Reading % of student group on grade level "n" = # of students in student group</p> <p>All: 51% n=1,256 Hispanic: 26% n=522 White: 53% n=1,011 EL: 9% n=234 Low Income: 31% n=412 Special Ed: 20% n=259</p> <p>Winter 2024 Math % of student group on grade level "n" = # of students in student group</p> <p>All: 37% n=1,361 Hispanic: 15% n=568 White: 37% n=1,085 EL: 6% n=256 Low Income: 18% n=437 Special Ed: 16% n=264</p>	<p>By 2023-2024, the percentage of overall students and student groups who score on or above grade level on iReady Reading and Math will increase by 20% with a 10% increase each year (over two years).</p>
iReady ELA and Math (Middle School)	<p>Grades 6-8 iReady Reading & Math diagnostic assessments</p> <p>Fall 2021 Reading % of student group on grade level "n" = overall # of students in student group</p> <p>All: 46% n=926 Hispanic: 21% n=354 White: 45% n=784 EL: 0% n=99 Low Income: 20% n=299 Special Ed: 14% n=140</p>	<p>Grades 6-8 iReady Reading & Math diagnostic assessments</p> <p>Winter 2022 Reading % of student group on grade level "n" = overall # of students in student group</p> <p>All: 55% n=940 Hispanic: 31% n=359 White: 56% n=794 EL: 5% n=105 Low Income: 32% n=301 Special Ed: 16% n=144</p>	<p>Grades 6-8 iReady Reading & Math diagnostic assessments</p> <p>Spring 2023 Reading % of student group on grade level "n" = # of students in student group</p> <p>All: 55% n=831 Hispanic: 35% n=324 White: 55% n=700 EL: 15% n=84 Low Income: 36% n=301 Special Ed: 14% n=130</p>	<p>Grades 6-8 iReady Reading & Math diagnostic assessments</p> <p>Winter 2024 Reading % of student group on grade level "n" = overall # of students in student group</p> <p>All: 51% n=831 Hispanic: 29% n=373 White: 52% n=776 EL: 6% n=106 Low Income: 31% n=308 Special Ed: 9% n=120</p>	<p>By 2023-2024, the percentage of overall students and student groups who score on or above grade level on iReady Reading and Math will increase by 20% with a 10% increase each year (over two years).</p>

Local Control Accountability Plan: Goals

- **Goal #1:** All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.
- **Goal #2:** SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- **Goal #3:** We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.
- **Goal #4:** We will develop a highly collaborative, professional culture focused on supporting effective teaching.
- **Goal #5:** SCCS will maintain a balanced budget and efficient and effective management.
- **Goal #6:** SCCS will maintain strong communication ~~24/394~~ partnerships with its diverse community



LCAP Goals Aligned to Site Plans & Employee Evaluation Goals

- All Site Plans (Single Plans, Safety Plans, WASC Plans) align to LCAP Goals
- All Administrative Goal Setting & Evaluation tied to LCAP Goals
- Staff encouraged to set goals aligned to site goals which are aligned to LCAP Goals



LCAP Mid-Year Update

Available data includes:

- AP/Honors Enrollment by student group
- CTE Participation by student group
- Social Emotional Health Survey results
- Positive Attendance rates to date
- Fall to Winter iReady Growth Scores
- Semester 1 Grades
- Family, Student & Staff LCAP Survey results
- Facility Inspection Tool results



Mid-Year Progress Positive Trends

- Honors course enrollment increased for all student groups: Latine (19% to 22% & low income 14% to 18%)
- Higher positive responses on Secondary Social Emotional Health Survey
- December 2023 attendance rate (90%) higher than December 2022 (87%)
- Semester 1 D & F rates decreased or remained the same in comparison to May, 2023
- Higher positive responses on Staff LCAP Survey
- 100% of schools rate “good” or better on Facility Inspection Tool



Mid-Year Progress Positive Trends

- Increases on Annual Family Survey:
 - I feel that my child's school recognizes and values student accomplishments: 78% to 91%
 - When academics are challenging, I feel that my child's school supports my child to do better and improve: 73% to 87%
- District Video Viewership mid-year compared to end of year 2023:
 - Highest viewership in a single week - 7,947 to 22,202
 - Highest viewership for a single feature - 4,000 to 9,890
- Site and district department website pages are updated



Mid-Year Progress Focus Areas

Parent Involvement & Education: 48% to 21%

Actions to address:

- Monthly meetings with community coordinators -best practices & connect with community partners
- Chief of Communications - preschool & new parent outreach
- Parent Education Webinar Series:
 - Vaping and Tobacco Use Forum in November
 - "Raising Digital Natives: A Conversation on Screen Time and Social Media" on February 13, 2024
- College & Career Nights



Mid-Year Progress Focus Areas

Mid-Year RtI Scores typically lower than end of year & interventions continue to be a focus:

Elementary

- Math and Reading intervention groups at all sites (iReady identifies needed supports)
- After school interventions
- Intervention groups evaluated quarterly through Student Learning Teams
RtI coordinators meet monthly to discuss best practices and make adjustments



Mid-Year Progress Focus Areas

Mid-Year RtI Scores typically lower than end of year & interventions continue to be a focus:

Secondary

- Math Plus - Tier 2 math intervention
- Read 180, Achieve 3000 - Tier 3 reading interventions at middle schools
- Read Plus - Tier 2 intervention at both middle and high schools
- After school programs include academic support and enrichment opportunities
- Peer Tutoring



Budget Mid-Year Progress

All funds are on track to be spent according to Goals & Actions

Any funds not expended by end of year are due to:

- Staffing changes or lack of staffing
- Professional development changes and scheduling
- Movement of expenditures from LCFF Supplemental to more restrictive funding

Ongoing: Budget Meetings with site administration to support with plan implementation spending



Thank you & Questions





Monitoring Goals, Actions, and Resources for the 2023-24 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2023-24 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year’s local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year’s local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Santa Cruz City Schools	Kris Munro Superintendent	kmunro@sccs.net (831) 429-3410 ext 48220

Goal 1

Goal Description
All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Early Assessment Program (EAP) Scores	<p>2020-2021 EAP College Readiness Scores</p> <p>44.8% of 11th Graders scored College Ready on the EAP ELA</p> <p>32.79% of 11th Graders scored College Ready on the EAP Math</p>	<p>2021-2022 EAP College Readiness</p> <p># of 11th Graders who released scores for EAP English Language Arts = 472</p> <p>11th Graders scored College Ready on the EAP ELA = 34%</p> <p>11th Graders scored College Ready on the EAP Math = 20%</p>	<p>2022-2023 EAP College Readiness</p> <p># of 11th Graders who released scores for EAP English Language Arts = 551</p> <p>11th Graders scored College Ready on the EAP ELA = 34%</p> <p># of 11th Graders who released scores for EAP Math = 396</p> <p>11th Graders scored College Ready on the EAP Math = 20%</p>	Not available mid-year.	By 2023-2024, there will be a 15% increase in the percentage of students who are College Ready on the EAP with a 5% increase each year.
A-G (UC/CSU eligible) Rates	<p>2020-2021 Comprehensive High School Graduates A - G Completion</p> <p>All Students: 65% White: 78% Latine: 46% ELs: 20% RFEP: 53% Low Income: 51% SpEd: 13%</p>	<p>2021-2022 Comprehensive High School Graduates A - G Completion</p> <p>All Students: 67.6% White: 76% Latine: 51% ELs: 7% RFEP: 54% Low Income: 57% SpEd: 23%</p>	<p>2022-23 Comprehensive High School Graduates A - G Completion</p> <p>All Students: 67% White: 81% Latine: 47% English Learners: 13% RFEP: 50% Low Income: 51% Students with Disabilities: 16%</p>	Not available mid-year.	<p>By 2023-2024, there will be a 15% increase in the percentage of Hispanic/Latine and Low Income who meet A-G requirements with a 5% increase each year for each group.</p> <p>By 2023-2024, there will be a 10% increase in the percentage of English Learners and Students with Disabilities who meet A-G requirements with a 3.3% increase each year for each group.</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
					(California State Average for A-G completion is 48%)
Graduation Rate	<p>2020-21 Adjusted Cohort Graduation Rate</p> <p>All Students: 92% White: 93% Latine: 90% ELs: 74% Low Income: 89% SpEd: 78%</p>	<p>2021-2022 Adjusted Cohort Graduation Rate</p> <p>All Students: 93.8% White: 94.6% Latine: 92.2% ELs: 75.8% Low Income: 90% SpEd: 75.2%</p>	<p>2022-2023 Adjusted Cohort Graduation Rate</p> <p>All Students: 93.1% White: 93.8% Latine: 91.8% ELs: 85% Low Income: 90.9% SpEd: 78.5%</p>	Not available mid-year.	<p>By 2023-2024, graduation rates for significant subgroups will improve to meet or exceed the "All Students" rate of 91.7%.</p> <p>(California State Average for graduation rate is 87.6%)</p>
Dropout Rate	<p>2019-2020 adjusted cohort dropout rate (total students not percentage). Students may be duplicated in multiple student groups:</p> <p>Hispanic / Latine: 9 English Learners: 3 Low Income: 8 Students with Disabilities: 3</p> <p>There are a total of 14 dropouts for the district.</p>	<p>2020-2021 adjusted cohort dropout rate (total students not percentage). Students may be duplicated in multiple student groups:</p> <p>Hispanic / Latine: 7 English Learners: 3 Low Income: 7 Students with Disabilities: 1</p> <p>There are a total of 9 dropouts for the district.</p>	<p>2021-2022 adjusted cohort dropout rate (total students not percentage). Students may be duplicated in multiple student groups:</p> <p>Hispanic / Latine: 12 English Learners: 7 Low Income: 9 Students with Disabilities: 3</p> <p>There are a total of 14 dropouts for the district.</p>	Not available mid-year.	By 2023-2024, dropout rates will reduce to zero for all student groups.
AP and Honors Enrollment	<p>2020-2021 cohort - duplicated count (students are counted more than once)</p> <p>The percentage of student groups enrolled in High School Honors by demographic group:</p>	<p>2021-2022 cohort - duplicated count (students are counted more than once)</p> <p>The percentage of student groups enrolled in High</p>	<p>2022-2023 cohort - duplicated count (students are counted more than once)</p> <p>The percentage of student groups enrolled in High</p>	<p>2023-2024 cohort - duplicated count (students are counted more than once)</p> <p>The percentage of student groups enrolled in High</p>	By 2023-2024, enrollment in Honors and Advanced Placement will increase by 9% with a 3% increase each year for each student group.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	<p>n=797 Hispanic / Latine: 25% English Learners (RFEP Incl): 17% Low Income: 24% Students with Disabilities: less than 1%</p> <p>The percentage of student groups enrolled in High School AP by demographic group:</p> <p>n=2105 Hispanic / Latine: 25% English Learners: 16% Low Income: 21% Students with Disabilities: less than 1%</p>	<p>School Honors by demographic group:</p> <p>n=1040 Hispanic / Latine: 25% English Learners (RFEP Incl): 14% Low Income: 14% Students with Disabilities: 2%</p> <p>The percentage of student groups enrolled in High School AP by demographic group:</p> <p>n=1970 Hispanic / Latine: 22% English Learners (RFEP Incl):13% Low Income: 15% Students with Disabilities: less than 2%</p>	<p>School Honors by demographic group:</p> <p>n= 885 Hispanic / Latine: 19% English Learners (RFEP Incl): 17% Low Income: 14% Students with Disabilities: 1%</p> <p>The percentage of student groups enrolled in High School AP by demographic group:</p> <p>n=1806 Hispanic / Latine: 23% English Learners (RFEP Incl): 29% Low Income: 24% Students with Disabilities: less than 1%</p>	<p>School Honors by demographic group:</p> <p>n= 923 Hispanic / Latine: 22% English Learners (RFEP Incl): 32% Low Income: 18% Students with Disabilities: 2%</p> <p>The percentage of student groups enrolled in High School AP by demographic group:</p> <p>n=1896 Hispanic / Latine: 22% English Learners (RFEP Incl): 25% Low Income: 17% Students with Disabilities: less than 1%</p>	
<p>CTE Participation</p> <p>SCCS overall student group enrollment for comparison 21-22</p> <p>Hispanic / Latine- 40% English Learners: 11% RFEP: 15% Low Income: 30% Students with Disabilities: 14%</p>	<p>2020-2021 CTE Participation</p> <p>n=1,379 Hispanic / Latine: 39% English Learners 6% RFEP: 21% Low Income: 25% Students with Disabilities: 11%</p>	<p>2021-2022 CTE Participation</p> <p>n=1,773 Hispanic / Latine: 37% English Learners: 6% RFEP: 18% Low Income: 24% Students with Disabilities: 11%</p>	<p>2022-2023 CTE Participation</p> <p>n= 2,011 Hispanic / Latine: 39% English Learners: 8% RFEP: 27% Low Income: 33% Students with Disabilities: 11%</p>	<p>2023-2024 CTE Participation</p> <p>n= 1738 Hispanic / Latine: 39% English Learners: 5% RFEP: 18% Low Income: 33% Students with Disabilities: 10%</p>	<p>By 2023-2024, CTE participation will continue to reflect student demographics.</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
		SCCS overall student groups 21-22 for comparison: Hispanic / Latine: 40% English Learners: 11% RFEP: 15% Low Income: 30% Students with Disabilities: 14%	SCCS overall student groups 22-23 for comparison: Hispanic / Latine: 41% English Learners: 11% RFEP: 15% Low Income: 36% Students with Disabilities: 15%		
Advancement Via Individual Determination (AVID) Participation and College Eligibility	2020-2021 AVID A-G Successful Completion Percentage of AVID students who successfully completed A-G requirements: 90%	2021-2022 AVID A-G Successful Completion Percentage of AVID students who successfully completed A-G requirements: 92%	2022-2023 AVID A-G Successful Completion Percentage of AVID students who successfully completed A-G requirements: 92%	Not available mid-year.	By 2023-3024, the number of AVID students who successfully complete A-G requirements will be 95% or higher.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	Accessibility, Support and Guidance for All Students Guaranteed Viable Counseling Program SCCS will continue to provide a strong guidance program that serves to support all students in college and career readiness with a particular focus on A-G completion rates and CTE pathway completion for Foster Youth, English learners and low income students. Full-time counselors assist in ensuring access to post-secondary college and career opportunities	Yes	Fully Implemented			\$2,617,350.00	\$1,864,995

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>(Elementary- LCFF Base and Secondary-LCFF Supplemental & Parcel Tax).</p> <p>Provide 4 year planning workshops for all 9th grade students. Counselors are specifically focused on ensuring that our English Learners, Title 1 students, and Foster Youth have access, opportunity, and support in these plans so that they are successful in being A-G ready and participate in AP/IB/Honors courses.</p> <p>Facilitate strategies for improving A-G completion rates including ongoing transcript audits.</p> <p>Refine our articulation efforts with our partner school districts – Live Oak, Soquel and the county's four small districts, specifically monitoring our Title 1, English Learner, and Foster Youth needs.</p> <p>Implementation of California Colleges Guidance Initiative (CCGI) at all secondary schools with the development of a CCGI scope and sequence, calendar of class visitations and pre and post surveys for evaluation.</p> <p>Ongoing monthly meetings with SCCS counselors to refine TK-12 counseling program.</p> <p>College application, financial aid, and scholarship workshops at all high schools for families.</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Continue to implement Common Core Standards by following the Curriculum Master Plan to provide a broad course of study that will meet the needs of all students but is particularly designed to allow for accessibility and participation of unduplicated students in a rigorous, A-G course of study.</p> <p>Counselors - .70 FTE (Small Schools) \$95,526- LCFF Base Counselors - .90 FTE (S) \$107,533 - LCFF Supplemental</p> <p>Counselors - 4.00 FTE (E) \$466,601 Parcel Tax/Measure U Counselors - 2.60 FTE (MS) \$341,846 Parcel Tax/Measure U Counselors - 9.10 FTE (HS) \$1,069,854 Parcel Tax/Mesure T Counselors - .90 FTE (Small Schools) \$112,840 Parcel Tax/Measure T</p> <p>Counseling Secretaries - 3.00 FTE (HS) \$264,096 Parcel Tax/Measure T Sch Admin Asst II - 1.375 FTE (MS) \$159,054 Parcel Tax/Measure U</p>						
1.2	<p>College and Career Opportunities for All Students through Career Technical Education Program Continue to offer a broad Career Technical Education (CTE) program with participation that reflects</p>	Yes				\$2,362,633.00	\$1,592,146

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>district demographics with a particular focus on English learners, Foster Youth, Title I and Special Education participation in Career Pathways.</p> <p>Continue to refine CTE program offerings and monitoring of effectiveness using our District CTE Plan and by annually completing the California State CTE rubrics based on the Eleven Components of a High Quality CTE Program (Measure O).</p> <p>Continue to provide Career and Technical Education (CTE) courses at all comprehensive high schools and Costanoa (LCFF Supplemental, LCFF Base, Measure O, CTEIG, Perkins, Strong Workforce Grant).</p> <p>Increase number of Career Pathways at each comprehensive high school with an emphasis on supporting English Learners, Foster Youth, Title 1, and Special Education students to have access to these courses and pathways.</p> <p>Support increased enrollment and completion of Career Pathway options with an emphasis on supporting English Learners, Foster Youth, Title I and Special Education to have access to these courses and pathways.</p> <p>Increase work-based learning opportunities for high school students based on the local labor</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>market and student interest as stated in our district CTE Plan.</p> <p>Maintain industry partnership agreements and articulation agreements with Cabrillo, as stated in our district CTE Plan. Explore forging new partnerships with our local Chamber of Commerce as part of these efforts.</p> <p>District CTE TOSA to market CTE programs, study employment trends to inform programs, provide instructional support and complete compliance reports (CTEIG).</p> <p>\$30,000 Work Based Learning - CTE Grant Rs 6387 \$30,000 Your Future is Our Business - CTE Grant Rs 6387 \$23,900 Supplies CTE Grant Rs 6387 \$20,000 PD CTE Grant Rs 6387 \$65,000 Rotating CTE Lab Rs 6387</p> <p>\$33,215 Supplies & Field Trips SWF Rs 6388 \$79,468 Perkins Grant (4xxx) Rs 3550</p> <p>CTE Counselor 1.00 FTE (S) - \$155,472 Parcel Tax / Measure T CTE Teachers 9.40 FTE - \$1,159,270 - Parcel Tax / Measure T CTE Teachers (Subs and ERW's) - \$19,720 Parcel Tax / Measure T CTE Ed Techs .285 FTE - \$32,877 - Parcel Tax / Measure T</p> <p>CTE Teachers .1.17 FTE - \$155,554 - LCFF Base</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>CTE Teachers .73 FTE - \$84,390 - CSI Rs 3182</p> <p>CTE TOSA 1.00 FTE \$121,574 - CTE Grant Rs 6387</p> <p>CTE Teachers (MS) 1.00 FTE \$128,616 CTE Grant Rs 6387</p> <p>CTE Teachers (HS) 1.54 FTE \$139,862 CTE Grant Rs 6387</p> <p>CTE IT Support .095 FTE \$11,414 - CTE Grant Rs 6387</p> <p>CTE Teachers .40 FTE \$51,632 - SWF Grant Rs 6388</p> <p>CTE Work Based Learning Coordinator .40 FTE \$17,140 - Strong Workforce Grant Rs 6388</p> <p>CTE Student Workers Extra Hourly Work \$3,529 - Strong Workforce Grant Rs 6388</p>						
1.3	<p>Career and College Support Programs</p> <p>Continued expansion and implementation of Advancement Via Individual Determination (AVID) 6 - 12 (LCFF Supplemental) to support unduplicated students who are underrepresented or may be first in their family to attend college to be college-eligible and college-prepared.</p> <p>AVID UCSC tutors \$20,000 & field trips: \$10,000 LCFF Supplemental Rs 0700</p> <p>AVID Contract: \$30,000 Title I Rs 3010</p>	Yes				\$543,435.00	\$364,374

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>AVID Teachers: .1.17 FTE (S) \$156,953 LCFF Base Rs 0000 AVID Teachers: .81 FTE (S) \$89,700 LCFF Supplemental Rs 0700 AVID Teachers: 1.4 FTE (S) \$147,516 Title I Rs 3010 AVID Teachers .97 FTE (S) \$89,266 ESSER III (3213)</p> <p>Adoption of the California College Guidance Initiative (CCGI) provides a data and planning infrastructure that helps to increase postsecondary preparation and attainment for students in California (\$0).</p>						
1.4							

Goal 2

Goal Description

SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Social Emotional Health Survey Results	<p>2020-2021 Elementary Survey Data: "I feel thankful for my school": 87%</p> <p>"I feel thankful that my teachers are nice": 97%</p> <p>Secondary Survey Data: "I am satisfied / very satisfied with my school experience": 38%</p> <p>"On most days I feel enthusiastic": 45%</p> <p>"I feel I belong to a community": 48%</p>	<p>2021-2022 Elementary Survey Data: "I feel thankful for my school": 86%</p> <p>"I feel thankful that my teachers are nice": 96%</p> <p>Secondary Survey Data: "I am satisfied / very satisfied with my school experience": 52%</p> <p>"On most days I feel enthusiastic": 46%</p> <p>"I feel I belong to a community": 51%</p>	<p>2022-2023 Elementary Survey Data: "I feel thankful for my school": 84%</p> <p>"I feel thankful that my teachers are nice": 93%</p> <p>Secondary Survey Data: "I am satisfied / very satisfied with my school experience": 47%</p> <p>"On most days I feel enthusiastic" (this question was not asked on the 22-23 survey)</p> <p>"I usually expect to have a good day": 48%</p> <p>"I feel I belong to a community": 48%</p>	<p>2023-2024 Elementary Survey Data: "I feel thankful for my school": 79%</p> <p>"I feel thankful that my teachers are nice": 95%</p> <p>Secondary Survey Data: "I am satisfied / very satisfied with my school experience": 50%</p> <p>"On most days I feel enthusiastic" (this question was not asked on the 23-24 survey)</p> <p>"I usually expect to have a good day": 66%</p> <p>"I feel I belong to a community": 64%</p>	<p>In 2023-2024:</p> <p>Elementary Data: Continue high levels of students feeling thankful and that their teachers are nice (87% and above).</p> <p>Secondary Data: Students who felt satisfied with their school experience, enthusiastic and who felt that they belonged to a community will increase by 15% with a 5% increase each year.</p>
LCAP Student Survey Results	<p>2020-2021 Elementary Student LCAP Survey</p> <p>"I feel connected and engaged with school": 67%</p> <p>"I feel that the school recognizes and values student accomplishments": 82%</p> <p>"When I have problems or challenges, I feel there are adults at the school to help and support me": 77%</p>	<p>2021-2022 Elementary Student LCAP Survey</p> <p>"I feel connected and engaged with school": 80%</p> <p>"I feel that the school recognizes and values student accomplishments": 73%</p> <p>"When I have problems or challenges, I feel there are adults at the school to help and support me": 76%</p>	<p>2022-2023 Elementary Student LCAP Survey</p> <p>"I feel like I am a part of my school": 85%</p> <p>"I feel that the school wants students to do well and recognizes when they do.": 93%</p> <p>"When I have problems, there are adults at school who will help me.": 85%</p>	<p>2023-2024 Elementary Student LCAP Survey (survey is open and percentage may change)</p> <p>"I feel like I am a part of my school": 86%</p> <p>"I feel that the school wants students to do well and recognizes when they do.": 90%</p> <p>"When I have problems, there are adults at school who will help me.": 82%</p>	<p>Elementary Data: Increase /maintain positive response trends each year so that all responses are at 85% and above.</p> <p>Secondary Data: Increase positive response rate for each question by 15% with a 5% increase each year.</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	<p>"I feel that teachers and administrators care about all students": 87%</p> <p>Secondary Student LCAP Survey: "I feel connected and engaged at school": 43%</p> <p>"I feel that the school recognizes and values student accomplishments": 52%</p> <p>"When I have problems or challenges, I feel there are adults at the school to help and support me": 58%</p> <p>"I feel that teachers and administrators care about all students": 63%</p>	<p>"I feel that teachers and administrators care about all students": 87%</p> <p>Secondary Student LCAP Survey: "I feel connected and engaged at school": 51%</p> <p>"I feel that the school recognizes and values student accomplishments": 51%</p> <p>"When I have problems or challenges, I feel there are adults at the school to help and support me": 63%</p> <p>"I feel that teachers and administrators care about all students": 60%</p>	<p>"Teachers and principals care about all students." 92%</p> <p>Secondary Student LCAP Survey: "I feel connected and engaged at school": 61%</p> <p>"I feel that the school recognizes and values student accomplishments": 57%</p> <p>"When I have problems or challenges, I feel there are adults at the school to help and support me": 61%</p> <p>"I feel that teachers and administrators care about all students": 59%</p> <p>*Teacher feedback stated that elementary students were having a difficult time answering questions. As such, questions were revised this year to be more elementary-friendly.</p>	<p>"Teachers and principals care about all students." 87%</p> <p>Secondary Student LCAP Survey: "I feel connected and engaged at school": 61%</p> <p>"I feel that the school recognizes and values student accomplishments": 59%</p> <p>"When I have problems or challenges, I feel there are adults at the school to help and support me": 59%</p> <p>"I feel that teachers and administrators care about all students": 58%</p>	
Attendance / Engagement Data	<p>2020-2021 Attendance Positive Percentage Rates</p> <p>Bay View Elementary: 95.2%</p> <p>DeLaveaga Elementary: 97%</p> <p>Gault Elementary: 94.6%</p> <p>Monarch Elementary: 97.6%</p>	<p>2021-2022 Positive Attendance Rates</p> <p>Bay View Elementary: 91%</p> <p>DeLaveaga Elementary: 93%</p> <p>Gault Elementary: 91%</p>	<p>2022-2023 Positive Attendance Rates</p> <p>Bay View Elementary: 92%</p> <p>DeLaveaga Elementary: 93%</p> <p>Gault Elementary: 92%</p>	<p>Positive Attendance Rates through December, 2023</p> <p>Bay View Elementary: 91%</p> <p>DeLaveaga Elementary: 93%</p> <p>Gault Elementary: 93%</p> <p>Monarch Elementary: 90%</p> <p>Westlake Elementary: 90%</p>	<p>In 2023-2024, will reach at least 95% or above for all school sites.</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	Westlake Elementary: 96.9% Branciforte Middle School: 97.1% Mission Hill Middle School: 98% Costanoa High School: 86.3% Harbor High School: 97% Santa Cruz High School: 98.5% Soquel High School: 97.8%	Monarch Elementary: 94% Westlake Elementary: 93% Branciforte Middle School: 93% Mission Hill Middle School: 93% Costanoa High School: 87% Harbor High School: 92% Santa Cruz High School: 94% Soquel High School: 94%	Monarch Elementary: 94% Westlake Elementary: 93% Branciforte Middle School: 92% Mission Hill Middle School: 93% Costanoa High School: 80% Harbor High School: 91% Santa Cruz High School: 93% Soquel High School: 93%	Branciforte Middle School: 91% Mission Hill Middle School: 92% Costanoa High School: 73% Harbor High School: 92% Santa Cruz High School: 93% Soquel High School: 94% For comparison, December 2022 positive attendance is as follows: Bay View Elementary: 87% DeLaveaga Elementary: 89% Gault Elementary: 89% Monarch Elementary: 89% Westlake Elementary: 88% Branciforte Middle School: 90% Mission Hill Middle School: 89% Costanoa High School: 74% Harbor High School: 88% Santa Cruz High School: 92% Soquel High School: 92%	

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	Social Emotional Support Staff To ensure the social emotional health of all students but, in particular, the acute needs of students who are English learners,	Yes				\$2,301,944.00	\$1,123,125

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>low income and Students with Disabilities, the implementation of strong social emotional systems throughout the district with increased staff.</p> <p>Counseling Staff</p> <ul style="list-style-type: none"> • Counselors at each school site (See Goal #1) • Continue .2 FTE counseling support at both middle schools to ensure students' social emotional needs are addressed and to work to better connect 6th - 8th grade students to school with a strategic focus on connecting our English Learners, Foster Youth and low income students. <p>Social Emotional Health Staff</p> <ul style="list-style-type: none"> • 1.0 Social Emotional Counselor (LCSW/LMFT) at each high school for social emotional support at each middle and high school and 1.0 at Costanoa. • Social Work / LMFT Interns will provide social emotional counseling and supports with a particular focus on unduplicated students' needs. • Social Workers to remove obstacles to school success focused 						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>primarily on unduplicated pupils and their families.</p> <p>Social Emotional Administrative Staff MTSS Health and Wellness Coordinator: Title IX, expulsions, district behavioral systems (including Restorative Practices and Positive Behavioral Intervention and Supports), Trauma Informed Practices, attendance intervention systems, suicide prevention as well as positive consent training.</p> <p>Trained Social Emotional Classified Staff Positive Behavior Intervention Support (PBIS) Technicians at each elementary school to support students needing Tier 2 and Tier 3 behavior training and support. These PBIS Technicians will be working with their site PBIS teams to receive training to meet the needs of each student they support</p> <p>Social Emotional Training & Professional Development</p> <ul style="list-style-type: none"> • Implementation of a collaborative PLC for Social Emotional Counselors, with the shared purpose of improving students' mental health and access to education. • A robust parent education offerings calendar for the 2023-24 school year based on identified needs (ie., vaping, substance abuse, etc). 						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<ul style="list-style-type: none"> • Professional learning plan for PBIS Techs to strengthen capacity. • Professional Development Plans for LMFTs/LCSWs, Counselors, Nurses, Social Workers. • Further build the capacity of Elementary Behavior Paraprofessionals to provide classroom support by creating a professional learning community for this team. <p>Social Worker (E) .1.00 FTE \$115,203 LCFF Base Rs 0000, Social Workers (S) 2.0 FTE \$283,995 LCFF Supplemental Rs 0700</p> <p>Social Worker Intern Stipends 4 @ Elementary = \$20,694 LCFF Supplemental Rs 0700 6 @ Secondary = \$31,040 LCFF Supplemental Rs 0700</p> <p>Behavior Tech PBIS (E) 5.875 FTE \$494,272 Base Rs 0000 Behavior Tech PBIS (E) 1.875 FTE \$157,331 LCFF Supplemental Rs 0700</p> <p>MTSS Health and Wellness Coordinator 1.00 FTE \$171,190 ESSER III Rs 3213</p> <p>Social & Emotional MFT's (S) 6.0 FTE = \$1,028,219 ESSER III Rs 3213</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.4	<p>School Connectedness .4 FTE Activities Director at each comprehensive high school and .1 FTE at Costanoa Continuation High School to promote school connectedness for all students and to promote and monitor school connectedness for English learners, Foster Youth and low income students.</p> <p>High School Teams to attend Positive Behavioral Intervention & Supports (PBIS) conference in the fall and development of a plan to implement PBIS at all high school sites \$20,000 ESSER III</p> <p>Middle School School Connectedness/PBIS release/support periods (Branciforte .20 FTE \$26,017 and MHMS .20 FTE \$22,230 LCFF Supplemental Rs 0700</p> <p>School Connected Activities Director @ each HS (S) 1.30 FTE \$163,963 LCFF Supplemental Rs 0700</p> <p>Leadership/Student Engagement @ HRHS (S).20 FTE \$22,795 LCFF Supplemental Site Rs 0700 Leadership/Student Engagement @ MHMS (S).20 FTE \$22,230 LCFF Supplemental Site Rs 0700</p>	Yes				\$257,235.00	\$101,665

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.5	<p>Social Emotional Systems of Support Programs & Collaboration</p> <p>Santa Cruz City Schools has robust Social Emotional Systems of support as part of its larger Multi-Tiered Systems of Support (MTSS) Framework. These efforts include the implementation of research-driven programs and curriculum, ongoing partnerships, ongoing professional training and planning as well as Social Emotional tools. Each of these components is described below.</p> <p>Research-Driven Programs & Curriculum Site Programs</p> <ul style="list-style-type: none"> Positive Behavioral Interventions and Support (PBIS) <p>PBIS programs have been implemented at all elementary and middle school sites as a Tier 1 behavioral support system that focuses on clarity of behavioral expectations and positive reinforcement for positive behavior. Some High School staff will attend PBIS training in October.</p> <ul style="list-style-type: none"> Second Step Curriculum <p>The Second Step curriculum is established at each elementary site and Branciforte Middle School. Second Step is a holistic approach to building supportive communities</p>	Yes				\$11,213.00	\$13,399

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>for every child through social-emotional learning using universal, classroom-based, social-emotional learning curriculum for Kindergarten–Grade 8 that nurtures children's social-emotional competence and foundational learning skills.</p> <ul style="list-style-type: none"> • Restorative Practices Restorative Practices will continue to be explored and implemented at the high school level as a means to support building student community. High School staff will attend Restorative Justice trainings and determine how to begin/maintain implementation at their respective sites to decrease suspension and expulsion rates for secondary unduplicated students, with a particular focus on Hispanic/Latine and low income students. <p>Other Programs & Initiatives</p> <ul style="list-style-type: none"> • Countywide Counseling Curriculum Handbook at Secondary. • Continued implementation of Trauma Informed Practices. • Continued implementation of the Companion Project Grant to help families connect to counseling/therapy services in our community. • SCHS Dream Team at all high school sites (a 						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>collaborative team comprised of Social Emotional Counselors, Counselors, Rtl Coordinators, Campus Security, Administration, Credit Recover teachers and/or Peer Tutoring Coordinator who case manage students with academic and/or behavioral issues).</p> <ul style="list-style-type: none"> • Provide parent education on health related issues including vaping, drug use, suicide prevention and safe use of social media. <p>Ongoing Partnerships</p> <ul style="list-style-type: none"> • Continued partnerships with NAMI (National Alliance on Mental Illness), Monarch Services, Walnut Avenue Family and Women’s Center and/or Applied Crisis Training to provide suicide prevention and active consent/sexual harassment training for students and families in secondary. • Implement the Thriving Youth Community Grant to address student substance abuse. • Safety and Wellness Coordinator continued partnership with COE’s School Climate and Wellness Coordinator 						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>and California PBIS Coalition to be recognized for PBIS implementation following the National PBIS blueprints.</p> <ul style="list-style-type: none"> • Safe Schools Project works with seven of our sites to create model LGBTQ schools. <p>Ongoing Professional Training & Planning</p> <ul style="list-style-type: none"> • Refine PBIS, Trauma Informed Instruction and Restorative Justice systems. • High School teams will attend a PBIS conference in October to strengthen site behavioral systems. • Implementation of a Social Emotional Counselor Professional Learning Community to align practices and establish guaranteed services for students in need. • Use Social Emotional Health Survey follow-up protocol to counsel and provide resources to students identified as "high risk" from survey results. • Continued implementation of Student Services Handbook to reflect MTSS tiered systems. 						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<ul style="list-style-type: none"> • Continue efforts of the LGBTQ Task Force to support a safe, welcoming environment at all schools including continued implementation of the Safe Schools Index. <p>Systems & Tools</p> <ul style="list-style-type: none"> • Aligned electronic referral Google form for mental health support services at the site • MOUs to allow social services agencies to collaborate and share information before the start of the school year (ie., shelters). • Implement online Beyond SST at all sites to support the academic, behavioral and social emotional needs of students. • School Wide Information System (SWIS) for monitoring student behavior has been implemented at all elementary sites <p>Mental/Social Emotional Health Systems (LMFTs / Social Workers / Special Education): Ongoing meetings and trainings focused on Social Emotional Health Survey results to inform social emotional student groups and customized student services.</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.6	<p>Students in Transition Support Systems and Practices Continued support for Students in Transition and Foster Youth in SCCS by providing needed materials for school as well as addressing basic needs.</p> <p>Implementation of a Wellness Center at Soquel High School through our partnership with the County Office of Education with plans to subsequently implement Wellness Centers at all high school sites.</p> <p>Student Services Administrative Assistant to manage outreach and support efforts for Students in Transition/Foster Youth (.12).</p> <p>Set aside funding for materials and resources to support Students in Transition.</p>	Yes				\$36,368.00	\$13,400

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Facilitate Boys and Girls Club enrollment during summer for elementary Students in Transitions.</p> <p>Continue bus route that includes a direct pick up at shelter for Students in Transition and provide bus passes to students.</p> <p>Mileage for staff outreach / home visits.</p> <p>Food Pantries at each secondary site for low income students and families.</p>						
2.7	<p>Attendance Intervention Systems Student Services, site staff and Social Workers will continue to collaborate on systems that track and respond to students who are in danger of becoming chronically absent, including outreach, letters, counseling and home visits as needed to intervene on behalf of all students but particularly for students who are displaced, in transition and low income.</p> <p>Summer attendance outreach— Social Workers and one Bilingual School Community Coordinator will case-manage and follow up on chronically absent students throughout the summer and intensively during the first week of school.</p>	Yes				\$56,696.00	\$44,572

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	.6 Social Worker assigned to address chronic absenteeism Attendance Intervention @ MHMS (S) .25 FTE \$11,886 Site LCFF Supplemental Rs 0700 Attendance Social Worker - .60 FTE \$43,810 ESSER III Rs 3213 Attendance Summer Outreach: 3 Social Workers @ 10 hours each; Bilingual Coordinator @ 10 hours (EWR's = \$1,000 ESSR III) Rs 3213						

Goal 3

Goal Description

We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Elementary iReady Reading & Math	iReady diagnostic assessments were implemented in 21-22 and replaced Pioneer Valley. Fall 2021 Reading % of student group on grade level "n" = # of students in student group All: 36% n=954 Hispanic: 18% n=391	Spring Reading & Math iReady diagnostic assessments Spring 2022 Reading % of student group on grade level "n" = # of students in student group All: 59% n=951	Spring Reading & Math iReady diagnostic assessments Spring 2023 Reading % of student group on grade level "n" = # of students in student group All: 63% n=1306	Winter Reading & Math iReady diagnostic assessments Winter 2024 Reading % of student group on grade level "n" = # of students in student group All: 51% n=1,256	By 2023-2024, the percentage of overall students and student groups who score on or above grade level on iReady Reading and Math will increase by 20% with a 10% increase each year (over two years).

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	<p>White: 36% n=785 EL: 2% n=181 Low Income: 15% n=344 Special Ed: 15% n=165</p> <p>Fall 2021 Math % of student group on grade level "n" = overall # of students in student group</p> <p>All: 15% n=1056 Hispanic: 4% n=446 White: 14% n=862 EL: 0% n=207 Low Income: 5% n=374 Special Education: 6% n=174</p>	<p>Hispanic: 39% n=424 White: 57% n=777 EL: 19% n=210 Low Income: 36% n=346 Special Ed: 32% n=154</p> <p>Spring 2022 Math % of student group on grade level "n" = overall # of students in student group</p> <p>All: 52% n=1380 Hispanic: 29% n=649 White: 52% n=1098 EL: 16% n=287 Low Income: 31% n=450 Special Education: 28% n=210</p>	<p>Hispanic: 43% n=510 White: 63% n=1040 EL: 23% n=228 Low income: 44% n=477 Special Ed: 35% n=243</p> <p>Spring 2023 Math % of student group on grade level "n"= # of students in student group</p> <p>All: 55% n=1564 Hispanic: 31% n=631 White: 56% n=1238 EL: 21% n=288 Low income: 36% n=564 Special Ed: 29% n=280</p>	<p>Hispanic: 26% n=522 White: 53% n=1,011 EL: 9% n=234 Low income: 31% n=412 Special Ed: 20% n=259</p> <p>Winter 2024 Math % of student group on grade level "n"= # of students in student group</p> <p>All: 37% n=1,361 Hispanic: 15% n=568 White: 37% n=1,085 EL: 6% n=256 Low income: 18% n=437 Special Ed: 16% n=264</p>	
iReady ELA and Math (Middle School)	<p>Grades 6-8 iReady Reading & Math diagnostic assessments</p> <p>Fall 2021 Reading % of student group on grade level "n" = overall # of students in student group</p> <p>All: 46% n=926 Hispanic: 21% n=354 White: 45% n=784 EL: 0% n=99 Low Income: 20% n=299 Special Ed: 11% n=149</p> <p>Fall 2021 Math % of student group on grade level "n" # of students in student group</p> <p>All: 25% n=927 Hispanic: 9% n=353</p>	<p>Grades 6-8 iReady Reading & Math diagnostic assessments</p> <p>Winter 2022 Reading % of student group on grade level "n" = overall # of students in student group</p> <p>All: 55% n=940 Hispanic: 31% n=359 White: 56% n=794 EL: 5% n=105 Low Income: 32% n=301 Special Ed: 16% n=144</p> <p>Winter 2022 Math % of student group on grade level "n" # of students in student group</p> <p>All: 35% n=927</p>	<p>Grades 6-8 iReady Reading & Math diagnostic assessments</p> <p>Spring 2023 Reading % of student group on grade level "n"= # of students in student group</p> <p>All: 55% n=831 Hispanic: 35% n=324 White: 55% n=700 EL: 15% n=84 Low income: 36% n=301 Special Ed: 21% n=139</p> <p>Spring 2023 Math % of student group on grade level "n"= # of students in student group</p> <p>All: 41% n=826</p>	<p>Grades 6-8 iReady Reading & Math diagnostic assessments</p> <p>Winter 2024 Reading % of student group on grade level "n" = overall # of students in student group</p> <p>All: 51% n=931 Hispanic: 29% n=373 White: 52% n=776 EL: 6% n=106 Low Income: 31% n=308 Special Ed: 22% n=170</p> <p>Winter 2022 Math % of student group on grade level "n" # of students in student group</p> <p>All: 34% n=935</p>	<p>By 2023-2024, the percentage of overall students and student groups who score on or above grade level on iReady Reading and Math will increase by 20% with a 10% increase each year (over two years).</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	White: 25% n=786 EL: 0% n=99 Low Income: 7% n=302 Special Education: 2% n=146	Hispanic: 16% n=358 White: 33% n=788 EL: 2% n=107 Low Income: 13% n=301 Special Education: 6% n=140	Hispanic: 20% n=311 White: 40% n=692 EL: 3% n=74 Low income: 19% n=295 Special Ed: 9% n=136	Hispanic: 14% n=373 White: 35% n=779 EL: 2% n=107 Low Income: 19% n=308 Special Education: 11% n=171	
Math Measures of Academic Performance (MAP) Scores (formerly High School Math Checkpoints)	High School Math MAP Fall 2021 Fall 2021 Percentage of students approaching or above grade level by student group and course: Integrated 1 All: 56% (386/506) Latine: 40% (119/297) White: 70% (219/312) Low Income: 45% (103/229) English Learners: 5% (3/64) Students with Disabilities: 19%(17/88) Integrated 2 All: 70% (444/634) Latine: 51% (139/274) White: 87% (251/289) Low Income: 55% (94/171) English Learners: 17% (9/52) Students with Disabilities: 44%(25/57) Integrated 3 All: 80% (277/346) Latine: 61% (77/126) White: 90% (171/190)	High School Math MAP Winter 2022 (End of Year to be added in June 2022) Winter 2021 Percentage of students approaching or above grade level by student group and course: Integrated 1 All: 72% (366/506) Latine: 61% (117/192) White: 81% (201/247) Low Income: 61% (95/155) English Learners: 24%(8/33) Students with Disabilities: 41%(23/56) Integrated 2 All: 76% (237/305) Latine: 57% (57/100) White: 86% (141/165) Low Income: 55% (37/67) English Learners: 19% (8/33) Students with Disabilities: 33%(10/30) Integrated 3 All: 85% (310/366) Latine: 68% (71/105) White: 92% (205/223) Low Income: 73% (51/70)	22-23 Data will be added in June 2023.	Not available mid-year (assessment in progress at time of this report).	By 2023-2024, the percentage of overall students and student groups who score on or above grade level on the High School Math MAP will increase by 20% with a 10% increase each year (over two years).

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	Low Income: 46% (46/79) English Learners: 21% (3/14) Students with Disabilities: 39% (9/23)	English Learners: 33% (3/16) Students with Disabilities: 67%(10/30)			
Middle and High School Grades	2020-21 Middle School and High School Grades - D and F Rates Branciforte Middle School: 39.2% Mission Hill Middle School: 29.6% Harbor High School: 23.6% Santa Cruz High School: 21.9% Soquel High School: 23.7%	2021-22 Middle School and High School Grades - D and F Rates Branciforte Middle School: 16.6% Mission Hill Middle School: 22.2% Harbor High School: 33.2% Santa Cruz High School: 19.6% Soquel High School: 28.2%	22-23 Middle School and High School Grades - D and F Rates Branciforte Middle School: 16.7% Mission Hill Middle School: 21.6% Harbor High School: 33.3% Santa Cruz High School: 18.4% Soquel High School: 29.7%	23-24 Middle School and High School Grades - D and F Rates for Semester 1 Branciforte Middle School: 11.6% Mission Hill Middle School: 12.8% Harbor High School: 33.7% Santa Cruz High School: 15.3% Soquel High School: 29.3%	By 2023-2024, the percentage of students who receive a D or F will decrease by 15% with a 5% decrease each year.
ELPAC Scores	2019 - 2020 ELPAC Grade Spans: K - 12 ELPAC Growth % of students who grew 2 levels: 2.17% % of students who grew 1 level: 19.86% % of students who stayed the same: 54.48% % of students who went back 1 level: 18.77% % of students who went back 2 levels: 0.72%	2021-22 ELPAC Grade Spans: K - 12 ELPAC Growth % of students who grew 2 levels: 18.5% % of students who grew 1 level: 32.14% % of students who stayed the same: 30.43% % of students who went back 1 level: 10.41% % of students who went back 2 levels: 5.86%	2022-23 ELPAC Grade Spans: K - 12 ELPAC Growth % of students who stayed the same level 4: 5.08% % of students who grew 2 levels: 17.5% % of students who grew 1 level: 25.80% % of students who stayed the same: 31.64% % of students who went back 1 level: 14.31% % of students who went back 2 levels: 5.65%	Not available mid-year.	By 2023-2024, the percentage of students who grew 1 or more levels on the ELPAC will grow 15% with a 5% increase each year.
Reading Measures of Academic Performance (MAP) Scores - High School	Fall 2021 Scores Latine: 67% White: 87% EL: 21%	Spring 2022 Scores Latine: 70% White: 85% EL: 24%	No MAP Scores available for 2023	Not available mid-year (assessment in progress).	By 2023-2024, the percentage of overall students and student groups who score on or above grade level on the

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
	RFEP: 68% Special Ed: 33% Low Income: 66%	RFEP: 75% Special Ed: 42% Low Income: 78%			High School Reading MAP will increase by 20% with a 10% increase each year (over two years).

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	<p>Elementary Rtl Program SCCS will provide a strong tiered academic and intervention program with additional staff to support and intervene on behalf of all students, but particularly for students who are English learners, low income, Students in Transition and Foster Youth and Students with Disabilities. The following are implemented at Bay View, DeLaveaga, Gault and Westlake elementary schools:</p> <p>1.0 ELA Rtl Coordinator at each school site. 1.0 Math Rtl Coordinator for each elementary site. .40 small schools</p> <p>Academic Intervention para professionals for English Learner Support</p> <p>Math, Literacy & Tech Integration tools to support academic intervention, instruction and formative assessments for elementary.</p> <p>Elementary - Lexia Reading—reading practice and intervention software that places students at their level and provides research-</p>	Yes				\$2,000,475.00	\$786,626

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>based instruction to improve their skills.</p> <p>Implementation and Revision of English Learner Master Plan with planned actions for professional development, instructional best practices and Newcomer support.</p> <p>While the services that RtI Coordinators and the Academic Intervention Technicians are open to any underachieving student, these resources are specifically in place to target, support, and monitor the growth and achievement of our unduplicated count students.</p> <p>Implementation of a Grading Task Force to revise district grading policy through the study of equitable grading best practices.</p> <p>Elementary Site targeted support funds address various goals and provide services and materials to unduplicated students as identified by sites and approved by both site councils and the Governing Board.</p> <p>Site Allocations Remaining Balances (E) \$242,512 LCFF Supplemental Rs 0700 Site Allocations Remaining Balances (E) \$102,213 Title I Rs 3010 ATSI (BVEL, GAEL, WLEL) \$30,000 LCFF Supplemental Rs 0700</p> <p>RTI ELA (E) 3.84 FTE \$473,092 LCFF Supplemental Rs 0700</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>RTI Math (E) 4.40 FTE \$578,355 ESSER III Rs 3214</p> <p>Paraeducators (E) 2.3375 FTE \$86,354 LCFF Supplemental Rs 0700</p> <p>Paraeducators (E) .1875 FTE \$6,071 Title I Rs 3010</p> <p>Grading Task Force \$25,000 ESSER III</p> <p>Paraeducators Academic Intervention (E) 4.1863 FTE \$188,520 LCFF Supplemental Rs 0700</p> <p>Paraeducators Academic Intervention (E) 2.0376 FTE \$85,157 Title I Rs 3010</p> <p>Paraeducators Academic Intervention (E) 4.4375 FTE \$183,201 ESSER III Rs 3214</p>						
3.2	<p>Secondary Rtl Program Rtl Coordinators will facilitate and implement needed interventions at secondary school sites to address graduation rate, drop out rate and A-G completion for unduplicated students.</p> <p>Math and English Language Arts Intervention Sections at each secondary school.</p> <p>Middle School - iReady My Path Math & Reading intervention program.</p>	Yes				\$1,758,796.00	\$582,155

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Read 180 & System 44 intervention reading program to support Special Education as well as general education students who are 2 years or more below grade level in reading.</p> <p>Middle and High School - Achieve 3000 - Reading practice and intervention software that places students at their level and provides research-based instruction to improve their skills.</p> <p>Learning Ally - Provides reading support to aid Special Education, English Learners and students below grade level so they may access grade level novels and textbooks.</p> <p>Math Plus- Tier 2 middle and high school math interventions designed by SCCS math teachers.</p> <p>Math, Literacy & Tech Integration tools to support academic intervention, instruction and formative assessments for middle and high schools.</p> <p>Bilingual paraprofessionals for English Learner Support</p> <p>Credit Recovery Program Staffing and Materials</p> <p>After School Intervention staffing focused on supporting our English Learners, foster students, Students in Transition, and low income students.</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Implementation of a Grading Task Force to revise district grading policy through the study of equitable grading best practices.</p> <p>Secondary site discretionary funds address provide services and materials for unduplicated students as identified by individual sites in their Single Plan for Student</p> <p>Achievement, which is approved by each school's Site Council and the Governing Board.</p> <p>Site Allocations Remaining Balances (S) \$251,603 LCFF Supplemental Rs 0700 Credit Recovery Materials (S) \$4,500 LCFF Supplemental Rs 0700 ATSI (MHMS & HRHS) \$20,000 LCFF Supplemental Rs 0700 Homework Club (3 HS) \$40,904 LCFF Supplemental Rs 0700</p> <p>RTI ELA (S) 5.00 FTE \$625,646 LCFF Supplemental Rs 0700</p> <p>Certificated Academic Interventions (S) 2.74 FTE \$285,122 LCFF Supplemental Rs 0700 Certificated Academic Interventions (S) .20 FTE \$19,090 ESSER III Rs 3213</p> <p>Credit Recovery Teachers (S) .60 FTE \$89,994 ESSER III Rs 3213</p> <p>Bilingual Paraeducator Academic Intervention (S) 4.1875 FTE \$266,714 ESSER III Rs3213</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Paraeducator Academic Intervention (S) .4375 FTE \$19,319 LCFF Supplemental Rs 0700</p> <p>Bilingual Math Tutors (Hourly) (S) \$40,904 LCFF Supplemental Rs 0700</p> <p>After School Programs - Middle Schools (\$45,000 each)</p> <p>Remaning Site Allocations - \$14,898 LCFF Supplemental Rs 0700</p> <p>Paraeducators After School (S) 1.00 FTE \$55,145 LCFF Supplemental Rs 0700</p> <p>Prog Coord After School (S) .45 FTE \$19,957 LCFF Supplemental Rs 0700</p>						
3.3							
3.4	<p>Summer Programs</p> <p>Elementary, middle school and high school summer programs in math and literacy with a focus on intervention, enrichment, credit recovery and addressing learning gaps with a focus on English learners:</p>	No				\$658,535.00	\$458,601

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Summer Programs Beginning 2023 /2024</p> <p>Elementary Salaries (EWR's) \$283,684 ELOP Rs 2600 Materials \$30,000 ELOP Rs 2600 Boys and Girls Club \$131,250 ELOP Rs 2600</p> <p>Secondary Salaries (EWR's) \$31,058 (ESY) ELOP Rs 2600 Salaries (EWR's) \$146,813 ESSER II Rs 3212 Materials \$36,000 ESSER II Rs 3212</p>						
3.5	<p>English Learner Supports To address English Learner progress, additional staff and interventions will be embedded in the school day for all English Learners. This includes the revision of the district's English Learner Master Plan to systemize and plan ongoing curriculum, interventions and best practices for English Learners:</p> <p>.8 English Learner Teacher on Special Assignment</p> <p>Implementation of new English Learner Master Plan</p>	Yes				\$487,432.00	\$265,754

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>Newcomer Program Classes and Supports</p> <p>ELD Intervention/Support Classes</p> <p>ELD Professional Development</p> <p>Elementary Newcomer Support at Bay View, DeLaveaga, Gault, Monarch and Westlake</p> <ul style="list-style-type: none"> • Using Lexia English as a pilot support for Newcomer students. It blends listening and speaking with the reading and writing in Lexia. Students at Gault have the support of the newcomer teacher. Newcomers at other sites are supported as needed by the classroom teacher and Rtl support. <p>Middle School Newcomer Support at Branciforte and Mission Hill Middle Schools:</p> <ul style="list-style-type: none"> • Additional ELD section and additional release period for case management and pull out. <p>High School Newcomer Support at Harbor High School:</p> <ul style="list-style-type: none"> • Two additional Newcomer sections. • Specially Designed Academic Instruction in English (SDAIE) in content areas. 						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<ul style="list-style-type: none"> • Newcomer support sections. <p>All Schools:</p> <ul style="list-style-type: none"> • Ongoing and expanded English learner professional development with WestEd (new contract for 23-24) • Potential credit recovery programs and other resources to provide a viable non-online credit recovery option to students • New English learner Newcomer curriculum to be implemented in 23-24 • Pilot of new English learner curriculum in 23-24 <p>Elementary-Gault Newcomer .50 FTE \$60,096 Title III Rs 4203</p> <p>Middle Schools Newcomer Release .20 FTE \$18,097 ESSER III Rs 3213 ELD Newcomers .80 FTE \$77,590 LCFF Supplemental Rs 0700 PE/EL .40 FTE \$50,199 LCFF Supplement Rs 0700</p> <p>High Schools Newcomer, ELD & SDAIE Teachers (S) 1.57 FTE \$232,307 LCFF Supplemental Rs 0700 ELD Teachers (S) .60 FTE \$49,143 ESSER III Rs 3213</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.6	<p>Assessment Systems to Monitor Progress and Set Goals Use common assessments, MAP and iReady online platforms to monitor student progress on the standards, with a specific focus on English Learner, low Income and RFEP progress (COVID Resource Funding).</p> <p>Elementary Master Plan: iReady math & reading assessments \$25,000 LCFF Base Rs 0000 ESGI assessment \$9,000 ESSER III</p> <p>Secondary Master Plan: iReady - Reading MS - \$42,000 ESSER III MAP - Reading & Math \$26,000 ESSER III</p>	No				\$102,000.00	\$62,413

Goal 4

Goal Description

We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Teacher Working Conditions Survey	<p>20-21 Working Conditions Survey Percentage of Teachers who "Agree" with the following statements:</p> <p>Sufficient resources are available for professional development in my school: 82.3%</p> <p>An appropriate amount of time is provided for professional development: 76.6%</p> <p>Professional development offerings are data driven: 85.6%</p> <p>Teachers have sufficient training to fully utilize instructional technology: 61.9%</p> <p>Teachers are encouraged to reflect on their own practice: 92%</p> <p>In this school, follow up is provided from professional development: 75.7%</p> <p>Professional development provides ongoing opportunities for teachers to work with colleagues to refine teaching practices: 86.6%</p> <p>Professional development is evaluated and results are communicated to teachers: 70.8%</p>	<p>21-22 Working Conditions Survey Percentage of Teachers who "Agree" with the following statements:</p> <p>Sufficient resources are available for professional development in my school: 83%</p> <p>An appropriate amount of time is provided for professional development: 80.3%</p> <p>Professional development offerings are data driven: 83.8%</p> <p>Teachers have sufficient training to fully utilize instructional technology: 66.9%</p> <p>Teachers are encouraged to reflect on their own practice: 92.7%</p> <p>In this school, follow up is provided from professional development: 76.4%</p> <p>Professional development provides ongoing opportunities for teachers to work with colleagues to refine teaching practices: 81.8%</p> <p>Professional development is evaluated and results are communicated to teachers: 66.1%</p>	<p>22-23 Working Conditions Survey Percentage of Teachers who "Agree" with the following statements:</p> <p>Sufficient resources are available for professional development in my school: 91%</p> <p>An appropriate amount of time is provided for professional development: 83%</p> <p>Professional development offerings are data driven: 81%</p> <p>Teachers have sufficient training to fully utilize instructional technology: 72%</p> <p>Teachers are encouraged to reflect on their own practice: 89%</p> <p>In this school, follow up is provided from professional development: 70%</p> <p>Professional development provides ongoing opportunities for teachers to work with colleagues to refine teaching practices: 70%</p> <p>Professional development is evaluated and results are communicated to teachers: 62%</p>	Not available mid-year (in progress at time of this report).	By 2023-2024, responses on these survey questions will reach or maintain a positive response rate of 85% or above.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
LCAP Staff Survey	<p>Students feel connected and engaged with my school: 76%</p> <p>Under-performing students are well supported to improve academically at my school: 71.3%</p> <p>I feel there are enough supports for English Learners progress at my school: 52.5%</p>	<p>Students feel connected and engaged with my school: 66%</p> <p>Under-performing students are well supported to improve academically at my school: 54%</p> <p>I feel there are enough supports for English Learners progress at my school: 38%</p>	<p>Students feel connected and engaged with my school: 70%</p> <p>Under-performing students are well supported to improve academically at my school: 57%</p> <p>I feel there are enough supports for English Learners progress at my school: 46%</p>	<p>Students feel connected and engaged with my school: 86%</p> <p>Under-performing students are well supported to improve academically at my school: 69%</p> <p>I feel there are enough supports for English Learners progress at my school: 51%</p>	By 2023-2024, responses on these survey questions will reach 80% or above.
LCAP Survey Prioritized Areas of Need	<p>Student engagement strategies</p> <p>Strategies to support students' social emotional health</p> <p>Strategies to support English Learners</p>	<p>The following strategies support student engagement, student social emotional health and English Learners:</p> <p>Student Engagement:</p> <ul style="list-style-type: none"> • Instructional Engagement Toolkit • Principal Walkthrough Tool • Rigorous Curriculum Design Training for Curriculum & -Assessment Teams 	<p>The following strategies support student engagement, student social emotional health and English Learners:</p> <p>Student Engagement:</p> <ul style="list-style-type: none"> • Instructional Engagement Toolkit • Priority Standards & Teacher Clarity • Principal Walkthroughs observing High-Impact Instructional Strategies 	Data & feedback is still be collected and reviewed.	By 2023-2024, training and professional development will include outcomes/pedagogy/foci that are based on prioritized areas of need.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
		<ul style="list-style-type: none"> • Priority Standards collaboration/work <p>Social Emotional Health:</p> <ul style="list-style-type: none"> • Trauma Informed Practices training • Positive Behavioral Intervention & Supports, Soul Shoppe, Second Step Curriculum and Restorative Practice <p>English Learner Supports:</p> <ul style="list-style-type: none"> • Guided Language Acquisition Design (GLAD) training • English Learner District Teacher Team 	<ul style="list-style-type: none"> • Attendance Systems: continuance of current best practices and an exploration of best practices deployed in other districts <p>Social Emotional Health:</p> <ul style="list-style-type: none"> • District Counseling Program: guaranteed viable counseling program that includes strong 4-year planning and college and career planning through the use of CCG • District Behavioral Systems (Second Step, PBIS & Restorative Justice): Training in restorative and rehabilitative practices including alternative to suspension and social emotional supports <p>English Learner Supports:</p> <ul style="list-style-type: none"> • Integrated & Designated English 		

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
			Language Development PD <ul style="list-style-type: none"> • ELD TOSA support with professional development 		

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.1	<p>English Language Development (ELD) Professional Learning on Best Practices</p> <p>A rigorous professional development plan addresses the needs of English learners in the district through participation in research-based and data-driven ELD pedagogy including an ELD Teacher on Special Assignment (TOSA) to coordinate trainings and provide coaching. These trainings will be districtwide and available for all teachers:</p> <ul style="list-style-type: none"> • Dedicated ELD Curriculum Study & Development at all grade spans • WestEd Integrated ELD Trainings • EL Professional Development Provider will deliver training for 4-5 sites • ELPAC Practice Test to inform English learner interventions 	Yes				\$104,077.00	\$20,250

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<ul style="list-style-type: none"> • Training for new English learner Newcomer curriculum to be implemented in 23-24 • Pilot of new English learner curriculum in 23-24 (See Goal #3 for these last two actions)						
4.2	<p>Site and District Curriculum Leadership Teams District teacher leadership teams will continue to drive both site and district professional development and spearhead initiative that support our LCAP goals with a particular focus on English learners, Foster Youth and low income students to address achievement disparities between student groups.</p> <p>Santa Cruz Instructional Leadership (SCIL): Continue to support and refine roles of Santa Cruz Instructional leaders (SCIL) The Santa Cruz Instructional Leadership Team (SCIL) districtwide will continue to support professional learning community work at all school sites (LCFF Supplemental).</p> <p>The Teacher Leader PLC will continue to support future school leaders through on-going trainings. The focus of these groups is on equity and ensuring, as instructional leaders, we are focused on closing</p>	Yes				\$281,854.00	\$96,432

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>the achievement gap.</p> <p>Professional Development for Site & District Leadership Teams:</p> <ul style="list-style-type: none"> • Hosting mini-PLC Institute for all SCIL leaders and administrators on July 29th. • Site Teams will attend various PLC Institutes in 23-24. • Continue Curriculum, Assessment & Content Area teams to collaborate on essential standards, authentic and formative assessments, scope and sequence and curriculum design. <p>SCIL Stipends (E) - \$72,053 LCFF Supplemental Rs 0700 SCIL Stipends (S) - \$209,801 LCFF Supplemental Rs 0700</p>						
4.4	<p>Professional Learning Communities and Site Professional Development</p> <p>In order to support integrated, districtwide efforts for unduplicated and Title I students, Title I allocations to support site intervention and training will be provided. Additionally, continued professional development in core content areas, academic language</p>	No				\$50,000.00	\$22,687

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>development for English learners and support for Professional Learning Communities will continue to allow for focused and strategic collaboration at sites around student achievement:</p> <p>Site Allocations to Title I eligible schools to support professional learning goals in single plans for student achievement.</p> <p>Silicon Valley Math Initiative (SVM) Membership to support continued professional development on the Common Core Mathematics standards and assessments (S5C Countywide Membership).</p> <p>Continue to support our Teacher Leader PLC and work to support future school leaders through on-going training.</p> <p>Continued professional development on high-functioning Professional Learning Communities (Solution Tree PLC District Training for SCIL & PLC Institutes - see Action 4.3).</p> <p>Innovation PD (S) \$50,000 - Title IV Rs 4127</p>						
4.5	<p>Educational Technology In order to systematize increased digital teaching and learning, including online programs for</p>	No				\$198,847.00	\$106,055

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>intervention and engagement, additional educational technology staff will support site efforts:</p> <p>Additional 2.0 Educational Technology Specialists will continue to support, train and troubleshoot around technology at secondary school sites.</p> <p>Computer Science for All Teacher on Special Assignment will continue to provide ongoing training in Computer Science integration and provide professional development on educational technology (CS for All Grant).</p> <p>Ed Tech Specialists (S) 2.00 FTE \$198,847 ESSER III Rs 3213</p>						
4.6	<p>New Teacher Project Teachers on Special Assignment New Teach Project Teachers on Special Assignment will provide support monitoring and coaching of new teachers to attain clear teaching credentials at all school sites.</p> <p>Mentor Teachers 2.00 FTE - \$234,370 Educator Effectiveness Rs 6266 Induction for new teachers @ COE (E) \$10,000 & (S) \$60,000 Title II Rs 4035</p>	No				\$304,370.00	\$144,393

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.7	<p>Teachers on Special Assignment (TOSAs) to support Professional Development for Excellence & Equity Plan Teachers on Special Assignment to support professional development throughout the district with a focus on using instructional strategies and curriculum that meet the needs of and engage our English learners, Title 1 students, and Foster Youth.</p> <p>.4 FTE History Social Social Teacher on Special Assignment (TOSA) to work with History Social Science teachers to develop a district professional development and curriculum plan to support all history social science teachers in implementing the newly adopted California History Social Science framework (elementary & secondary).</p> <p>1.0 CTE TOSA will continue to focus on CTE partnerships, recruitment, career pathways and support of the district's CTE program (secondary).</p> <p>1.0 Computer Science and Educational Technology TOSA will work on integration of computer science standards and on high impact instructional strategies using technology (elementary & secondary - see Action 4.5).</p> <p>.8 English Language Development TOSA will continue to implement the Road to Reclassification,</p>	No				\$405,648.00	\$241,387

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>support ELD curriculum implementation and facilitate EL professional development (Secondary).</p> <p>History Social Science TOSA .40 FTE \$50,648 Esser III Rs 3213 Career Technical Education TOSA 1.00 FTE \$124,984 CETIG Rs 6387 CS and Ed Tech TOSA 1.00 FTE \$121,558 Local Grants Rs 9010 ELD TOSA .80 FTE Total (.60 FTE \$81,343 Title III Rs 4203 & .20 FTE \$27,115 ESSER III Rs 3213)</p>						
4.8	<p>Teacher Professional Development to support implementation of the district's Equity & Excellence Plan For 23-24, professional development will be focused on accelerated learning as well as the implementation of guaranteed viable curriculum for all students but with focus on English Learners, Students In Transition/Foster Youth and low income students.</p> <p>Elementary Professional Development:</p> <ul style="list-style-type: none"> • Math & Science • Integrated & Designated ELD • Curriculum and Assessment Teams (collaboration around 	No				\$416,285.00	\$196,221

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>priority standards and common assessments)</p> <ul style="list-style-type: none"> • Release time for teachers to participate in lesson study and coaching cycles in ELD, Math, Computer Science and Literacy • Extra hourly for Rtl Coordinators and TOSA's to plan coaching cycles and lesson study <p>Secondary Professional Development:</p> <ul style="list-style-type: none"> • Math • Integrated & Designated ELD • High Impact Instructional Practices • Professional Learning Community professional development • Grading Practices and Policies • Culturally Relevant & Inclusive Instruction • Positive Behavior Interventions & Support (PBIS) • Restorative Justice & Trauma Informed Practices • Curriculum & Assessment Leadership Teams (collaboration around priority standards and common assessments) • Science Leadership Team collaboration 						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<ul style="list-style-type: none"> Professional Development in math, World Language, science, History/Social Science and English Language Arts <p>Site teachers and District leadership will visit San Luis Coastal District a second time to observe their best practices and math programs (San Luis Coastal District has high math performance and similar demographics to Santa Cruz City Schools) (Title IV).</p>						

Goal 5

Goal Description

SCCS will maintain a balanced budget and efficient and effective management.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
All district plans and budgets will be aligned with the six district goals.	District plans are aligned with district goals though alignment could be more explicit.	District plans show explicit alignment with district goals.	District plans show explicit alignment with district goals.	District plans will show explicit alignment with district goals.	By 2023-2024, district plans explicitly show alignment with the six district goals.
Facility Inspection Tool (FIT) Report Ratings	School Facility Good Repair Status (FIT Reports) - November 2020 reported all district sites' facilities as being in "good" overall condition	100% of district sites are in "good" or better condition based on the 2021 FIT reports.	100% of district sites are in "good" or better condition based on the 2022 FIT reports.	100% of district sites are in "good" or better condition based on the 2023 FIT reports.	By 2023-2024, maintenance of "good" rating status for all sites for each year.
District Advisory Meetings	District Advisory Committee meets four times a year with representation from all stakeholders: Classified, Certificated, Management, GSCFT, SCCE and Trustees.	District Advisory Committee met 5 times in 2021-2022 with representation from Classified, Certificated, Management, GSCFT and SCCE.	District Advisory Committee met 5 times in 2022-2023 with representation from Classified, Certificated, Management, GSCFT and SCCE.	District Advisory Committee will meet 5 times in Spring, 2024 with representation from Classified, Certificated, Management, GSCFT and SCCE.	By 2023-2024, continued meetings with consistent representation from all stakeholders four times a year.
Principal and Department Budget Meetings	Meetings occur throughout the school year.	Meetings are in progress and have occurred monthly.	Meetings are in progress and have occurred monthly.	Meetings are in progress and have occurred monthly.	By 2023-2024, meetings will occur in October and January to coincide with Interim Budget Reports with another check in during the Spring.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
5.1	<p>District Budget Monitoring Planning Systems SCCS' Business department will continue its ongoing collaboration with departments and sites to ensure that all budget decisions are made collaboratively and thoughtfully and are based on the needs of all students with a particular focus on under-resourced students, including English Learners, Low Income and Students in Transition/Foster Youth:</p> <p>Site Program Coordinator helps monitor supplemental budgets and expenditures.</p> <p>Administrative Assistant helps monitor supplemental budgets and expenditures (.2).</p> <p>Support sites and departments with plans and budget development to ensure alignment with district goals.</p> <p>Continue to refine metrics to monitor impact of key LCAP initiatives - Academic Rtl and Social Emotional efforts.</p> <p>Provide site and departments support with continual budget support.</p>	No				\$161,151.00	\$64,968

Goal 6

Goal Description

SCCS will maintain strong communication and partnerships with its diverse community.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
LCAP Family Survey School Engagement Questions and participation rate	<p>I participate in parent education offerings (classes, workshops and/or events): 62%</p> <p>I feel that my child is appropriately challenged in school: 61%</p> <p>I feel that my child's school recognizes and values student accomplishments: 78%</p> <p>When academics are challenging, I feel that my child's school supports my child to do better and improve: 67%</p> <p>My child's school and the district seek my input and ideas in decision making - "regularly - always": 62%</p> <p>When I contact my child's school, I receive courteous attention. "regularly - always." 86%</p> <p>I receive sufficient information regarding my child's education program, progress and needs. "regularly - always" 74%</p> <p>1,070 respondents</p>	<p>I participate in parent education offerings (classes, workshops and/or events): 71%</p> <p>I feel that my child is appropriately challenged in school: 67%</p> <p>I feel that my child's school recognizes and values student accomplishments: 76%</p> <p>When academics are challenging, I feel that my child's school supports my child to do better and improve: 70%</p> <p>My child's school and the district seek my input and ideas in decision making - "regularly - always": 54%</p> <p>When I contact my child's school, I receive courteous attention. "regularly - always." 83%</p> <p>I receive sufficient information regarding my child's education program, progress and needs. "regularly - always" 71%</p> <p>1,131 respondents</p>	<p>I participate in parent education offerings (classes, workshops and/or events): 48%</p> <p>I feel that my child is appropriately challenged in school: 72%</p> <p>I feel that my child's school recognizes and values student accomplishments: 78%</p> <p>When academics are challenging, I feel that my child's school supports my child to do better and improve: 73%</p> <p>My child's school and the district seek my input and ideas in decision making - "regularly - always": 58%</p> <p>When I contact my child's school, I receive courteous attention. "regularly - always." 85%</p> <p>I receive sufficient information regarding my child's education program, progress and needs. "regularly - always" 77%</p> <p>1,664 respondents</p>	<p>I participate in parent education offerings (classes, workshops and/or events): 21%</p> <p>I feel that my child is appropriately challenged in school: 73%</p> <p>I feel that my child's school recognizes and values student accomplishments: 91%</p> <p>When academics are challenging, I feel that my child's school supports my child to do better and improve: 87%</p> <p>My child's school and the district seek my input and ideas in decision making - "regularly - always": 55%</p> <p>When I contact my child's school, I receive courteous attention. "regularly - always." 88%</p> <p>I receive sufficient information regarding my child's education program, progress and needs. "regularly - always" 75%</p>	<p>By 2023-2024, positive responses to school engagement and communication questions will either maintain or increase to 80% or better. And, family participation in the survey will increase to 25%.</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
				1,649 respondents (survey remains open at the time of this report)	
Provide Family Webinars, regular new videos and implement other forms of communication based on family input	Family webinars occurred throughout the school year in response to COVID and school reopening updates while parent podcasts began in April, 2021 and continued through the end of the school year.	Family webinars occurred throughout the school year. Video updates occurred weekly. Our weekly video updates showed strong viewership: <ul style="list-style-type: none"> 650 highest count of video views in spring 2021 1,085 highest count of video views in 2021-22 	Family webinars occurred throughout the school year. Video updates occurred weekly. Our weekly video updates showed strong viewership: <ul style="list-style-type: none"> the highest viewership in a single week was 7,947 the highest single video viewership was 4,000. 	Family webinars occurred throughout the school year. Video updates occurred weekly. Through February 7, 2024: <ul style="list-style-type: none"> Highest viewership in a single week was 22,202 Highest viewership for a single feature was 9,890 	By 2023-2024, regularly scheduled webinars and weekly videos will occur throughout the year on timely and important topics as identified by the school community.
Updated and clear district website that is easily navigable with updated information on the following: <ul style="list-style-type: none"> Committee Meetings Parent Meetings District Events Bond Projects Department Resources & Information Topical News 	Website contains pertinent information but is not easily navigable.	Website has been updated with clear and pertinent information that is more easily navigable. Site and district department website pages will be updated in 22-23.	Website has been updated with clear and pertinent information that is more easily navigable. Site and district department website pages will be updated in 22-23.	Website has been updated with clear and pertinent information that is more easily navigable. Site and district department website pages are updated.	By 2023-2024, the website will be regularly updated with easily navigable links for all school community stakeholders.
State of the District mailer	Mailer is sent to families and the community once a year with an overview of programs, highlights, budget information and important updates.	Updated mailer was sent this year with important highlights and a renewed focus on the programs SCCS current and future families.	Updated mailer was sent this year with important highlights and a renewed focus on the programs SCCS current and future families.	Updated mailer was sent this year with important highlights and a renewed focus on the programs SCCS current and future families.	By 2023-2024, the State of the District mailer will continue to be sent out to all families and the community.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
6.1	<p>District Chief Communications Officer The district has hired a Chief Communications Officer in the 20-21 school year to oversee and coordinate all communication efforts including webinars, podcasts, written communication and the district website. This position is funded through LCFF base and Bond funds. Starting in 23/24, 25% of this position will be funded out of LCFF Supplemental.</p>	No	Fully Implemented			\$172,929.00	\$74,400
6.2	<p>District Communication Tools and Platforms To maintain strong communication efforts, platforms and digital outreach will continue to elicit input and feedback from all school community stakeholders, including students:</p> <p>Communication Platforms</p> <ul style="list-style-type: none"> • Survey Monkey • Google Forms <p>Published Materials State of the District Flyer - once a year</p> <p>Weekly Video Updates--Use growing audience as opportunity to educate public on Bond work and general district services/operations.</p> <p>Website Improvements:</p>	No	Fully Implemented			\$40,415.00	\$25,376

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<ul style="list-style-type: none"> • Continue to update websites and support on-site webmasters at each of the sites • Continue to make bond goals/progress/details accessible • Audit each department’s section & making sure high-priority information is prominent and accessible • Simplify web pages for each district department <p>Continue to develop infographics on budget and educational initiatives to educate general public to showcase MTSS/PBIS</p> <p>Outreach to Potential Students/Families</p> <ul style="list-style-type: none"> • Continue to create and implement a marketing plan for schools. • Continue to expand opportunities for families to learn about our school programs • Outreach at community events with district PR materials • Continue to host prospective parent webinars • Continue to offer school tours • Continue to market the value of public school education at each grade span by bolstering relationships with 						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	<p>preschools & out-of-district elementary and middle schools and creating literature to compete more effectively with private options</p> <p>Showcase Tables at community events to show the role of schools as a community resource (Chamber Business Fair, Community Health Fairs, Guelaguetza)</p> <p>Increase use of hard copy materials and in-person input opportunities.</p> <p>Continue to add easier to use communication channels on our websites (contact forms) and secondary sites - button to send message to staff.</p> <p>Continue to collaborate with Cradle to Career Live Oak, Senderos, Chamber of Commerce community partners and partner districts.</p> <p>Continue to work with leadership to highlight promising family engagement strategies currently being implemented at individual school sites, learn from community partners (Cradle to Career / Live Oak / etc) and other research on effective community engagement and train all school community coordinators to support strategic practices in each school community.</p>						

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
6.3	<p>Family Outreach Parent/School Community Coordinators to actively provide outreach for English Learner families</p> <p>Latino Role Models Conference</p> <p>Translation and childcare for evening parent meetings</p> <p>2.712 FTE (E) Parent/Community Coordinators \$240,458 - LCFF Supplemental Rs 0700</p> <p>5.60 FTE (S) Parent/Community Coordinators \$523,697 - LCFF Supplemental Rs 0700</p> <p>1% Parent Involvement: (E) \$2,396 and (S) \$4,913 - Title I Rs 3010</p> <p>Latino Role Model Conference \$2,000 - Title 1 Rs 3010</p> <p>.</p>	Yes	Fully Implemented			\$773,464.00	\$35,1865

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: California School Dashboard Update

MEETING DATE: February 14, 2024

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

The California School Dashboard (<https://www.caschooldashboard.org>) is an online tool designed to help communities across the state access important information about K–12 schools and districts. It features easy-to-read reports on multiple measures of school success and is just one step in a series of changes that have raised the bar for student learning, transformed testing, and increased the focus on equity.

Six state measures allow for comparisons across schools and districts based on information collected statewide:

- Academic Progress: California Assessment of Student Performance and Progress in Mathematics and English Language Arts (Grades 3-8,11)
- Suspension Rate
- Chronic Absenteeism (Grades K-8)
- English Learner Progress
- High School Graduation Rate (12th grade)
- College/Career Readiness (12th grade)

Results are presented for all districts, schools, and defined student groups (e.g., racial groups, low income, English learners, homeless, foster youth, and students with disabilities). Local educational agencies and schools receive one of five color-coded performance levels on the state indicators. From highest to lowest, the five performance levels are: Blue, Green, Yellow, Orange, and Red. Performance levels are calculated based on how current performance (Status) compares to past performance (Change). This provides a more complete picture of performance than a point-in-time snapshot.

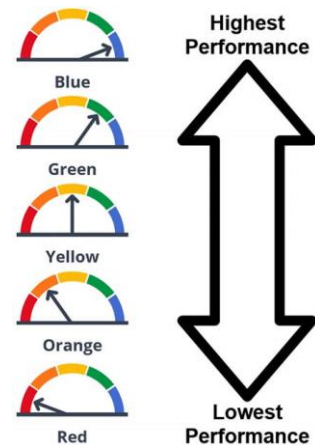
Status is based on the current year of data. For each indicator, there are five Status levels:

- Very High
- High
- Medium
- Low
- Very Low

Change is found by comparing current year results (Status) and results from the prior year (or, in some cases, an average of years):

Current Year Results (Status) **minus** Prior Year Results = Change

- Increased Significantly
- Increased
- Maintained



Five local measures are based on information collected by districts:

Districts receive one of three ratings for each of the five local measures.

1. Basic Conditions
 - Teacher qualifications, safe and clean buildings, textbooks for all students
2. Implementation of Academic Standards
3. School Climate Surveys
 - Student safety, connection to the school
4. Parent Involvement and Engagement
5. Access to a Broad Course of Study

Districts receive one of three ratings for each of the five local measures:

- Met
- Not Met
- Not Met for Two Years

School and student group information is not available for local measures.

There is a separate Local Indicator Dashboard Board Report annually in June with more specifics.

2023 Dashboard Scores

The 2023 Dashboard compares data from the 2022-23 school year to the 2022 Dashboard data (2021-22 school year data) to give districts and schools color ratings based on their growth or decline.

Math and English Language Arts ratings are based on the **distance from met**.

- Met is equal to zero, the exact score it takes at each grade level to get a 3 (standard met) on California Assessment of Student Performance and Progress.
- Every students' score is translated into how many points above or below standard their score is.
- California Assessment of Student Performance and Progress Dashboard ratings are calculated by finding the average above or below the standard.
- Required to test at least 95% of students in grades 3-8, & 11. If 95% of students are not tested

in any one student group, the lowest score possible is assigned to the number of students it would take to reach the 95% mark. These low scores are then averaged into the student groups' scores, which will significantly impact scores. This is the second year the state has assigned this penalty for not reaching the 95% mark.

Suspensions are based on the number of students that have been suspended one or more times. If the same student is suspended multiple times in a single school year, that student is only counted once. Both in school and out of school suspensions are counted. The number of students suspended is divided by the total number of students in that student group to get a percentage. The lower the percentage, the higher the rating.

Chronic Absenteeism is the number of students that have missed 10% or more of the school year (18 days or more). The number of chronically absent students is divided by the total number of students in the student group to get a percentage. The lower the percentage, the better the rating.

Table 1 (N= number of students in the group) Elementary District Dashboard ratings

Elementary	English Language arts	Math	Chronic Absenteeism	Suspensions
All Students	12.2 points above standard (N = 805) <i>Increased 5.2 points</i>	12.1 points below standard (N = 805) 17.2 points below standard	25.8% chronically absent Increased .9% (N = 1,797)	.3% suspended at least one day Maintained .1% (N =1812)
Socioeconomically Disadvantaged	44.6 points below standard (N = 311) <i>Maintained .6 points</i>	65.4 points below standard (N = 317) Maintained .3 points	36.1% chronically absent Declined 2.8% (N = 361)	.7% suspended at least one day Maintained .2% (N =718)
Hispanic	39.9 points below standard (N = 331) <i>Increased 7 points</i>	63.4 points below standard (N = 331) Increased 3.4 points	31.2% chronically absent Declined 2.4% (N = 725)	.3% suspended at least one day Declined .3% (N =731)
English Learners (English Learners + Reclassified English Learners for Math and ELA)	61.6 points below standard (N = 188) <i>Increased 6.3 points</i> EL= 92.6 below (n=126) +4 points RFEP= 1.2 above (n=62) -14.9 points	78.4 points below standard (N = 188) Maintained .2 points EL=101.2 below (N=126) -1.5 points RFEP= 15.8 below (N=62) - 15.8 points	31.6% chronically absent Maintained .3% (N = 364)	0% suspended at least one day Declined .5% (N =366)

Special Education	51.4 points below standard (N = 189) <i>Increased 27.3 points</i>	73.7 points below standard (N = 190) Increased 26.4 points	33% chronically absent Declined 2.8% (N = 361)	1.4% suspended at least one day Increased .4% (N =363)
White	52.4 points above standard (N = 376) <i>Increased 19.7 points</i>	25.5 points above standard (N = 376) Increased 19.2 points	21.4% chronically absent Increased 3.7% (N = 838)	.5% suspended at least one day Increased .4% (N =842)
Two or more races	45.8 points above standard (N = 51) <i>Maintained -0.3 points</i>	33.7 points above standard (N = 51) Increased 12.2 points	27.5% chronically absent Increased .7% (N = 149)	0% suspended at least one day Maintained 0% (N =149)
Asian			12% chronically absent Increased 4.1% (N = 50)	0% suspended at least one day Maintained 0% (N =54)
Homeless			60.5% chronically absent Declined 23.5% (N = 38)	2.6% suspended at least one day Increase 2.6% (N =39)

Elementary District (see Table 1 for detail)

- **English Language Arts:** All scores increased from last year. The greatest gains were made in Special Education, where student performance increased 27.3 points.
- **Math:** Scores increased for most groups. No group scores went down. Again, the most notable increase was in Special Education, with an increase of 26.4 points. On the whole, math scores are low, so this will be a major focus moving forward.
- **Chronic Absenteeism:** Chronic Absenteeism rates continue to be high for all student groups. Though most students' group totals declined from last year, the percentage of students still keeps most ratings in the red. This is an area of focus for all sites this year.
- **Suspensions:** Our suspension continues to be low. The increases in Special Education and Homeless students equate to one additional student being suspended in a year. Sites will continue to use Positive Behavior Interventions and Supports (PBIS) and Restorative Justice practices to keep the number of suspensions low.

Secondary Data continues on the next page.

Table 2 (N= number of students in the group) Secondary District Dashboard ratings

Secondary District						
	English Language Arts (6-8,11)	Math (6-8,11)	Chronic Absenteeism (MS only)	Suspensions (6-12)	Graduation (12)	College & Career (12)
All	15.5 points above standard (N = 1,708) Increased 8.8 points	48.3 points below standard (N = 1,708) Increased 6.8 points	24.7% chronically absent (N = 1,033) Increased 7.2%	3.3% suspended at least one day (N =4,440) Increased 1.1%	93.3% graduated (N = 768) Maintained -0.6%	Medium 53.3% Prepared (N = 765)
Socio-economically Disadvantaged	28.9 points below standard (N = 666) Increased 9.2 pts	97.3 points below standard (N = 666) Increased 9.8 pts	31.4% chronically absent (N = 424) Increased 6.4%	4.9% suspended at least one day (N =1,736) Increased 1.4%	90.9% graduated (N = 385) Increased 1.1%	Medium 42.4% Prepared (N = 382)
Hispanic	24.5 points below standard (N = 676) Increased 10.2 points	101.2 points below standard (N = 674) Increased 10.3 points	27.3% chronically absent (N = 395) Increased 5.8%	4.3% suspended at least one day (N =1,810) Increased 1.3%	91.8% graduated (N = 317) Maintained -0.3%	Medium 35.5% Prepared (N = 318)
English Learners (English Learners + Reclassified English Learners for Math and ELA)	73.8 pts below standard (N=247) Maintained +2.8 pts EL= 119.7 below (N=129) +4 pts RFEP= 28.8 below (N=120) +19.5 pts	133.7 pts below standard (N=245) Increased 8.8 pts EL= 179.7 below (N=130) -14.2 pts RFEP= 92.7 below (N=120) +25.3 pts	26% chronically absent (N = 131) Increased 7%	5.6% suspended at least one day (N =412) Increased 2.5%	84.2% graduated (N = 76) Increased 8.8%	Low 12% Prepared (N = 75)
Special Education	96 points below standard (N = 269) Increased 20.6 points	163.7 points below standard (N = 269) Increased 21.3 points	33.2% chronically absent (N = 187) Increased 4.5%	3.8% suspended at least one day Declined .9% (N =636)	79.3% graduated (N = 87) Increased 4.5%	Low 11.6% Prepared (N = 86)
White	45.1 points above standard (N = 856) Increased 12.6 points	9.7 points below standard (N = 855) Increased 8.4 points	24.2% chronically absent (N = 520) Increased 9.2%	2.6% suspended at least one day (N =2,089) Increased 1%	93.2% graduated (N = 353) Declined 1.2%	High 65.3% Prepared (N = 352)
Two or More Races	26.9 points below standard (N = 70) Declined 22.9 points	30.4 points below standard (N = 70) Declined 24.7 points	18.5% chronically absent (N = 65) Increased 3.9%	2.2% suspended at least one day (N = 315) Increased 1.2%	95.8% graduated (N = 48) Increased 5.1%	Very High 74.5% Prepared (N = 47)

	English Language Arts (6-8,11)	Math (6-8,11)	Chronic Absenteeism (MS only)	Suspensions (6-12)	Graduation (12)	College & Career (12)
Asian	55.8 points above standard (N = 51) <i>Declined 5.5 points</i>	34.7 points above standard (N = 51) <i>Increased 5 points</i>		0% suspended at least one day (N = 104) <i>Declined .8%</i>		
Homeless			57.9% chronically absent <i>Declined 2.1%</i> (N = 19)	3.6% suspended at least one day <i>Declined 3.9%</i> (N =55)	86.3% graduated (N = 51) <i>Declined 2.2%</i>	Medium 54.9% Prepared (N = 51)
African American	72.3 points below standard (N = 34) <i>Declined 7.2 points</i>	133.6 points below standard (N = 34) <i>Declined 16.9 points</i>		8.6% suspended at least one day <i>Increased 2.3%</i> (N =70)		
Filipino				0% suspended at least one day (N = 35) <i>Declined 3.3%</i>		

Secondary District (see Table 2 for detail)

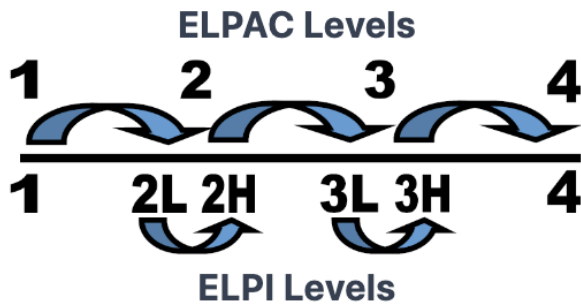
- **English Language Arts:** The overall student score increased as well as Socioeconomic Disadvantaged, Hispanic, English Learners, Special Education, and White student groups. The greatest gains were made in the Special Education and Two or More Races student groups, where student performance increased more than 20 points.
- **Math:** Scores increased for most groups, including the overall student score. Two or More Races and African American student groups decreased scores. Like elementary, the most notable increase was in Special Education, with an increase of 21.3 points. On the whole, math scores continue to be lower than pre-pandemic scores and this will continue to be a focus in the secondary.
- **Chronic Absenteeism:** Chronic Absenteeism rates increased overall and also increased for all student groups, with 1 exception. The homeless student group declined. Increasing student attendance has been an area of focus for all sites this year.
- **Suspensions:** Secondary suspensions increased 1.1% overall. Sites are working on alternatives to suspension as well as implementing Positive Behavior Interventions and Supports (PBIS). This

implementation is new at the high school level this school year. In addition, sites continue to use Restorative Justice practices.

- Graduation:** The overall graduation rate as well as the rate for most student groups is high and over 90%. English Learners' graduation rate increased a noteworthy 8.8% and is now at 84.2%. Special Education and the Homeless student groups are the only other two groups below 90%. The Special Education graduation rate is 79.3% and increased 4.5% and Homeless students declined 2.2%, which brought them to 86.3%. The Special Education Department attended the San Luis Coastal visit and gained insight into how to run Special Day Class programs where students can earn High School Diplomas, not just a Certificate of Completion. Additionally, supporting English Learners in earning the credits needed to graduate continues to be a focus.

English Learner Progress Indicator

Districts are also given a score for English Learner progress, which is based on the percentage of students that make at least one level growth on the English Language Proficiency Assessment for California (ELPAC). There are six levels for students to move through on the ELPAC. If they progress one level each year, they will reclassify in six years, which is the goal for all English Learners. This path is represented in the graphic below.



(N= number of students in the group)

English Learner Performance Indicator					
	% making Progress towards Eng proficiency	Grew at least 1 Level	Maintained Level 4	Maintained at 1, 2L, 2H, 3L, or 3H	Decreased 1 or more Levels
Elementary District	51.6% (N=244) Maintained -0.4%	49.4%	2.9%	33.2%	14.5%
Secondary District	43.4% (N=274) Declined 10%	37.4%	6.7%	30.4%	25.6%

Both districts continue to focus on supporting English Learners to make one year's growth. Teachers have dug into this data and determined areas of focus for the current school year.

California Dashboard and Additional Targeted Support and Improvement (ATSI)

If a student group at a school site is very low-performing across two or more California Dashboard Indicators, a school will be identified as needing Additional Targeted Support and Improvement in that specific student group area. Five Santa Cruz City Schools were identified as Additional Targeted Support and Improvement schools based on the 2022 California Dashboards. Three of these schools have exited this status based on their school's improved ratings on their 2023 California Dashboard. The three schools that exited are: BayView Elementary, Gault Elementary, and Mission Hill Middle School.

Two district schools continue to be identified as Additional Targeted Support and Improvement schools for their English Learner student group. These schools are: Westlake Elementary and Harbor High. District Office administrators will support site administrators and teacher leaders to ensure Single Plans for Student Achievement reflect an analysis of the data that led to this identification as well as an action plan for moving forward in supporting English Learners to make needed growth.

California Dashboard and Differentiated Assistance

If a student group within a district is very low-performing across two or more California Dashboard Indicators representing that district will be eligible for Differentiated Assistance.

Based on the 2023 Dashboard results, the Elementary District is no longer in Differentiated Assistance.

The Secondary District exited Differentiated Assistance for the Special Education student group. However, the Secondary District is now in Differentiated Assistance for English Learners.

To exit from the current Differentiated Assistance, the secondary district will need to increase English Learner Progress by at least 2% and will need to increase English Learner proficiency on English Language Arts by at least 3 points.

Next Steps:

The District is already focusing on many high impact Tier 1 & Tier 2 instructional strategies and programs to impact student achievement in English Language Arts and Math. These will be reviewed in more detail during an upcoming board presentation. Similarly, the District is also working on systems to reduce suspensions and chronic absenteeism. These efforts will continue in the coming years.

FISCAL IMPACT:

None

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

2023 SCCS California Dashboard Overview

February 14th, 2024

102/394





California School DASHBOARD

The Dashboard is the state's accountability system for measuring the **growth/decline** of districts and schools regarding a number of indicators:

- Academics: CAASPP Reading & Math
- Suspension Rate
- English Learner Progress (ELPAC)
- Chronic Absenteeism Rate (grades K-8)
- Graduation Rate (12th grade)
- College & Career Readiness (12th grade)
- 5 Additional Local Indicators (e.g., implementation of standards, parent & family engagement, etc.)

Key Features of the CA Dashboard



Focus on Equity

- Focuses on student groups to address disparities in data

Supports Local Decision-Making

- Provides important information to support the local strategic planning process
- Provides “rubrics” for each indicator to support goal setting & give clarity on what constitutes “significant” growth and/or progress



Growth Model: Status & Change

Status

- Uses the most current year of data
- Status categories are derived by the percentile distributions outlined on each indicator's "rubric"

Five Status Levels
Very High
High
Medium
Low
Very Low

Change

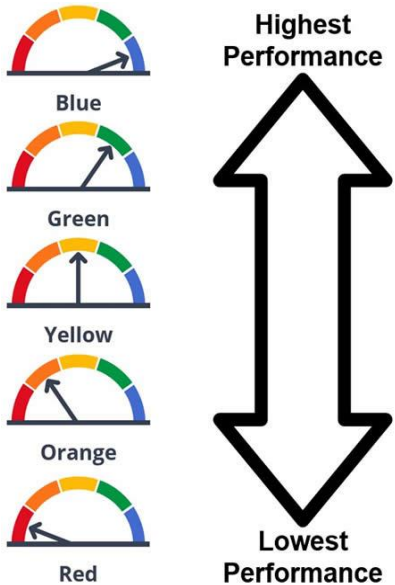
- The prior year average is used to determine change
- **Status** minus **Prior Year** = **Change**

Five Change Levels
Increased Significantly
Increased
Maintained
Declined
Declined Significantly



Growth Model: Status & Change

Status and Change are weighted equally to rank each of the state performance indicators on a color-coded scale.



C h a n g e

	Declined Significantly	Declined	Maintained	Increased	Increased Significantly
Very High	Yellow	Green	Blue	Blue	Blue
High	Orange	Yellow	Green	Green	Blue
Medium	Orange	Orange	Yellow	Green	Green
Low	Red	Orange	Orange	Yellow	Yellow
Very Low	Red	Red	Red	Orange	Yellow

106/394

Understanding the Dashboard Rating System: Elementary ELA Example

English Language Arts	DECLINED SIGNIFICANTLY from Prior Year (by more than 15 pts)	DECLINED from Prior Year (by 3 to 15 pts)	MAINTAINED from Prior Year (dec by less than 3 pts or inc by less than 3 pts)	INCREASED from Prior Year (by 3 to less than 15 pts)	INCREASED SIGNIFICANTLY from Prior Year (by 15 pts or more)
VERY HIGH +75 pts or higher in Current Year	Green	Green	Blue	Blue	Blue
HIGH +30 to +74.9 pts in Current Year	Green	Green	Green	Green	Blue
MEDIUM 0 pts to +29.9 pts in Current Year	Yellow	Yellow	Yellow	Green	Green
LOW -0.1 to -45 pts in Current Year	Orange	Orange	Orange	Yellow	Yellow
VERY LOW -45.1 pts or lower in Current Year	Red	Red	Red	Orange	Orange

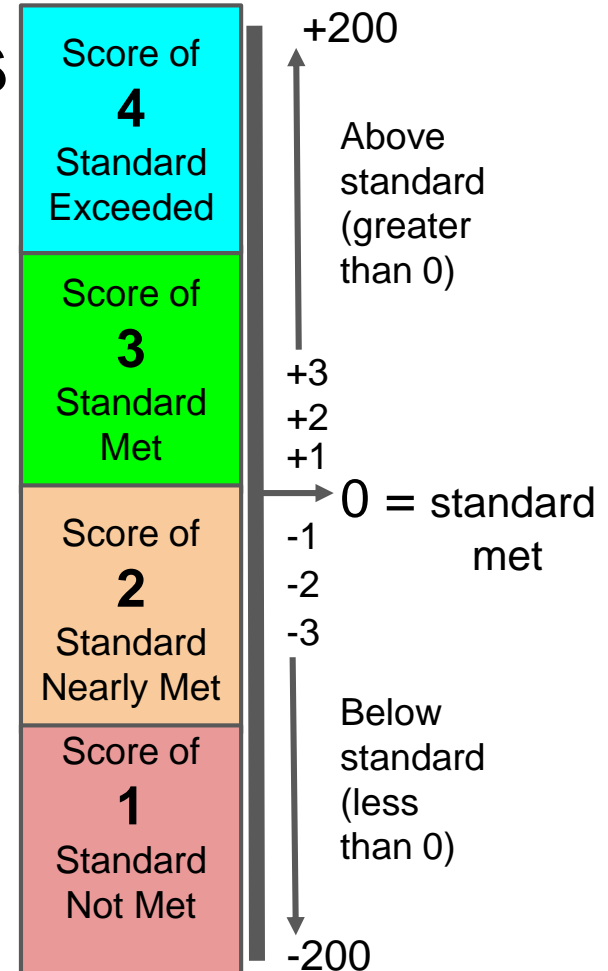
2023 = 12.2 pts above standard

Increased 5.2 pts

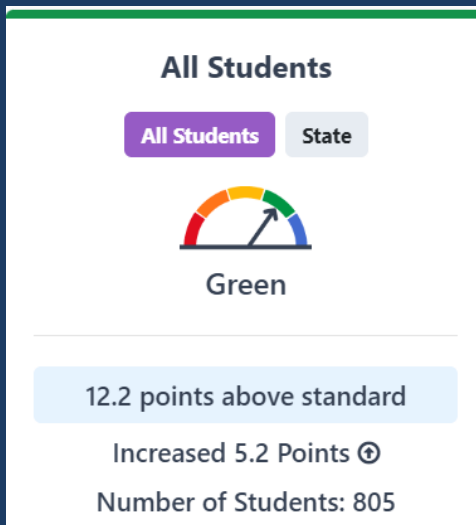


Academic Dashboard Ratings

- Math and English Language Arts ratings based on the **distance from met**
- Met = 0 = the exact score it takes at each grade level to get a 3 (standard met) on CAASPP
- Every students' score translated into how many points above or below the standard
- CAASPP Dashboard ratings calculated by finding the average above or below the standard
- Required to test 95% of students -- Students opting out counted as -200 below standard automatically



Elementary English Language Arts (Grades 6-8, 11)



(N= number of students in the group)

All	12.2 points above standard (N = 805) <i>Increased 5.2 points</i>
Socioeconomically Disadvantaged	44.6 points below standard (N = 311) <i>Maintained .6 points</i>
Hispanic	39.9 points below standard (N = 331) <i>Increased 7 points</i>
Ever English Learners (English Learners + Reclassified English Learners)	61.6 points below standard (N = 188) <i>Increased 6.3 points</i> EL= 92.6 below (n=126) +4 points RFEP= 1.2 above (n=62) -14.9 points
Special Education	51.4 points below standard (N = 189) <i>Increased 27.3 points</i>
White	52.4 points above standard (N = 376) <i>Increased 19.7 points</i>
Two or more races 109/394	45.8 points above standard (N = 51) <i>Maintained -0.3 points</i>

Secondary English Language Arts (Grades 6-8, 11)

All Students

All Students

State



Green

15.5 points above standard

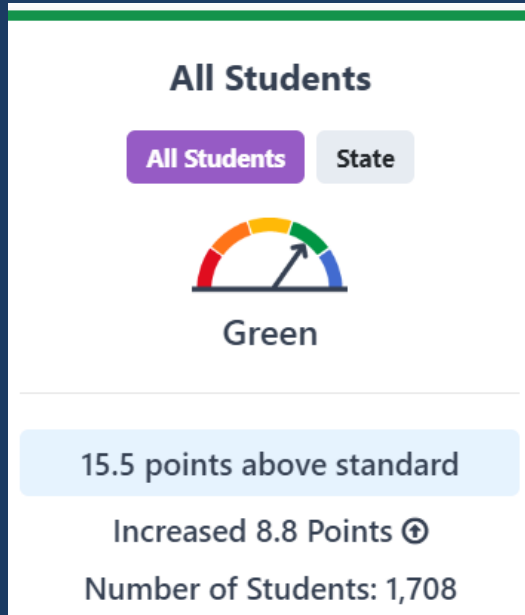
Increased 8.8 Points Ⓢ

Number of Students: 1,708

(N= number of students in the group)

All	15.5 pts Above Standard (N = 1,708) <i>Increased 8.8 pts</i>
Socioeconomically Disadvantaged	28.9 pts Below Standard (N = 666) <i>Increased 9.2 pts</i>
Hispanic	24.5 pts Below Standard (N = 676) <i>Increased 10.2 pts</i>
Ever English Learners (English Learners + Reclassified English Learners)	73.8 pts Below Standard (N=247) <i>Maintained 2.8 pts</i> EL = 119.7 below (N=129) & RFEP= 28.8 below (N=120)
Special Education	96 pts Below Standard (N = 269) <i>Increased 20.6 pts</i>
White 110/394	45.1 pts Above Standard (N = 856) <i>Increased 12.6 pts</i>

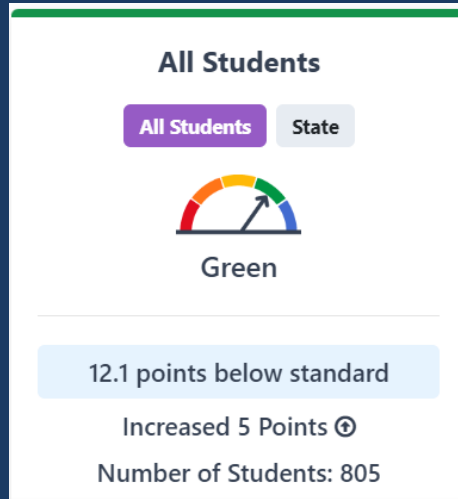
Secondary Cont. English Language Arts (Grades 6-8, 11)



(N= number of students in the group)

All	15.5 pts Above Standard (N = 1,708) <i>Increased 8.8 pts</i>
Two or More Races	26.9 pts Above Standard (N = 70) <i>Declined 22.9 pts</i>
Asian	55.8 pts Above Standard (N = 51) <i>Declined 5.5 pts</i>
African American	72.3 pts Below Standard (N = 34) <i>Declined 7.2 pts</i>

Elementary Math (Grades 3-5)



(N= number of students in the group)

All	12.1 points below standard (N = 805) <i>Increased 5 points</i>
Socioeconomically Disadvantaged	65.4 points below standard (N = 317) <i>Maintained 3 points</i>
Hispanic	63.4 points below standard (N = 331) <i>Increased 3.4 points</i>
Ever English Learners (English Learner + Reclassified English Learners)	78.4 points below standard (N = 188) <i>Maintained 2 points</i> EL=101.2 below (N=126) -1.5 points RFEP= 15.8 below (N=62) - 15.8 points
Special Education	73.7 points below standard (N = 190) <i>Increased 26.4 points</i>
White	25.5 points above standard (N = 376) <i>Increased 19.2 points</i>
Two or more races	33.7 points above standard (N = 51) <i>Increased 12.2 points</i>

Secondary Math

(Grades 6-8, 11)

All Students

All Students

State



Orange

49.1 points below standard

Maintained 2.6 Points

Number of Students: 2,971,540

(N= number of students in the group)

All	48.3 pts below standard (N = 1,708) <i>Increased 6.8 pts</i>
Socioeconomically Disadvantaged	97.3 pts below standard (N = 666) <i>Increased 9.8 pts</i>
Hispanic	101.2 pts below standard (N = 674) <i>Increased 10.3 pts</i>
Ever English Learners (English Learner + Reclassified English Learners)	133.7 pts below standard (N = 245) <i>Increased 8.8%</i> EL=179.7 below (N = 130) -14.2 pts RFEP=92.7 below (N=120) +25.3 pts
Special Education	163.7 pts below standard (N = 269) <i>Increased 21.3 pts</i>
113/304 White	9.7 pts below standard (N = 855) <i>Increased 8.4 pts</i>

Secondary Cont. Math

(Grades 6-8, 11)

All Students

All Students

State



Orange

49.1 points below standard

Maintained 2.6 Points

Number of Students: 2,971,540

(N= number of students in the group)

All	48.3 pts below standard (N = 1,708) <i>Increased 6.8 pts</i>
Two or More Races	30.4 pts below standard (N = 70) <i>Declined 24.7 pts</i>
Asian	34.7 pts above standard (N = 51) <i>Increased 5 pts</i>
African American	133.6 pts below standard (N=34) <i>Declined 16.9 pts</i>

Understanding the Dashboard Rating System: Elementary Chronic Absenteeism Example

Chronic Absenteeism	INCREASED SIGNIFICANTLY from Prior Year (by more than 3.0%)	INCREASED from Prior Year (by 0.5% up to 3.0%)	MAINTAINED from Prior Year (dec or inc by less than 0.5%)	DECLINED from Prior Year (by 0.5% to less than 3.0%)	DECLINED SIGNIFICANTLY from Prior Year (by 3.0% or more)
VERY LOW 2.5% or less in Current Year	Yellow	Green	Blue	Blue	Blue
LOW More than 2.5% to 5.0% in Current Year	Orange	Yellow	Green	Green	Blue
MEDIUM More than 5.0% to 10.0% in Current Year	Orange	Orange	Yellow	Green	Green
HIGH More than 10.0% to 20.0% in Current Year	Orange	Orange	Orange	Yellow	Yellow
VERY HIGH More than 20.0% in Current Year	Red	Red	Red	Orange	Yellow

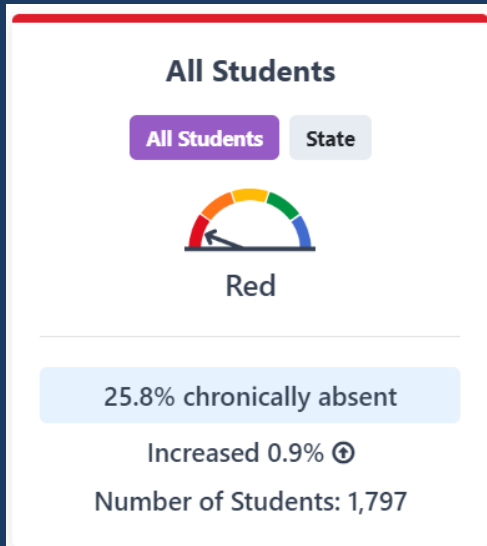
2023 = 25.8%

Increased 0.9%

INCREASED from Prior Year (by 0.5% up to 3.0%)

VERY HIGH
More than 20.0% in Current Year

Elementary Chronic Absenteeism (Grades K-5)



All	25.8% chronically absent Increased .9% (N = 1,797)
Socioeconomically Disadvantaged	36.1% chronically absent Declined 2.8% (N = 361)
Hispanic	31.2% chronically absent Declined 2.4% (N = 725)
English Learners	31.6% chronically absent Maintained .3% (N = 364)
Special Education	33% chronically absent Declined 2.8% (N = 361)
White	21.4% chronically absent Increased 3.7% (N = 838)
Two or More Races	27.5% chronically absent Increased .7% (N = 149)
Asian	12% chronically absent Increased 4.1% (N = 50)
116/394 Homeless	60.5% chronically absent Declined 23.5% (N = 38)

Secondary Chronic Absenteeism (Grades 6-8)

All Students

All Students

State



Red

25.8% chronically absent

Increased 0.9% \uparrow

Number of Students: 1,797

All	24.7% chronically absent <i>Increased 7.2% (N = 1,033)</i>
Socioeconomically Disadvantaged	31.4% chronically absent <i>Increased 6.4% (N = 427)</i>
Hispanic	27.3% chronically absent <i>Increased 5.8% (N = 395)</i>
English Learners	26% chronically absent <i>Increased 7% (N = 131)</i>
Special Education	33.2% chronically absent <i>Increased 4.5% (N = 187)</i>
White	24.2% chronically absent <i>Increased 9.2% (N = 520)</i>
Two or More Races	18.5% chronically absent <i>Increased 3.9% (N = 65)</i>
Homeless 117/394	57.9% chronically absent <i>Declined 2.1% (N = 19)</i>

Elementary Suspensions

All Students

All Students

State



Blue

0.3% suspended at least one day

Maintained 0.1%

Number of Students: 1,812

All	.3% suspended at least one day Maintained .1% (N =1812)
Socioeconomically Disadvantaged	.7% suspended at least one day Maintained .2% (N =718)
Hispanic	.3% suspended at least one day Declined .3% (N =731)
English Learners	0% suspended at least one day Declined .5% (N =366)
Special Education	1.4% suspended at least one day Increased .4% (N =363)
White	.5% suspended at least one day Increased .4% (N =842)
Two or More Races	0% suspended at least one day Maintained 0% (N =149)
Asian	0% suspended at least one day Maintained 0% (N =54)
Homeless 118/394	2.6% suspended at least one day Increase 2.6% (N =39)

Secondary Suspensions

(Grades 6-12)

All Students

All Students

State



Yellow

3.3% suspended at least one day

Increased 1.1%

Number of Students: 4,440

All	3.3% (N=4,440) <i>Increased 1.1%</i>
Socioeconomically Disadvantaged	4.9% (N = 1,736) <i>Increased 1.4%</i>
Hispanic	4.3% (N = 1,810) <i>Increased 1.3%</i>
English Learners	5.6% (N = 412) <i>Increased 2.5%</i>
Special Education	3.8% (N = 636) <i>Declined 0.9%</i>
White	2.6% (N = 2,089) <i>Increased 1%</i>
African American	8.6% (N = 70) <i>Increased 2.3%</i>

Secondary Suspensions (Grades 6-12)

All Students

All Students

State



Yellow

3.3% suspended at least one day

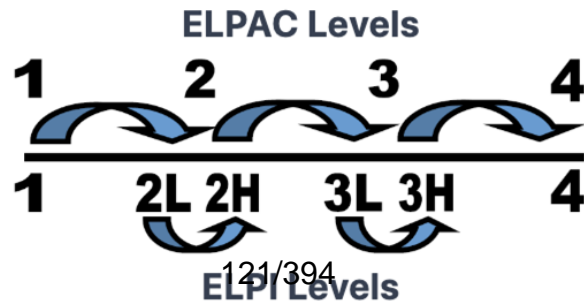
Increased 1.1% 

Number of Students: 4,440

All	3.3% (N=4,440) <i>Increased 1.1%</i>
Asian	0% (N = 104) <i>Declined 0.8%</i>
Filipino	0% (N = 35) <i>Declined 3.3%</i>
Two or More Races	2.2% (N = 315) <i>Increased 1.2%</i>
Homeless	3.6% (N = 55) <i>Declined 3.9%</i>

English Learner Performance Indicator

	% making Progress towards English proficiency	Grew at least 1 Level	Maintained Level 4	Maintained at 1, 2L, 2H, 3L, or 3H	Decreased 1 or more Levels
<u>Elementary</u> (N = 244)	51.6% <i>Maintained -0.4%</i>	49.4%	2.9%	33.2%	14.5%
<u>Secondary</u> (N = 274)	43.4% <i>Declined 10%</i>	37.4%	6.7%	30.4%	25.6%



(N= number of students in the group)

Secondary Graduation

All Students

All Students

State



Green

93% graduated

Maintained -0.6%

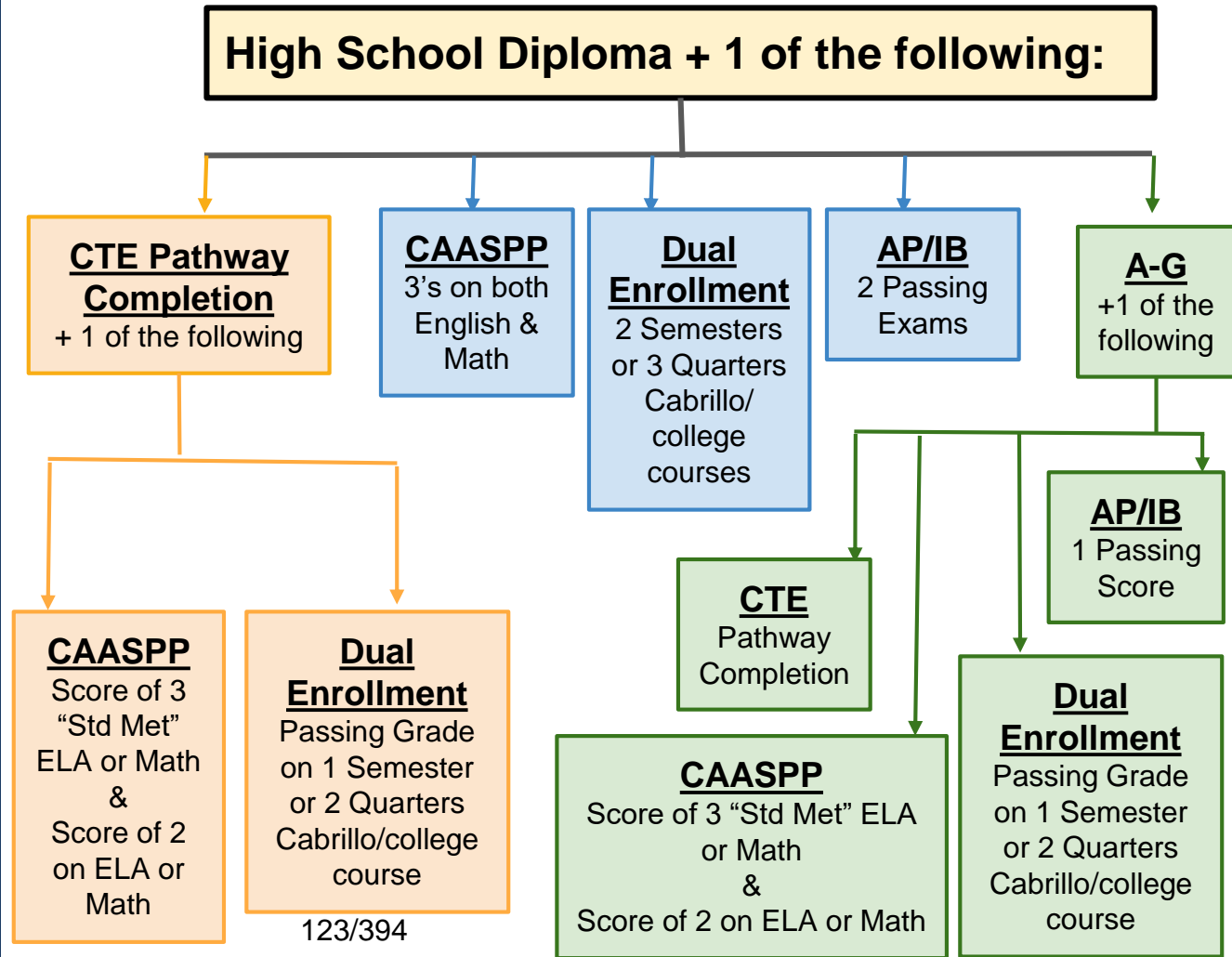
Number of Students: 768

All	93% (N = 768) <i>Maintained -0.6%</i>
Socioeconomically Disadvantaged	90.9% (N = 385) <i>Increased 1.1%</i>
Hispanic	91.8% (N = 319) <i>Maintained -0.3%</i>
English Learners	84.2% (N = 76) <i>Increased 8.8%</i>
Special Education	79.3% (N = 87) <i>Increased 4.5%</i>
White	93.2% (N = 353) <i>Declined 1.2%</i>
Homeless	86.3% (N = 51) <i>Declined 2.2%</i>
Two or More Races 122/394	95.8% (N = 48) <i>Increased 5.1%</i>

Secondary

College & Career Readiness

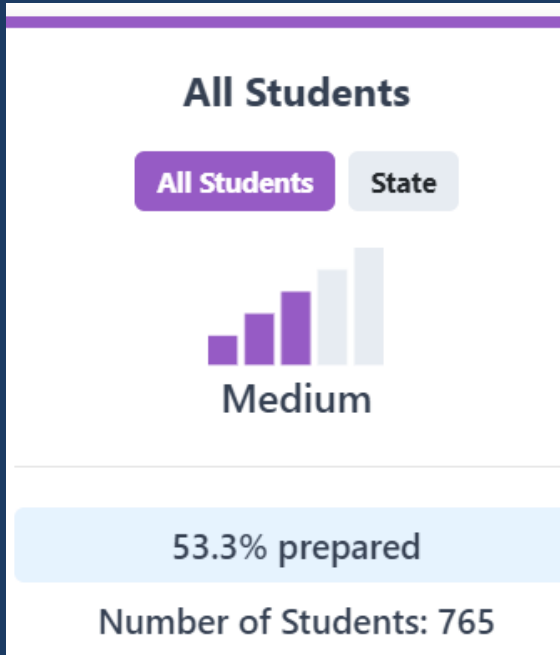
Note: This was not reported on the 2022 dashboard due to lack of 2021 CAASPP data.



Secondary

College & Career Readiness

12th Grade



All	Medium: 53.3% prepared (N = 765)
Socioeconomically Disadvantaged	Medium: 42.4% prepared (N = 382)
Hispanic	Medium: 35.5% prepared (N = 318)
English Learners	Low: 12% prepared (N = 75)
Special Education	Low: 11.6% prepared (N = 86)
White	High: 65.3% prepared (N = 352)
Homeless	Medium: 54.9% prepared (N = 51)
Two or More Races 124/394	Very High: 74.5% prepared (N = 47)

What is Additional Targeted Support & Improvement (ATSI)?

- A designation for schools that have one or more student demographic group is very low-performing across two or more California Dashboard Indicators with “red” designations (demographic groups include ethnicity, low income status, language learners, students with disabilities, foster youth and homeless students)
- Sites work with the District Office to discover root causes of the low performance and make plans for improvement
- District monitors school improvement

Which Schools are in ATSI?

Westlake Elementary

English Learner

Chronic Absenteeism

Harbor High

English Learner

English Language Arts, Math,
English Learner Progress, Graduation,
Suspension

English & Math

Increase by at least **3 points** to move to orange

Chronic Absenteeism

Decrease by **.5%** to move to orange

English Learner Progress

Increase by **2%** to move to orange

Graduation

Increase by **1%** to move to orange

Suspension

Decrease by **1%** to move to orange

Which Schools Exited ATSI?

Bay View

English Learner

English Learner Progress: *increased 4.2%*

Chronic Absenteeism: *declined 6.2%*

Gault

Special Education & White

Chronic Absenteeism: *declined 9.7% (SpEd) & declined 2% (white)*

Suspensions: *declined 1.6% (SpEd) & Maintained +/-0% (white)*

Mission Hill

Special Education

English Language Arts: *increased 19.5 pts*

Math: *increased 20.7 pts*

What is Differentiated Assistance (DA)?

- When student group is very low-performing across two or more California Dashboard Indicators, the district will be eligible for Differentiated Assistance (DA)
- Student groups include ethnic and racial groups, low-income students, English language learners, students with disabilities, foster youth and homeless students
- Work with the County Office of Education to discover root causes of the deficiencies identified, and make plans for improvement
- County Office of Education monitors improvement

Why is SCCS Secondary in Differentiated Assistance?

English Learners

English Language Arts:

73.8 pts below standard

Maintained 2.8 pts

Chronic Absenteeism:

26% chronically absent

Increased 7%

Increase by at least 3 points
to move from red to orange

Decrease the percentage by
.5% to to move from red to
orange

-or-

Decrease by 3% or more to
be yellow

Addressing Differentiated Assistance & ATSI/CSI

- Analyze data, set goals & plan with site leadership
- Focus strategically on special education
- Continue district initiatives focusing on:
 - English Learners
 - High quality Tier 1 instructional practices
 - Content area scope and sequence
 - Common assessment work

Continuous Improvement Efforts

- Continue district initiatives focusing on increasing academic success:
 - English Learners
 - High quality Tier 1 instructional practices
 - Content area scope and sequence
 - Common assessment work
- Site Attendance teams monitoring absenteeism data, home visits

Questions?



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: District Financial Audit

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Accept the District Financial Audit analysis report provided by Crowe for the 2022-23 fiscal year ending June 30, 2023.

BACKGROUND:

The District is required to have an independent financial audit performed annually in accordance with audit standards established for K-12 schools by the State Controller.

A representative from Crowe will present the written analysis of the annual District audit.

FISCAL IMPACT:

\$54,000 LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

SANTA CRUZ CITY SCHOOLS
FINANCIAL STATEMENTS
June 30, 2023

SANTA CRUZ CITY SCHOOLS
 FINANCIAL STATEMENTS
 WITH SUPPLEMENTARY INFORMATION
 For the Year ended June 30, 2023

CONTENTS

INDEPENDENT AUDITOR'S REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	4
BASIC FINANCIAL STATEMENTS:	
GOVERNMENT-WIDE FINANCIAL STATEMENTS:	
STATEMENT OF NET POSITION	11
STATEMENT OF ACTIVITIES	12
FUND FINANCIAL STATEMENTS:	
BALANCE SHEET – GOVERNMENTAL FUNDS	13
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION	14
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES – GOVERNMENTAL FUNDS	15
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES – GOVERNMENTAL FUNDS – TO THE STATEMENT OF ACTIVITIES	16
STATEMENT OF FIDUCIARY NET POSITION - CUSTODIAL FUND	17
STATEMENT OF CHANGE IN FIDUCIARY NET POSITION – CUSTODIAL FUND	18
NOTES TO FINANCIAL STATEMENTS	19
REQUIRED SUPPLEMENTARY INFORMATION:	
GENERAL FUND BUDGETARY COMPARISON SCHEDULE	47
SCHEDULE OF CHANGES IN THE DISTRICT'S TOTAL OTHER POSTEMPLOYMENT BENEFITS (OPEB) LIABILITY	48
SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY	49
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS	51
NOTE TO REQUIRED SUPPLEMENTARY INFORMATION	53

SANTA CRUZ CITY SCHOOLS
 FINANCIAL STATEMENTS
 WITH SUPPLEMENTARY INFORMATION
 For the Year ended June 30, 2023

CONTENTS

SUPPLEMENTARY INFORMATION:

COMBINING BALANCE SHEET – ALL NON-MAJOR FUNDS	54
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES – ALL NON-MAJOR FUNDS	55
ORGANIZATION	56
SCHEDULE OF AVERAGE DAILY ATTENDANCE.....	57
SCHEDULE OF INSTRUCTIONAL TIME	58
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	59
RECONCILIATION OF UNAUDITED ACTUAL FINANCIAL REPORT WITH AUDITED FINANCIAL STATEMENTS	61
SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS – UNAUDITED	62
SCHEDULE OF CHARTER SCHOOLS	63
NOTES TO SUPPLEMENTARY INFORMATION	64
INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE	65
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	69
INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE AS REQUIRED BY THE UNIFORM GUIDANCE	71
FINDINGS AND RECOMMENDATIONS:	
SCHEDULE OF AUDIT FINDINGS AND QUESTIONS COSTS	74
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS.....	78

INDEPENDENT AUDITOR'S REPORT

Board of Education
Santa Cruz City Schools
Santa Cruz, California

Report on the Audit of the Financial Statements***Opinions***

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Cruz City Schools, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Santa Cruz City Schools' basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Cruz City Schools, as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Santa Cruz City Schools, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Santa Cruz City Schools' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

(Continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Santa Cruz City Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Santa Cruz City Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 to 10 and the General Fund Budgetary Comparison Schedule, the Schedule of Changes in the District's Total Other Postemployment Benefits (OPEB) Liability, the Schedule of the District's Proportionate Share of the Net Pension Liability, and the Schedule of the District's Contributions on pages 47 to 50 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

(Continued)

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Santa Cruz City Schools' basic financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and other supplementary information as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and, except for that portion marked "unaudited," was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, that information is fairly stated in all material respects in relation to the basic financial statements as a whole. The information marked "unaudited" has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 25, 2024 on our consideration of Santa Cruz City Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Santa Cruz City Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Santa Cruz City Schools' internal control over financial reporting and compliance.


Crowe LLP

Sacramento, California
January 25, 2024

Santa Cruz City Schools

Management's Discussion and Analysis
June 30, 2023

This section of Santa Cruz City Schools' annual financial report presents an of the District's financial performance during the fiscal year that ended on June 30, 2023. Please read it in conjunction with the District's financial statements, which immediately follow this section.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Financial Statements

The financial statements presented herein include all of the activities of the District and its component units using the integrated approach as prescribed by Governmental Accounting Standards Board (GASB) Statement No. 34.

The *Government -Wide Financial Statements* present the financial picture of the District from the economic resources measurement focus using the accrual basis of accounting. These statements include all assets of the District (including capital assets), as well as all liabilities (including long-term obligations). Additionally, certain eliminations have occurred as prescribed by GASB Statement No. 34 with regard to interfund activity, payables and receivables.

The *Fund Financial Statements* include statements for each of the two categories of activities: governmental and fiduciary.

The *Governmental Activities* are prepared using the current financial resources measurement focus and modified accrual basis of accounting.

The *Fiduciary Activities* report a balance sheet, a statement of change in fiduciary net position for the scholarship fund and do not have a measurement focus.

Reconciliation of the Fund Financial Statements to the Government -Wide Financial Statements is provided to explain the differences created by the integrated approach.

The Primary unit of the government is the Santa Cruz City Schools.

REPORTING THE DISTRICT AS A WHOLE

The Statement of Net Position and the Statement of Activities

The *Statement of Net Position* and the *Statement of Activities* report information about the District as a whole and about its activities. These statements include all assets, deferred outflows of resources, liabilities and deferred inflows of resources of the District using the accrual basis of accounting which is similar to the accounting used by most private -sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net position and changes in them. Net position is the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources, which is one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position are one indicator of whether its *financial health* is improving or deteriorating. Other factors to consider are changes in the District's property tax base and the condition of the District's facilities.

Santa Cruz City Schools

Management's Discussion and Analysis
June 30, 2023

The relationship between revenues and expenses is the District's *net income*. Since the governing board's responsibility is to provide services to our students and not to generate profit as commercial entities do, one must consider other factors when evaluating the overall health of the District. The quality of the education and the safety of our schools will likely be important components in this evaluation.

In the *Statement of Net Position* and the *Statement of Activities*, the District activities are reported as follows:

Governmental Activities – The District reports all of its services in this category. This includes the education of students, the operation of child development activities, and the on-going effort to improve and maintain buildings and sites. Property taxes, State income taxes, user fees, interest income, Federal, State, and local grants, as well as general obligation bonds, finance these activities.

REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds – not the District as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money that it receives from the U.S. Department of Education.

Governmental Funds – Most of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year -end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short -term view of the District's general government operations and the basic service it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. We describe the relationship (or differences) between governmental activities (reported in the *Statement of Net Position* and the *Statement of Activities*) and governmental funds in a reconciliation following each governmental fund financial statement.

THE DISTRICT AS A TRUSTEE

Reporting the District's Fiduciary Responsibilities

The District is the trustee, or *fiduciary*, for funds held on behalf of others, such as our funds for associated student body activities, scholarships, employee retiree benefits, and pensions. The District's fiduciary activities are reported in separate *Statement of Fiduciary Net Position*. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Santa Cruz City Schools

Management's Discussion and Analysis
June 30, 2023

FINANCIAL HIGHLIGHTS

- The District's total net position increased from \$19,637,141 to \$38,489,985.
- On the Statement of Activities, total revenues were more than total expenditures by \$18,852,844.
- Capital assets, net of depreciation, increased \$2,183,316. This increase was primarily driven by expenditures associated with Bond Measures A and B.
- Total long-term liabilities increased \$18,305,323. This is net of a decrease in the proportionate share of the District's net pension liability and an increases associated with repayment of General Obligation Bonds (See Notes 5, 7, and 8).
- The District maintains sufficient reserves for a district its size. It meets the State required minimum reserve for economic uncertainty of 3% of general fund expenditures, transfers out, and other uses (total outgo). During fiscal year 2022-23, total General Fund expenditures and other financing uses totaled \$109,465,601 At June 30, 2023, the District's available reserves of \$17,831,599 in the General Fund equate to a 16.29% reserve.

Net Position

The District's net position increased from \$19,637,141 at June 30, 2022 by \$18,852,844, to \$38,489,985 at June 30, 2023.

	Governmental Activities		
	2023	2022	Net Change
Assets			
Current and other assets	\$ 145,837,642	\$ 140,299,392	\$ 5,538,250
Capital assets	219,010,827	216,827,511	2,183,316
Total Assets	364,848,469	357,126,903	7,721,566
Deferred outflows of resources	27,965,981	19,398,780	8,567,201
Liabilities			
Current Liabilities	16,177,185	14,304,591	1,872,594
Long-term obligations	322,724,178	304,418,855	18,305,323
Total Liabilities	338,901,363	318,723,446	20,177,917
Deferred inflows of resources	15,423,102	38,165,096	(22,741,994)
Net Position			
Net invested in capital assets	44,163,230	44,585,849	(422,619)
Restricted	33,441,707	35,984,429	(2,542,722)
Unrestricted	(39,114,952)	(60,933,137)	21,818,185
Total Net Position	\$ 38,489,985	\$ 19,637,141	\$ 18,852,844

Santa Cruz City Schools

Management’s Discussion and Analysis
June 30, 2023

Change Net Position

District change in net position increased relative \$6,481,853 during the 2022-2023 fiscal year. Revenues, expenditures, and relative changes are presented below:

Governmental Activities	2023	2022	Net Change
Revenues			
Program revenues:			
Charges for services	\$ 1,781,327	\$ 1,122,221	\$ 659,106
Operating and capital grants and contributions	33,056,182	19,940,437	13,115,745
General revenue:			
Federal and State aid not restricted	15,454,992	12,424,785	3,030,207
Property taxes	97,544,297	89,760,041	7,784,256
Other general revenues	845,856	(469,170)	1,315,026
Total Revenues	<u>148,682,654</u>	<u>122,778,314</u>	<u>25,904,340</u>
Expenses			
Instruction-related	69,884,802	63,678,645	6,206,157
Student support services	15,051,252	12,124,168	2,927,084
Administration	6,974,319	5,570,046	1,404,273
Maintenance and operations	18,220,125	14,532,448	3,687,677
Other	19,699,312	14,502,016	5,197,296
Total Expenses	<u>129,829,810</u>	<u>110,407,323</u>	<u>19,422,487</u>
Change in Net Position	<u>\$ 18,852,844</u>	<u>\$ 12,370,991</u>	<u>\$ 6,481,853</u>

Program revenues financed 23% of the total cost of providing the services listed above, while the remaining 77% was financed by the general revenues of the District.

Capital Assets

Capital assets, net of depreciation increased \$2,183,316.

	Governmental Activities		
	2023	2022	Net Change
Land and construction in progress	\$ 47,029,803	\$ 41,198,679	\$ 5,831,124
Buildings and improvements	160,795,446	160,416,148	379,298
Equipment	11,185,578	15,212,684	(4,027,106)
	<u>\$ 219,010,827</u>	<u>\$ 216,827,511</u>	<u>\$ 2,183,316</u>

Santa Cruz City Schools

Management’s Discussion and Analysis
June 30, 2023

Long -Term Liabilities

Total long-term liabilities increased by \$18,305,323.

	Governmental Activities		
	2023	2022	Net Change
Bonds	\$ 208,223,000	\$ 216,334,643	\$ (8,111,643)
Bond premium	13,515,926	14,381,018	(865,092)
Accreted interest	2,374,138	2,962,402	(588,264)
COP's	580,000	720,000	(140,000)
Lease Liabilities	6,033,042	6,685,628	(652,586)
Compensated absences	85,870	85,674	196
OPEB	18,882,202	20,439,490	(1,557,288)
Pension Liability	73,030,000	42,810,000	30,220,000
Total	<u>\$ 322,724,178</u>	<u>\$ 304,418,855</u>	<u>\$ 18,305,323</u>

The notes to the financial statements are an integral part of the financial presentation and contain more detailed information as to interest, principal, retirement amounts and future debt retirement dates.

GENERAL FUND BUDGETARY HIGHLIGHTS

The District’s budget is prepared in accordance with California law and is based on the modified accrual basis of accounting. Over the course of the year, the District revises its budget based on updated financial information. The original budget, approved at the end of June for July 1, is based on May Revise figures and updated 45 days after the State approves its final budget. In addition, the District revises its budget at First and Second Interim.

In 2022-23, Santa Cruz City Schools (SCCS) continued to focus on student academic success and well-being. Staff planned and used additional COVID resources to fund our multi-tiered systems of support to address students’ academic and social-emotional needs. In addition, SCCS has worked strategically to support students who are struggling to attend school regularly. Consequently, positive attendance returned at a rate of 92%.

In addition, SCCS expanded the extended learning opportunities for our students with after school programs that included academic support and enrichment. In addition, the State required an additional thirty (30) days of summer instruction be offered to our unduplicated count students. The District accomplished this in partnership with the Boys and Girls Club this past summer. These programs were funded with restricted dollars from the California budget.

Santa Cruz City Schools

Management's Discussion and Analysis
June 30, 2023

The 2022-23 school year was the second to last year of budgets that were created using the Elementary and Secondary Schools Emergency Relief (ESSER) funds. SCCS continued to use these expiring funds to assist with increased services such as Response to Intervention (RtI) instructors in Math at our elementary schools and Social Emotional Counselors in all of our secondary schools. Along with these additional services, SCCS continued to meet staffing needs in both the certificated and classified ranks, in spite of being noted as one of the most expensive places to live in California.

To maximize COVID relief resources, staff used 2022-23 to begin the descent of the dollars available for additional services. Staff met throughout the year to review staffing levels, how each employee was funded and continued to prepare for the reduction of these one-time dollars in 2023-24. Staff worked to prioritize the services that assisted students reach academic success. In the case of SCCS, an additional 80 budget reports were filed with the State in 2022-23 showing the utilization of these funds.

It is also noteworthy that SCCS continued to increase the number of meals served to our students and expanded our farm to table offerings with local farms and suppliers.

Santa Cruz City Schools is proud of the educational programs we provided for our students, families, and staff during the 2022-23 school year.

ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE

With the Local Control Funding Formula (LCFF), calculating entitlements is now becoming routine; however each district addresses its risk factors when developing budget priorities and building multiyear projections. We have developed a Local Control Accountability Plan (LCAP) that is tied directly to our budget and the Eight State priorities that involves our stakeholders in this process. High populations of English Learners, Foster Youth and low-income students are primary factors in the computation of any additional funding for public schools in the state of California. The calculation involving the groups adds a level of complexity to revenue forecasting that began with the advent of the LCFF.

The future will continue to require that the SCCS administration plan carefully and prudently to provide the resources to meet our students' needs while accounting for the uncertainty from the State. Santa Cruz City Schools has pivoted with the state as we saw the recreation of "categorical" programs with one-time budgets and preparation of future budgets with slower growth projected from California tax revenue.

Santa Cruz City Schools

Management's Discussion and Analysis
June 30, 2023

GOVERNMENT FUNDS

At June 30, 2023 the District's combined governmental funds reported an ending fund balance of \$132,933,019, an increase of \$4,282,980 in comparison to the prior fiscal year.

	Governmental Funds - Fund Balance		
	2023	2022	Net Change
General	\$ 47,819,036	\$ 34,720,254	\$ 13,098,783
Building	53,238,793	65,569,785	(12,330,992)
Bond Interest and Redemption	14,183,000	14,415,619	(232,619)
Student Activities	598,561	625,986	(27,425)
Adult Education	47,607	48,594	(988)
Cafeteria	1,745,618	485,214	1,260,404
Deferred Maintenance	95,676	94,450	1,226
Capital Facilities	2,227,317	1,288,363	938,955
Debt Service	453,108	452,880	227
Special Reserve for Capital Outlay Projects	12,524,303	10,948,893	1,575,409
Total	\$ 132,933,019	\$ 128,650,038	\$ 4,282,980

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, parents, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions regarding this report or need additional financial information, contact the District Office, Santa Cruz City Schools, at 133 Mission Street Suite 100, Santa Cruz, CA 95060.

BASIC FINANCIAL STATEMENTS

SANTA CRUZ CITY SCHOOLS
STATEMENT OF NET POSITION
June 30, 2023

ASSETS

Cash and investments (Note 2)	\$ 137,531,297
Receivables	8,237,532
Stores inventory	68,813
Non-depreciable capital assets (Note 4)	47,029,803
Depreciable capital assets, net of accumulated depreciation and amortization (Note 4)	<u>171,981,024</u>
 Total assets	 <u>364,848,469</u>

DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows of resources - pensions (Notes 7 and 8)	24,863,042
Deferred outflows of resources - OPEB (Note 9)	2,837,361
Deferred loss from refunding of debt	<u>265,578</u>
 Total deferred outflows of resources	 <u>27,965,981</u>

LIABILITIES

Accounts payable	13,283,085
Unearned revenue	2,894,100
Long-term liabilities (Note 5):	
Due within one year	10,807,358
Due after one year	<u>311,916,820</u>
 Total liabilities	 <u>338,901,363</u>

DEFERRED INFLOWS OF RESOURCES

Deferred inflows of resources - pensions (Notes 7 and 8)	12,782,000
Deferred inflows of resources - OPEB (Note 9)	<u>2,641,102</u>
 Total deferred inflows of resources	 <u>15,423,102</u>

NET POSITION

Net investment in capital assets	44,163,230
Restricted	
Legally restricted programs	16,578,282
Capital projects	2,227,317
Debt service	14,636,108
Unrestricted	<u>(39,114,952)</u>
 Total net position	 <u>\$ 38,489,985</u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2023

		Program Revenues				Net (Expense) Revenues and Change in <u>Net Position</u>
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>		<u>Governmental Activities</u>
Governmental activities						
Instruction	\$ 56,258,944	\$ 59,162	\$ 16,449,567	\$ -		\$ (39,750,215)
Instruction-related services						
Supervision of instruction	4,129,901	12,211	1,516,845	-		(2,600,845)
Instructional library, media and technology	2,706,403	2,838	423,097	-		(2,280,468)
School site administration	6,789,554	3,558	653,930	-		(6,132,066)
Pupil services						
Home-to-school transportation	1,790,708	9,267	102,383	-		(1,679,058)
Food services	3,209,649	141,794	3,724,295	-		656,440
All other pupil services	10,050,895	8,371	3,383,193	-		(6,659,331)
General administration:						
Data processing	1,432,145	45	87,462	-		(1,344,638)
All other general administration	5,542,174	8,911	1,337,193	-		(4,196,070)
Plant services	14,843,687	71,003	629,999	-		(14,142,685)
Ancillary services	3,005,559	3,815	1,041,666	-		(1,960,078)
Enterprise activities	370,879	188	298,716	-		(71,975)
Interest on long-term liabilities	7,250,187	-	-	-		(7,250,187)
Other outgo	17,141	1,460,164	3,407,836	-		4,850,859
Depreciation and amortization (Note 4)	12,431,984	-	-	-		(12,431,984)
Total governmental activities	\$ 129,829,810	\$ 1,781,327	\$ 33,056,182	\$ -		(94,992,301)
General revenues						
Taxes and subventions						
Taxes levied for general purposes						69,038,497
Taxes levied for debt service						15,641,390
Taxes levied for other specific purposes						12,864,410
Federal and state aid not restricted to specific purposes						15,454,992
Interest and investment earnings						455,548
Miscellaneous						390,308
Total general revenues						113,845,145
Change in net position						18,852,844
Net position July 1, 2022						19,637,141
Net position, June 30, 2023						\$ 38,489,985

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2023

	General Fund	Building Fund	Bond Interest and Redemption Fund	All Non-Major Funds	Total Governmental Funds
ASSETS					
Cash and investments					
Cash in county treasury	\$ 52,151,018	\$ 53,539,258	\$ 14,183,000	\$ 16,524,166	\$ 136,397,442
Cash with fiscal agent	-	-	-	439,344	439,344
Cash on hand and in banks	50,003	-	-	604,403	654,406
Cash in revolving fund	40,000	-	-	-	40,000
Cash awaiting deposit	105	-	-	-	105
Receivables	7,743,509	-	-	494,023	8,237,532
Stores inventory	28,878	-	-	39,935	68,813
	<u>28,878</u>	<u>-</u>	<u>-</u>	<u>39,935</u>	<u>68,813</u>
Total assets	<u>\$ 60,013,513</u>	<u>\$ 53,539,258</u>	<u>\$ 14,183,000</u>	<u>\$ 18,101,871</u>	<u>\$ 145,837,642</u>
LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts payable	\$ 9,362,093	\$ 300,465	\$ -	\$ 347,965	\$ 10,010,523
Unearned revenue	2,832,384	-	-	61,716	2,894,100
	<u>2,832,384</u>	<u>-</u>	<u>-</u>	<u>61,716</u>	<u>2,894,100</u>
Total liabilities	<u>12,194,477</u>	<u>300,465</u>	<u>-</u>	<u>409,681</u>	<u>12,904,623</u>
Fund balances					
Nonspendable	68,878	-	-	39,935	108,813
Restricted	14,226,431	53,238,793	14,183,000	17,652,255	99,300,479
Assigned	12,277,506	-	-	-	12,277,506
Unassigned	21,246,221	-	-	-	21,246,221
	<u>21,246,221</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,246,221</u>
Total fund balances	<u>47,819,036</u>	<u>53,238,793</u>	<u>14,183,000</u>	<u>17,692,190</u>	<u>132,933,019</u>
Total liabilities and fund balances	<u>\$ 60,013,513</u>	<u>\$ 53,539,258</u>	<u>\$ 14,183,000</u>	<u>\$ 18,101,871</u>	<u>\$ 145,837,642</u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
June 30, 2023

Total fund balances - Governmental Funds \$ 132,933,019

Amounts reported for governmental activities in the statement of position are different because:

Capital assets used for governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds. The cost of the assets is \$354,472,065 and the accumulated depreciation is \$135,461,238 (Note 4). 219,010,827

Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at June 30, 2023 consisted of (Note 5):

General Obligation Bonds	\$ (208,223,000)	
Accreted interest	(2,374,138)	
Unamortized premiums	(13,515,926)	
Certificates of Participation	(580,000)	
Lease liabilities	(6,033,042)	
Total OPEB liability (Note 9)	(18,882,202)	
Net pension liability (Notes 7 and 8)	(73,030,000)	
Compensated absences	<u>(85,870)</u>	
		(322,724,178)

In governmental funds, advanced debt refundings, the difference between the reacquisition price and the net carrying amount of the old debt is recognized in the period they are incurred. In the government-wide statements, the amount is deferred and amortized. 265,578

In governmental funds, deferred outflows and inflows of resources relating to pensions and OPEB are not reported because they are applicable to future periods. In the statement of net position, deferred outflows and inflows of resources relating to pensions and OPEB are reported (Notes 7 and 8).

Deferred outflows of resources relating to pensions	\$ 24,863,042	
Deferred inflows of resources relating to pensions	(12,782,000)	
Deferred outflows of resources relating to OPEB	2,837,361	
Deferred inflows of resources relating to OPEB	<u>(2,641,102)</u>	
		12,277,301

Unmatured interest is not recognized until it is due and, therefore, is not accrued as a payable in governmental funds. (3,272,562)

Total net position - governmental activities \$ 38,489,985

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE
IN FUND BALANCES - GOVERNMENTAL FUNDS
For the Year Ended June 30, 2023

	General Fund	Building Fund	Bond Interest and Redemption Fund	All Non-Major Funds	Total Governmental Funds
Revenues					
Local Control Funding					
Formula (LCFF)					
State apportionment	\$ 17,396,172	\$ -	\$ -	\$ -	\$ 17,396,172
Local sources	64,960,957	-	-	-	64,960,957
Total LCFF	<u>82,357,129</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>82,357,129</u>
Federal sources	8,087,101	-	-	1,402,957	9,490,058
Other state sources	18,164,847	-	63,069	2,401,524	20,629,440
Other local sources	11,455,306	1,231,591	15,745,816	8,790,315	37,223,028
Total revenues	<u>120,064,383</u>	<u>1,231,591</u>	<u>15,808,885</u>	<u>12,594,796</u>	<u>149,699,655</u>
Expenditures					
Current:					
Certificated salaries	43,379,535	-	-	-	43,379,535
Classified salaries	17,656,960	301,485	-	1,200,317	19,158,762
Employee benefits	28,809,865	146,793	-	716,769	29,673,427
Books and supplies	3,354,398	207,017	-	2,126,338	5,687,753
Contract services and operating expenditures	15,670,014	61,998	-	211,057	15,943,069
Other outgo	17,141	-	-	-	17,141
Capital outlay	577,688	12,845,290	-	1,192,321	14,615,299
Debt service					
Principal retirement	-	-	8,111,643	792,586	8,904,229
Interest	-	-	7,929,861	107,598	8,037,459
Total expenditures	<u>109,465,601</u>	<u>13,562,583</u>	<u>16,041,504</u>	<u>6,346,986</u>	<u>145,416,674</u>
Excess (deficiency) of revenues over (under) expenditures	<u>10,598,782</u>	<u>(12,330,992)</u>	<u>(232,619)</u>	<u>6,247,810</u>	<u>4,282,981</u>
Other financing sources (uses)					
Transfers in	2,500,000	-	-	150,942	2,650,942
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,650,942)</u>	<u>(2,650,942)</u>
Total other financing sources (uses)	<u>2,500,000</u>	<u>-</u>	<u>-</u>	<u>(2,500,000)</u>	<u>-</u>
Net change in fund balances	13,098,782	(12,330,992)	(232,619)	3,747,810	4,282,981
Fund balances, July 1, 2022	<u>34,720,254</u>	<u>65,569,785</u>	<u>14,415,619</u>	<u>13,944,380</u>	<u>128,650,038</u>
Fund balances, June 30, 2023	<u>\$ 47,819,036</u>	<u>\$ 53,238,793</u>	<u>\$ 14,183,000</u>	<u>\$ 17,692,190</u>	<u>\$ 132,933,019</u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS -
TO THE STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2023

Net change in fund balances - Total Governmental Funds	\$	4,282,981
Amounts reported for governmental activities in the statement of activities are different because:		
Acquisition of capital assets is an expenditure in the governmental funds, but increases capital assets in the statement of net position (Note 4).	\$	14,615,300
Depreciation and amortization of capital assets and lease assets are expenses which are not recorded in the governmental funds (Note 4).	(12,431,984)	
In governmental funds, current debt refundings, the difference between the reacquisition price and the net carrying amount of the old debt is recognized in the period they are incurred. In the government-wide statements, the amount is deferred and amortized.	(44,264)	
Debt issued at a premium is recognized as an other financing source in the governmental funds, but the premium is amortized as interest in the statement of net position (Note 5).	865,092	
Repayment of principal on long-term liabilities is an expenditure in the governmental funds, but decreases the long-term liabilities in the statement of net position (Note 5).	8,904,229	
Accreted interest is an expense that is not recognized in the governmental funds (Note 5).	588,264	
Interest on long-term liabilities is recognized in the period incurred, in governmental funds it is recognized when due.	(617,325)	
In governmental funds, OPEB costs are recognized when employer contributions are made. In the statement of activities OPEB costs are recognized on the accrual basis (Notes 5 and 9). (Notes 5 and 9).	(1,336,450)	
In governmental funds, pension costs are recognized when employer contributions are made. In the statement of activities pension costs are recognized on the accrual basis (Notes 5, 7 and 8).	4,027,197	
In the statement of activities, expenses related to compensated absences are measured by the amounts earned during the year. In the governmental funds, expenditures are measured by the amount of financial resources used (Note 5).	(196)	14,569,863
Change in net position of governmental activities	<u>\$</u>	<u>18,852,844</u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
STATEMENT OF FIDUCIARY NET POSITION
CUSTODIAL FUND
June 30, 2023

	Foundation Private-Purpose Trust <u>Fund</u>
ASSETS	
Cash and investments (Note 2)	
Cash in County Treasury	\$ 1,516,101
Investments	413,453
Accounts Receivable	<u>3,001</u>
 Total assets	 <u><u>1,932,555</u></u>
 NET POSITION	
Restricted - scholarships	 <u><u>\$ 1,932,555</u></u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
STATEMENT OF CHANGE IN FIDUCIARY NET POSITION
CUSTODIAL FUND
For the Year Ended June 30, 2023

	Foundation Private-Purpose Trust <u>Fund</u>
Revenues	
Other local sources	<u>\$ 41,733</u>
Expenditures	
Contract services and operating expenditures	<u>19,154</u>
Change in net position	22,579
Net position, July 1, 2022	<u>1,909,976</u>
Net position, June 30, 2023	<u><u>\$ 1,932,555</u></u>

See accompanying notes to financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Santa Cruz City Schools accounts for its financial transactions in accordance with the policies and procedures of the California Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The following is a summary of the more significant policies:

Reporting Entity: Santa Cruz City Schools (the "District") is a consolidation of Santa Cruz City High School District and Santa Cruz City Elementary School District. The Districts have not unified but are consolidated due to the fact that the Districts share a common governing board. These two entities are referred to collectively as Santa Cruz City Schools, and for purposes of these financial statements, will be referred to collectively as the District.

The Board of Education is the level of government which has governance responsibilities over all activities related to public school education in Santa Cruz City Schools. The Board is not included in any other governmental "reporting entity" as defined by the Governmental Accounting Standards Board since Board members have decision-making authority, the power to designate management, the responsibility to significantly influence operations and primary accountability for fiscal matters.

The District's Board of Education formed a non-profit public benefit corporation known as the Santa Cruz City Schools Financing Authority ("Authority"). The District and the Authority have a financial and operational relationship which meet the reporting entity definition criteria of *Codification of Governmental Accounting and Financial Reporting Standards, Section 2100*, for inclusion of Corporation as a blended component unit of the District. Therefore, the financial activities of Authority have been included in the Debt Service Fund in the financial statements of the District as a blended component unit.

The following are those aspects of the relationship between the District and Authority which satisfy *Codification of Governmental Accounting and Financial Reporting Standards, Section 2100*, as amended by criteria:

A - Manifestations of Oversight

1. The Authority's Board of Directors were appointed by the District's Board of Education.
2. The Authority has no employees. The District's Superintendent functions as an agent of the Corporation. The individual did not receive additional compensation for work performed in this capacity.

B - Accounting for Fiscal Matters

1. All major financing arrangements, contracts, and other transactions of the Authority must have the consent of the District.
2. Any deficits incurred by the Authority will be reflected in the lease payments of the District. Any surpluses of the Authority revert to the District at the end of the lease period.
3. It is anticipated that the District's lease payments will be the sole revenue source of the Authority.
4. The District has assumed a "moral obligation," and potentially a legal obligation, for any debt incurred by the Authority.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C - Scope of Public Service and Financial Presentation

1. The Authority was created for the sole purpose of financially assisting the District.
2. The Authority's financial activity is presented in the financial statements in the Debt Service Fund. Certificates of Participation issued by the Authority are included in the government-wide financial statements.

Basis of Presentation - Financial Statements: The basic financial statements include a Management's Discussion and Analysis (MD & A) section providing an analysis of the District's overall financial position and results of operations; financial statements prepared using full accrual accounting for all of the District's activities, including infrastructure, and a focus on the major funds.

Basis of Presentation - Government-Wide Financial Statements: The Statement of Net Position and the Statement of Activities display information about the reporting government as a whole. Custodial funds are not included in the government-wide financial statements. Custodial funds are reported only in the Statement of Fiduciary Net Position and the Statement of Change in Fiduciary Net Position at the fund financial statement level.

The Statement of Net Position and the Statement of Activities are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of Governmental Accounting Standards Board Codification Section (GASB Cod. Sec.) N50.118-.121.

Program revenues: Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the District's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the District's general revenues.

Allocation of indirect expenses: The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation and interest on general long-term liabilities are considered an indirect expense and are reported separately on the Statement of Activities.

Basis of Presentation - Fund Accounting: The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

A - Major Funds

General Fund: The General Fund is the general operating fund of the District and accounts for all revenues and expenditures of the District not encompassed within other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures and the capital improvement costs that are not paid through other funds are paid from the General Fund. For financial reporting purposes, the current year activity and year-end balance of the Special Reserve for Postemployment Benefits Fund is combined with the General Fund.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Building Fund: The Building Fund is a capital projects fund used to account for resources used for the acquisition or construction of major capital facilities and equipment.

Bond Interest and Redemption Fund: The Bond Interest and Redemption Fund is a debt service fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

B - Other Funds:

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. This includes the Student Activity, Adult Education, Cafeteria and Deferred Maintenance Funds.

Capital Project Funds are used account for resources which are used for the acquisition or construction of major capital facilities and purchase of equipment by the District. This includes the Capital Facilities and Special Reserve for Capital Outlay Projects Funds.

The Debt Service Fund is used for the accumulation of resources for and the retirement of principal and interest on general long-term debt issued through the Authority.

The Scholarship Trust Fund is a Custodial Fund for which the District acts as a trustee. The Scholarship Trust includes all cash activity and assets of the District's scholarship activities, managed by others.

Basis of Accounting: Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

Accrual: Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Modified Accrual: The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible in the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term liabilities, if any, is recognized when due.

Budgets and Budgetary Accounting: By state law, the Board of Education must adopt a final budget by July 1. A public hearing is conducted to receive comments prior to adoption. The Board of Education complied with these requirements.

Receivables: Receivables are made up principally of amounts due from the State of California and categorical programs. The District has determined that no allowance for doubtful accounts was needed as of June 30, 2023.

Stores Inventory: Inventory in the General Fund and Cafeteria Fund are stated at cost (average cost) which does not exceed replacement cost. Inventory consists of expendable supplies held for future use in the following period by the District's operating units, transportation supplies, and food held for consumption. Maintenance and other supplies held for physical plant repair are not included in inventory; rather, these amounts are recorded as expenditures when purchased.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Capital Assets: Capital assets purchased or acquired, with an original cost of \$5,000 or more, are recorded at historical cost or estimated historical cost. Contributed assets are reported at acquisition value for the contributed asset. Additions, improvements and other capital outlay that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Capital assets are depreciated using the straight-line method over 5 - 30 years depending on asset types.

Deferred Outflows/Inflows of Resources: In addition to assets, the Statement of Net Position includes a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to future periods, and as such will not be recognized as an outflow of resources (expense/expenditures) until then. The District has recognized a deferred loss on refunding of long-term debt. A deferred loss on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter life of the refunded or refunding debt. Additionally, the District has recognized deferred outflows of resources related to the recognition of the net pension liability and total OPEB liability.

In addition to liabilities, the Statement of Net Position includes a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and as such, will not be recognized as an inflow of resources (revenue) until that time. The District has recognized deferred inflows of resources related to the recognition of the net pension liability and total OPEB liability.

Pensions: For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the State Teachers' Retirement Plan (STRP) and Public Employers Retirement Fund B (PERF B) and additions to/deductions from STRP's and PERF B's fiduciary net position have been determined on the same basis as they are reported by STRP and PERF B. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Certain investments are reported at fair value.

	<u>STRP</u>	<u>PERF B</u>	<u>Total</u>
Deferred outflows of resources	\$ 12,712,347	\$ 12,150,695	\$ 24,863,042
Deferred inflows of resources	\$ 11,641,000	\$ 1,141,000	\$ 12,782,000
Net pension liability	\$ 40,747,000	\$ 32,283,000	\$ 73,030,000
Pension expense	\$ 5,809,027	\$ 4,749,984	\$ 10,559,011

Leases: From time to time, the District may enter into agreements as a lessee for leases of buildings or equipment for District use. Upon entering into a lease agreement as lessee, the District recognizes a lease liability and an intangible right-to-use lease asset (lease asset) in the government-wide financial statements. The District recognizes lease liabilities with an initial, individual total liability of \$50,000 or more.

At the commencement of a lease, the District initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date, plus certain initial direct costs. Subsequently, the lease asset is amortized on a straight-line basis over its useful life. Lease assets are reported with other capital assets and the lease liability is reported with long-term liabilities, on the statement of net position.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Interfund Activity: Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

Compensated Absences: Compensated absences benefits totaling \$85,870 are recorded as a liability of the District.

Accumulated Sick Leave: Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expenditure in the period taken since such benefits do not vest nor is payment probable. However, unused sick leave is added to the creditable service period for calculation of retirement benefits for vested STRS and CalPERS employees, when the employee retires.

Unearned Revenue: Revenue from federal, state, and local special projects and programs is recognized when qualified expenditures have been incurred. Funds received but not earned are recorded as unearned revenue until earned.

Net Position: Net position is displayed in three components:

1 - *Net Investment in Capital Assets* - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances (excluding unspent bond proceeds) of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

2 - *Restricted Net Position* - Restrictions of the ending net position indicate the portions of net position not appropriate for expenditure or amounts legally segregated for a specific future use. The restriction for legally restricted programs represents the portion of net position restricted to specific program expenditures. The restriction for capital projects represents the portion of net position restricted for capital projects. The restriction for debt service represents the portion of net position available for the retirement of debt. The restriction for scholarships represents the portion of net position restricted for scholarships. It is the District's policy to use restricted net position first when allowable expenditures are incurred.

3 - *Unrestricted Net Position* - All other net position that does not meet the definitions of "restricted" or "net investment in capital assets".

Fund Balance Classifications: Governmental Accounting Standards Board Codification Sections 1300 and 1800, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB Cod. Sec. 1300 and 1800) implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. The five classifications, discussed in more detail below, are nonspendable, restricted, committed, assigned and unassigned.

A - Nonspendable Fund Balance: The nonspendable fund balance classification reflects amounts that are not in spendable form, such as revolving fund cash and stores inventory.

B - Restricted Fund Balance: The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation. These are the same restrictions used to determine restricted net position as reported in the government-wide and fiduciary trust fund statements.

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C - Committed Fund Balance: The committed fund balance classification reflects amounts subject to internal constraints self-imposed by formal action of the Board of Education. The constraints giving rise to committed fund balance must be imposed no later than the end of the reporting period. The actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements. Formal action by the Board of Education is required to remove any commitment from any fund balance. At June 30, 2023, the District had no committed fund balances.

D - Assigned Fund Balance: The assigned fund balance classification reflects amounts that the District's Board of Education has approved to be used for specific purposes, based on the District's intent related to those specific purposes. The Board of Education can designate District personnel with the authority to assign fund balances. As of June 30, 2023 no such designation has occurred.

E - Unassigned Fund Balance: In the General Fund only, the unassigned fund balance classification reflects the residual balance that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes.

In any fund other than the General Fund, a positive unassigned fund balance is never reported because amounts in any other fund are assumed to have been assigned, at least, to the purpose of that fund. However, deficits in any fund, including the General Fund that cannot be eliminated by reducing or eliminating amounts assigned to other purposes are reported as negative unassigned fund balance.

Fund Balance Policy: The District has an expenditure policy relating to fund balances. For purposes of fund balance classifications, expenditures are to be spent from restricted fund balances first, followed in order by committed fund balances (if any), assigned fund balances and lastly unassigned fund balances.

While GASB Cod. Sec. 1300 and 1800 do not require districts to establish a minimum fund balance policy or a stabilization arrangement, GASB Cod. Sec. 1300 and 1800 do require the disclosure of a minimum fund balance policy and stabilization arrangements, if they have been adopted by the Board of Education. At June 30, 2023, the District has not established a minimum fund balance policy nor has it established a stabilization arrangement.

Property Taxes: Secured property taxes are attached as an enforceable lien on property as of March 1. Taxes are due in two installments on or before December 10 and April 10. Unsecured property taxes are due in one installment on or before August 31. The County of Santa Cruz bills and collects taxes for the District. Tax revenues are recognized by the District when received.

Eliminations and Reclassifications: In the process of aggregating data for the Statement of Net Position and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results may differ from those estimates.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

New Accounting Pronouncements: In May 2020, the GASB issued GASB Statement No. 96, Subscription-Based Information Technology Arrangements. GASB No. 96 defines a subscription-based information technology arrangement and requires the recognition of a right to use subscription asset and corresponding subscription liability. This statement was effective for fiscal years beginning after June 15, 2022. There was no impact to the District's July 1, 2022 net position as a result of the implementation of GASB Statement No. 96.

NOTE 2 - CASH AND INVESTMENTS

Cash and investments at June 30, 2023 consisted of the following:

	<u>Governmental Activities</u>	<u>Fiduciary Fund</u>
Pooled Funds		
Cash in County Treasury	\$ 136,397,442	\$ 1,516,101
Collections awaiting deposit	105	-
Deposits		
Cash on hand and in banks	654,406	-
Revolving cash fund	40,000	-
Investments		
Cash with fiscal agent	439,344	-
Investments	-	413,453
Total cash and cash equivalents	\$ 137,531,297	\$ 1,929,554

Pooled Funds: In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the interest bearing Santa Cruz County Treasurer's Pooled Investment Fund. The District is considered to be an involuntary participant in an external investment pool. The fair value of the District's investment in the pool is reported in the financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Deposits - Custodial Credit Risk: The District limits custodial credit risk by ensuring uninsured balances are collateralized by the respective financial institution. Cash balances held in banks are insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC) and are collateralized by the respective financial institution. At June 30, 2023, the carrying amount of the District's accounts were \$694,406 and the bank balances were \$666,498, \$372,701 of which was insured by the FDIC.

Cash with Fiscal Agent: Cash with Fiscal Agent represents funds held by Fiscal Agents restricted for capital projects in the Building Fund. The District holds their funds with the Santa Cruz County Treasurer. The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Investments: The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 2 - CASH AND INVESTMENTS (Continued)

The District has the following recurring fair value measurements as of June 30, 2023:

1. Stocks of \$3,797 are valued using quoted market prices (Level 1 inputs).
2. Mutual funds of \$409,656 are valued using a matrix pricing model (Level 2 inputs).

Investment Interest Rate Risk: The District does not have a formal investment policy that limits cash and investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. At June 30, 2023, the District had no significant interest rate risk related to cash and investments held.

Investment Credit Risk: The District has adopted the County Treasurer's formal investment policy that limits its investment choices other than the limitations of state law.

Concentration of Investment Credit Risk: The District does not place limits on the amount it may invest in any one issuer. At June 30, 2023, the District had no concentration of investment credit risk.

NOTE 3 - INTERFUND TRANSACTIONS

Interfund Activity: Transactions between funds of the District are recorded as interfund transfers. The unpaid balances at year end, as a result of such transactions, are shown as due to and due from other funds.

Interfund Receivables/Payables: There were no individual fund interfund receivable and payable balances at June 30, 2023.

Interfund Transfers: Interfund transfers for the 2022-23 fiscal year were as follows:

Transfer from the Special Reserve for Capital Outlay Projects Fund to the General Fund for the routine restricted maintenance account contribution.	\$ 2,500,000
Transfer from the Special Reserve Fund for Capital Outlay Projects to the Debt Service Fund for the purpose of separately maintaining funds held for debt service of the Certificates of Participation.	<u>150,942</u>
	<u>\$ 2,650,942</u>

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 4 - CAPITAL ASSETS

A schedule of changes in capital assets for the year ended June 30, 2023 is shown below:

	Balance July 1, <u>2022</u>	Transfers and <u>Additions</u>	Transfers and <u>Deletions</u>	Balance June 30, <u>2023</u>
Non-depreciable				
Land	\$ 1,129,958	\$ -	\$ -	\$ 1,129,958
Work In Progress	40,068,721	9,623,819	(3,792,695)	45,899,845
Depreciable				
Land improvements	38,856,414	13,390	-	38,869,804
Buildings	232,996,750	8,111,623	-	241,108,373
Equipment	20,119,294	659,163	-	20,778,457
Totals, at cost	<u>333,171,137</u>	<u>18,407,995</u>	<u>(3,792,695)</u>	<u>347,786,437</u>
Less accumulated depreciation				
Improvement of sites	(25,778,159)	(1,473,834)	-	(27,251,993)
Buildings	(85,658,857)	(6,271,881)	-	(91,930,738)
Equipment	<u>(11,592,238)</u>	<u>(3,937,027)</u>	<u>-</u>	<u>(15,529,265)</u>
Total accumulated depreciation	<u>(123,029,254)</u>	<u>(11,682,742)</u>	<u>-</u>	<u>(134,711,996)</u>
Lease assets				
Equipment	<u>6,685,628</u>	<u>-</u>	<u>-</u>	<u>6,685,628</u>
Accumulated lease amortization				
Equipment	<u>-</u>	<u>(749,242)</u>	<u>-</u>	<u>(749,242)</u>
Lease assets, net	<u>6,685,628</u>	<u>(749,242)</u>	<u>-</u>	<u>5,936,386</u>
Capital assets, net	<u>\$ 216,827,511</u>	<u>\$ 5,976,011</u>	<u>\$ (3,792,695)</u>	<u>\$ 219,010,827</u>

Depreciation and amortization expense was charged to governmental activities for the year ended June 30, 2023 as follows:

Unallocated	<u>\$ 12,431,984</u>
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NOTE 5 - LONG-TERM LIABILITIES

General Obligation Bonds: On October 9, 2001, Santa Cruz City High School District issued \$11,997,433 of Capital Appreciation General Obligation Bonds, Election of 1998, Series C, to raise money for the cost of acquisition, and construction of facilities and improvements. The bonds mature in varying amounts during the succeeding years through February 1, 2026, with interest rates ranging from 2.4% to 5.4%.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 5 - LONG-TERM LIABILITIES (Continued)

On October 9, 2001, Santa Cruz City Elementary School District issued \$5,598,115 of Capital Appreciation General Obligation Bonds, Election of 1998, Series C, to raise money for the cost of acquisition, construction, and equipping of certain facilities and improvements. The bonds mature serially in varying amounts during the succeeding years through February 1, 2026, with interest rates ranging from 2.4% to 5.35%.

On April 23, 2013, Santa Cruz City High School District issued 2013 General Obligation Refunding Bonds, in the amount of \$34,350,000 to partially refund the 2005 General Obligation Refunding Bonds issuances. The Refunding Bonds mature serially in varying amounts during the succeeding years through August 1, 2029, with interest rates ranging from 2.6% to 4.24%.

On April 23, 2013, Santa Cruz City Elementary School District issued 2013 General Obligation Refunding Bonds, in the amount of \$17,195,000 to partially refund the 2005 General Obligation Refunding Bonds issuance. The Refunding Bonds mature serially in varying amounts during the succeeding years through August 1, 2029, with interest rates ranging from 2.6% to 4.24%.

On February 23, 2017, Santa Cruz City High School District issued Election of 2016, Series A General Obligation Bonds in the amount of \$56,000,000 to financing the renovation, construction and improvement of school facilities. The bonds mature serially in varying amounts during the succeeding years through August 2042, with interest rates ranging from 3.0% to 5.0%.

On February 23, 2017, Santa Cruz City Elementary School District issued Election of 2016, Series A General Obligation Bonds in the amount of \$27,200,000 to financing the renovation, construction and improvement of school facilities. The bonds mature serially in varying amounts during the succeeding years through August 2042, with interest rates ranging from 3.0% to 5.0%.

On July 30, 2019, Santa Cruz City High School District issued Election of 2016, Series B General Obligation Bonds in the amount of \$42,000,000 to financing the renovation, construction and improvement of school facilities. The bonds mature serially in varying amounts during the succeeding years through August 2045, with interest rates ranging from 3.0% to 5.0%.

On July 30, 2019, Santa Cruz City Elementary School District issued Election of 2016, Series B General Obligation Bonds in the amount of \$20,400,000 to financing the renovation, construction and improvement of school facilities. The bonds mature serially in varying amounts during the succeeding years through August 2045, with interest rates ranging from 3.0% to 5.0%.

On November 4, 2021, Santa Cruz City High School District issued Election of 2016, Series C General Obligation Bonds in the amount of \$42,000,000 to financing the renovation, construction and improvement of school facilities. The bonds mature serially in varying amounts during the succeeding years through August 2040, with interest rates ranging from 2.0% to 4.0%.

On November 4, 2021, Santa Cruz City Elementary School District issued Election of 2016, Series C General Obligation Bonds in the amount of \$20,400,000 to financing the renovation, construction and improvement of school facilities. The bonds mature serially in varying amounts during the succeeding years through August 2036, with interest rates ranging from 2.0% to 3.0%.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 5 - LONG-TERM LIABILITIES (Continued)

A summary of General Obligations Bonds payable as of June 30, 2023 follows.

<u>Series</u>	<u>Interest Rate %</u>	<u>Original Fiscal Year Maturity</u>	<u>Balance July 1, 2022</u>	<u>Current Year Issued</u>	<u>Current Year Matured</u>	<u>Balance June 30, 2023</u>
<u>Santa Cruz City High School District</u>						
1998 Series C	2.4% - 5.4%	2026	\$ 1,023,366	\$ -	\$ 276,635	\$ 746,731
2013 Refunding	2.6% - 4.24%	2030	19,565,000	-	2,135,000	17,430,000
2016 Series A	3.0% - 5.0%	2043	20,915,000	-	705,000	20,210,000
2016 Series B	3.0% - 5.0%	2046	40,070,000	-	1,440,000	38,630,000
2016 Series C	2.0% - 4.0%	2041	42,000,000	-	-	42,000,000
<u>Santa Cruz City Elementary School District</u>						
1998 Series C	2.4% - 5.35%	2026	481,277	-	130,008	351,269
2013 Refunding	2.6% - 4.24%	2030	9,785,000	-	1,070,000	8,715,000
2016 Series A	3.0% - 5.0%	2043	42,585,000	-	1,620,000	40,965,000
2016 Series B	3.0% - 5.0%	2046	19,510,000	-	735,000	18,775,000
2016 Series C	2.0% - 3.0%	2037	20,400,000	-	-	20,400,000
Total			<u>\$ 216,334,643</u>	<u>\$ -</u>	<u>\$ 8,111,643</u>	<u>\$ 208,223,000</u>

The annual requirements to amortize the General Obligation Bonds payable and outstanding as of June 30, 2023 are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2024	\$ 8,195,607	\$ 7,657,656	\$ 15,853,263
2025	8,270,660	7,336,055	15,606,715
2026	8,901,733	7,022,780	15,924,513
2027	9,165,000	5,756,613	14,921,613
2028	9,790,000	5,396,862	15,186,862
2029-2033	46,515,000	21,764,880	68,279,880
2034-2038	50,885,000	14,805,827	65,690,827
2039-2043	52,345,000	7,239,943	59,584,943
2044-2046	14,155,000	869,250	15,024,250
	<u>\$ 208,223,000</u>	<u>\$ 77,849,866</u>	<u>\$ 286,072,866</u>

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 5 - LONG-TERM LIABILITIES (Continued)

Certificates of Participation (COPs): In 2010, the District issued \$2,346,000 in Certificates of Participation (COPs) for the purpose of providing funds for the acquisition, construction, installation, modernization and equipping of improvements to certain educational facilities. The District is required to make payments of principal and interest in conjunction with these Certificates of Participation. Interest and principal amounts are due each May 1 beginning in 2016 and ending in 2027. Interest rates range from 5.17% to 7.26%. Scheduled payments for the COPs are as follows:

Year Ending <u>June 30,</u>	COPs <u>Payments</u>
2024	\$ 181,038
2025	176,364
2026	166,200
2027	<u>160,890</u>
Total payments	684,492
Less amount representing interest	<u>(104,492)</u>
Net present value of minimum payments	<u><u>\$ 580,000</u></u>

Lease Liabilities: In 2022, the District entered into a lease agreement for Solar and HVAC improvements within the District. The agreement includes a stated interest rate of 1.548% per annum which semi-annual payments maturing through February 1, 2032. Scheduled payments for the lease are as follows:

Year Ending <u>June 30,</u>	Lease <u>Payments</u>
2024	\$ 724,148
2025	724,148
2026	724,148
2027	724,148
2028	724,148
2029-2032	<u>2,896,591</u>
Total payments	6,517,331
Less amount representing interest	<u>(484,289)</u>
Net present value of minimum payments	<u><u>\$ 6,033,042</u></u>

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 5 - LONG-TERM LIABILITIES (Continued)

Schedule of Changes in Long-Term Liabilities: A schedule of changes in long-term liabilities for the year ended June 30, 2023 is shown below:

	Balance			Balance	Due Within
	<u>July 1, 2022</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2023</u>	<u>One Year</u>
<u>Debt</u>					
General Obligation Bonds	\$ 216,334,643	\$ -	\$ 8,111,643	\$ 208,223,000	\$ 8,195,607
Accreted interest	2,962,402	265,092	853,356	2,374,138	874,393
Unamortized premiums	14,381,018	-	865,092	13,515,926	881,544
Certificates of Participation	720,000	-	140,000	580,000	140,000
Lease liabilities	6,685,628	-	652,586	6,033,042	629,944
<u>Other long-term liabilities</u>					
Total OPEB liability (Note 9)	20,439,490	-	1,557,288	18,882,202	-
Net pension liability (Notes 7 and 8)	42,810,000	30,220,000	-	73,030,000	-
Compensated absences	<u>85,674</u>	<u>196</u>	<u>-</u>	<u>85,870</u>	<u>85,870</u>
Totals	<u>\$ 304,418,855</u>	<u>\$ 30,485,288</u>	<u>\$ 12,179,965</u>	<u>\$ 322,724,178</u>	<u>\$ 10,807,358</u>

Payments on the General Obligation Bonds are made from the Bond Interest and Redemption Fund. Payments on the Certificates of Participation are made from the Debt Service Fund. Payments on the lease liability are made from the Special Reserve for Capital Outlay Projects Fund. Payments for the total OPEB liability, net pension liability and compensated absences are made from the fund for which the related employee worked.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 6 - FUND BALANCES

Fund balances, by category, at June 30, 2023 consisted of the following:

	General Fund	Building Fund	Bond Interest and Redemption Fund	All Non-Major Funds	Total Governmental Funds
Nonspendable					
Revolving cash fund	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
Stores inventory	<u>28,878</u>	<u>-</u>	<u>-</u>	<u>39,935</u>	<u>68,813</u>
Subtotal nonspendable	<u>68,878</u>	<u>-</u>	<u>-</u>	<u>39,935</u>	<u>108,813</u>
Restricted:					
Legally restricted					
Grants	14,226,431	-	-	-	14,226,431
Student activities	-	-	-	598,561	598,561
Adult education	-	-	-	47,607	47,607
Cafeteria operations	-	-	-	1,705,683	1,705,683
Deferred maintenance	-	-	-	95,676	95,676
Capital projects	-	53,238,793	-	14,751,620	67,990,413
Debt service	<u>-</u>	<u>-</u>	<u>14,183,000</u>	<u>453,108</u>	<u>14,636,108</u>
Subtotal restricted	<u>14,226,431</u>	<u>53,238,793</u>	<u>14,183,000</u>	<u>17,652,255</u>	<u>99,300,479</u>
Assigned					
Reserve for employment costs FY2024-2026	8,046,683	-	-	-	8,046,683
LCFF Supplemental carryover	2,269,505	-	-	-	2,269,505
Postemployment benefits	<u>1,961,318</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,961,318</u>
Subtotal assigned	<u>12,277,506</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,277,506</u>
Unassigned					
Designated for economic uncertainty	3,414,622	-	-	-	3,414,622
Undesignated	<u>17,831,599</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>17,831,599</u>
Subtotal unassigned	<u>21,246,221</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,246,221</u>
Total	<u>\$ 47,819,036</u>	<u>\$ 53,238,793</u>	<u>\$ 14,183,000</u>	<u>\$ 17,692,190</u>	<u>\$ 132,933,019</u>

(Continued)

NOTE 7 - NET PENSION LIABILITY - STATE TEACHERS' RETIREMENT PLAN

General Information about the State Teachers' Retirement Plan

Plan Description: Teaching-certified employees of the District are provided with pensions through the State Teachers' Retirement Plan (STRP) – a cost-sharing multiple-employer defined benefit pension plan administered by the California State Teachers' Retirement System (CalSTRS). The Teachers' Retirement Law (California Education Code Section 22000 et seq.), as enacted and amended by the California Legislature, established this plan and CalSTRS as the administrator. The benefit terms of the plans may be amended through legislation. CalSTRS issues a publicly available financial report that can be obtained at <http://www.calstrs.com/comprehensive-annual-financial-report>.

Benefits Provided: The STRP Defined Benefit Program has two benefit formulas:

- CalSTRS 2% at 60: Members first hired on or before December 31, 2012, to perform service that could be creditable to CalSTRS.
- CalSTRS 2% at 62: Members first hired on or after January 1, 2013, to perform service that could be creditable to CalSTRS.

The Defined Benefit (DB) Program provides retirement benefits based on members' final compensation, age and years of service credit. In addition, the retirement program provides benefits to members upon disability and to survivors/beneficiaries upon the death of eligible members. There are several differences between the two benefit formulas which are noted below.

CalSTRS 2% at 60 - CalSTRS 2% at 60 members are eligible for normal retirement at age 60, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. Early retirement options are available at age 55 with five years of credited service or as early as age 50 with 30 years of credited service. The age factor for retirements after age 60 increases with each quarter year of age to 2.4 percent at age 63 or older. Members who have 30 years or more of credited service receive an additional increase of up to 0.2 percent to the age factor, up to the 2.4 percent maximum.

CalSTRS calculates retirement benefits based on a one-year final compensation for members who retired on or after January 1, 2001, with 25 or more years of credited service, or for classroom teachers with less than 25 years of credited service if the employer elected to pay the additional benefit cost prior to January 1, 2014. One-year final compensation means a member's highest average annual compensation earnable for 12 consecutive months calculated by taking the creditable compensation that a member could earn in a school year while employed on a fulltime basis, for a position in which the person worked. For members with less than 25 years of credited service, final compensation is the highest average annual compensation earnable for any 36 consecutive months of credited service.

CalSTRS 2% at 62 - CalSTRS 2% at 62 members are eligible for normal retirement at age 62, with a minimum of five years of credited service. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service. An early retirement option is available at age 55. The age factor for retirement after age 62 increases with each quarter year of age to 2.4 percent at age 65 or older.

All CalSTRS 2% at 62 members have their final compensation based on their highest average annual compensation earnable for any 36 consecutive months of credited service.

Contributions: Required member, employer and state contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. Current contribution rates were established by California Assembly Bill 1469 (CalSTRS Funding Plan), which was passed into law in June 2014, and various subsequent legislation.

(Continued)

SANTA CRUZ CITY SCHOOLS
 NOTES TO FINANCIAL STATEMENTS
 June 30, 2023

NOTE 7 - NET PENSION LIABILITY - STATE TEACHERS' RETIREMENT PLAN (Continued)

The CalSTRS Funding Plan established a schedule of contribution rate increases shared among members, employers, and the State of California to bring CalSTRS toward full funding by fiscal year 2046. California Senate Bill 90 and California Assembly Bill 84 (collectively the "Special Legislation"), were signed into law in June 2019 and June 2020, respectively, and provided supplemental contributions to the DB Program along with supplemental contribution rate relief to employers through fiscal year 2021–22.

A summary of statutory contribution rates and other sources of contributions to the DB Program pursuant to the CalSTRS Funding Plan, SB 90 and SB84, are as follows:

Members - Under CalSTRS 2% at 60, the member contribution rate was 10.250 percent of applicable member earnings for fiscal year January 25, 2024. Under CalSTRS 2% at 62, members contribute 50 percent of the normal cost of their retirement plan, which resulted in a contribution rate of 10.205 percent of applicable member earnings for fiscal year 2022.

Under CalSTRS 2% at 62, members pay 9% toward the normal cost and an additional 1.205 percent as per the CalSTRS Funding Plan for a total member contribution rate of 10.205 percent. The contribution rate for CalSTRS 2% at 62 members is adjusted if the normal cost increases or decreases by more than 1% since the last time the member contribution rate was set. Based on the June 30, 2021 valuation adopted by the CalSTRS board in May 2022, the increase in normal cost was less than 1 percent. Therefore, the contribution rate for CalSTRS 2% at 62 members did not change effective July 1, 2022.

Employers – Employers are required to contribute a base contribution rate set in statute at 8.25%. Pursuant to the CalSTRS Funding Plan, employers also have a supplemental contribution rate to eliminate their share of the CalSTRS unfunded actuarial obligation by 2046.

Beginning in fiscal year 2021–22, the CalSTRS Funding Plan authorized the CalSTRS board to adjust the employer supplemental contribution rate up or down by a maximum of 1% for a total rate of no higher than 20.25% and no lower than 8.25%. In May 2022, the CalSTRS board voted to keep the employer supplemental contribution rate at 10.85% for fiscal year 2022–23 for a total employer contribution rate of 19.10%.

The CalSTRS employer contribution rates effective for fiscal year 2022-2023 through fiscal year 2046-47 are summarized in the table below:

<u>Effective Date</u>	<u>Base Rate</u>	<u>Supplemental Rate Per CalSTRS Funding Plan</u>	<u>Total</u>
July 1, 2022	8.250%	10.850%	19.100%
July 1, 2023 to June 30, 2046	8.250%	(1)	(1)
July 1, 2046	8.250%	Increase from AB 1469 rate ends in 2046-47	

(1) The CalSTRS Funding Plan authorizes the board to adjust the employer contribution rate up or down by up to 1% each year, but no higher than 20.250% total and no lower than 8.250%.

The District contributed \$7,802,347 to the plan for the fiscal year ended June 30, 2023.

State – 10.828 percent of the members' calculated based on creditable compensation from two fiscal years prior.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 7 - NET PENSION LIABILITY - STATE TEACHERS' RETIREMENT PLAN (Continued)

The state is required to contribute a base contribution rate set in statute at 2.017%. Pursuant to the CalSTRS Funding Plan, the state also has a supplemental contribution rate, which the board can increase by up to 0.5% each fiscal year to help eliminate the state's share of the CalSTRS unfunded actuarial obligation by 2046. In May 2022, the CalSTRS board voted to keep the state supplemental contribution rate at 6.311% for fiscal year 2022–23 for a total contribution rate of 10.828%.

Special legislation appropriated supplemental state contributions to reduce the state's portion of the unfunded actuarial obligation of the DB Program in fiscal years 2019-20 through 2021-22. These contributions are funded from future excess General Fund revenues, pursuant to the requirements of California Proposition 2, the "Rainy-Day Budget Stabilization Fund Act", which passed in 2014. Accordingly, the contribution amounts are subject to change each year based on the availability of funding. For fiscal year 2021–22, CalSTRS received \$410.0 million in supplemental state contributions from Proposition 2 funds. Additionally, CalSTRS received a one-time supplemental payment of \$173.7 million from the General Fund in fiscal year 2021–22 to offset forgone contributions due to the suspension of the 0.5% increase to the state supplemental contribution rate in fiscal year 2020–21.

The CalSTRS state contribution rates effective for fiscal year 2022-23 and beyond are summarized in the table below.

<u>Effective Date</u>	<u>Base Rate</u>	<u>Supplemental Rate Per CalSTRS Funding Plan</u>	<u>SBMA Funding⁽¹⁾</u>	<u>Total</u>
July 01, 2022	2.017%	6.311%	2.50%	10.828%
July 01, 2023 to June 30, 2046	2.017%	(2)	2.50%	(2)
July 01, 2046	2.017%	(3)	2.50%	(3)

- (1) The SBMA contribution rate excludes the \$72 million that is reduced from the required contribution in accordance with Education Code section 22954.
- (2) The CalSTRS board has limited authority to adjust the state contribution rate annually through June 2046 in order to eliminate the remaining unfunded actuarial obligation. The board cannot increase the supplemental rate by more than 0.5% in a fiscal year, and if there is no unfunded actuarial obligation, the supplemental contribution rate imposed would be reduced to 0%.
- (3) From July 1, 2046, and thereafter, the rates in effect prior to July 1, 2014, are reinstated, if necessary, to address any remaining unfunded actuarial obligation.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2023, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the District were as follows:

District's proportionate share of the net pension liability	\$ 40,747,000
State's proportionate share of the net pension liability associated with the District	<u>23,031,000</u>
Total	<u>\$ 63,778,000</u>

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 7 - NET PENSION LIABILITY - STATE TEACHERS' RETIREMENT PLAN (Continued)

The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all participating school Districts and the State. At June 30, 2022, the District's proportion was 0.059 percent, which was an increase of 0.004 from its proportion measured as of June 30, 2021.

For the year ended June 30, 2023, the District recognized pension expense of \$5,809,027 and revenue of \$3,695,170 for support provided by the State. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 33,000	\$ 3,055,000
Changes of assumptions	2,021,000	-
Net differences between projected and actual earnings on	-	1,993,000
Changes in proportion and differences between District contributions and proportionate share of contributions	2,856,000	6,593,000
Contributions made subsequent to measurement date	<u>7,802,347</u>	<u>-</u>
Total	<u>\$ 12,712,347</u>	<u>\$ 11,641,000</u>

\$7,802,347 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending <u>June 30,</u>	
2024	\$ (972,300)
2025	\$ (3,069,300)
2026	\$ (3,791,300)
2027	\$ 2,056,366
2028	\$ (1,181,633)
2029	\$ 227,167

Differences between expected and actual experience and changes in assumptions are amortized over a closed period equal to the average remaining service life of plan members, which is 7 years as of the June 30, 2022 measurement date. Deferred outflows and inflows related to differences between projected and actual earnings on plan investments are netted and amortized over a closed 5-year period.

(Continued)

NOTE 7 - NET PENSION LIABILITY - STATE TEACHERS' RETIREMENT PLAN (Continued)

Actuarial Methods and Assumptions: The total pension liability for the STRP was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2021, and rolling forward the total pension liability to June 30, 2022. The financial reporting actuarial valuation as of June 30, 2021, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2021
Experience Study	July 1, 2015 through June 30, 2018
Actuarial Cost Method	Entry age normal
Investment Rate of Return	7.10%
Consumer Price Inflation	2.75%
Wage Growth	3.50%
Post-retirement Benefit Increases	2.00% simple for DB, maintain 85% Purchasing power level for DB, not applicable for DBS/CBB

Discount Rate: The discount rate used to measure the total pension liability was 7.10 percent, which was unchanged from the prior fiscal year. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increase per AB 1469. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

Mortality: CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110 percent of the ultimate improvement factor from the Mortality Improvement Scale (MP-2019) table, issued by the Society of Actuaries.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS investment staff and investment consultants as inputs to the process.

The actuarial investment rate of return assumption was adopted by the CalSTRS board in January 2020 in conjunction with the most recent experience study. For each current and future valuation, CalSTRS consulting actuary reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometric real rates of return and the assumed asset allocation for each major asset class used as input to develop the actuarial investment rate of return are summarized in the following table:

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 7 - NET PENSION LIABILITY - STATE TEACHERS' RETIREMENT PLAN (Continued)

Best estimates of 20-year geometric real rates of return and the assumed asset allocation for each major asset class used as input to develop the actuarial investment rate of return are summarized in the following table:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Long-Term* Expected Real Rate of Return</u>
Public Equity	42%	4.8%
Real Estate	15	3.6
Private Equity	13	6.3
Fixed Income	12	1.3
Risk Mitigating Strategies	10	1.8
Inflation Sensitive	6	3.3
Cash / Liquidity	2	(0.4)

* 20-year geometric average

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate:

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.10 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.10 percent) or 1-percentage-point higher (8.10 percent) than the current rate:

	1% Decrease (6.10%)	Current Discount Rate (7.10%)	1% Increase (8.10%)
District's proportionate share of the net pension liability	<u>\$ 69,203,000</u>	<u>\$ 40,747,000</u>	<u>\$ 17,120,000</u>

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued CalSTRS financial report.

NOTE 8 - NET PENSION LIABILITY - PUBLIC EMPLOYER'S RETIREMENT FUND B

General Information about the Public Employer's Retirement Fund B

Plan Description: The schools cost-sharing multiple-employer defined benefit pension plan Public Employer's Retirement Fund B (PERF B) is administered by the California Public Employees' Retirement System (CalPERS). Plan membership consists of non-teaching and non-certified employees of public schools (K-12), community college districts, offices of education, charter and private schools (elective) in the State of California.

The Plan was established to provide retirement, death and disability benefits to non-teaching and non-certified employees in schools. The benefit provisions for Plan employees are established by statute. CalPERS issues a publicly available financial report that can be obtained at: <https://www.calpers.ca.gov/docs/forms-publications/acfr-2022.pdf>.

Benefits Provided: The benefits for the defined benefit plans are based on members' years of service, age, final compensation, and benefit formula. Benefits are provided for disability, death, and survivors of eligible members or beneficiaries. Members become fully vested in their retirement benefits earned to date after five years (10 years for State Second Tier members) of credited service.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 8 - NET PENSION LIABILITY - PUBLIC EMPLOYER'S RETIREMENT FUND B (Continued)

Contributions: The benefits for the defined benefit pension plans are funded by contributions from members and employers, and earnings from investments. Member and employer contributions are a percentage of applicable member compensation. Member contribution rates are defined by law and depend on the respective employer's benefit formulas. Employer contribution rates are determined by periodic actuarial valuations or by state statute. Actuarial valuations are based on the benefit formulas and employee groups of each employer. Employer contributions, including lump sum contributions made when district's first join the PERF B, are credited with a market value adjustment in determining contribution rates.

The required contribution rates of most active plan members are based on a percentage of salary in excess of a base compensation amount ranging from zero dollars to \$863 monthly.

Required contribution rates for active plan members and employers as a percentage of payroll for the year ended June 30, 2023 were as follows:

Members - The member contribution rate was 7.0 percent of applicable member earnings for fiscal year 2023-2024.

Employers - The employer contribution rate was 25.37 percent of applicable member earnings.

The District contributed \$4,105,695 to the plan for the fiscal year ended June 30, 2023.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions –

At June 30, 2023, the District reported a liability of \$32,283,000 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2023 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. The District's proportion of the net pension liability was based on the District's share of contributions to the pension plan relative to the contributions of all participating school districts. At June 30, 2022 the District's proportion was 0.094 percent, which was an increase of 0.07 percent from its proportion measured as of June 30, 2021.

For the year ended June 30, 2023, the District recognized pension expense of \$4,749,984. At June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 146,000	\$ 803,000
Changes of assumptions	2,388,000	-
Net differences between projected and actual earnings	3,812,000	-
Changes in proportion and differences between District contributions and proportionate share of contributions	1,699,000	338,000
Contributions made subsequent to measurement date	<u>4,105,695</u>	<u>-</u>
Total	<u>\$ 12,150,695</u>	<u>\$ 1,141,000</u>

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 8 - NET PENSION LIABILITY - PUBLIC EMPLOYER'S RETIREMENT FUND B (Continued)

\$4,105,695 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending <u>June 30.</u>	
2024	\$ 1,825,584
2025	\$ 1,422,583
2026	\$ 1,331,083
2027	\$ 2,324,750

Differences between expected and actual experience, changes in assumptions and changes in proportion and differences between District contributions and proportionate share of contributions are amortized over a closed period equal to the average remaining service life of plan members, which is 3.9 years as of the June 30, 2022 measurement date. Deferred outflows and inflows related to differences between projected and actual earnings on plan investments are netted and amortized over a closed 5-year period.

Actuarial Methods and Assumptions: The total pension liability for the Plan was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2021 and rolling forward the total pension liability June 30, 2022. The financial reporting actuarial valuation as of June 30, 2021, used the following actuarial methods and assumptions, applied to all prior periods included in the measurement:

Valuation Date	June 30, 2021
Experience Study	June 30, 2000 through June 30, 2019
Actuarial Cost Method	Entry age normal
Investment Rate of Return	6.90%
Consumer Price Inflation	2.30%
Wage Growth	Varies by entry age and service
Post-retirement Benefit Increases	2.00% until Purchasing Power Protection Allowance Floor on Purchasing Power Applies, 2.30% thereafter

The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries 80% of scale MP2020. For more details on this table, please refer to the 2021 experience study report.

All other actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period from 2000 to 2019, including updates to salary increase, mortality and retirement rates. Further details of the Experience Study can be found at CalPERS' website.

During the 2021-22 measurement period, the financial reporting discount rate for PERF B was lowered from 7.15 percent to 6.90 percent. In addition, the inflation assumption was reduced from 2.50 percent to 2.30 percent. Lastly, demographic assumptions for mortality rates were updated.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 8 - NET PENSION LIABILITY - PUBLIC EMPLOYER'S RETIREMENT FUND B (Continued)

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation.

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Expected Real Rates of Return Years 1-10 (1, 2)</u>
Global Equity – cap-weighted	30.00%	4.45%
Global Equity non-cap-weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	.27%
Mortgage-backed Securities	5.00%	.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	(5.00%)	(0.59%)

- (1) An expected inflation rate of 2.30% used for this period
(2) Figures are based on the 2021-22 CalPERS Asset Liability Management Study

Discount Rate: The discount rate used to measure the total pension liability was 6.90 percent. A projection of the expected benefit payments and contributions was performed to determine if assets would run out. The test revealed the assets would not run out. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability for the Plan. The results of the crossover testing for the Plan are presented in a detailed report that can be obtained at CalPERS' website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated and combined with risk estimates, are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.90 percent) or 1-percentage-point higher (7.90 percent) than the current rate:

	1% Decrease (5.90%)	Current Discount Rate (6.90%)	1% Increase (7.90%)
District's proportionate share of the net pension liability	\$ 46,635,000	\$ 32,283,000	\$ 20,422,000

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS financial report.

(Continued)

NOTE 9 - OTHER POSTEMPLOYMENT BENEFITS (OPEB)

General Information about the Other Postemployment Benefits Plan (OPEB)

Plan Description: In addition to the pension benefits described in Notes 7 and 8, the District provides healthcare benefits to eligible employees who retire from the District, as part of a single-employer defined benefit postemployment health care plan (the "Plan"). The Plan is administered by the District and allows employees who retire after having achieved retirement eligibility requirements to continue receiving medical, dental, vision, or life insurance coverage. The District's Board of Education has the authority to establish or amend the benefit terms offered by the Plan. The District's Board of Education also retains the authority to establish the requirements for paying for the Plan's benefits as they come due. As of June 30, 2023, the District has not accumulated assets in a qualified trust for the purpose of paying the benefits related to the District's total OPEB liability.

Benefits Provided: In accordance with contracts between the District and the respective employee groups, eligible employees may be entitled to receive certain medical dental or vision benefits through the Plan. Eligibility requirements vary depending on employee group, age at retirement, and number of years of service to the District:

Certificated and Management Employees: Certificated and management employees are eligible for benefits if they retire from the District after having reached age 55 with at least 15 years of service. Benefits provided include medical, dental, vision and life insurance, including dependent coverage, up to the maximum District contribution in the year of retirement, which varies by insurance plan and tier. The maximum contribution after retirement is increased by the same percentage as increases in the District's contribution for active employees over the same period. Benefits continue for the lesser of five years or until the retiree reaches age 65.

Classified Employees: Classified employees are eligible if they retire from the District after having reached age 58 with at least 20 years of service. Benefits provided include medical insurance up to a maximum District contribution that varies by tier and is frozen in the year of retirement. Only employees who were hired prior to August 1, 1991 are eligible to receive District-paid benefits for dependents. Dental, vision, and life insurance are available, however, the premiums for these insurance plans require the employee to contribute 100% of the premium.

Employees Covered by Benefit Terms: The following is a table of plan participants at June 30, 2023.

	<u>Number of Participants</u>
Inactive Plan members, covered spouses, or beneficiaries currently receiving benefits	54
Active employees	668
	<hr style="border: none; border-top: 1px solid black; margin: 0;"/> 722 <hr style="border: none; border-top: 3px double black; margin: 0;"/>

Contributions: California Government Code specifies that the District's contribution requirements for covered employees are established and may be amended by the District's Board of Education. Amounts paid by the District as benefits came due were \$578,709 for the year ended June 30, 2023. Employees are not required to contribute to the OPEB plan.

Total OPEB Liability - The District's total OPEB liability was measured as of June 30, 2022 and was determined by an actuarial valuation as of July 1, 2021.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 9 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

Actuarial Assumptions: The total OPEB liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

<u>Actuarial Method</u>	Entry Age Actuarial Cost.
<u>Discount Rate</u>	3.69%.
<u>Health Care Increases</u>	Medical insurance premiums are assumed to increase by 4.00% for 2022-23, 5.20% in fiscal 2024-2069, decreasing to 4.00% by 2070 and beyond.
<u>Mortality Rates</u>	CalSTRS Experience Analysis (2015-2018), CalPERS Experience Study (2000-2019).
<u>Health Plan Coverage Elections</u>	100% of eligible employees are assumed to elect coverage upon retirement, through the expiration of the benefit period for the respective employee group.
<u>Retirement Rates</u>	Retirement rates are taken from the most recent experience studies for CalPERS and CalSTRS.
<u>Turnover Rates (pre-retirement)</u>	Pre-retirement turnover rates are based on the Crocker-Sarason Table T-5, less mortality – without adjustment.
<u>Inflation Rate</u>	2.75% per year
<u>Salary Increase Rate</u>	3.00% per year
<u>Spouse Coverage</u>	Future retirees – 75%, Current retirees – Actual data. Female spouses are assumed to be 3 years younger than male spouses.
<u>Medical & Dental Claim Cost</u>	Medical and dental claims were estimated based on the true per person costs.

<u>Age</u>	<u>Medical</u>	<u>Dental</u>
50	\$ 11,315	\$ 997
55	\$ 13,117	\$ 997
60	\$ 15,206	\$ 997
64	\$ 17,114	\$ 997
65	\$ 5,005	\$ 997
70	\$ 5,392	\$ 997
75	\$ 5,808	\$ 997

<u>District Caps</u>	Projected at healthcare trend rates for all future years, frozen in year of retirement.
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(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 9 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

Discount Rate: Given the District's decision not to fund the program, all future benefit payments were discounted using a high quality municipal bond rate of 3.69%. The municipal bond rate was based on the week closest but not later than the measurement date of the Municipal Bond 20-Year High Grade Rate Index as published by the Federal Reserve. To be eligible for the Municipal Bond 20-Year High Grade Rate Index the bonds must be rated at least Moody's Investors Service's Aa2, AA by Standard & Poor's Corp.'s, or AA by Fitch Ratings.

	<u>Total OPEB Liability</u>
Balance at June 30, 2022	\$ 20,439,490
Changes for the year	
Service cost	1,720,069
Interest	416,664
Difference between expected and actual experience	-
Change in assumptions	(3,115,312)
Benefits paid	<u>(578,709)</u>
Net change	<u>(1,557,288)</u>
Balance at June 30, 2023	<u>\$ 18,882,202</u>

The changes in assumptions include a change in the discount rate from 1.92% at the June 30, 2021 measurement date, to 3.69% at the June 30, 2022 measurement date.

There were no changes between the measurement date and the year ended June 30, 2023 which had a significant effect on the District's total OPEB liability.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate: The following presents the Total OPEB Liability of the District, as well as what the District's Total OPEB Liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current discount rate:

	1% Decrease <u>(2.69%)</u>	Current Discount Rate <u>(3.69%)</u>	1% Increase <u>(4.69%)</u>
Total OPEB liability	<u>\$ 20,408,317</u>	<u>\$ 18,882,202</u>	<u>\$ 17,465,139</u>

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate: The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage-point lower or one percentage-point higher than the current healthcare cost trend rates:

	1% Decrease <u>(3.00%)</u>	Healthcare Cost Trend Rates Rate <u>(4.00%)</u>	1% Increase <u>(5.00%)</u>
Total OPEB liability	<u>\$ 16,846,583</u>	<u>\$ 18,882,202</u>	<u>\$ 21,261,271</u>

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 9 - OTHER POSTEMPLOYMENT BENEFITS (OPEB) (Continued)

OPEB Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2023, the District recognized OPEB expense of \$2,210,136. At June 30, 2023 the District reported deferred outflows and deferred inflows of resources related to the OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 885,926	\$ -
Changes in assumptions	1,372,726	2,641,102
Contributions subsequent to measurement date	<u>578,709</u>	<u>-</u>
Total	<u>\$ 2,837,361</u>	<u>\$ 2,641,102</u>

Deferred outflows related to benefits paid subsequent to measurement date totaling \$578,709, will be recognized as a reduction of the total OPEB liability during the year ended June 30, 2024. Other amounts reported as deferred outflows and deferred inflows related to OPEB will be amortized and recognized in OPEB expense as follows:

Year Ending <u>June 30,</u>	
2024	\$ 73,403
2025	\$ 73,403
2026	\$ 85,991
2027	\$ 136,325
2028	\$ (11,791)
Thereafter	\$ (739,781)

NOTE 10 - JOINT POWERS AGREEMENTS

The District has entered into agreements with Joint Powers Agreements (JPAs) for the purpose of obtaining certain services such as insurance and other utilities services. The District is a member of the Santa Cruz-San Benito County Schools Insurance Group (SC-SBSIG), Self-Insured Schools of California III (SISC III), Southern Peninsula Region Insurance Group (SPRIG), the School Project for Utility Rate Reduction (SPURR), the Protected Insurance Program for Schools (PIPS), and Nor-Cal Relief (NCR) public entity risk pools. The District pays an annual premium to each entity for its excess health, worker's compensation, and property liability coverage. The relationship between the District and the pools is such that they are not component units of the District for financial reporting purposes. There have been no significant reductions in insurance coverage from coverage provided in the prior year.

(Continued)

SANTA CRUZ CITY SCHOOLS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 10 - JOINT POWERS AGREEMENTS (Continued)

Condensed audited financial information for the District's JPAs at June 30, 2022 for SCSBSIG, SPRIG, PIPS, NCR, SPURR and September 30, 2022 for SISC III are as follows:

	<u>SCSBSIG</u>	<u>SISC III</u>	<u>SPRIG</u>	<u>SPURR</u>	<u>PIPS</u>	<u>NCR</u>
Total assets	\$ 4,003,696	\$ 972,650,846	\$ 1,558,677	\$ 20,724,164	\$ 229,417,398	\$ 74,201,109
Total liabilities	\$ 1,488,982	\$ 272,859,018	\$ 622,929	\$ 15,094,369	\$ 169,617,184	\$ 41,042,148
Net position	\$ 2,514,714	\$ 699,791,828	\$ 935,748	\$ 5,629,795	\$ 59,800,214	\$ 33,158,961
Total revenues	\$ 4,406,810	\$ 2,881,328,800	\$ 1,871,738	\$ 64,718,155	\$ 307,966,291	\$ 80,060,372
Total expenditures	\$ 3,807,812	\$ 2,971,121,829	\$ 1,978,603	\$ 65,821,881	\$ 310,190,361	\$ 77,583,166
Change in net position	\$ 598,998	\$ (89,793,029)	\$ (106,865)	\$ (1,103,726)	\$ (2,224,070)	\$ 2,477,206

NOTE 11 - COMMITMENTS AND CONTINGENCIES

The District is subject to legal proceedings and claims which arise in the ordinary course of business. Any ultimate liability from these claims will not materially affect the financial position or results of operations of the District in the opinion of management. Additionally, the District has certain legal matters pending as a result of recently enacted legislation, which the District is actively defending. At this time, the District accrued approximately \$1,000,000 for estimated legal fees for the matters collectively.

Also, the District has received federal and state funds for specific purposes that are subject to review or audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursements will not be material.

The District had outstanding commitments for construction contracts totaling approximately \$16.2 million at June 30, 2023.

REQUIRED SUPPLEMENTARY INFORMATION

SANTA CRUZ CITY SCHOOLS
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
For the Year Ended June 30, 2023

	Budget		Actual	Variance Favorable (Unfavorable)
	Original	Final		
Revenues				
Local Control Funding Formula (LCFF)				
State apportionment	\$ 15,310,208	\$ 17,482,918	\$ 17,396,172	\$ (86,746)
Local sources	<u>65,525,044</u>	<u>65,330,237</u>	<u>64,960,957</u>	<u>(369,280)</u>
Total LCFF	<u>80,835,252</u>	<u>82,813,155</u>	<u>82,357,129</u>	<u>(456,026)</u>
Federal sources	7,559,655	15,307,685	8,087,101	(7,220,584)
Other state sources	7,711,876	18,830,937	18,164,847	(666,090)
Other local sources	<u>8,100,063</u>	<u>14,530,823</u>	<u>11,455,306</u>	<u>(3,075,517)</u>
Total revenues	<u>104,206,846</u>	<u>131,482,600</u>	<u>120,064,383</u>	<u>(11,418,217)</u>
Expenditures				
Current				
Certificated salaries	42,792,223	43,644,652	43,379,535	265,117
Classified salaries	16,964,512	18,242,708	17,656,960	585,748
Employee benefits	30,875,258	29,581,324	28,809,865	771,459
Books and supplies	3,983,663	28,096,236	3,354,398	24,741,838
Contract services and operating expenditures	14,704,086	18,805,407	15,670,014	3,135,393
Other outgo	25,362	25,362	17,141	8,221
Capital outlay	<u>456,221</u>	<u>850,170</u>	<u>577,688</u>	<u>272,482</u>
Total expenditures	<u>109,801,325</u>	<u>139,245,859</u>	<u>109,465,601</u>	<u>29,780,258</u>
(Deficiency) excess of revenues (under) over expenditures	<u>(5,594,479)</u>	<u>(7,763,259)</u>	<u>10,598,782</u>	<u>18,362,041</u>
Other financing sources (uses)				
Transfers in	2,500,000	-	2,500,000	2,500,000
Transfers out	<u>(307,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>2,193,000</u>	<u>-</u>	<u>2,500,000</u>	<u>2,500,000</u>
Net change in fund balance	(3,401,479)	(7,763,259)	13,098,782	20,862,041
Fund balance, July 1, 2022	<u>34,720,254</u>	<u>34,720,254</u>	<u>34,720,254</u>	<u>-</u>
Fund balance, June 30, 2023	<u>\$ 31,318,775</u>	<u>\$ 26,956,995</u>	<u>\$ 47,819,036</u>	<u>\$ 20,862,041</u>

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF CHANGES IN THE DISTRICT'S TOTAL OTHER
POSTEMPLOYMENT BENEFITS (OPEB) LIABILITY
For the Year Ended June 30, 2023

Last 10 Fiscal Years

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Total OPEB liability						
Service cost	\$ 963,249	\$ 992,146	\$ 931,007	\$ 1,110,714	\$ 1,571,782	\$ 1,720,069
Interest	433,143	439,146	535,279	550,078	481,876	416,664
Difference between expected and actual experience	-	-	655,061	-	697,881	-
Change in assumptions	-	(490,780)	1,418,600	897,789	82,767	(3,115,312)
Benefit payments	<u>(1,168,875)</u>	<u>(1,240,893)</u>	<u>(988,432)</u>	<u>(873,491)</u>	<u>(976,936)</u>	<u>(578,709)</u>
Net change in total OPEB liability	227,517	(300,381)	2,551,515	1,685,090	1,857,370	(1,557,288)
Total OPEB liability, beginning of year	<u>14,418,379</u>	<u>14,645,896</u>	<u>14,345,515</u>	<u>16,897,030</u>	<u>18,582,120</u>	<u>18,582,120</u>
Total OPEB liability, end of year	<u>\$ 14,645,896</u>	<u>\$ 14,345,515</u>	<u>\$ 16,897,030</u>	<u>\$ 18,582,120</u>	<u>\$ 20,439,490</u>	<u>\$ 17,024,832</u>
Covered employee payroll	\$ 44,306,782	\$ 44,535,632	\$ 47,156,915	\$ 51,250,133	\$ 46,068,540	\$ 53,179,827
Total OPEB liability as a percentage of covered-employee payroll	33.06%	32.21%	35.83%	36.26%	44.37%	32.01%

This is a 10 year schedule, however the information in this schedule is not required to be presented retrospectively. The amounts presented for this fiscal year were determined as of the year-end that occurred one year prior.

All years prior to 2018 are not available.

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF THE DISTRICT'S PROPORTIONATE
SHARE OF THE NET PENSION LIABILITY
For the Year Ended June 30, 2023

State Teachers' Retirement Plan
Last 10 Fiscal Years

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
District's proportion of the net pension	0.064%	0.059%	0.066%	0.066%	0.065%	0.066%	0.064%	0.055%	0.059%
District's proportionate share of the net pension liability	\$ 37,296,000	\$ 39,358,000	\$ 60,692,000	\$ 60,692,000	\$ 59,772,000	\$ 59,716,000	\$ 62,413,000	\$ 25,219,000	\$ 40,747,000
State's proportionate share of the net pension liability associated with the District	<u>22,521,000</u>	<u>20,911,000</u>	<u>30,494,000</u>	<u>35,905,000</u>	<u>34,223,000</u>	<u>32,579,000</u>	<u>34,108,000</u>	<u>15,005,000</u>	<u>23,031,000</u>
Total net pension liability	<u>\$ 59,817,000</u>	<u>\$ 60,269,000</u>	<u>\$ 91,186,000</u>	<u>\$ 96,597,000</u>	<u>\$ 93,995,000</u>	<u>\$ 92,295,000</u>	<u>\$ 96,521,000</u>	<u>\$ 40,224,000</u>	<u>\$ 63,778,000</u>
District's covered payroll	\$ 28,427,000	\$ 27,258,000	\$ 33,003,000	\$ 34,782,000	\$ 34,795,000	\$ 35,874,000	\$ 34,775,000	\$ 29,764,000	\$ 34,193,000
District's proportionate share of the pension liability as a percentage of its covered payroll	131.20%	144.39%	183.90%	174.49%	171.78%	166.46%	179.48%	84.73%	119.17%
Plan fiduciary net position as a percentage of the total pension liability	76.52%	74.02%	70.04%	69.46%	70.99%	72.56%	71.82%	87.21%	81.20%

The amounts presented for each fiscal year were determined as of the year-end that occurred one year prior.

All years prior to 2015 are not available.

(Continued)

SANTA CRUZ CITY SCHOOLS
 SCHEDULE OF THE DISTRICT'S PROPORTIONATE
 SHARE OF THE NET PENSION LIABILITY
 For the Year Ended June 30, 2023

Public Employer's Retirement Fund B
 Last 10 Fiscal Years

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
District's proportion of the net pension	0.084%	0.080%	0.088%	0.087%	0.083%	0.086%	0.089%	0.087%	0.094%
District's proportionate share of the net pension liability	\$ 9,512,000	\$ 11,853,000	\$ 20,752,000	\$ 20,752,000	\$ 22,192,000	\$ 25,065,000	\$ 27,273,000	\$ 17,591,000	\$ 32,283,000
District's covered payroll	\$ 8,795,000	\$ 8,904,000	\$ 10,580,000	\$ 11,084,000	\$ 10,980,000	\$ 12,032,000	\$ 12,804,000	\$ 12,411,000	\$ 14,016,000
District's proportionate share of the net pension liability as a percentage of its covered payroll	108.15%	133.12%	196.14%	187.22%	202.11%	208.32%	213.00%	141.74%	230.33%
Plan fiduciary net position as a percentage of the total pension liability	83.38%	79.43%	73.89%	71.87%	70.85%	70.05%	70.00%	80.97%	69.76%

The amounts presented for each fiscal year were determined as of the year-end that occurred one year prior.

All years prior to 2015 are not available.

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS
For the Year Ended June 30, 2023

State Teachers' Retirement Plan
Last 10 Fiscal Years

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Contractually required contribution	\$ 2,420,540	\$ 3,541,186	\$ 4,375,574	\$ 5,020,979	\$ 5,840,243	\$ 6,238,340	\$ 5,734,980	\$ 6,530,857	\$ 7,802,347
Contributions in relation to the contractually required contribution	<u>(2,420,540)</u>	<u>(3,541,186)</u>	<u>(4,375,574)</u>	<u>(5,020,979)</u>	<u>(5,840,243)</u>	<u>(6,238,340)</u>	<u>(5,734,980)</u>	<u>(6,530,857)</u>	<u>(7,802,347)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 27,258,000	\$ 33,003,000	\$ 34,782,000	\$ 34,795,000	\$ 35,874,000	\$ 34,775,000	\$ 29,764,000	\$ 34,193,000	\$ 40,850,000
Contributions as a percentage of covered payroll	8.88%	10.73%	12.58%	14.43%	16.28%	17.10% *	16.15%**	16.92%***	19.10%

* This rate reflects the original employer contribution rate of 18.13 percent under AB1469, reduced for the 1.03 percentage points to be paid on behalf of employers pursuant to SB 90.

** This rate reflects the original employer contribution rate of 19.10 percent under AB1469, reduced for the 2.95 percentage points to be paid on behalf of employers pursuant to SB 90.

** This rate reflects the original employer contribution rate of 19.10 percent under AB1469, reduced for the 2.18 percentage points to be paid on behalf of employers pursuant to SB 90.

All years prior to 2015 are not available.

(Continued)

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF THE DISTRICT'S CONTRIBUTIONS
For the Year ended June 30, 2023

Public Employer's Retirement Fund B
Last 10 Fiscal Years

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Contractually required contribution	\$ 1,047,948	\$ 1,253,410	\$ 1,539,583	\$ 1,705,326	\$ 2,173,172	\$ 2,537,388	\$ 2,515,236	\$ 3,210,984	\$ 4,105,695
Contributions in relation to the contractually required contribution	<u>(1,047,948)</u>	<u>(1,253,410)</u>	<u>(1,539,583)</u>	<u>(1,705,326)</u>	<u>(2,173,172)</u>	<u>(2,537,388)</u>	<u>(2,515,236)</u>	<u>(3,210,984)</u>	<u>(4,105,695)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered payroll	\$ 8,904,000	\$ 10,580,000	\$ 11,084,000	\$ 10,980,000	\$ 12,032,000	\$ 12,804,000	\$ 12,411,000	\$ 14,016,000	\$ 16,183,000
Contributions as a percentage of covered payroll	11.77%	11.85%	13.89%	15.53%	18.06%	19.72%	20.70%	22.91%	25.37%

All years prior to 2015 are not available.

(Continued)

SANTA CRUZ CITY SCHOOLS
 NOTE TO REQUIRED SUPPLEMENTARY INFORMATION
 June 30, 2023

NOTE 1 - PURPOSE OF SCHEDULES

A - Budgetary Comparison Schedule: The District employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The budgets are revised during the year by the Board of Education to provide for revised priorities. Expenditures cannot legally exceed appropriations by major object code. The originally adopted and final revised budgets for the General Fund is presented as Required Supplementary Information. The basis of budgeting is the same as GAAP.

B - Schedule of Changes in the District's Total Other Postemployment Benefits (OPEB) Liability: The Schedule of Changes in the District's Total OPEB Liability is presented to illustrate the elements of the District's total OPEB liability. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available. The District has not accumulated assets in a qualified trust for the purpose of paying the benefits related to the District's total OPEB liability.

C - Schedule of the District's Proportionate Share of the Net Pension Liability: The Schedule of the District's Proportionate Share of the Net Pension Liability is presented to illustrate the elements of the District's Net Pension Liability. There is a requirement to show information for 10 years. However, until a full 10-year trend is compiled, governments should present information for those years for which information is available.

D - Schedule of the District's Contributions: The Schedule of the District's Contributions is presented to illustrate the District's required contributions relating to the pensions. There is a requirement to show information for 10 years. However, until a full 10- year trend is compiled, governments should present information for those years for which information is available.

E - Changes of Benefit Terms: There are no changes in benefit terms reported in the Required Supplementary Information.

F - Changes of Assumptions: The discount rates used for the total OPEB liability were 3.62, 3.13, 2.45, 1.92 and 3.69 percent as of the June 30, 2019, 2020, 2021 and 2022 measurement dates, respectively.

The discount rates used for the Public Employer's Retirement Fund B (PERF B) plan were 7.50, 7.65, 7.65, 7.15, 7.15, 7.15, 7.15, 7.15 and 6.90 percent in the June 30, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, and 2021 actuarial reports, respectively.

The inflation rates used for the PERF B plan were 2.50, 2.50, 2.50, 2.50, 2.50, 2.50, 2.50, 2.50, and 2.30 percent in the June 30, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, and 2021 actuarial reports, respectively.

The following are the assumptions for State Teachers' Retirement Plan:

Assumption	Measurement Period								
	As of June 30, 2022	As of June 30, 2021	As of June 30, 2020	As of June 30, 2019	As of June 30, 2018	As of June 30, 2017	As of June 30, 2016	As of June 30, 2015	
Consumer price inflation	2.75%	2.75%	2.75%	2.75%	2.75%	2.75%	3.00%	3.00%	
Investment rate of return	7.10%	7.10%	7.10%	7.10%	7.10%	7.10%	7.60%	7.60%	
Wage growth	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%	3.75%	3.75%	

SUPPLEMENTARY INFORMATION

SANTA CRUZ CITY SCHOOLS
 COMBINING BALANCE SHEET
 ALL NON-MAJOR FUNDS
 June 30, 2023

	Student Activity Fund	Adult Education Fund	Cafeteria Fund	Deferred Maintenance Fund	Capital Facilities Fund	Special Reserve for Capital Outlay Projects Fund	Debt Service Fund	Total
ASSETS								
Cash in County Treasury	\$ -	\$ 41,665	\$ 1,284,984	\$ 95,676	\$ 2,352,789	\$ 12,735,288	\$ 13,764	\$ 16,524,166
Cash with fiscal agent	-	-	-	-	-	-	439,344	439,344
Cash on hand and in banks	598,561	52	5,790	-	-	-	-	604,403
Receivables	-	7,132	486,891	-	-	-	-	494,023
Stores inventory	-	-	39,935	-	-	-	-	39,935
Total assets	<u>\$ 598,561</u>	<u>\$ 48,849</u>	<u>\$ 1,817,600</u>	<u>\$ 95,676</u>	<u>\$ 2,352,789</u>	<u>\$ 12,735,288</u>	<u>\$ 453,108</u>	<u>\$ 18,101,871</u>
LIABILITIES AND FUND BALANCES								
LIABILITIES								
Accounts payable	\$ -	\$ 1,242	\$ 10,266	\$ -	\$ 125,472	\$ 210,985	\$ -	\$ 347,965
Unearned Revenue	-	-	61,716	-	-	-	-	61,716
Total liabilities	<u>-</u>	<u>1,242</u>	<u>71,982</u>	<u>-</u>	<u>125,472</u>	<u>210,985</u>	<u>-</u>	<u>409,681</u>
FUND BALANCES:								
Nonspendable	-	-	39,935	-	-	-	-	39,935
Restricted	598,561	47,607	1,705,683	95,676	2,227,317	12,524,303	453,108	17,652,255
Total fund balance	<u>598,561</u>	<u>47,607</u>	<u>1,745,618</u>	<u>95,676</u>	<u>2,227,317</u>	<u>12,524,303</u>	<u>453,108</u>	<u>17,692,190</u>
Total liabilities and fund balances	<u>\$ 598,561</u>	<u>\$ 48,849</u>	<u>\$ 1,817,600</u>	<u>\$ 95,676</u>	<u>\$ 2,352,789</u>	<u>\$ 12,735,288</u>	<u>\$ 453,108</u>	<u>\$ 18,101,871</u>

SANTA CRUZ CITY SCHOOLS
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES
 ALL NON-MAJOR FUNDS
 For the Year Ended June 30, 2023

	Student Activity Fund	Adult Education Fund	Cafeteria Fund	Deferred Maintenance Fund	Capital Facilities Fund	Special Reserve for Capital Outlay Projects Fund	Debt Service Fund	Total
Revenues								
Federal sources	\$ -	\$ -	\$ 1,402,957	\$ -	\$ -	\$ -	\$ -	\$ 1,402,957
Other state sources	-	-	2,401,524	-	-	-	-	2,401,524
Other local sources	825,453	17,823	656,943	1,226	1,241,190	6,047,452	228	8,790,315
Total revenues	825,453	17,823	4,461,424	1,226	1,241,190	6,047,452	228	12,594,796
Expenditures								
Current								
Classified salaries	-	-	1,200,317	-	-	-	-	1,200,317
Employee benefits	-	-	716,769	-	-	-	-	716,769
Books and supplies	852,878	-	1,194,709	-	8,450	70,301	-	2,126,338
Contract services and operating expenditures	-	18,810	45,775	-	144,769	1,703	-	211,057
Capital outlay	-	-	43,450	-	149,017	999,854	-	1,192,321
Debt service								
Principal retirement	-	-	-	-	-	652,586	140,000	792,586
Interest	-	-	-	-	-	96,656	10,942	107,598
Total expenditures	852,878	18,810	3,201,020	-	302,236	1,821,100	150,942	6,346,986
Excess (deficiency) of revenues over (under) expenditures	(27,425)	(987)	1,260,404	1,226	938,954	4,226,352	(150,714)	6,247,810
Other financing sources (uses)								
Transfers in	-	-	-	-	-	-	150,942	150,942
Transfers out	-	-	-	-	-	(2,650,942)	-	(2,650,942)
Total other financing sources (uses)	-	-	-	-	-	(2,650,942)	150,942	(2,500,000)
Net change in fund balance	(27,425)	(987)	1,260,404	1,226	938,954	1,575,410	228	3,747,810
Fund balance, July 1, 2022	625,986	48,594	485,214	94,450	1,288,363	10,948,893	452,880	13,944,380
Fund balance, June 30, 2023	\$ 598,561	\$ 47,607	\$ 1,745,618	\$ 95,676	\$ 2,227,317	\$ 12,524,303	\$ 453,108	\$ 17,692,190

SANTA CRUZ CITY SCHOOLS
ORGANIZATION
June 30, 2023

Santa Cruz City Schools was established in 1857. The District is a political subdivision of the State of California. The territory covered by the District includes Santa Cruz City Elementary School District and Santa Cruz City High School District. There were no changes in District boundaries during the current year. Santa Cruz City Schools operates four elementary, two middle schools, three comprehensive high schools, one continuation high school, and three alternative schools.

The Board of Education of Santa Cruz City Schools is composed of seven members. Although all seven members are elected at large, the District is divided into seven geographical areas and the Board members representing an area must reside within its boundaries. The Board and the Cabinet manage and control the affairs of the District.

GOVERNING BOARD

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
John Owen	President	2026
Patricia Threet	Vice President	2024
Shelia Coonerty	Member	2024
Kevin Grossman	Member	2026
Kyle Kelley	Member	2026
Angela Meeker	Member	2026
Claudia Vestal	Member	2024

ADMINISTRATION

Kris Munro
Superintendent

Jim Monreal
Assistant Superintendent, Business Services

Dorothy Coito
Assistant Superintendent, Education Services

Molly Parks
Assistant Superintendent, Human Resources

See accompanying notes to supplementary information.

SANTA CRUZ CITY SCHOOLS
 SCHEDULE OF AVERAGE DAILY ATTENDANCE
 June 30, 2023

	Second Period <u>Report</u>	Audited Second Period <u>Report*</u>	Annual <u>Report</u>
Certificate Numbers	9AC337C8	5A285A08	5A28527D
Elementary			
Transitional Kindergarten through Third	1,100	1,102	1,108
Fourth through Sixth	789	790	794
Seventh through Eighth	<u>637</u>	<u>638</u>	<u>638</u>
Subtotal Elementary	<u>2,526</u>	<u>2,530</u>	<u>2,540</u>
Certificate Numbers	F20763FB	5A2CDA08	5A2CDA7D
Secondary			
Ninth through Twelfth	<u>2,962</u>	<u>2,964</u>	<u>2,954</u>
Total District	<u><u>5,488</u></u>	<u><u>5,494</u></u>	<u><u>5,494</u></u>

* Reflects revisions made by the District subsequent to the submission of the original Second Period Report of Attendance, based on an internal review of the records.

See accompanying notes to supplementary information.

SANTA CRUZ CITY SCHOOLS
 SCHEDULE OF INSTRUCTIONAL TIME
 For the Year Ended June 30, 2023

<u>Grade Level</u>	<u>Statutory Minutes Requirement</u>	<u>2022-2023 Actual Minutes</u>	<u>2022-2023 Actual Days Offered</u>	<u>Credited Days Per Approved Form J-13A*</u>	<u>Number of Days Traditional Calendar</u>	<u>Status</u>
Kindergarten	36,000	41,400	180	-	180	In compliance
Grade 1	50,400	50,625	180	-	180	In compliance
Grade 2	50,400	50,625	180	-	180	In compliance
Grade 3	50,400	50,625	180	-	180	In compliance
Grade 4	54,000	54,225	180	-	180	In compliance
Grade 5	54,000	54,225	180	-	180	In compliance
Grade 6	54,000	58,699	180	-	180	In compliance
Grade 7	54,000	58,699	180	-	180	In compliance
Grade 8	54,000	58,699	180	-	180	In compliance
Grade 9	64,800	66,190	179	1	180	In compliance
Grade 10	64,800	66,190	179	1	180	In compliance
Grade 11	64,800	66,190	179	1	180	In compliance
Grade 12	64,800	66,190	179	1	180	In compliance

*Soquel High School had 180 days which included a J-13A Waiver of 1 day which was approved on December 11, 2023. There was no deficiency of minutes as a result of the one day school closure.

See accompanying notes to supplementary information.

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2023

Assistance Listing Number	Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass- Through Entity Identifying Number	Federal Expend- itures
<u>U.S. Department of Education - Passed through California Department of Education</u>			
	Special Education Cluster:		
84.027	IDEA Basic Local Assistance Entitlement, Part B, Section 611	13379	\$ 1,407,497
84.027	IDEA Part B, Local Assistance, Part B, Section 611, Private School ISPs	10115	34,523
84.027	COVID-19: ARP IDEA Part B, Sec. 611, Local Assistance Entitlement	15638	241,375
84.027	COVID-19: ARP IDEA Part B, Sec. 611, Local Assistance Private School ISPs	10169	5,680
84.173	COVID-19: ARP IDEA Part B, Sec. 619, Preschool Grants	15639	19,409
84.027A	IDEA Mental Health Average Daily Attendance Allocation	15197	32,404
84.173	IDEA Preschool Grants, Part B, Section 619 (Age 3-4-5)	13430	<u>37,335</u>
	Subtotal Special Education Cluster		<u>1,778,223</u>
	COVID-19: Education Stabilization Fund (ESF) Programs:		
84.425	COVID-19: Elementary and Secondary School Emergency Relief (ESSER) Fund	15536	47,543
84.425	COVID-19: Elementary and Secondary School Emergency Relief II (ESSER II)	15547	1,800,704
84.425	COVID-19: Elementary and Secondary School Emergency Relief (ESSER III)	15559	1,459,134
84.425C	COVID-19: Governor's Emergency Education Relief (GEER) Fund: Learning Loss Mitigation	15517	13,877
84.425D	COVID-19: Expanded Learning Opportunities(ELO) Grant: ESSER II State Reserve	15618	179,695
84.425C	COVID-19: Expanded Learning Opportunities(ELO) Grant: GEER II	15619	82,701
84.425U	COVID-19:Elementary and Secondary School Emergency Relief III (ESSER III) Fund: Learning Loss	10155	614,342
84.425U	COVID-19: Expanded Learning Opportunities(ELO) Grant: ESSER III State Reserve Learning Loss	15521	<u>35,564</u>
	Subtotal COVID-19: ESF Programs		<u>4,233,560</u>

(Continued)

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2023

Assistance Listing Number	Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Pass- Through Entity Identifying Number	Federal Expend- itures
<u>U.S. Department of Education - Passed through California Department of Education (Continued)</u>			
Title I Programs:			
84.010	ESEA: Title I, Part A, Basic Grants, Low-Income and Neglected	14329	\$ 1,048,736
84.010	ESEA: ESSA School Improvement (CSI) Funding for LEAs	15438	<u>280,700</u>
	Subtotal Title I Programs		<u>1,329,436</u>
Title III Programs:			
84.365	NCLB (ESEA) : Title III, Limited English Proficient (LEP) Student Program	14346	122,275
84.365	NCLB (ESSA) : Title III, Immigrant Student Program	15146	<u>5,366</u>
	Subtotal Title III Programs		<u>127,641</u>
84.048	Carl D. Perkins Career and Technical Education: Secondary, Section 131	14894	73,513
84.158	Department of Rehabilitation: Workability II, Transitions Partnership Program	10006	361,077
84.367	ESEA: Title II, Part A, Supporting Effective Instruction Local Grants	14341	134,065
84.424	ESEA: Title IV, Part A, Student Support and Academic Enrichment Grants	15396	<u>49,587</u>
	Total U.S. Department of Education		<u>8,087,102</u>
<u>U.S. Department of Agriculture - Passed through California Department of Education</u>			
Child Nutrition Cluster			
10.555	Child Nutrition: School Programs	13523	1,250,898
10.555	Child Nutrition: Supply Chain Assistance (SCA) Funds	15655	<u>152,058</u>
	Subtotal: Child Nutrition Cluster		<u>1,402,956</u>
	Total U.S. Department of Agriculture		<u>1,402,956</u>
	Total Federal Programs		<u>\$ 9,490,058</u>

See accompanying notes to supplementary information.

SANTA CRUZ CITY SCHOOLS
RECONCILIATION OF UNAUDITED ACTUAL FINANCIAL REPORT
WITH AUDITED FINANCIAL STATEMENTS
For the Year Ended June 30, 2023

There were no audit adjustments proposed to any other funds of the District.

See accompanying notes to supplementary information.

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS
For the Year Ended June 30, 2023
(UNAUDITED)

	(Adopted Budget) 2024	2023	2022	2021
<u>General Fund</u>				
Revenues and other financing sources	\$ 114,774,357	\$ 122,564,383	\$ 105,816,210	\$ 102,671,029
Expenditures	115,057,531	109,465,601	99,400,946	91,570,511
Other uses and transfers out	-	-	-	627,921
Total outgo	115,057,531	109,465,601	99,400,946	92,198,432
Change in fund balance	\$ (283,174)	\$ 13,098,782	\$ 6,415,264	\$ 10,472,597
Ending fund balance	\$ 47,535,862	\$ 47,819,036	\$ 34,720,254	\$ 28,304,990
Available reserves	\$ 11,016,180	\$ 21,246,221	\$ 15,914,173	\$ 11,042,904
Designated for economic uncertainties	\$ 3,481,726	\$ 3,414,622	\$ 2,982,028	\$ 2,765,953
Undesignated fund balance	\$ 7,534,454	\$ 17,831,599	\$ 12,932,145	\$ 8,276,951
Available reserves as percentages of total outgo	10%	19%	16%	12%
<u>All Funds</u>				
Total long-term liabilities	\$ 311,916,820	\$ 322,724,178	\$ 304,418,855	\$ 285,086,650
Average daily attendance at P-2	5,379	5,494	5,697	6,079

The fund balance of the General Fund has increased by \$29,986,643 over the past three years. The fiscal year 2023-2024 budget, as originally adopted, projects a decrease of \$283,174. For a district this size, the state recommends available reserves of at least three percent of total General Fund expenditures, transfers out, and other uses. The District has met this requirement at June 30, 2023.

The District has incurred operating surpluses in each of the past three years; however, anticipates an operating deficit for the 2023-2024 fiscal year.

Total long-term liabilities have increased by \$37,637,528 over the past two years.

Average daily attendance has decreased by 585 over the past two years. A decrease of 115 ADA is projected for the 2023-2024 fiscal year.

See accompanying notes to supplementary information.

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF CHARTER SCHOOLS
For the Year Ended June 30, 2023

<u>Charter #</u>	<u>Charter Schools Chartered by District</u>	<u>Included in District Financial Statements, or Separate Report</u>
0059	Delta Charter	Separate report.

See accompanying notes to supplementary information.

SANTA CRUZ CITY SCHOOLS
NOTES TO SUPPLEMENTARY INFORMATION
For the Year Ended June 30, 2023

NOTE 1 - PURPOSE OF SCHEDULES

Schedule of Average Daily Attendance: Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

Schedule of Instructional Time: The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46201 through 46206.

Schedule of Expenditures of Federal Awards: The Schedule of Expenditures of Federal Awards includes the federal award activity of Santa Cruz City Schools and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The District has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance. There were no funds passed through to subrecipients.

Reconciliation of Unaudited Actual Financial Report with Audited Financial Statements: This schedule provides the information necessary to reconcile the Unaudited Actual Financial Report to the audited financial statements.

Schedule of Financial Trends and Analysis – Unaudited: This schedule provides trend information on District's financial condition over the past three years and its anticipated condition for the 2023-2024 fiscal year, as required by the State Controller's Office. The information in this schedule has been derived from audited information.

Schedule of Charter Schools: This schedule provides information for the California Department of Education to monitor financial reporting by Charter Schools.

NOTE 2 - EARLY RETIREMENT INCENTIVE PROGRAM

Education Code Section 14502 requires certain disclosure in the financial statements of districts which adopt Early Retirement Incentive Programs pursuant to Education Code Sections 22714 and 44929. For the year ended June 30, 2023, the District did not adopt this program.

INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

Board of Education
Santa Cruz City Schools
Santa Cruz, California

Report on Compliance***Opinion on State Compliance***

We have audited Santa Cruz City Schools District's (the District) compliance with the requirements specified in the State of California *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* applicable to the District's state program requirements identified below for the year ended June 30, 2023.

In our opinion, the District complied, in all material respects, with the compliance requirements that are applicable to the laws and regulations of the state programs noted in the table below for the year ended June 30, 2023.

Basis for Opinion on State Compliance

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*), and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Our responsibilities under those standards and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's state programs.

(Continued)

Auditor’s Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District’s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District’s compliance with the requirements of the state programs as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District’s compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances.
- Obtain an understanding of the District’s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal controls over compliance. Accordingly, we express no such opinion; and
- Select and test transactions and records to determine the District’s compliance with the state laws and regulations applicable to the following items:

<u>2022-23 K-12 Audit Guide Procedures</u>	<u>Procedures Performed</u>
<i>Local Education Agencies Other than Charter Schools:</i>	
A. Attendance	Yes
B. Teacher Certification and Misassignments	Yes
C. Kindergarten Continuance	Yes
D. Independent Study	Yes
E. Continuation Education	Yes
F. Instructional Time	Yes
G. Instructional Materials	Yes
H. Ratio of Administrative Employees to Teachers	Yes
I. Classroom Teacher Salaries	Yes
J. Early Retirement Incentive	N/A, see below
K. Gann Limit Calculation	Yes
L. School Accountability Report Card	Yes
M. Juvenile Court Schools	N/A, see below
N. Middle or Early College High Schools	N/A, see below
O. K-3 Grade Span Adjustment	Yes
P. Transportation Maintenance of Effort	Yes
Q. Apprenticeship: Related and Supplemental Instruction	N/A, see below
R. Comprehensive School Safety Plan	Yes
S. District of Choice	N/A, see below
TT. Home to School Transportation Reimbursement	Yes
UU. Independent Study Certification for ADA Loss Mitigation	Yes

(Continued)

School Districts, County Offices of Education, and Charter Schools:

T. California Clean Energy Jobs Act	N/A, see below
U. After/Before School Education and Safety Program	Yes
V. Proper Expenditure of Education Protection Account Funds	Yes
W. Unduplicated Local Control Funding Formula Pupil Counts	Yes
X. Local Control and Accountability Plan	Yes
Y. Independent Study – Course-Based	N/A, see below
Z. Immunizations	N/A, see below
AZ. Educator Effectiveness	Yes
BZ. Expanded Learning Opportunities Grant (ELO-G)	Yes
CZ. Career Technical Education Incentive Grant	Yes
EZ. Transitional Kindergarten	Yes

Charter Schools:

AA. Attendance	N/A, see below
BB. Mode of Instruction	N/A, see below
CC. Nonclassroom-Based Instruction/Independent Study	N/A, see below
DD. Determination of Funding for Nonclassroom-Based Instruction	N/A, see below
EE. Annual Instructional Minutes-Classroom Based	N/A, see below
FF. Charter School Facility Grant Program	N/A, see below

The District does not offer an Early Retirement Incentive Program during the audit year; therefore, we did not perform procedures related to Early Retirement Incentive Program.

The District does not operate any Juvenile Court Schools; therefore, we did not perform procedures related to Juvenile Court Schools Program.

The District does not operate any Middle or Early College High Schools; therefore, we did not perform procedures related to Middle or Early College High Schools Program.

The District did not offer any qualifying apprenticeship program with data reported through the Community College Chancellor's Office; therefore, we did not perform procedures related to Apprenticeship: Related and Supplemental Instruction Program.

The District was not classified as a District of Choice by the California Department of Education during the audit year; therefore, we did not perform procedures related to District of Choice Program.

The District did not expend funds, or complete projects related to California Clean Energy Jobs Act during the audit year; therefore, we did not offer procedures related to California Clean Energy Jobs Act Program.

The District did not report any ADA for Independent Study - Course Based; therefore, we did not perform procedures related to Independent Study - Course Based Program.

The District's schools submitted timely immunization assessment reports to the California Department of Public Health; therefore, we did not perform any procedures related to Immunizations program.

We did not perform any procedures related to Charter schools because the District did not include any charter schools in this report, specifically we did not perform procedures for section AA, BB, CC, DD, EE and FF.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

(Continued)

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the *2022-2023 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.


Crowe LLP

Sacramento, California
January 25, 2024

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Board of Education
Santa Cruz City Schools
Santa Cruz, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Santa Cruz City Schools as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise Santa Cruz City Schools' basic financial statements, and have issued our report thereon dated January 25, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Santa Cruz City Schools' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Santa Cruz City Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of Santa Cruz City Schools' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal control, described as 2023 - 001 in the accompanying schedule of audit findings and questioned costs that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Santa Cruz City Schools' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

(Continued)

Santa Cruz City Schools' Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Santa Cruz City Schools' response to the findings identified in our audit and described in the accompanying schedule of audit findings and questions costs. The Santa Cruz City Schools' response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Crowe LLP
Crowe LLP

Sacramento, California
January 25, 2024

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH
MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
AS REQUIRED BY THE UNIFORM GUIDANCE

Board of Education
Santa Cruz City Schools
Santa Cruz, California

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Santa Cruz City Schools' compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of Santa Cruz City Schools' major federal programs for the year ended June 30, 2023. Santa Cruz City Schools' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Santa Cruz City Schools complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Santa Cruz City Schools and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Santa Cruz City Schools' compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Santa Cruz City Schools' federal programs.

(Continued)

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Santa Cruz City Schools' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Santa Cruz City Schools' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we,

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Santa Cruz City Schools' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of Santa Cruz City Schools' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Santa Cruz City Schools' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

(Continued)

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Crowe LLP
Crowe LLP

Sacramento, California
January 25, 2024

FINDINGS AND RECOMMENDATIONS

SANTA CRUZ CITY SCHOOLS
 SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
 Year Ended June 30, 2023

SECTION I - SUMMARY OF AUDITOR'S RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued:	Unmodified	
Internal control over financial reporting:		
Material weakness(es) identified?	_____ Yes	_____ <u>X</u> No
Significant deficiency(ies) identified not considered to be material weakness(es)?	_____ <u>X</u> Yes	_____ None reported
Noncompliance material to financial statements noted?	_____ Yes	_____ <u>X</u> No

FEDERAL AWARDS

Internal control over major programs:		
Material weakness(es) identified?	_____ Yes	_____ <u>X</u> No
Significant deficiency(ies) identified not considered to be material weakness(es)?	_____ Yes	_____ <u>X</u> None reported
Type of auditors' report issued on compliance for major programs:	Unmodified	
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	_____ Yes	_____ <u>X</u> No

Identification of major programs:

<u>AL Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.425, 84,425C, 84.425D, 84,425U 10.555 84.010	COVID-19: ESF Programs Child Nutrition Cluster Title I Programs

Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as low-risk auditee?	_____ Yes _____ <u>X</u> No

STATE AWARDS

Type of auditors' report issued on compliance for state programs:	Unmodified
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(Continued)

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2023

SECTION II - FINANCIAL STATEMENT FINDINGS

2023-001- SIGNIFICANT DEFICIENCY – ACCOUNTS PAYABLE (3000)

Criteria: Generally accepted accounting principles require that expenses be recorded in the period in which goods or services were received. Accounts payable should be recorded for services performed, but not yet paid as of June 30, 2023 to ensure expenditures are reflected in the proper period.

Condition: Four invoices were not appropriately accrued for or included in the accounts payable detail for the Building Fund as of June 30, 2023.

Effect: The total impact of this matter was an understatement of accounts payable totaling approximately \$1,098,000.

Cause: The District's closing process did not ensure that all transactions were recorded in the proper period timely and accurately.

Recommendation: We recommend the District implement internal control procedures to ensure financial transactions are recorded in the proper fiscal period.

Views of Responsible Officials and Planned Corrective Actions: Internal staff has discussed and created a system to re-review invoices for bond projects, in particular, those that are dated June and July of each respective year. Staff will review work that has been completed and project the portion of the invoice that will be added to fiscal year end totals. Staff will calendar an internal meeting the third week of July to review end of year invoices from vendors. SCCS will re-emphasize with vendors and partners the cutoffs necessary for the work even though it may cross two fiscal years.

(Continued)

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2023

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

(Continued)

SANTA CRUZ CITY SCHOOLS
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2023

SECTION IV - STATE AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

**STATUS OF PRIOR YEAR
FINDINGS AND RECOMMENDATIONS**

SANTA CRUZ CITY SCHOOLS
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS
Year Ended June 30, 2023

2022-001 – MATERIAL WEAKNESS – INTERNAL CONTROLS OVER FINANCIAL REPORTING (30000)

Condition: The District did not record necessary journal entries to reflect the issuance of Election of 2016 Series 2016 C General Obligation bonds, for both Santa Cruz City Elementary School District and Santa Cruz City High School District. The aggregate amount of both omitted entries totaled \$62,400,000 in the District's Building Fund. The proceeds were deposited in the Santa Cruz County Treasury through the debt issuance, but the District's internal records were not updated to reflect the proceeds from issuance and corresponding Cash in County Treasury balance.

Recommendation: The District should update their internal control procedures for reviewing Cash in County Treasury and other account reconciliations, as necessary, to ensure that accounting and financial reporting for the issuance of new debt is reported, and is complete, accurate and appropriate.

Current Status: Implemented.

District Explanation if Not Implemented: Not Applicable.

2022-002 – DEFICIENCY – STATE COMPLIANCE – ATTENDANCE (10000)

Condition: One student was improperly claimed for apportionment at DeLaveaga Elementary School for a total overstatement of 0.01 ADA.

Recommendation: The District should enforce established internal controls over attendance accounting and reporting, to ensure accurate accounting for attendance.

Current Status: Implemented.

District Explanation if Not Implemented: Not Applicable.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Measures A & B Audit Report

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Accept the 2022-23 Bond Measure A and Measure B Financial Statements and Performance Audits.

BACKGROUND:

Article XIII A of the California Constitution requires school districts that have passed general obligation bonds under the provision of Proposition 39 to conduct an annual performance audit to ensure that the funds have been expended only on the specific projects approved by the voters and specified by the Board of Education.

Written analysis of each audit prepared by Crowe are included in their audit reports. A representative from Crowe will present the audits at tonight's Board meeting.

FISCAL IMPACT:

\$13,000 LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
PERFORMANCE AUDIT
June 30, 2023

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
PERFORMANCE AUDIT
June 30, 2023

CONTENTS

INDEPENDENT AUDITOR'S REPORT	1
BACKGROUND:	
LEGISLATIVE HISTORY	2
SANTA CRUZ CITY SCHOOLS MEASURE A GENERAL OBLIGATION BONDS	2
PERFORMANCE AUDIT:	
OBJECTIVES	3
SCOPE	3
METHODOLOGY	3
CONCLUSION	3

INDEPENDENT AUDITOR'S REPORT

Board of Education
and Citizens' Bond Oversight Committee
Santa Cruz City Schools
Santa Cruz, California

We have conducted a performance audit of Santa Cruz City Schools (the "District") Measure A General Obligation Bond funds for the year ended June 30, 2023.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed on page 3 of this report which includes determining the compliance with the performance requirements for the Proposition 39 Measure A General Obligation Bonds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution and Proposition 39 as they apply to the bonds and the net proceeds thereof. Management is responsible for Santa Cruz City Schools' compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal controls of Santa Cruz City Schools to determine the audit procedures that are appropriate for the purpose of providing a conclusion on the District's compliance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express any assurance on the internal control.

The results of our procedures indicated that, in all significant respects, Santa Cruz City Schools expended Measure A General Obligation Bond funds for the year ended June 30, 2023 only for the specific projects developed by the District's Governing Board and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.


Crowe LLP

Sacramento, California
January 25, 2024

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
BACKGROUND INFORMATION

LEGISLATIVE HISTORY

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, "for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of the electorate.

Education Code Section 15278 provides additional accountability measures:

1. A requirement that the school district establish and appoint members to an independent citizens' oversight committee.
2. A requirement that the school district expend bond funds only for the purposes described in Section 1(b)(3) of Article XIII A of the California Constitution, and ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.
3. A requirement to conduct an annual independent performance audit required by Section 1(b)(3)C of Article XIII A of the California Constitution.
4. A requirement to conduct an annual independent financial audit required by Section 1(b)(3)D of Article XIII A of the California Constitution.

SANTA CRUZ CITY SCHOOLS MEASURE A GENERAL OBLIGATION BONDS

On November 8, 2016, the electorate of Santa Cruz City Schools' approved the \$140,000,000 Measure A General Obligation Bonds, with greater than 55% of the votes in favor. The summarized text of the ballot language was as follows:

"To upgrade local middle and high school classrooms, science labs, career training facilities, and technology infrastructure to support student achievement in math, science, engineering, English, social studies, visual/performing arts, technology, and skilled trades; acquire, renovate, construct/equip classrooms, sites/facilities; and improve school safety, security and disabled access"

All bond expenditures are subject to review by a Citizens' Oversight Committee which reports to the public, as provided in Education Code Section 15278 *et seq.*

The financial activity related to the Measure A General Obligation Bonds is recorded in the Fund 21 (Building Fund) in the District's audited financial statements.

In February 2017, the District issued General Obligation Bonds, Election 2016 Series A, in the amount of \$56,000,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 3.0% to 5.0% and are scheduled to mature through August 2042.

In July 2019, the District issued General Obligation Bonds, Election 2016 Series B, in the amount of \$42,000,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 3.0% to 5.0% and are scheduled to mature through August 2045.

In November 2021, the District issued Election of 2016, Series C General Obligation Bonds (Series C High School GO Bonds) totaling \$42,000,000. The Series C High School GO Bonds were issued to finance the renovation, construction and improvement of school facilities. The Series C High School GO Bonds bear interest at rates ranging from 2.0% to 4.0% and are scheduled to mature through August 1, 2040.

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
OBJECTIVES, SCOPE, METHODOLOGY AND CONCLUSION
June 30, 2023

OBJECTIVES

The objective of our performance audit was to determine that the District expended Measure A General Obligation Bond funds for the year ended June 30, 2023 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Education, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution.

SCOPE

The District provided to us a list of all Measure A General Obligation Bond project expenditures for the year ended June 30, 2023 (the "List"). A total of \$8,036,692 in expenditures from July 1, 2022 through June 30, 2023 were identified.

METHODOLOGY

We performed the following procedures to the List of Measure A General Obligation Bond project expenditures for the year ended June 30, 2023:

- Verified the mathematical accuracy of the List.
- Vouched the List to total bond expenditures as reported by the District in the District's Measure A General Obligation Bond financial statements for the year ended June 30, 2023.
- Selected a sample of 26 expenditures totaling \$3,047,200. The sample was selected to provide a representation across specific construction projects, vendors and expenditure amounts. The sample represented approximately 38% of the total expenditure value. Verified that the funds were expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects. Verified that the funds which were used to pay for salaries of district employees were allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

CONCLUSION

The results of our procedures indicated that, in all significant respects, Santa Cruz City Schools expended Measure A General Obligation Bond funds for the year ended June 30, 2023 only for the specific projects developed by the District's Board of Education and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
FINANCIAL STATEMENTS
June 30, 2023

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
FINANCIAL STATEMENTS
June 30, 2023

CONTENTS

INDEPENDENT AUDITOR'S REPORT	1
FINANCIAL SECTION:	
BALANCE SHEET	3
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE	4
NOTES TO FINANCIAL STATEMENTS	5
OTHER INDEPENDENT AUDITOR'S REPORTS:	
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	8
FINDINGS AND RECOMMENDATIONS:	
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS	10
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND QUESTIONED COSTS	11

INDEPENDENT AUDITOR'S REPORT

Board of Education
Santa Cruz City Schools
Santa Cruz, California

Report on the Audit of the Financial Statements***Opinion***

We have audited the financial statements of the Measure A General Obligation Bonds (the "Bonds") activity of Santa Cruz City Schools (the "District"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Measure A General Obligation Bonds activity, of Santa Cruz City Schools, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Santa Cruz City Schools, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the financial activity and balances of the Measure A General Obligation Bonds activity and do not purport to, and do not, present fairly the financial position of Santa Cruz City School, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

(Continued)

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Santa Cruz City Schools's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 25, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters for the Bonds activity. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance for the Bonds activity. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance for the Bonds activity.


Crowe LLP

Sacramento, California
January 25, 2024

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
BALANCE SHEET
June 30, 2023

ASSETS

Cash and cash equivalents (Note 2)	\$ 37,837,007
Due from other funds	<u>343,273</u>
Total assets	<u>\$ 38,180,280</u>

LIABILITIES AND FUND BALANCE

Liabilities:	
Accounts payable	\$ <u>177,720</u>
Fund balance – restricted (Note 3)	<u>38,002,560</u>
Total liabilities and fund balance	<u>\$ 38,180,280</u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGE IN FUND BALANCE
For the Year Ended June 30, 2023

Revenues:	
Other local sources	\$ <u>806,840</u>
Expenditures:	
Current:	
Salaries	199,887
Employee benefits	97,273
Books and supplies	121,771
Contract services	30,915
Capital outlay	<u>7,586,846</u>
Total expenditures	<u>8,036,692</u>
Change in fund balance	(7,229,852)
Fund balance, July 1, 2022	<u>45,232,412</u>
Fund balance, June 30, 2023	<u>\$ 38,002,560</u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Santa Cruz City Schools (the "District") conform to accounting principles generally accepted in the United States of America as applicable to governments and to general practices within California school districts. The District accounts for its financial transactions in accordance with policies and procedures of the Department of Education's *California School Accounting Manual*. The activities of the Measure A Bonds are recorded along with other activities in the District's Building Fund. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant accounting policies:

Financial Reporting Entity: The financial statements include the activity and balances of the Measure A General Obligation Bonds, only. The activities of the Measure A General Obligation Bonds are recorded along with other activities in the District's Building Fund. These financial statements are not intended to present the financial position and results of operations of Santa Cruz City Schools as a whole.

Basis of Accounting: Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The basic financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term liabilities, if any, is recognized when due.

Budgets and Budgetary Accounting: By State law, the District's Board of Education must adopt a final budget by July 1. A public hearing must be conducted to receive comments prior to adoption. The Board of Education complied with these requirements.

Restricted Fund Balance: Restricted fund balance includes resources which are legally or contractually restricted by external third parties. Fund balance is restricted for capital projects in accordance with the Bond Project List for Measure A General Obligation Bonds.

Interfund Activity: Transactions between funds of the District are recorded as interfund transfers. The unpaid balances at year end, as a result of such transactions, are shown as due to and due from other funds.

Accounting Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results may differ from those estimates.

Encumbrances: Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

(Continued)

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents at June 30, 2023 consisted of \$37,837,007 held in the County Treasury investment pool.

Cash in County Treasury: In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the interest-bearing Santa Cruz County Treasurer's Pooled Investment Fund. The District is considered to be an involuntary participant in an external investment pool. The fair value of the District's investment in the pool is reported in the financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Interest Rate Risk: The District does not have a formal investment policy that limits cash and investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. At June 30, 2023, the District had no significant interest rate risk related to cash and investments held.

Credit Risk: The District does not have a formal investment policy that limits its investment choices other than the limitations of State law.

Concentration of Credit Risk: The District does not place limits on the amount it may invest in any one issuer. At June 30, 2023, the District had no concentration of credit risk.

NOTE 3 – FUND BALANCE CLASSIFICATION

Governmental Accounting Standards Board Codification Sections 1300 and 1800, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB Cod. Sec. 1300 and 1800) implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. The five classifications are nonspendable, restricted, committed, assigned and unassigned. The fund balance of the Measure A General Obligation Bonds is restricted, as described below.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

NOTE 4 – PURPOSE OF BOND ISSUANCE

Bond Authorization: By approval of this proposition by at least 55% of the registered voters voting on the proposition, Santa Cruz City Schools shall be authorized to issue and sell bonds of up to \$140,000,000 in aggregate principal amount.

Purpose of Bonds: The proceeds of the Bonds may be used:

"To upgrade local middle and high school classrooms, science labs, career training facilities, and technology infrastructure to support student achievement in math, science, engineering, English, social studies, visual/performing arts, technology, and skilled trades; acquire, renovate, construct/equip classrooms, sites/facilities; and improve school safety, security and disabled access"

(Continued)

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 4 – PURPOSE OF BOND ISSUANCE (Continued)

As required by the California Constitution, the proceeds from the sale of bonds will be used only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

NOTE 5 – GENERAL OBLIGATION BOND ISSUANCES

The bonds are general obligations of the District, and Santa Cruz County is obligated to levy ad valorem taxes for the payment of and interest on, the principal of the bonds. The Bond Interest and Redemption Fund is maintained by the County Treasurer and is used to account for both the accumulation of resources from ad valorem tax levies and the payment of interest and redemption of principal of the bonds issued by the District.

Measure A: In February 2017, the District issued General Obligation Bonds, Election 2016 Series A, in the amount of \$56,000,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 3.0% to 5.0% and are scheduled to mature through August 2042.

In July 2019, the District issued Election of 2016 Series B General Obligation Bonds (Series B High School GO Bonds), totaling \$42,000,000. The Series B High School GO Bonds were issued to finance the repair, upgrade, acquisition, construction and/or equipping of various District properties. The Series B High School GO Bonds bear interest at rates ranging from 3.0% to 5.0% and are scheduled to mature through August 1, 2045.

In November 2021, the District issued Election of 2016, Series C General Obligation Bonds (Series C High School GO Bonds) totaling \$42,000,000. The Series C High School GO Bonds were issued to finance the renovation, construction and improvement of school facilities. The Series C High School GO Bonds bear interest at rates ranging from 2.0% to 4.0% and are scheduled to mature through August 1, 2040.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Education
Santa Cruz City Schools
Santa Cruz, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure A General Obligation Bonds (the "Bonds") activity of Santa Cruz City Schools (the "District") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's Measure A General Obligation Bonds activity financial statements, and have issued our report thereon dated January 25, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Santa Cruz City Schools's internal control over Measure A General Obligation Bonds activity financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Santa Cruz City Schools's internal control. Accordingly, we do not express an opinion on the effectiveness of Santa Cruz City Schools's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal control, described as 2023 - 001 in the accompanying schedule of audit findings and questioned costs that we consider to be a significant deficiency.

(Continued)

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Santa Cruz City Schools's Measure A General Obligation Bonds activity financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Santa Cruz City Schools' Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Santa Cruz City Schools' response to the findings identified in our audit and described in the accompanying schedule of audit findings and questions costs. The Santa Cruz City Schools' response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Crowe LLP
Crowe LLP

Sacramento, California
January 25, 2024

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2023

2023-001- SIGNIFICANT DEFICIENCY – ACCOUNTS PAYABLE (3000)

Criteria: Generally accepted accounting principles require that expenses be recorded in the period in which goods or services were received. Accounts payable should be recorded for services performed, but not yet paid as of June 30, 2023 to ensure expenditures are reflected in the proper period.

Condition: Three invoices were not appropriately accrued for or included in the accounts payable detail for Measure A as of June 30, 2023.

Effect: The total impact of this matter was an understatement of accounts payable totaling approximately \$715,000.

Cause: The District's closing process did not ensure that all transactions were recorded in the proper period timely and accurately.

Recommendation: We recommend the District implement internal control procedures to ensure financial transactions are recorded in the proper fiscal period.

Views of Responsible Officials and Planned Corrective Actions: Internal staff has discussed and created a system to re-review invoices for bond projects, in particular, those that are dated June and July of each respective year. Staff will review work that has been completed and project the portion of the invoice that will be added to fiscal year end totals. Staff will calendar an internal meeting the third week of July to review end of year invoices from vendors. SCCS will re-emphasize with vendors and partners the cutoffs necessary for the work even though it may cross two fiscal years.

SANTA CRUZ CITY SCHOOLS
MEASURE A GENERAL OBLIGATION BONDS
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2023

2022-001 – MATERIAL WEAKNESS – INTERNAL CONTROLS OVER FINANCIAL REPORTING (30000)

Condition: The District did not record necessary journal entries to reflect the issuance of Election of 2016 Series 2016 C General Obligation bonds for Santa Cruz City High School District. The aggregate amount of the omitted entry totaled \$42,000,000. The proceeds were deposited in the Santa Cruz County Treasury through the debt issuance, but the District's internal records were not updated to reflect the proceeds from issuance and corresponding Cash in County Treasury balance.

Recommendation: The District should update their internal control procedures for reviewing Cash in County Treasury and other account reconciliations, as necessary, to ensure that accounting and financial reporting of bond issuance is reported, and is complete, accurate and appropriate.

Current Status: Implemented

District Explanation if Not Implemented: N/A – Finding has been implemented.

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
PERFORMANCE AUDIT

June 30, 2023

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
PERFORMANCE AUDIT
June 30, 2023

CONTENTS

INDEPENDENT AUDITOR'S REPORT	1
BACKGROUND:	
LEGISLATIVE HISTORY	2
SANTA CRUZ CITY SCHOOLS MEASURE B GENERAL OBLIGATION BONDS	2
PERFORMANCE AUDIT:	
OBJECTIVES	3
SCOPE	3
METHODOLOGY	3
CONCLUSION	3

INDEPENDENT AUDITOR'S REPORT

Board of Education and Citizens' Bond Oversight Committee
Santa Cruz City Schools
Santa Cruz, California

We have conducted a performance audit of the Santa Cruz City Schools (the "District") Measure B General Obligation Bond funds for the year ended June 30, 2023.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed on page 3 of this report which includes determining the compliance with the performance requirements for the Proposition 39 Measure B General Obligation Bonds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution and Proposition 39 as they apply to the bonds and the net proceeds thereof. Management is responsible for Santa Cruz City Schools' compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal controls of Santa Cruz City Schools to determine the audit procedures that are appropriate for the purpose of providing a conclusion on the District's compliance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express any assurance on the internal control.

The results of our procedures indicated that, in all significant respects, Santa Cruz City Schools expended Measure B General Obligation Bond funds for the year ended June 30, 2023 only for the specific projects developed by the District's Governing Board and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.


Crowe LLP

Sacramento, California
January 25, 2024

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
BACKGROUND INFORMATION

LEGISLATIVE HISTORY

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, "for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of the electorate.

Education Code Section 15278 provides additional accountability measures:

1. A requirement that the school district establish and appoint members to an independent citizens' oversight committee.
2. A requirement that the school district expend bond funds only for the purposes described in Section 1(b)(3) of Article XIII A of the California Constitution, and ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.
3. A requirement to conduct an annual independent performance audit required by Section 1(b)(3)C of Article XIII A of the California Constitution.
4. A requirement to conduct an annual independent financial audit required by Section 1(b)(3)D of Article XIII A of the California Constitution.

SANTA CRUZ CITY SCHOOLS MEASURE B GENERAL OBLIGATION BONDS

On November 8, 2016, the electorate of Santa Cruz City Schools' approved the \$68,000,000 Measure B General Obligation Bonds, with greater than 55% of the votes in favor. The summarized text of the ballot language was as follows:

"To repair/upgrade neighborhood elementary school classrooms and facilities, including deteriorated roofs, plumbing, and electrical systems; remove hazardous materials; renovate, construct/equip, acquire classrooms, facilities and technology infrastructure to support programs in reading, math, science, arts and technology; improve school safety/security; and replace outdated portables with modern classrooms"

All bond expenditures are subject to review by a Citizens' Oversight Committee which reports to the public, as provided in Education Code Section 15278 *et seq.*

The financial activity related to the Measure B General Obligation Bonds is recorded in the Fund 21 (Building Fund) in the District's audited financial statements.

In February 2017, the District issued General Obligation Bonds, Election 2016, Series A, in the amount of \$27,200,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 3.0% to 5.0% and are scheduled to mature through August 2042.

In July 2019, the District issued General Obligation Bonds, Election 2016, Series B, in the amount of \$20,400,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 3.0% to 5.0% and are scheduled to mature through August 2045.

In November 2021, Santa Cruz City Elementary School District issued General Obligation Bonds, Election 2016, Series C, in the amount of \$20,400,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 2.0% to 3.0% and are scheduled to mature through August 1, 2036.

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
OBJECTIVES, SCOPE, METHODOLOGY AND CONCLUSION
June 30, 2023

OBJECTIVES

The objective of our performance audit was to determine that the District expended Measure B General Obligation Bond funds for the year ended June 30, 2023 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Education, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution.

SCOPE

The District provided to us a list of all Measure B General Obligation Bond project expenditures for the year ended June 30, 2023 (the "List"). A total of \$5,525,891 in expenditures from July 1, 2022 through June 30, 2023 were identified.

METHODOLOGY

We performed the following procedures to the List of Measure B General Obligation Bond project expenditures for the year ended June 30, 2023:

- Verified the mathematical accuracy of the List.
- Reconciled the list to total bond expenditures as reported by the District in the District's audited Measure B General Obligation Bonds financial statements for the year ended June 30, 2023.
- Selected a sample of 26 expenditures totaling \$4,024,787. The sample was selected to provide a representation across specific construction projects, vendors and expenditure amounts. The sample represented approximately 73% of the total expenditure and transfers value, respectively. Verified that the funds were expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects. Verified that the funds which were used to pay for salaries of district employees were allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

CONCLUSION

The results of our procedures indicated that, in all significant respects, Santa Cruz City Schools expended Measure B General Obligation Bond funds for the year ended June 30, 2023 only for the specific projects developed by the District's Board of Education and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
FINANCIAL STATEMENTS
June 30, 2023

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
FINANCIAL STATEMENTS
June 30, 2023

CONTENTS

INDEPENDENT AUDITOR'S REPORT	1
FINANCIAL SECTION:	
BALANCE SHEET	3
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE	4
NOTES TO FINANCIAL STATEMENTS	5
OTHER INDEPENDENT AUDITOR'S REPORTS:	
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS	8
FINDINGS AND RECOMMENDATIONS:	
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS	10
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND QUESTIONED COSTS	11

INDEPENDENT AUDITOR'S REPORT

Board of Education
Santa Cruz City Schools
Santa Cruz, California

Report on the Audit of the Financial Statements***Opinion***

We have audited the financial statements of the Measure B General Obligation Bonds (the "Bonds") activity of Santa Cruz City Schools (the "District"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Measure B General Obligation Bonds activity, of Santa Cruz City Schools, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Santa Cruz City Schools, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the financial activity and balances of the Measure B General Obligation Bonds activity and do not purport to, and do not, present fairly the financial position of Santa Cruz City Schools, as of June 30, 2023, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

(Continued)

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Santa Cruz City Schools's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 25, 2024 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters for the Bonds activity. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance for the Bonds activity. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance for the Bonds activity.


Crowe LLP

Sacramento, California
January 25, 2024

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
BALANCE SHEET
June 30, 2023

ASSETS

Cash in County Treasury (Note 2)	\$ 15,700,381
Total assets	<u>\$ 15,700,381</u>

LIABILITIES AND FUND BALANCE

Liabilities:

Accounts payable	\$ 122,648
Due to other funds	<u>343,273</u>
Total liabilities	<u>465,921</u>
Fund balance – restricted (Note 3)	<u>15,234,460</u>
Total liabilities and fund balance	<u>\$ 15,700,381</u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGE IN FUND BALANCE
For the Year Ended June 30, 2023

Revenues:	
Other local sources	\$ <u>422,231</u>
Expenditures:	
Current:	
Salaries	101,598
Benefits	49,520
Books and supplies	85,246
Contract services	31,083
Capital outlay	<u>5,258,444</u>
Total expenditures	<u>5,525,891</u>
Change in fund balance	(5,103,660)
Fund balance, July 1, 2022	<u>20,338,120</u>
Fund balance, June 30, 2023	<u>\$ 15,234,460</u>

See accompanying notes to financial statements.

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Santa Cruz City Schools (the "District") conform to accounting principles generally accepted in the United States of America as applicable to governments and to general practices within California school districts. The District accounts for its financial transactions in accordance with policies and procedures of the Department of Education's *California School Accounting Manual*. The activities of the Measure B Bonds are recorded along with other activities in the District's Building Fund. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). The following is a summary of the more significant accounting policies:

Financial Reporting Entity: The financial statements include the activity and balances of the Measure B General Obligation Bonds, only. The activities of the Measure B General Obligation Bonds are recorded along with other activities in the District's Building Fund. These financial statements are not intended to present the financial position and results of operations of Santa Cruz City Schools as a whole.

Basis of Accounting: Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The basic financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term liabilities, if any, is recognized when due.

Budgets and Budgetary Accounting: By State law, the District's Board of Education must adopt a final budget by July 1. A public hearing must be conducted to receive comments prior to adoption. The Board of Education complied with these requirements.

Restricted Fund Balance: Restricted fund balance includes resources which are legally or contractually restricted by external third parties. Fund balance is restricted for capital projects in accordance with the Bond Project List for Measure B General Obligation Bonds.

Interfund Activity: Transactions between funds of the District are recorded as interfund transfers. The unpaid balances at year end, as a result of such transactions, are shown as due to and due from other funds.

Accounting Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results may differ from those estimates.

Encumbrances: Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

(Continued)

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents at June 30, 2023 consisted of \$15,700,381 held in the County Treasury investment pool.

Cash in County Treasury: In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the interest-bearing Santa Cruz County Treasurer's Pooled Investment Fund. The District is considered to be an involuntary participant in an external investment pool. The fair value of the District's investment in the pool is reported in the financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Interest Rate Risk: The District does not have a formal investment policy that limits cash and investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. At June 30, 2023, the District had no significant interest rate risk related to cash and investments held.

Credit Risk: The District does not have a formal investment policy that limits its investment choices other than the limitations of State law.

Concentration of Credit Risk: The District does not place limits on the amount it may invest in any one issuer. At June 30, 2023, the District had no concentration of credit risk.

NOTE 3 – FUND BALANCE CLASSIFICATION

Governmental Accounting Standards Board Codification Sections 1300 and 1800, *Fund Balance Reporting and Governmental Fund Type Definitions* (GASB Cod. Sec. 1300 and 1800) implements a five-tier fund balance classification hierarchy that depicts the extent to which a government is bound by spending constraints imposed on the use of its resources. The five classifications are nonspendable, restricted, committed, assigned and unassigned. The fund balance of the Measure B General Obligation Bonds is restricted, as described below.

The restricted fund balance classification reflects amounts subject to externally imposed and legally enforceable constraints. Such constraints may be imposed by creditors, grantors, contributors, or laws or regulations of other governments, or may be imposed by law through constitutional provisions or enabling legislation.

NOTE 4 – PURPOSE OF BOND ISSUANCE

Bond Authorization: By approval of this proposition by at least 55% of the registered voters voting on the proposition, the Santa Cruz City Schools shall be authorized to issue and sell bonds of up to \$68,000,000 in aggregate principal amount.

Purpose of Bonds: The proceeds of the Bonds may be used:

"To repair/upgrade neighborhood elementary school classrooms and facilities, including deteriorated roofs, plumbing, and electrical systems; remove hazardous materials; renovate, construct/equip, acquire classrooms, facilities and technology infrastructure to support programs in reading, math, science, arts and technology; improve school safety/security; and replace outdated portables with modern classrooms"

(Continued)

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
NOTES TO FINANCIAL STATEMENTS
June 30, 2023

NOTE 4 – PURPOSE OF BOND ISSUANCE (Continued)

As required by the California Constitution, the proceeds from the sale of bonds will be used only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

NOTE 5 – GENERAL OBLIGATION BOND ISSUANCES

The bonds are general obligations of the District, and Santa Cruz County is obligated to levy ad valorem taxes for the payment of and interest on, the principal of the bonds. The Bond Interest and Redemption Fund is maintained by the County Treasurer and is used to account for both the accumulation of resources from ad valorem tax levies and the payment of interest and redemption of principal of the bonds issued by the District.

Measure B: In February 2017, the District issued General Obligation Bonds, Election 2016, Series A, in the amount of \$27,200,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 3.0% to 5.0% and are scheduled to mature through August 2042.

In July 2019, the District issued General Obligation Bonds, Election 2016, Series B, in the amount of \$20,400,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 3.0% to 5.0% and are scheduled to mature through August 1, 2045.

In November 2021, Santa Cruz City Elementary School District issued General Obligation Bonds, Election 2016, Series C, in the amount of \$20,400,000. Repayment of the bonds is made from the ad valorem taxes to be levied annually upon all property subject to taxation by the District. The Bonds bear interest at rates ranging from 2.0% to 3.0% and are scheduled to mature through August 1, 2036.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Education
Santa Cruz City Schools
Santa Cruz, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure B General Obligation Bonds (the "Bonds") activity of Santa Cruz City Schools (the "District") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's Measure B General Obligation Bonds activity financial statements, and have issued our report thereon dated January 25, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Santa Cruz City Schools's internal control over Measure B General Obligation Bonds activity financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Santa Cruz City Schools's internal control. Accordingly, we do not express an opinion on the effectiveness of Santa Cruz City Schools's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal control, described as 2023 - 001 in the accompanying schedule of audit findings and questioned costs that we consider to be a significant deficiency.

(Continued)

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Santa Cruz City Schools's Measure B General Obligation Bonds activity financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Santa Cruz City Schools' Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Santa Cruz City Schools' response to the findings identified in our audit and described in the accompanying schedule of audit findings and questions costs. The Santa Cruz City Schools' response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Crowe LLP
Crowe LLP

Sacramento, California
January 25, 2024

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2023

2023-001- SIGNIFICANT DEFICIENCY – ACCOUNTS PAYABLE (3000)

Criteria: Generally accepted accounting principles require that expenses be recorded in the period in which goods or services were received. Accounts payable should be recorded for services performed, but not yet paid as of June 30, 2023 to ensure expenditures are reflected in the proper period.

Condition: One invoice was not appropriately accrued for or included in the accounts payable detail for Measure B as of June 30, 2023.

Effect: The total impact of this matter was an understatement of accounts payable totaling approximately \$382,900.

Cause: The District's closing process did not ensure that all transactions were recorded in the proper period timely and accurately.

Recommendation: We recommend the District implement internal control procedures to ensure financial transactions are recorded in the proper fiscal period.

Views of Responsible Officials and Planned Corrective Actions: Internal staff has discussed and created a system to re-review invoices for bond projects, in particular, those that are dated June and July of each respective year. Staff will review work that has been completed and project the portion of the invoice that will be added to fiscal year end totals. Staff will calendar an internal meeting the third week of July to review end of year invoices from vendors. SCCS will re-emphasize with vendors and partners the cutoffs necessary for the work even though it may cross two fiscal years.

SANTA CRUZ CITY SCHOOLS
MEASURE B GENERAL OBLIGATION BONDS
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND QUESTIONED COSTS
For the Year Ended June 30, 2023

2022-001 – MATERIAL WEAKNESS – INTERNAL CONTROLS OVER FINANCIAL REPORTING (30000)

Condition: The District did not record necessary journal entries to reflect the issuance of Election of 2016 Series 2016 C General Obligation bonds for Santa Cruz City Elementary School District. The aggregate amount of the omitted entry totaled \$20,400,000. The proceeds were deposited in the Santa Cruz County Treasury through the debt issuance, but the District's internal records were not updated to reflect the proceeds from issuance and corresponding Cash in County Treasury balance.

Recommendation: The District should update their internal control procedures for reviewing Cash in County Treasury and other account reconciliations, as necessary, to ensure that accounting and financial reporting of bond issuance is reported, and is complete, accurate and appropriate.

Current Status: Implemented

District Explanation if Not Implemented: N/A – Finding has been implemented.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Governor's January Budget Proposal for 2024-25

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

Each January, the Governor presents the initial budget proposal for the upcoming fiscal year. District staff attended a workshop on 1/16/24 facilitated by School Services of California about the proposed education funding for the 2024-25 school year. Staff will present highlights of the proposed Governor's budget. Some highlights from the Governor's Budget Proposal include:

- California Budget
- Budget Shortfalls impact Cost of Living Adjustment (COLA)
- Historical Statutory COLAs
- What's not in the Education Budget
- LCFF Entitlements for School Districts
- Fluctuating Statutory COLAs from Dept. of Finance
- State Categorical Programs receiving COLA
- Minimum Wage Future Forecast
- Certificated and Classified Layoffs & State Budget Timelines
- The Road Ahead

Staff will provide an update for the Board.

FISCAL IMPACT:

None

This work is in direct support of the following district goals and corresponding metrics:
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Governor's Proposal *for* *the* 2024-25 State Budget & K-12 Education

SCCS Board Meeting *February 14, 2024*



Governor's Budget Themes

- Governor projects **\$37.9 billion budget shortfall**
 - 2022 Tax collections well below the budget's assumptions
- Governor's Budget proposal **protects the education budget**
- Governor attempts to ensure that the education profession remains an **attractive career choice**
- Governor's **focus is on students and learning loss** that has continued to be deeply impacted by the COVID-19 pandemic
- Governor's Budget uses less pessimistic revenue assumptions than the Legislative Analyst's Office (LAO)



Good News *in* California Budget

Education budget is a story of correction and normalization.

Good News:

- **Historic increases** from 2019-20 through 2021-22 resulted in significant financial investments
- **State Reserves** has California better prepared to weather a financial downturn
- ***Governor is not proposing any new cuts*** or deferrals to K-12 education core programs despite revenue
- **General Fund revenue spikes** in 2021-22 projected for one-time purposes ease the shortage



Budget Shortfalls *impact* **Cost of Living Adjustment**

The Governor continues the theme of “*correction & normalization*”

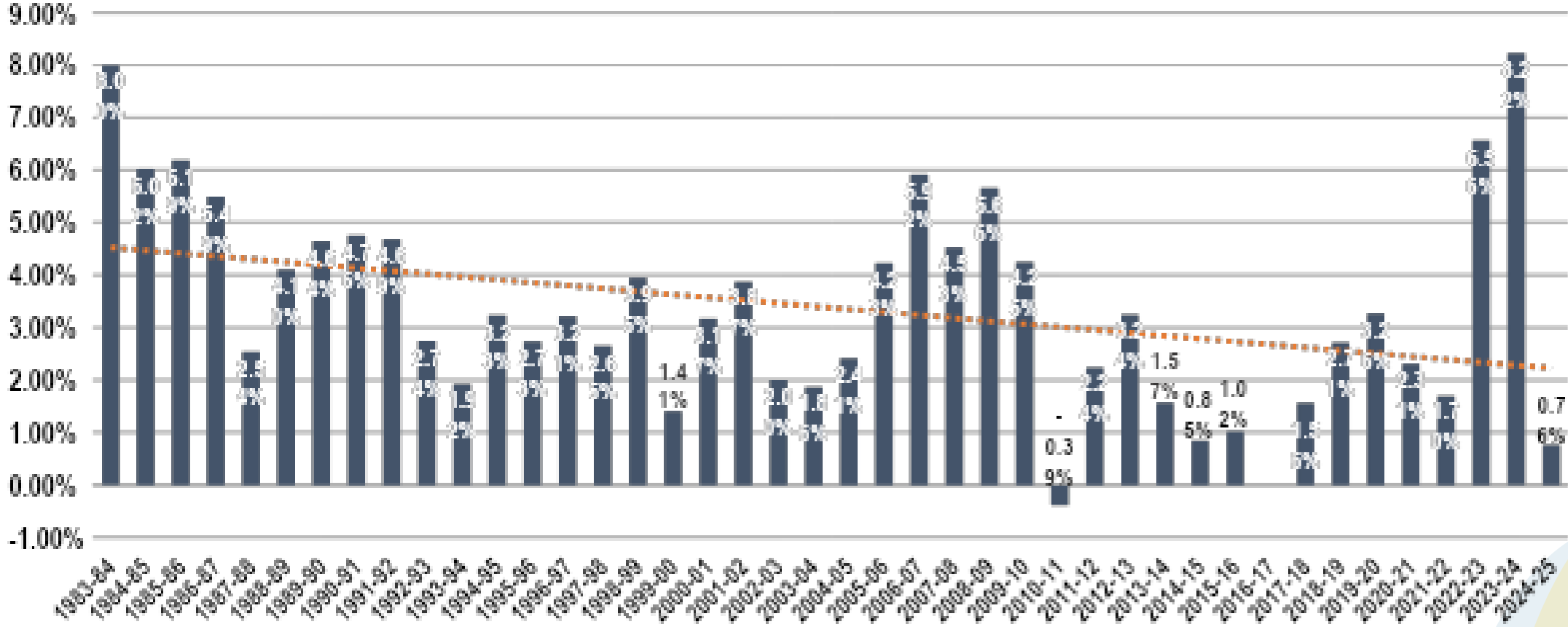
Bad News:

- **\$26 billion shortfall** of tax revenues for 2022-23 indicates the state overallocated revenue
- **Governor’s solution is unprecedented** and not widely or clearly understood, which creates risk
- **Education** is facing a Cost of Living Adjustment (COLA) significantly lower than originally projected for 2024-25 and future COLAs



Historical Statutory COLAs

The statutory COLA for 2024-25 feels anomalous relative to the last two years, but when looking back, COLA is beginning to normalize to historical trends—COLAs above 6% are the anomalies



What's not in the Education Budget?

Proposition 98 Cuts

Despite the significant drop in the minimum guarantee from 2021-22 to 2022-23, the Governor's Budget proposes no cuts

Deferrals

Due to the Governor's Budget revenue assumptions there is no need for the state to defer payments

Sweeps

Unlike last year, the Governor's Budget does not include any proposals to sweep unallocated funds from programs, so agencies planning for those funds can **breathe a sigh of relief . . . for now**



2024-25 Local Control Funding Formula

Grade Span	TK-3	4-6	7-8	9-12
2023-24 Base Grant Average Daily Attendance	\$9,919	\$10,069	\$10,367	\$12,015
0.76% COLA	\$75	\$77	\$79	\$91
2024-25 Base Grant per ADA	\$9,994	\$10,146	\$10,446	\$12,106
Grade Span Adjustment	\$1,039	–	–	\$315
2024-25 Adjusted Base Grant per ADA	\$11,033	\$10,146	\$10,446	\$12,421
20% Supplemental Grant per ADA	\$2,207	\$2,029	\$2,089	\$2,484
65% Concentration Grant per ADA	\$4,965	\$4,566	\$4,701	\$5,589
Transitional Kindergarten Add-On	\$3,067	–	–	–



Fluctuating Statutory COLAs *from* Dept. of Finance

- **The changing statutory COLA** is NOT related to the state's financial health
 - Rather, the statutory COLA is computed using federally aggregated metrics
- **The statutory COLA** is a calculated percentage, but the Governor and Legislature must still determine whether there is sufficient money to fund the statutory COLA
- **The significant projected decline** in 2024-25 is the result of two primary factors:
 - Reversal in price increases that occurred in 2022
 - Revisions to historical data points

	2024-25	2025-26	2026-27
January 2024	0.76%	2.73%	3.11%
June 2023	3.94%	3.29%	3.19%
<i>Percentage Point Decrease</i>	-3.18	-0.56	-0.08



What does the LCFF Mean *for* SCCS?

Santa Cruz City Schools—2024-25		
2024-25 LCFF Per-ADA Funding	Projected 2024-25 ADA	Projected 2024-25 LCFF Total Revenue
\$19,667.13 Elem	1,712.70*	\$33,683,888
\$13,102.92 Sec	4,049.56*	<u>\$53,061,045</u>
		\$86,744,933

Used a projected 92.0% ADA down from 92.5%



State Categorical Programs *receiving COLA*

The Governor's Budget includes \$65 million to fund the 0.76% COLA for the Equity Multiplier and the following programs:

Adults in Correctional Facilities

American Indian Early Childhood Education Program

American Indian Education Centers

Charter School Facility Grant Program

Child Nutrition

Mandate Block Grant

Special Education

Youth in Foster Care



SSC Financial Projection Dartboard

Planning Factors					
	2023-24	2024-25	2025-26	2026-27	2027-28
DOF ¹ Planning COLA	8.22%	0.76%	2.73%	3.11%	3.17%
CalSTRS ³ Employer Rate	19.10%	19.10%	19.10%	19.10%	19.10%
CalPERS ⁴ Employer Rate	26.68%	27.80%	28.50%	28.90%	30.30%
Unemployment Insurance	0.05%	0.05%	0.05%	0.05%	0.05%



Minimum Wage *Future Forecast*

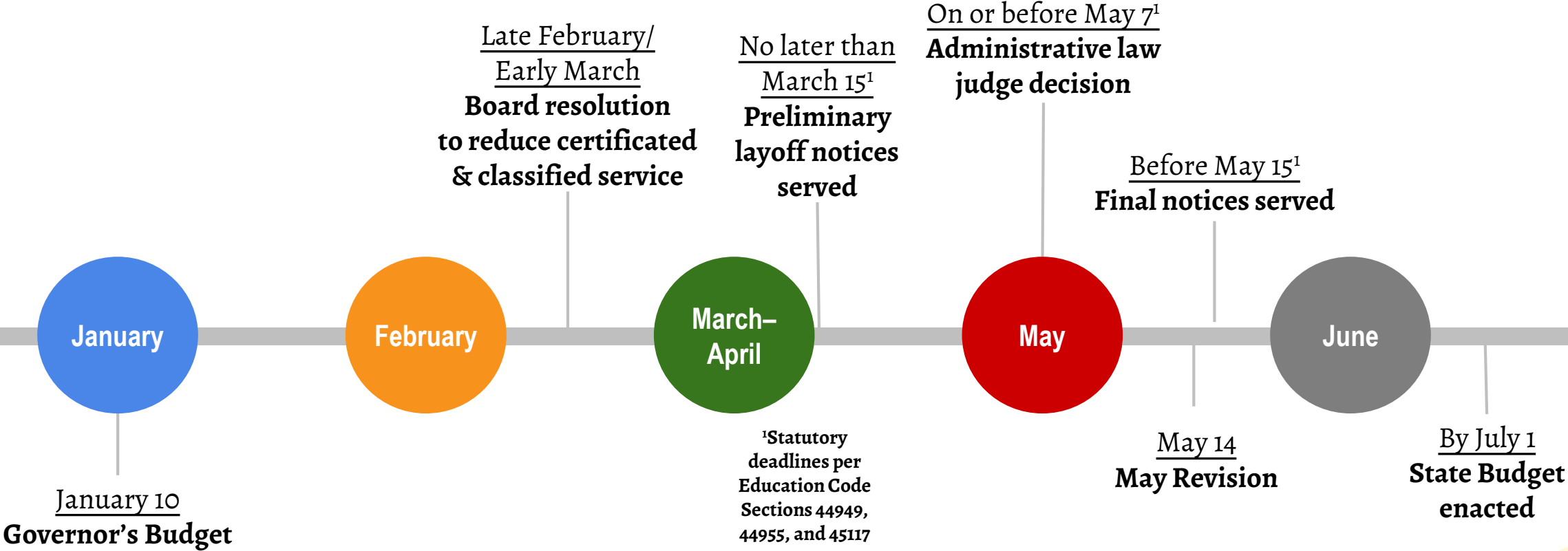
- The minimum wage increased to \$16.00 on January 1, 2024, and School Services of California Inc. (SSC) projects an increase of about 40¢-50¢ each January thereafter
- Employers should review city or county ordinances to determine if any local minimum wage standards apply

Minimum Wage ¹	Effective Date: >25 Employees	Effective Date: ≤25 Employees	Exempt Minimum Salary (Weekly)	Exempt Minimum Salary (Monthly)	Exempt Minimum Salary (Annually)
\$15.50/hour	January 1, 2023		\$1,240	\$5,373	\$64,480
\$16.00/hour	January 1, 2024		\$1,280	\$5,547	\$66,560
\$16.50/hour	January 1, 2025		\$1,320	\$5,720	\$68,640
\$16.90/hour	January 1, 2026		\$1,352	\$5,859	\$70,304
\$17.30/hour	January 1, 2027		\$1,384	\$5,997	\$71,968
\$17.70/hour	January 1, 2028		\$1,424	\$6,171	\$74,048
\$18.20/hour	January 1, 2029		\$1,464	\$6,344	\$76,128

¹Minimum wage is tied to the U.S. CPI for Urban Wage Earners and Clerical Workers, but is rounded and capped at 50¢ per year



Certificated & Classified Layoffs & State Budget Timelines



The Road Ahead

- Despite a multibillion-dollar budget deficit, **the Governor is calling for limited early action**
- Next steps in the process are controlled by the Legislature, which vet the Governor's proposals during budget hearings
 - Legislative Analysts Office and public get to weigh in with their feedback and counter proposals
 - Legislators use feedback to respond quickly after the next official State Budget checkpoint—the May Revision
 - 2nd Interim - March 13, 2024



“We must consult our means rather than our wishes” - George Washington

Thank you
& Questions



SANTA CRUZ CITY SCHOOLS DISTRICT

AGENDA ITEM: Preliminary Enrollment Projections

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

Staff work with PowerSchool, formerly DecisionInsite, a demography service, to research and develop both short and long-term enrollment projections. The attached report outlines projections based on district and partner district data, housing development plans, and other factors.

Given the changing demographics due to changing Regional Housing Needs Allocation (RHNA), staff have contracted with Schoolworks, a new demographer, that will provide another projection report to support the District with future planning.

This report is based on PowerSchool data and will be updated when the District receives the Schoolworks report.

FISCAL IMPACT:

\$12,148.50 Capital Facilities Funds (Restricted)

This work is in direct support of the following district goal and its metrics:
Goal #5: SCCS will maintain a balanced budget and effective and efficient management.

AGENDA ITEM: 8.2.2.4

2024-25 Enrollment Projections

February 14, 2024

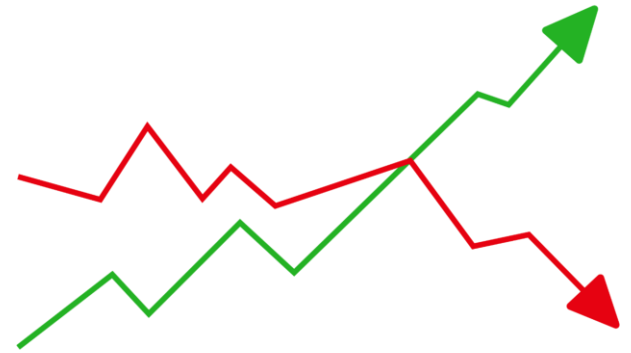
274/394



District Information

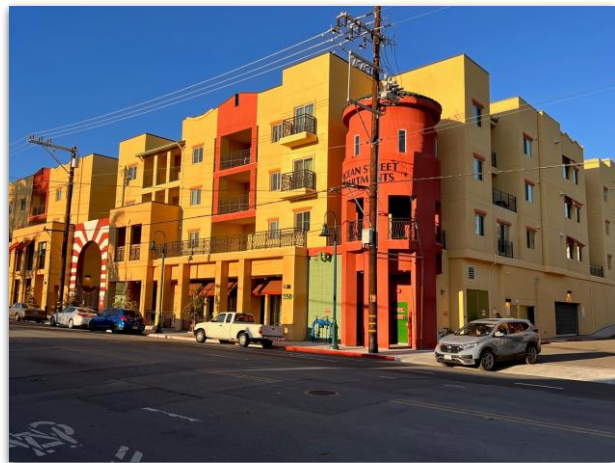
PowerSchool updated annual demographic study
for both short and long term enrollment projections

- Projections support planning for revenue, staffing and bond projects
- Conservative projections are used for staffing
- Santa Cruz County was projected to have the fastest enrollment decline of any County in the state, *but numbers increased compared to projections for 2023-24*



Elements used in Projections

- Housing Developments (RHNA)
- Interdistrict Transfer Trends
- Partner District Enrollment
- Kindergarten Cohort Data and Patterns
- Expanded Transitional Kindergarten Enrollment
- Student Historical Mobility Trends



Other Factors to Consider

- **Staffing** to match enrollment and student support
 - In 2024-25, loss of federal/state one-time funds
- **Transitional Kindergarten** and SCCS approach
- **Declining Enrollment** throughout California
- **Working with Powerschool** to project the effect of changing data



Elementary Projections

Site	2021-22 Certified	2022-23 Certified	2023-24 Certified	2024-25 Projected
Bay View	328	336	378	416
Delaveaga	475	488	507	520
Gault	303	310	291	294
Westlake	485	472	471	461
Monarch	121	117	121	121
Totals	1,712	1,723	1,768	1,812

Secondary Projections

Site	2021-22 Certified	2022-23 Certified	2023-24 Certified	2024-25 Projected
Branciforte	423	389	435	423
Mission Hill	566	544	500	499
Harbor	1,043	1,023	1,040	1,014
Santa Cruz	1,131	1,092	1,099	1,036
Soquel	1,022	974	1,033	1,074
AFE	118	108	110	110
ARK	89	47	52	52
Costanoa	60	65	64	68
Totals	4,452	4,242	4,333	4,276

Enrollment Projection Totals

Site	2021-22 Certified	2022-23 Certified	2023-24 Certified	2024-25 Projected
District	6,171	5,965	6,101	6,094



'24-'25 Staffing Allocation *LCFF Base*

Grade Span	FTE (Full Time Equivalent Staff) Projections 24-25	Projected Staffing Changes from 23-24 to 24-25
Elementary	77.80	+3.80
Secondary	154.74	-1.60
Totals	232.54	+2.20

NOTE: There will be required reductions to FTE funded by restricted COVID resources separate from the LCFF Base allocation

Next Steps

- **Staffing** planned by site leaders based on allocations
- **Reviewing** certificated and classified positions
- **Monitoring** actual enrollment closely through spring & summer
- **Updating** budget for the 2023-24 year as preparation for 2024-25
- **Working on long term fiscal projections** reflecting enrollment
- **Updating** projections for second time this year *with new demographer*

Thank you & Questions



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Career Technical Education Advisory Committee
Recommendations

MEETING DATE: February 14, 2024

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Accept the Career Technical Education (CTE) Advisory Committee Recommendation outlined below.

BACKGROUND:

As part of the duties and responsibilities outlined in California Education Code, the district Career Technical Education (CTE) Advisory Committee makes recommendations to the school Board on improving the District’s Career Technical Education program.

California *Education Code* specifies:

“The governing board of each school district participating in a career technical education program shall appoint a career technical education advisory committee to develop recommendations on the program and to provide liaison between the district and potential employers. The committee shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration, and the field office of the Employment Development Department (EDD).” (EC § 8070.)

The federal Carl D. Perkins Career Technical Education Improvement Act of 2006 (Perkins IV) requires:

Each local educational agency (LEA) receiving Perkins IV funds must involve parents, students, academic and CTE teachers, faculty, administrators, career guidance and academic counselors, representatives of tech prep consortia (if applicable), representatives of business and industry, labor organizations, representatives of special populations, and other interested individuals in the development, implementation, and evaluation of CTE programs. (20 U.S.C. § 2354 (b)(5).)

To provide students with the best Career and Technical Education programs possible, Santa Cruz City Schools runs a Career Technical Education Advisory in alignment with EdCode, the Perkins V Career and Technical Education federal grant, as well as the state Career Technical Education Incentive grant.

AGENDA ITEM: 8.3.1.1

The two major roles of a district Career Technical Education Advisory Committee are to review data and make data-based recommendations to the board. The data used to inform recommendations includes district Career Technical Education enrollment and achievement data as well as local labor market and wage data. Additional program information is also reviewed by the committee including:

- pathways that meet A-G requirements
- pathways articulated with local community colleges
- magnet pathways available to all county students

The committee then uses all of this data to make recommendations to the board regarding any changes needed to current pathway offerings. The committee also reviews pathway participation data and makes recommendations about reaching out to specific student groups who are not accessing Career Technical Education programs.

In 2021, the Santa Cruz City Schools Career Technical Education Advisory brought the following recommendation to the board:

Increase opportunities for students to complete coursework in the following pathways including dual enrollment (with Cabrillo or other local college/university):

- ***Information Communication Technologies***
- ***Health Science & Medical Technology***
- ***Building and Construction Trades***
- ***Education***

In addition, the committee recommended that the district develop a CTE Wheel that gives students a sample of many CTE areas.

The board voted to accept this recommendation, which has since been incorporated into the district's five year Career and Technical Education Plan and is in varying levels of implementation.

The current district Career and Technical Education Advisory met on November 27, 2023 and voted unanimously to uphold the 2021 recommendation as well as add the following recommendation:

The SCCS Career and Technical Education Advisory recommends that the district work with Cabrillo to add more dual enrollment Career and Technical Education pathways as a way to increase Career and Technical opportunities for students.

The district currently has three Cabrillo dual enrollment Career and Technical Education courses as part of the district's College and Career Access Pathways Memorandum of Understanding with Cabrillo: Biotech 2 (Soquel High), Early Childhood Education 31 (Santa Cruz High) and Education 80 (Santa Cruz High).

FISCAL IMPACT:

The fiscal impact of approving this recommendation and increasing dual enrollment Career Technical Education courses is minimal. It would mainly be in the form of an increased amount of time the Secondary Director of Learning and Achievement spends working with Cabrillo on the many details related to dual enrollment as well as time site administration and counselors spend advertising dual enrollment courses to students and then supporting students with the Cabrillo enrollment process.

The district also agrees to pay for student textbook needs for dual enrollment Cabrillo courses, which in years past has been \$0 -\$400 for the year, depending on the year. Most Cabrillo instructors have worked to use free digital textbooks/curriculum and/or we have bought a class set of the needed textbook and now reuse the textbooks by checking them out to students through our school libraries.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Overnight Field Trip: Harbor High School: Anaheim Heritage Music Festival

MEETING DATE: February 14, 2024

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Harbor High School's overnight trip to Anaheim, CA and surrounding areas for the Anaheim Heritage Music Festival from April 18, 2024 to April 21, 2024.

BACKGROUND:

The Harbor High School Music Department requests approval to travel to Anaheim, CA, and the surrounding areas for the Worldstrides Heritage Music Festival from April 18th-April 21st 2024. Students will miss school for part of Thursday the 18th and all of Friday the 19th. This year's trip will accommodate approximately 55 students and includes one staff member and eight parent chaperones. The groups participating are the Varsity Band and Concert Choir. We will travel by charter bus with LuxBus America.

The Worldstrides Heritage Festival is unparalleled in terms of the number and quality of instrumental and choral performing groups from throughout the country and offers worldwide travel opportunities. It is truly an outstanding educational experience for students. This is the first time in several years that Harbor High is participating in this festival, which we hope will become an annual event. These events allow students to hear and perform for some of the best adjudicators in the country as well as to hear other high school ensembles from around the country. Along with providing an exceptional educational experience, this trip also provides an opportunity to develop ensemble camaraderie, which will enhance performance experiences and students' self-confidence.

Harbor High School Music Trip to Anaheim CA, April 18-21 2024 Itinerary

Thursday April 18th

- 12:00 p.m. - Pick up at:Harbor High School
- 12:15 pm- Load bus
- 1:00 pm- Leave for Anaheim
- 5:30 pm- Stop in Santa Barbara for dinner
- 6:30 pm- Leave Santa Barbara
- 9:30 pm - arrive at Hotel
- 10:30 pm- room checks

AGENDA ITEM: 8.3.1.2

- 11:00 pm- lights out

Friday April 19th

- 9:00 am - Load bus for Heritage Festival Performance, Fullerton College
- 10 am - 12 pm- Perform at Heritage Festival Anaheim
- 1:00 pm- Load bus for Huntington Beach
- 2 pm-6pm - Evening on the beach
- 6 pm- Load bus for Dinner Location
- 7pm - 9pm- Dinner
- 9 pm- Load bus and return to Hotel
- 10:00 pm- room checks
- 10:30 pm- lights out

Saturday April 21st

- 9 am- Load bus for Disneyland Park, Anaheim CA
- 10 pm- Load bus and return to hotel
- 10:30 pm- room checks
- 11:00 pm- lights out

Sunday April 30th

- 9:30 am load bus for home
- 10:00 am leave Anaheim for Harbor High
- 1:00 pm Stop for lunch
- 5:00-6:00 pm Arrive Harbor High

FISCAL IMPACT:

All students will attend. The trip costs approximately \$500 per person, and the trip will be funded through a combination of family contributions and fundraising.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Purchase Orders, Bids, and Quotes

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the purchase orders, bids, and quotes from January 4, 2024 through February 1, 2024.

BACKGROUND:

A detailed report is attached, listing purchase orders, quotes and bids that require Board approval prior to release to vendors or ratification within 60 days as allowed by Education Code 17605.

The following definitions are provided to clarify the differences between purchase orders, quotes, and bids:

Purchase Orders:

All purchases shall be made by formal contract or purchase order or shall be accompanied by a receipt. The Superintendent or designee may create a "blanket" or "open" purchase order system for the purchase of minor items as needed from a vendor.

Quotes:

For the purchase of materials and supplies between \$15,000 and \$60,000 more than one quote is required and may be verbal or written. When purchases will be \$15,000 to \$114,500 for contracted work other than Public Works Projects and \$60,000 to \$114,500 for materials and supplies, several vendors are contacted for written quotes/proposals. This process, though not as rigorous as a bid, ensures that the District has involved more than one vendor and will secure a competitive price.

Bids/RFP:

A formal process including advertising to notify prospective bidders, distribution of written specification regarding the work or materials, and compliance with legal guidelines for bidding, must be followed for contracted work other than CUPCAA Public Works Projects projected to cost \$114,500 and over, or for materials and supplies in the sum of \$114,500 or over unless a Cooperative Purchasing Agreement is being utilized under PCC 20118. Under CUPCAA contracts may be awarded up to \$60,000 without additional quotes. Informal bidding procedures are followed for Public Works projects from \$60,000 to \$200,000 and a formal bid

AGENDA ITEM: 8.3.2.1

process occurs for Public Works projects over \$200,000 (PCC 20117(B), 20651(B). Bids are solicited from a wide pool of prospective vendors, thus assuring that when the award is made to the lowest responsible bidder and that the District receives the best price available.

This work is in direct support of the following District goal and its corresponding metrics:
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Description

Includes Purchase Orders dated 01/04/2024 - 02/01/2024

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-01368	POWERSCHOOL GROUP	SchoolMessenger Renewal (Oct-Jan)	IT	01	NO REPORTING RI	2,030.00
PO24-01483	MAXIM HEALTHCARE ST	MAXIM Healthcare Staffing 2023	SPED	01	SE:STATE LOCAL	72,800.00
PO24-01718	SCHOOLWORKS INC	LEVEL 1 DEVELOPER FEE JUSTIFICATION STUDY	FIN	25	OTHER RESTRICT	6,250.00
PO24-01719	TTC4SUCCESS	TTC4SUCCESS 23/24 Contract	SPED	01	SE:STATE LOCAL	10,000.00
PO24-01720	HERITAGE SCHOOLS IN	NPS Heritage Academy 23/24	SPED	01	SE:STATE LOCAL	172,564.70
PO24-01721	DILBECK & SONS INC	BV - REPAIR DRY ROT HEADER	M&O	01	ONGOING & MAJO	7,720.00
PO24-01722	B & H PHOTO	Digital Photo Supplies	HHS	01	C. PERKINS CTE:	5,512.67
PO24-01723	ECOLOGICAL FARMING	ECO FARM CONFERENCE JAN 24	SQHS	01	ESEA:STDNT SUPI	699.00
PO24-01724	R & S ERECTION OF M	OPEN PO FOR GATE REPAIRS	M&O	01	ONGOING & MAJO	2,500.00
PO24-01725	AMAZON CAPITAL SERV	Hasbrouck, Alethea (2940): Markers	SPED	01	SE:STATE LOCAL	20.42
PO24-01726	RICHARD MARKS	Marks, Richard Settlement NOV-DEC 23	SPED	01	NO REPORTING RI	10,260.00
PO24-01727	TSAI, FEI L	TSAI, SETTLEMENT DEC23 BOARD APPROVED 11/08	SPED	01	NO REPORTING RI	6,210.00
PO24-01728	COAST PAPER & SUPPL	SANITARY DISPENSERS & SUPPLIES FOR ALL SITES	M&O	01	ONGOING & MAJO	37,177.77
PO24-01729	PALACE BUSINESS SOL	DLV Safety Vest	DLEL	01	OTHER RESTRICT	36.58
PO24-01730	DYNAMIC PRESS INC	Presentation Folders	HHS	01	BAS GNT LOW-INC	977.79
PO24-01731	AMAZON CAPITAL SERV	Graphic Design Classroom Supplies	SCHS	01	Measure T	111.70
PO24-01732	BOSCO CONSTRUCTION	OPEN PO FOR GATE REPAIRS AT MULTIPLE SITES	M&O	01	ONGOING & MAJO	2,000.00
PO24-01733	AMAZON CAPITAL SERV	DLV- Safety Fence Garden Netting Roll	DLEL	01	NO REPORTING RI	35.91
PO24-01734	NORTH GLASS	BV - REPAIR WINDOWS	M&O	01	ONGOING & MAJO	2,107.92
PO24-01735	AMAZON CAPITAL SERV	Ceramics Classroom Supplies	SCHS	01	Measure T	890.57
PO24-01736	AMAZON CAPITAL SERV	English Classroom Supplies	SCHS	01	NO REPORTING RI	417.91
PO24-01737	AMAZON CAPITAL SERV	Art supplies-AFE	BSS	01	LOTTERY:INSTRU	400.00
PO24-01738	ROSS RECREATION EQU	WELE - ES DECKS FOR PLAYGROUND	M&O	01	ONGOING & MAJO	6,271.39
PO24-01739	AMAZON CAPITAL SERV	PBIS Supplies	GAEL	01	IPI GF	351.88
PO24-01740	AMAZON CAPITAL SERV	Amazon-PBIS Books	DLEL	01	IPI GF	147.32
PO24-01741	LEARNING A-Z	Reading A-Z License Renewal (G1, S7)	DLEL	01	LOTTERY:INSTRU	264.00
PO24-01742	ROCKLER WOODWORKIN	PO for Wells for woodshop supplies	MHMS	01	DONATIONS	271.98
PO24-01743	WPS	WPS Psych Order 2023-24	SPED	01	SE:STATE LOCAL	146.97
PO24-01744	AMAZON CAPITAL SERV	Health Room Supplies	HHS	01	NO REPORTING RI	41.82
PO24-01745	BRINKS AWARDS & SIG	BP Recognition Plaque	SUPT	01	NO REPORTING RI	54.63
PO24-01746	STATE STEEL	OPEN PO FOR Metal for welding class and supplies	SQHS	01	Measure T	1,500.00
PO24-01747	STARHOUSE MEDIA LLC	Parent Information - Screenagers	STUS	01	BAS GNT LOW-INC	764.75
PO24-01748	FOLLETT CONTENT SOL	Core Literature Curriculum	BMS	01	NO REPORTING RI	8,610.69
PO24-01749	PIONEER VALLEY ED P	Classroom Bundle: Books for Library #Q206809	BVEL	01	BAS GNT LOW-INC	11,700.68
PO24-01750	DIVISION OF STATE A	SQ WELLNESS DSA FEE	M&O	21	Bond A Secondar	7,825.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.



Description

Includes Purchase Orders dated 01/04/2024 - 02/01/2024

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-01751	DIVISION OF STATE A	HH WELLNESS DSA FEE	M&O	21	Bond A Secondar	9,468.75
PO24-01752	GROWING UP IN SANTA	Growing Up SC Ad	SUPT	01	NO REPORTING RI	513.00
PO24-01753	GROWING UP IN SANTA	Growing Up SC Jan Ad	SUPT	01	NO REPORTING RI	513.00
PO24-01754	CDW GOVERNMENT INC.	Computer Monitors	IT	01	NO REPORTING RI	4,161.46
PO24-01755	AMAZON CAPITAL SERV	REPLACEMENT LENS FOR CAMERA EQUIPMENT	SQHS	01	C. PERKINS CTE:	2,731.25
PO24-01756	PALACE BUSINESS SOL	OPEN PO PAPER	SCHS	01	NO REPORTING RI	2,050.00
PO24-01757	BOARDWALK BOWL	CFP-Boardwalk Bowl	SCHS	01	DONATIONS	657.50
PO24-01758	AMAZON CAPITAL SERV	Social Studies Classroom Supplies	SCHS	01	NO REPORTING RI	163.36
PO24-01759	CDW GOVERNMENT INC.	IT Supplies	HHS	01	NO REPORTING RI	862.30
PO24-01760	BOOKSHOP SANTA CRUZ	Books	HHS	01	DONATIONS	389.84
PO24-01761	AMAZON CAPITAL SERV	OPEN PO Amazon AutoShop	SCHS	01	Measure T	2,000.00
PO24-01762	VENTURA COUNTY OFFI	CFP: CTE Credential Program	CURR	01	CAREER TECHNIC	3,320.00
PO24-01763	COLLEGE BOARD, THE	CFP: PSAT for SCHS	CURR	01	OTHER RESTRICT	3,538.08
PO24-01764	COLLEGE BOARD, THE	CFP: PSAT for SQHS	CURR	01	OTHER RESTRICT	3,764.88
PO24-01765	PAR INC	RR PAR BRIEF-P KIT 23-24	SPED	01	SE:STATE LOCAL	337.68
PO24-01766	WPS	RH WPS Psych Order 2023-24	SPED	01	SE:STATE LOCAL	370.18
PO24-01767	AMAZON CAPITAL SERV	Volpe, Joanna (679) Teacher Allocation Purchase	SPED	01	SE:STATE LOCAL	131.75
PO24-01768	AMAZON CAPITAL SERV	SDC Classroom Supplies	HHS	01	SE:STATE LOCAL	36.15
PO24-01769	SCHOOLHOUSE EDUCATI	PSYCH: ON-LINE ASSESSMENT SOFTWARE	SPED	01	SE:STATE LOCAL	99.00
PO24-01770	BURTON & WILSON PIA	Piano Tuning	WHWL	01	AMS PROP 28	350.00
PO24-01771	CALIFORNIA BAND DIR	CFP: CASMEC Conference Registration	CURR	01	NO REPORTING RI	585.00
PO24-01772	LAB-AIDS INC	Gear Book for B40	SPED	01	SE:STATE LOCAL	275.31
PO24-01773	BENCHMARK EDUCATION	Benchmark for Bay View	SPED	01	SE:STATE LOCAL	13,600.46
PO24-01774	TEACHERS CURRICULUM	CFP: TCI H/SS Curriculum PD - Product Orientation	CURR	01	NO REPORTING RI	9,000.00
PO24-01775	GREAT BOOKS FOUNDAT	Great Books Digital Teacher Licenses for 6-8 Grade	CURR	01	LOTTERY:INSTRU	143.85
PO24-01776	NORTH BAY FORD	FS Van Repair- Pending Ins. ClaimInv#374776	FS	13	CHLD NUTR:SCHO	2,059.56
PO24-01777	NORTH BAY FORD	FS Van Annaul Maint.	FS	13	CHLD NUTR:SCHO	151.26
PO24-01778	TEACHERS PAY TEACHE	Quote #417925. Zoology lessons	BSS	01	LOTTERY:INSTRU	65.54
PO24-01779	CAROLINA BIOLOGICAL	Quote 568255SQ. Science kit supplies	BSS	01	LOTTERY:INSTRU	402.41
PO24-01780	AMAZON CAPITAL SERV	LS SAIL Classroom Storage Cabinet 1/9	SPED	01	UNIV PRE-K PLAN	207.56
PO24-01781	CASIE	PREPAY - IB Workshop	HHS	01	BAS GNT LOW-INC	950.00
PO24-01782	MARY E GAUKEL FORST	Admin Coaching Services- Amy Spiers	HR	01	ESEA:TEACHER Q	3,000.00
PO24-01783	AMAZON CAPITAL SERV	OPEN PO FOR CLASSROOM SUPPLIES FOR PROJECTS	SQHS	01	C. PERKINS CTE:	500.00
PO24-01784	SCHOLASTIC EDUCATIO	TrueFlix renewal Subscription	WLEL	01	LOTTERY:INSTRU	740.00
PO24-01785	ADA BADMINTON & TEN	PE Supplies	BMS	01	OTHER RESTRICT	348.00

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Description

Includes Purchase Orders dated 01/04/2024 - 02/01/2024

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-01786	BRIDGE WIRELESS INC	Two-Way Radio, Motorola BPR40d 4 Watt, DLV Staff	DLEL	01	NO REPORTING RI	722.02
PO24-01787	AMAZON CAPITAL SERV	open PO for teacher supplies	MHMS	01	DONATIONS	1,150.00
PO24-01788	AMAZON CAPITAL SERV	Open PO for woodshop classroom supplies-Wells	MHMS	01	OTHER RESTRICT	500.00
PO24-01789	BLACKSTONE INDUSTRI	open po for woodshop supplies	MHMS	01	DONATIONS	261.41
PO24-01790	CORNELIUS SMIT	FS Food purchases - Local Food Grant	FS	13	LOCAL FOOD	15,000.00
PO24-01791	TEACHERS PAY TEACHE	Rios, Carmia (2243): Online Curriculum	SPED	01	SE:STATE LOCAL	52.98
PO24-01792	AMAZON CAPITAL SERV	Binders for Eureka Manuals Bay View	SPED	01	SE:STATE LOCAL	273.41
PO24-01793	RIVERSIDE INSIGHTS	Psych Assessments	SPED	01	SE:STATE LOCAL	1,708.60
PO24-01794	BIORAD LABORATORIES	MATERIALS NEEDED FOR BIOTECH CLASSROOM	SQHS	01	C. PERKINS CTE:	2,465.01
PO24-01795	CIF-CCS	CFP-Spring Sports Fees	SCHS	01	Measure T	1,360.00
PO24-01796	AMAZON CAPITAL SERV	PE Classroom Supplies	SCHS	01	NO REPORTING RI	596.36
PO24-01797	AMAZON CAPITAL SERV	Theatre Classroom Supplies	SCHS	01	Measure T	1,349.89
PO24-01798	AMAZON CAPITAL SERV	SPED Classroom Supplies	SCHS	01	SE:STATE LOCAL	47.44
PO24-01799	AMAZON CAPITAL SERV	Books for Principals	EDSV	01	NO REPORTING RI	162.75
PO24-01800	E-CONTROL SYSTEMS I	DLV COLD STORAGE TEMP SENSOR	M&O	21	Bond A Secondar	956.94
PO24-01801	VISTA HIGHER LEARNI	Temas Licenses (World Language Curriculum)	CURR	01	NO REPORTING RI	4,912.64
PO24-01802	AMAZON CAPITAL SERV	Guitar, Case	HHS	01	Measure T	644.55
PO24-01803	SIERRA SCHOOL EQUIP	^GE NEW CLASSROOM FURNITURE	M&O	25	OTHER RESTRICT	57,886.20
PO24-01804	SIERRA SCHOOL EQUIP	^GE CAFETERIA FURNITURE	M&O	25	OTHER RESTRICT	51,161.78
PO24-01805	FIBER OPTIC TELECOM	SQ KEY CARD ACCESS CONTROL IMPLEMENTATION	M&O	21	Bond A Secondar	94,720.00
PO24-01806	M3 ENVIRONMENTAL CO	DLV COLD STORAGE ABATEMENT OVERSIGHT	M&O	21	Bond A Secondar	6,860.00
PO24-01807	TEKVISIONS INC	SCH C&D MOD POS SYSTEMS	M&O	21	Bond A Secondar	8,651.18
PO24-01808	STEVE MCDOWELL	MATH SUPPORTIVE SERVICES/ agreement attached	SQHS	01	ESSER III ARP	6,458.00
PO24-01809	FIRELIGHT BOOKS, LL	Pilot Curriculum/Kits - ARK	CURR	01	LOTTERY:INSTRU	8,049.38
PO24-01810	CLTA CONFERENCE REG	PREPAY - CLTA Annual Conference	HHS	01	ESEA:STDNT SUPP	1,625.00
PO24-01811	BOOKSHOP SANTA CRUZ	Library Books	HHS	01	LOTTERY:INSTRU	209.76
PO24-01812	CADA	Activity Director CADA Membership	EDSV	01	LCFF SUPP FUNDI	150.00
PO24-01813	AMAZON CAPITAL SERV	Student PBIS awards	BSS	01	NO REPORTING RI	270.00
PO24-01814	AMAZON CAPITAL SERV	Masri, Amanda (5792) 23-24 Teacher Funds	SPED	01	SE:STATE LOCAL	10.91
PO24-01815	TEACHERS PAY TEACHE	PROFESSIONAL DEVELOPEMENT UP TO 30 USERS	SQHS	01	LOTTERY:INSTRU	4,000.00
PO24-01816	AMAZON CAPITAL SERV	DICTIONARIES FOR World Language Dept	SQHS	01	LOTTERY:INSTRU	392.40
PO24-01817	ECOLOGICAL FARMING	CFP STONG WORKFORCE ECO FARM FIELD TRIP	SQHS	01	Strong Workforc	720.00

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Description

Includes Purchase Orders dated 01/04/2024 - 02/01/2024

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-01818	AMAZON CAPITAL SERV	OPEN PO FOR AMAZON FOR WL CLASSROOM SUPPLIES	SQHS	01	NO REPORTING RI	700.00
PO24-01819	AMAZON CAPITAL SERV	Health Classroom Supplies	SCHS	01	NO REPORTING RI	144.49
PO24-01820	THE LIBRARY STORE I	Library Laminates	SCHS	01	NO REPORTING RI	398.46
PO24-01821	CIF-CCS	CFP CCS winter and spring sports fees	SQHS	01	Measure T	2,480.00
PO24-01822	AMAZON CAPITAL SERV	Health Classroom Supplies	SCHS	01	NO REPORTING RI	46.53
PO24-01823	AMAZON CAPITAL SERV	Science textbooks. SP5A G1, A4	BSS	01	LCFF SUPP FUNDI	2,220.00
PO24-01824	JW PEPPER & SON INC	Chair Mover/Storage Cart	HHS	01	Measure T	2,477.32
PO24-01825	AMAZON CAPITAL SERV	Additional Books for Admins	EDSV	01	NO REPORTING RI	99.63
PO24-01826	ACCREDITING COMMISS	SQHS 2023-24 WASC Annual Accreditation Membership	EDSV	01	NO REPORTING RI	1,190.00
PO24-01827	ROAROCKIT SKATEBOAR	Open PO for woodshop supplies	MHMS	01	GOVERNORS CTE	500.00
PO24-01828	OPEN SOURCE SKATEBO	Open Po for woodshop supplies	MHMS	01	GOVERNORS CTE	700.00
PO24-01829	DICK BLICK COMPANY	Printing Press and Stand	HHS	01	Measure T	3,719.42
PO24-01830	PLAYWORKS	SEL support through playworks	WLEL	01	IPI GF	2,000.00
PO24-01831	PAUL BUSI	Paul Busi Ref fees CFP	MHMS	01	Measure U	275.00
PO24-01832	WATERMELON MUSIC IN	Music PA System	SCHS	01	Measure T	1,310.99
PO24-01833	ORGANIZED BINDERS	How to Teach Executive Functions book for TOSA	CURR	01	LOTTERY:INSTRU(40.86
PO24-01834	AMAZON CAPITAL SERV	Drill Press for CTE Woodshop Class	CURR	01	LOTTERY:INSTRU(1,424.20
PO24-01835	AMAZON CAPITAL SERV	Miter Saw for CTE Woodshop Class	CURR	01	LOTTERY:INSTRU(672.17
PO24-01836	GRIZZLY INDUSTRIAL	Edge Sander for CTE Woodshop Class	CURR	01	LOTTERY:INSTRU(1,236.88
PO24-01837	GRIZZLY INDUSTRIAL	Oscillating Edge Sander for CTE Woodshop Class	CURR	01	LOTTERY:INSTRU(4,184.43
PO24-01838	AMAZON CAPITAL SERV	Planer and Stand for CTE Woodshop Classes	CURR	01	LOTTERY:INSTRU(827.07
PO24-01839	SHAW HR CONSULTING	HR Boot Camp Conference	HR	01	Edu Eff. 21-26	4,798.00
PO24-01840	AMAZON CAPITAL SERV	Counseling Supplies-Mailings	HHS	01	BAS GNT LOW-INC	312.72
PO24-01841	EMBI TEC	MATERIALS FOR SCIENCE CLASS	SQHS	01	NO REPORTING RI	305.58
PO24-01842	AMAZON CAPITAL SERV	OPEN PO FOR SPED/AMAZON	SQHS	01	NO REPORTING RI	268.00
PO24-01843	EAST BAY RESTAURANT	FS Equip. Grant - Conv. Oven Dbl. Deck	FS	13	CHLD NUTR:EQUIF	15,672.05
PO24-01844	SANTA CRUZ COE	23-24 SVNTP Participants	HR	01	ESEA:TEACHER Q	44,000.00
PO24-01845	SC COAST ATHLETIC L	CFP SCCAL fees for athletics	SQHS	01	Measure T	7,480.00
PO24-01846	AMAZON CAPITAL SERV	Classroom Supplies-M. Menser-Scarpace	BVEL	01	SE:STATE LOCAL	200.00
PO24-01847	NUZ DBA GOOD TIMES	Open PO Good Times Ads	SUPT	01	NO REPORTING RI	1,000.00
PO24-01848	JW PEPPER & SON INC	Guitar Storage Racks	HHS	01	Measure T	3,591.17
PO24-01849	VIVACITY TECH PBC	Student Chromebook refresh	IT	01	ESSER III ARP	299,618.19
PO24-01850	BELKORP AG LLC	OPEN PO FOR GROUNDS PARTS & SUPPLIES	M&O	01	ONGOING & MAJO	2,000.00
PO24-01851	AMAZON CAPITAL SERV	PBIS Student Incentives	BMS	01	NO REPORTING RI	385.00
PO24-01852	PAUL BUSI	Ref Fees for Girls Soccer	BMS	01	Measure U	150.00

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Description

Includes Purchase Orders dated 01/04/2024 - 02/01/2024

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-01853	OREN PFEFFERMANN	Ref Fees for Girls Soccer	BMS	01	Measure U	300.00
PO24-01854	CSNA - CA SCHOOL NU	Membership Renewal - Jessica Cuttriss	FS	13	CHLD NUTR:SCHO	15.00
PO24-01855	AMERICAN SCHOOL COU	Elementary Counseling Handbook	STUS	01	LCFF SUPP FUNDI	82.81
PO24-01856	ART OF PROBLEM SOLV	Quote #BB-2307460.Math puzzles/workbooks	BSS	01	LOTTERY:INSTRU	187.36
PO24-01857	PHOENIX CERAMICS SU	Quote #5925. Clay	BSS	01	LOTTERY:INSTRU	728.09
PO24-01858	CARSON-DELLOSA PUBL	Quote 100029660-00 Math workbooks	BSS	01	LOTTERY:INSTRU	273.02
PO24-01859	CLTA CONFERENCE REG	Rush! CLTA conference req	SQHS	01	ESEA:STDNT SUPP	1,165.00
PO24-01860	LEARNING WITHOUT TE	Quote #Q65348.Handwriting workbooks	BSS	01	LOTTERY:INSTRU	1,126.91
PO24-01861	CA ASS OF RESOURCE	Registration Fees for 3 Sp. Ed. teacher-CARS Plus	BVEL	01	LCFF SUPP FUNDI	1,785.00
PO24-01862	PENINSULA SPORTS IN	CFP-Wrestling Refs	SCHS	01	Measure T	590.00
PO24-01863	PACIFIC COAST ATHLE	CFP-Lacrosse League Fees	SCHS	01	Measure T	300.00
PO24-01864	SILKE COMMUNICATION	Battery for Radio	WLEL	01	OTHER RESTRICT	80.00
PO24-01865	SCHOLASTIC MAGAZINE	Scholastic Magazine	WLEL	01	LOTTERY:INSTRU	136.57
PO24-01866	AMAZON CAPITAL SERV	Somers. Marshall (3703) Teacher Funds	SPED	01	SE:STATE LOCAL	77.41
PO24-01867	SANTA CRUZ SENTINEL	LEGAL ADS	DO	01	NO REPORTING RI	250.00
PO24-01868	SCOTT JOHNSON	OPEN PO FOR TRUCK LIFT REPAIRS	M&O	01	ONGOING & MAJO	5,000.00
PO24-01869	WOODCRAFT SUPPLIES	Sawstop Table Saw for CTE Woodshop Class	CURR	01	LOTTERY:INSTRU	5,463.44
PO24-01870	ACCO-WILSON INC DBA	SCHS - REPAIR UNDERGROUND WATER LEAK	M&O	01	ONGOING & MAJO	6,585.00
PO24-01871	RECREATION SUPPLY C	OPEN PO TO REPAIR POOL EQUIPMENT AT ALL POOL SITES	M&O	01	OTHER RESTRICT	9,000.00
PO24-01872	THOR AUDIO SOLUTION	Graduation Audio	SCHS	01	NO REPORTING RI	3,200.00
PO24-01873	AMAZON CAPITAL SERV	Graduation Honor Cords	SCHS	01	NO REPORTING RI	183.27
PO24-01874	AMAZON CAPITAL SERV	Wet Floor Cones-Anti Slip Tape	SCHS	01	OTHER RESTRICT	168.20
PO24-01875	SANTA CRUZ MUSEUM O	PREPAY - MAH Field Trip	HHS	01	Measure T	75.00
PO24-01876	INSTITUTE FOR EDUCA	Virtual Conference for Preschool OT	SPED	01	SE Early Int P	279.00
PO24-01877	ENTERPRISE RENT-A-C	Enterprise Rental for SPED Utah Travel	SPED	01	SE:STATE LOCAL	233.47
PO24-01878	CDW GOVERNMENT INC.	Pizzica, Jessica Monitor (quote #1CD3RZD)	SPED	01	SE:STATE LOCAL	307.01
PO24-01880	ALEXIS PARTY RENTAL	Graduation Stage & Chairs	SCHS	01	NO REPORTING RI	3,835.00
PO24-01881	AMAZON CAPITAL SERV	Amy/Safety use in Nurses/restroom for kids	GAEL	01	OTHER RESTRICT	30.58
PO24-01882	MISSION HILL BLDG O	HEATER REPAIRS	FIN	01	OTHER RESTRICT	780.00
PO24-01883	PAR INC	RR PSYCHOLOGIST ASSESSMENTS 23-24	SPED	01	SE:STATE LOCAL	285.00
PO24-01884	AMAZON CAPITAL SERV	Open PO for Bicycle Parts/Supplies	HHS	01	C. PERKINS CTE:	800.00
PO24-01885	DIVISION OF STATE A	DLV SOLAR DSA CLOSEOUT	M&O	40	2012 SERIES A G	430.00
PO24-01886	TEKVISIONS INC	FS POS systems	FS	13	Staff Training	8,656.18

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Includes Purchase Orders dated 01/04/2024 - 02/01/2024

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO24-01887	RICHARD MARKS	Marks, Richard Settlement JAN-FEB 23	SPED	01	NO REPORTING RI	9,780.00
PO24-01888	DIVISION OF STATE A	SQ FITNESS MOD 1&2 DSA CLOSEOUT	M&O	21	Bond A Secondar	9,633.16
PO24-01889	JESSICA COCHRAN-KEL	Grady Attorney Fees (BOARD APPROVED 1/17)	SPED	01	NO REPORTING RI	22,000.00
PO24-01890	JUNIOR LIBRARY GUIL	Books for Jessica Brooks	BMS	01	LOTTERY:INSTRUC	961.44
PO24-01891	JW PEPPER & SON INC	open PO for Sheet music for Eldred	MHMS	01	LOTTERY:INSTRUC	1,800.00
PO24-01892	DICK BLICK COMPANY	Quote QBW8535-24.Clay for AFE enrichment	BSS	01	LOTTERY:INSTRUC	61.45
PO24-01893	MARWOOD	Open PO for woodshop supplies	MHMS	01	GOVERNORS CTE	2,000.00
PO24-01894	WILDMIND	School Assembly	WLEL	01	DONATIONS	1,000.00
PO24-01895	AMAZON CAPITAL SERV	PBIS Outdoor game supplies.	GAEL	01	IPI GF	162.89
PO24-01896	AMAZON CAPITAL SERV	PBIS Enrichments supplies	GAEL	01	IPI GF	292.83
PO24-01897	AMAZON CAPITAL SERV	PBIS supplies/Items to organised the supplies	GAEL	01	IPI GF	182.99
PO24-01898	NADHERNY-CALCIANO S	Calciano Symposium	BSS	01	ESEA:STDNT SUPP	1,080.00
PO24-01899	THE RIO THEATRE	Annual Student Variety Show Off Campus at the Rio	BMS	01	DONATIONS	600.00
PO24-01900	AMAZON CAPITAL SERV	Molly O'Neil Bracelet Club	BMS	01	DONATIONS	225.01
PO24-01901	BRIDGE WIRELESS INC	Two-Way Radio Motorola	DLEL	01	OTHER RESTRICT	3,485.08
PO24-01902	UC REGENTS OF CALIF	Laura Moore, Bay View Elem-Field trip- 1/30/2024	BVEL	01	DONATIONS	175.00
PO24-01903	AMAZON CAPITAL SERV	Open PO for after school sports supplies	MHMS	01	Measure U	500.00
PO24-01909	HEALTH CONNECTED	CFP: Puberty Talk for Westlake	CURR	01	NO REPORTING RI	975.00
PO24-01910	HEALTH CONNECTED	CFP: Puberty Talk for Bayview	CURR	01	NO REPORTING RI	650.00
PO24-01911	HEALTH CONNECTED	CFP: Puberty Talk for Gault	CURR	01	NO REPORTING RI	650.00
Total						1,234,541.12

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SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Warrant Register

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the warrants on the Board Payment Report. The report covers vendor warrants issued from January 3, 2024 through January 29, 2024.

This work is in direct support of the following District goal and its corresponding metrics:
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Checks Dated 01/03/2024 through 01/29/2024

Check Number	Check Date	Pay to the Order of	Check Amount
1053267	01/08/2024	ABRITE, A SPEECH PATHOLOGY CORPORATION	198,095.81
1053268	01/08/2024	B & H PHOTO-VIDEO REMITTANCE PROCESSING CTR	160.60
1053269	01/08/2024	BALANCE4KIDS	51,732.91
1053270	01/08/2024	BOOKSHOP SANTA CRUZ INC	580.29
1053271	01/08/2024	CA COUNCIL FOR SOCIAL STUDIES	420.00
1053272	01/08/2024	CINTAS CORPORATIONS	363.42
1053273	01/08/2024	COAST PAPER & SUPPLY	1,911.13
1053274	01/08/2024	DICK BLICK CO.	94.02
1053275	01/08/2024	EVERYDAY SPEECH LLC	4,051.89
1053276	01/08/2024	HEGGERTY PHONEMIC AWARENESS	288.36
		Unpaid Tax	26.67
		Expensed Amount	315.03
1053277	01/08/2024	HOME DEPOT INC	94.71
1053278	01/08/2024	KAISER FOUNDATION HEALTH PLAN	43,356.64
1053279	01/08/2024	LENZ ARTS	198.54
1053280	01/08/2024	LUX BUS AMERICA	1,197.07
1053281	01/08/2024	MACMURRAY PACIFIC WHOLESALE BUILDERS SPECIALTIES	253.63
		Unpaid Tax	.75
		Expensed Amount	254.38
1053282	01/08/2024	MAXIM HEALTHCARE SRVCS HOLDING	5,658.00
1053283	01/08/2024	MHB VOLLEYBALL CONSULTING SERV	750.00
1053284	01/08/2024	OFFICE DEPOT	500.44
1053285	01/08/2024	PALACE BUSINESS SOLUTIONS	88.81
1053286	01/08/2024	PHOENIX CERAMICS SUPPLY	772.40
1053287	01/08/2024	POST, CAROLYN R	3,156.25
1053288	01/08/2024	REAL OT SOLUTIONS, INC	146.24
		Unpaid Tax	.91
		Expensed Amount	147.15
1053289	01/08/2024	SAN LORENZO LUMBER AND HOME CENTER	29.50
1053290	01/08/2024	SC COAST ATHLETIC LEAGUE C/O MARK DORFMAN	495.00
1053291	01/08/2024	SCHOLASTIC INC.	250.34
1053292	01/08/2024	SPEECHRIGHTER INC	23,015.85
1053293	01/08/2024	SYSCO FOOD SERVICES OF SF	168.61
1053294	01/08/2024	TEXTHELP INC	930.00
1053295	01/08/2024	TUCCI LEARNING SOLUTIONS INC	4,450.00
1053296	01/08/2024	AT&T	3,756.67
1053297	01/08/2024	AT&T	2,202.35
1053298	01/08/2024	PITNEY BOWES BANK INC PURCHASE POWER	1,999.97
1053299	01/08/2024	SANTA CRUZ MUNICIPAL UTILITIES	14,881.89
1053300	01/08/2024	SANTA CRUZ, CITY OF	287.62
1053301	01/08/2024	SPURR	13,377.13
1053302	01/08/2024	T-MOBILE USA INC	1,136.07
1053303	01/08/2024	A-Z BUS SALES INC	390.64
1053304	01/08/2024	ADOBE INC	7,380.00
1053305	01/08/2024	ADRIAN GALINDO	1,000.00
1053306	01/08/2024	ADROIT ADVANCED TECH INC	7,023.25
1053307	01/08/2024	APPI	305.86

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Checks Dated 01/03/2024 through 01/29/2024

Check Number	Check Date	Pay to the Order of	Check Amount
		Unpaid Tax	.70-
		Expensed Amount	305.16
1053308	01/08/2024	BAY CENTRAL PRINTING INC	721.32
1053309	01/08/2024	BIOMETRICS4ALL INC	204.00
1053310	01/08/2024	BOARDWALK BOWL	177.48
1053311	01/08/2024	BOOKSHOP SANTA CRUZ INC	327.46
1053312	01/08/2024	CALIF DOJ ACCTNG CUST #140415, ORI AB476	1,775.00
1053313	01/08/2024	CARLOS DANIEL CARRILLO	1,000.00
1053314	01/08/2024	CINTAS CORPORATIONS	641.13
1053315	01/08/2024	COAST PAPER & SUPPLY	1,376.56
1053316	01/08/2024	COMMUNITY PRINTERS INC	469.81
1053317	01/08/2024	COMPLETE MAILING SERVICE INC	921.20
1053318	01/08/2024	CRUZIO	44.95
1053319	01/08/2024	DANIELSEN CO.	438.64
1053320	01/08/2024	DEBORAH BELL MA/CCC Licensed Speech Pathologist	1,480.00
1053321	01/08/2024	DEMCO INC	94.26
1053322	01/08/2024	DICK BLICK CO.	179.89
1053323	01/08/2024	EAN SERVICES LLC	1,262.65
1053324	01/08/2024	EWING IRRIGATION PRODUCTS	190.16
1053325	01/08/2024	FLYERS ENERGY LLC	5,525.58
1053326	01/08/2024	GRAY'S MUSICAL INSTRUMENTS	610.00
1053327	01/08/2024	HEGGERTY PHONEMIC AWARENESS	712.00
1053328	01/08/2024	HOME DEPOT INC	138.26
1053329	01/08/2024	KITAYAMA BROS INC.	360.96
1053330	01/08/2024	LUX BUS AMERICA	3,286.00
1053331	01/08/2024	MAXIM HEALTHCARE SRVCS HOLDING	5,140.50
1053332	01/08/2024	MCGRAW HILL EDUCATION	1,698.82
1053333	01/08/2024	MEDIA FLEX INC	106.00
1053334	01/08/2024	MISSION HILL BLDG OWNERS ASSN	36,423.70
1053335	01/08/2024	NAPA AUTO PARTS ATTN KEVIN DONOVAN	284.66
		Unpaid Tax	.33-
		Expensed Amount	284.33
1053336	01/08/2024	OREN PFEFFERMANN	250.00
1053337	01/08/2024	OTTLEY INC DBA BLUE WATER SEDANS	5,930.00
1053338	01/08/2024	P&A ADMINISTRATIVE SERVICES	183.50
1053339	01/08/2024	PALACE BUSINESS SOLUTIONS	80.70
1053340	01/08/2024	PEERTEACH INC	1,560.00
1053341	01/08/2024	PHOENIX CERAMICS SUPPLY	141.49
1053342	01/08/2024	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	1,101.55
1053343	01/08/2024	SAFEWAY STORES INC ACCT 58624	32.09
1053344	01/08/2024	SAN LORENZO LUMBER AND HOME CENTER	245.36
1053345	01/08/2024	SANTA CRUZ CUSTOM SCREEN PRINTING	772.92
1053346	01/08/2024	STAPLES ADVANTAGE	1,988.74
1053347	01/08/2024	TEXTBOOK WAREHOUSE	2,177.82
1053348	01/08/2024	UPPER STORY LLC	224.09
		Unpaid Tax	20.73
		Expensed Amount	244.82
1053349	01/08/2024	WOODWIND AND BRASSWIND	122.71

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Check Number	Check Date	Pay to the Order of	Check Amount
1053350	01/08/2024	SANTA CRUZ CITY SCHOOLS REVOLVING	3,220.99
1053351	01/08/2024	Chausse, Amanda N	17.49
1053352	01/08/2024	A TOOL SHED EQUIPMENT RENTALS	638.89
1053353	01/08/2024	ACCO ENGINEERED SYSTEMS	3,844.68
1053354	01/08/2024	ACE PORTABLE SERVICES	2,510.46
1053355	01/08/2024	AIRGAS NATIONAL CARBONATION	288.10
1053356	01/08/2024	AMAZON CAPITAL SERVICES	1,108.60
1053357	01/08/2024	ANIMAL DAMAGE MGMT	2,465.00
1053358	01/08/2024	APED	574.05
1053359	01/08/2024	BOSCO CONSTRUCTION SERVICES INC	3,998.00
1053360	01/08/2024	CARBONIC SERVICE INC	229.32
1053361	01/08/2024	CENTRAL HOME SUPPLY	2,383.55
1053362	01/08/2024	COAST PAPER & SUPPLY	113.56
1053363	01/08/2024	COMMUNITY TREE SERVICE INC	15,250.00
1053364	01/08/2024	CRYSTAL SPRINGS WATER	69.00
1053365	01/08/2024	DILBECK & SONS INC	500.00
1053366	01/08/2024	DIRECT LINE TELE RESPONSE	118.00
1053367	01/08/2024	EWING IRRIGATION PRODUCTS	1,212.49
1053368	01/08/2024	EXTREME TOWING	450.00
1053369	01/08/2024	FERGUSON ENTERPRISES	318.61
1053370	01/08/2024	FLYERS ENERGY LLC	1,947.07
1053371	01/08/2024	HINES PEST & WEED CONTROL DBA R AURIA INC	515.00
1053372	01/08/2024	HOME DEPOT INC	1,246.50
1053373	01/08/2024	INDEPENDENT ELECTRICAL SUPPLY	2,401.39
1053374	01/08/2024	KELLY MOORE PAINT CO	61.25
1053375	01/08/2024	KELLY MOORE PAINT CO	10.48
1053376	01/08/2024	KNORR SYSTEMS INTERNATIONAL	6,447.27
1053377	01/08/2024	NORTH BAY FORD	143.34
1053378	01/08/2024	PACIFIC MATERIAL HANDLING SOLUTIONS	2,490.54
1053379	01/08/2024	SAN LORENZO LUMBER AND HOME CENTER	75.49
1053380	01/08/2024	SANTA CRUZ FIRE EQUIPMENT	239.37
1053381	01/08/2024	SANTA CRUZ RECORDS MANAGEMENT	215.20
1053382	01/08/2024	SCP DISTRIBUTORS LLC DBA LINCOLN AQUATICS	395.00
1053383	01/08/2024	WESTSIDE HARDWARE	158.94
1053384	01/08/2024	AMAZON CAPITAL SERVICES	15,318.51
		Unpaid Tax	1.81
		Expensed Amount	15,320.32
1053385	01/08/2024	AT&T	1,145.53
1053386	01/08/2024	AT&T	1,767.38
1053387	01/08/2024	AT&T MOBILITY	4,120.66
1053388	01/08/2024	CANON FINANCIAL SERVICES INC	25,155.77
1053389	01/08/2024	PG&E	45,209.06
1053390	01/08/2024	SANTA CRUZ MUNICIPAL UTILITIES	49,187.76 *
	Cancelled on 01/29/2024		
1053391	01/08/2024	SOQUEL CREEK WATER DISTRICT	156.71
1053392	01/08/2024	19SIX ARCHITECTS	290.00
1053393	01/08/2024	ART GRAMS INSPECTION SERVICES	3,000.00
1053394	01/08/2024	DILBECK & SONS INC	45,410.00
1053395	01/08/2024	DIVISION OF STATE ARCHITECT	860.00

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Checks Dated 01/03/2024 through 01/29/2024

Check Number	Check Date	Pay to the Order of	Check Amount
1053396	01/08/2024	FIBER OPTIC TELECOM INTL	2,960.00
1053397	01/08/2024	GEO H WILSON	451,929.25
1053398	01/08/2024	HANCOCK PARK & DELONG INC.	175.00
1053399	01/08/2024	ID DISTRIBUTORS	3,790.00
1053400	01/08/2024	KLEINFELDER INC	753.75
1053401	01/08/2024	M3 ENVIRONMENTAL CONSULTING	1,275.00
1053402	01/08/2024	PEARTREE + BELLI ARCHITECTS INC	4,700.43
1053403	01/08/2024	POLAR LEASING COMPANY INC	10,710.87
1053404	01/08/2024	SANTA CLARA VALLEY CONSTRUCTION INSPECTIONS	16,000.00
1053405	01/08/2024	SC BUILDERS, INC.	69,817.40
1053406	01/08/2024	BENCHMARK EDUCATION CO.	6,976.13
1053407	01/08/2024	CRUZIO	49.95
1053408	01/08/2024	FAGEN FRIEDMAN & FULFROST LLP	4,261.50
1053409	01/08/2024	HARTFORD LIFE	3,852.78
1053410	01/08/2024	PHOENIX CERAMICS SUPPLY	1,457.94
		Unpaid Tax	.24-
		Expensed Amount	1,457.70
1053411	01/08/2024	RICHARD MARKS	10,900.00
1053412	01/08/2024	SAN LORENZO LUMBER AND HOME CENTER	69.97
1053413	01/08/2024	SOQUEL CREEK WATER DISTRICT	2,972.14
1053414	01/08/2024	STEPS TO SUCCESS	3,010.00
1053415	01/08/2024	THE HARTFORD LTD ATTN: GROUP BENEFITS	4,952.39
1053416	01/08/2024	UNITED PARCEL SERVICE INC	89.75
1054175	01/16/2024	MacEwen, Adam K	233.12
1054176	01/16/2024	Grotz, Ashley B	26.98
1054177	01/16/2024	Moore, Laura A	170.25
1054178	01/16/2024	Hess, Soledad N	135.00
1054179	01/16/2024	Hodges, Julia R	238.41
1054180	01/16/2024	Houser, Kenee M	100.00
1054181	01/16/2024	Manners, Wednesday R	184.72
1054182	01/16/2024	Monreal, Jimmy	15.33
1054183	01/16/2024	Lacey, Jerene S	1,676.48
1054184	01/16/2024	Spiers, Amy E	71.77
1054185	01/16/2024	Lenz, Kimberley A	127.54
1054186	01/16/2024	Resendes, Gary J	4.00
1054187	01/16/2024	Schutz, Matthew C	295.72
1054188	01/16/2024	Weckler, Rosario	150.78
1054189	01/16/2024	Balke, Sean M	41.13
1054190	01/16/2024	Bettar, Brian K	40.41
1054191	01/16/2024	Grossman, Kevin W	95.63
1054192	01/16/2024	Norris, Sara T	460.08
1054193	01/16/2024	Said, Nadine Y	361.41
1054194	01/16/2024	Poirier, Michelle E	285.58
1054195	01/16/2024	Rowe-Kairys, Katherine	28.98
1054196	01/16/2024	Solis, Samuel	70.15
1054197	01/16/2024	Pratt, Torey A	171.74
1054198	01/16/2024	Taylor, Olivia R	9.89
1054199	01/16/2024	Toschi, Dina R	202.92
1054200	01/16/2024	Adams, Larissa L	30.97

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Checks Dated 01/03/2024 through 01/29/2024

Check Number	Check Date	Pay to the Order of	Check Amount
1054201	01/16/2024	Soohoo, Alison	41.13
1054202	01/16/2024	Orea, Rosa	19.64
1054203	01/16/2024	Juarez, Consuelo	40.54
1054204	01/16/2024	Linneman, Devon M	122.35
1054205	01/16/2024	Marlatt, Monica A	161.79
1054206	01/16/2024	Sturgeon, Rishelle C	146.39
1054207	01/16/2024	AMERIGAS PROPANE LP	516.83
1054208	01/16/2024	BLUEPRINT EXPRESS OF SC	14.55
1054209	01/16/2024	BOOKSHOP SANTA CRUZ INC	90.74
1054210	01/16/2024	BOOMERANG PROJECT, THE	7,450.00
1054211	01/16/2024	BRISA RANCH LLC	995.00
1054212	01/16/2024	CELSA ORTEGA VALVIDARES	348.00
1054213	01/16/2024	COMMUNITY PRINTERS INC	43.70
1054214	01/16/2024	DANIELSEN CO.	23,426.24
1054215	01/16/2024	DIRK ANDREWS	500.00
1054216	01/16/2024	E.D.D./ STATE OF CALIFORNIA	8,457.25
1054217	01/16/2024	GOLD STAR FOODS	25,471.64
1054218	01/16/2024	JOSTENS INC	13.52
1054219	01/16/2024	KUTA SOFTWARE LLC	370.00
1054220	01/16/2024	P & R PAPER SUPPLY COMPANY INC	5,382.29
1054221	01/16/2024	PRODUCERS DAIRY FOODS INC	8,962.87
1054222	01/16/2024	ROGER'S REFRIGERATION INC	589.25
1054223	01/16/2024	SAN LORENZO LUMBER AND HOME CENTER	253.50
1054224	01/16/2024	SANTA CRUZ SAW & TOOL	163.50
1054225	01/16/2024	SC COAST ATHLETIC LEAGUE C/O MARK DORFMAN	470.00
1054226	01/16/2024	SISC	610,583.10
1054227	01/16/2024	SOQUEL NURSERY GROWERS INC	24.11
1054228	01/16/2024	SYSCO FOOD SERVICES OF SF	11,878.75
1054229	01/16/2024	VICTOR TREATMENT CENTERS, INC.	16,328.00
1054230	01/16/2024	WATSONVILLE COAST PRODUCE	8,964.35
1054231	01/16/2024	DELTA CHARTER - CABRILLO	160,392.45
1054232	01/16/2024	ACCO ENGINEERED SYSTEMS	14,190.83
1054233	01/16/2024	ACE PORTABLE SERVICES	432.94
1054234	01/16/2024	APPI	502.51
1054235	01/16/2024	CARBONIC SERVICE INC	755.44
1054236	01/16/2024	CENTRAL COAST SYSTEMS INC	1,255.00
1054237	01/16/2024	CONSOLIDATED ELECTRICAL DIST	73.79
1054238	01/16/2024	COUNTY OF SANTA CRUZ ENVIRONMENTAL HEALTH	3,087.00
1054239	01/16/2024	DILBECK & SONS INC	7,720.00
1054240	01/16/2024	ELITE INTERACTIVE SOLUTIONS LLC	6,060.24
1054241	01/16/2024	EWING IRRIGATION PRODUCTS	850.53
1054242	01/16/2024	FACILISERV INC	5,182.00
1054243	01/16/2024	HINES PEST & WEED CONTROL DBA R AURIA INC	110.00
1054244	01/16/2024	HOME DEPOT INC	277.77
1054245	01/16/2024	KNORR SYSTEMS INTERNATIONAL	15,096.49
1054246	01/16/2024	KONE INC	2,059.13
1054247	01/16/2024	NORTH GLASS	893.92
1054248	01/16/2024	SAN LORENZO LUMBER AND HOME CENTER	310.55
1054249	01/16/2024	SANTA CRUZ AUTO PARTS INC	196.33

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1054250	01/16/2024	SANTA CRUZ RECORDS MANAGEMENT	45.00
1054251	01/16/2024	SC SYSTEMS	747.50
1054252	01/16/2024	SUPERIOR ALARM CO	1,881.00
1054253	01/16/2024	TURF STAR INC.	43,863.89
1054254	01/16/2024	VERIZON CONNECT FLEET USA LLC	1,446.18
1054255	01/16/2024	ABRITE A SPEECH PATHOLOGY CORP	18,370.00
1054256	01/16/2024	ACCO BRANDS CORPORATION	171.17
1054257	01/16/2024	AMERICAN RED CROSS TRAINING SERVICES	72.00
1054258	01/16/2024	BEAT STUTTERING LLC	67.00
1054259	01/16/2024	BENCHMARK EDUCATION CO.	8,665.71
1054260	01/16/2024	BIOMETRICS4ALL INC	88.00
1054261	01/16/2024	BOOMERANG PROJECT, THE	7,450.00
1054262	01/16/2024	CDW GOVERNMENT INC.	706.19
1054263	01/16/2024	CHANGE ACADEMY LAKE OZARKS LLC	22,934.80
1054264	01/16/2024	CHARTWELL SCHOOL	3,247.50
1054265	01/16/2024	CINTAS CORPORATIONS	802.02
1054266	01/16/2024	COAST PAPER & SUPPLY	2,955.84
1054267	01/16/2024	COMMUNITY PRINTERS INC	60.09
1054268	01/16/2024	CUE CONFERENCE REGISTRATION	598.00
1054269	01/16/2024	DEVELOPMENT GROUP INC	6,535.06
1054270	01/16/2024	DISCOVERY CHARTERS	3,075.00
1054271	01/16/2024	EASTER SEALS CENTRAL CALIF	11,650.55
1054272	01/16/2024	ECOLOGICAL FARMING ASSOCIATION	699.00
1054273	01/16/2024	GRAY'S MUSICAL INSTRUMENTS	170.00
1054274	01/16/2024	HENRY SCHEIN INC	114.63
		Unpaid Tax	.23
		Expensed Amount	114.86
1054275	01/16/2024	HOME DEPOT INC	62.72
1054276	01/16/2024	JEREMY DYBDAHL	20,000.00
1054277	01/16/2024	KYO AUTISM THERAPY, LLC	4,763.40
1054278	01/16/2024	LA EUROPA ACADEMY	32,150.00
1054279	01/16/2024	MAGNOLIA SUN LLC	4,157.62
1054280	01/16/2024	MAXIM HEALTHCARE SRVCS HOLDING	1,408.00
1054281	01/16/2024	OFFICE DEPOT	712.91
1054282	01/16/2024	PALACE BUSINESS SOLUTIONS	34.94
1054283	01/16/2024	PHOENIX CERAMICS SUPPLY	1,577.55
1054284	01/16/2024	RICHARD MARKS	10,260.00
1054285	01/16/2024	SANTA CRUZ AUTO PARTS INC	805.22
1054286	01/16/2024	SCHOOL SERVICES OF CALIF	315.00
1054287	01/16/2024	Scientific Notebook Co	1,009.27
1054288	01/16/2024	STAPLES ADVANTAGE	148.11
1054289	01/16/2024	STEPS TO SUCCESS	3,500.00
1054290	01/16/2024	THE SOURCING GROUP	312.62
1054291	01/16/2024	TSAI, FEI L	6,210.00
1054292	01/16/2024	TTC4SUCCESS	10,000.00
1054293	01/16/2024	VENTURA COUNTY OFFICE OF EDUCATION	950.00
1054294	01/16/2024	WOODWIND AND BRASSWIND	366.33
1054295	01/16/2024	19SIX ARCHITECTS	45,318.00
1054296	01/16/2024	ANIXTER INC	25,127.50

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1054297	01/16/2024	BOSCO CONSTRUCTION SERVICES INC	52,760.54
1054298	01/16/2024	COLBI TECHNOLOGIES INC	2,760.00
1054299	01/16/2024	DEVELOPMENT GROUP INC	11,225.70
1054300	01/16/2024	DILBECK & SONS INC	2,996.35
1054301	01/16/2024	EAST BAY RESTAURANT SUPPLY INC	38,279.72
1054302	01/16/2024	KEYANALYTICS	10,000.00
1054303	01/16/2024	PEARTREE + BELLI ARCHITECTS INC	98,865.42
1054304	01/16/2024	PREMIER INSPECTION SERVICES	4,885.00
1054305	01/16/2024	PROJECT SUPPORT SERVICES INC	6,000.00
1054306	01/16/2024	BUSINESS CARD	4,949.54
1054307	01/16/2024	ELAN FINANCIAL SERVICES	13,344.54
1054889	01/22/2024	ACE PORTABLE SERVICES	1,159.47
1054890	01/22/2024	APED	368.16
1054891	01/22/2024	APPI	589.87
1054892	01/22/2024	BOSCO CONSTRUCTION SERVICES INC	1,420.80
1054893	01/22/2024	COMCAST	308.28
1054894	01/22/2024	CRYSTAL SPRINGS WATER	98.00
1054895	01/22/2024	FLYERS ENERGY LLC	2,058.13
1054896	01/22/2024	HINES PEST & WEED CONTROL DBA R AURIA INC	95.00
1054897	01/22/2024	HOME DEPOT INC	397.46
1054898	01/22/2024	INDEPENDENT ELECTRICAL SUPPLY	104.72
1054899	01/22/2024	INDEPENDENT RENTAL CO	2,257.45
		Unpaid Tax	1.48
		Expensed Amount	2,258.93
1054900	01/22/2024	KELLY MOORE PAINT CO	10.48
1054901	01/22/2024	KELLY MOORE PAINT CO	76.13
1054902	01/22/2024	KNORR SYSTEMS INTERNATIONAL	602.13
		Unpaid Tax	3.25
		Expensed Amount	605.38
1054903	01/22/2024	NORTH BAY FORD	316.92
1054904	01/22/2024	NORTH GLASS	2,107.92
1054905	01/22/2024	R & S ERECTION OF MONTEREY BAY	238.00
1054906	01/22/2024	ROSS RECREATION EQUIPMENT INC	6,271.39
1054907	01/22/2024	SAN LORENZO LUMBER AND HOME CENTER	30.85
1054908	01/22/2024	SANTA CRUZ FIRE EQUIPMENT	245.36
1054909	01/22/2024	SANTA CRUZ RECORDS MANAGEMENT	90.00
1054910	01/22/2024	SHERWIN WILLIAMS CO	241.44
1054911	01/22/2024	SLAKEY BROTHERS INC.	22.55
1054912	01/22/2024	STATE OF CA DEPT OF HOUSING & COMM. DEV.	675.00
1054913	01/22/2024	UNITED RENTALS	569.89
1054914	01/22/2024	WESTSIDE HARDWARE	38.22
1054915	01/22/2024	AMAZON CAPITAL SERVICES	3,381.85
		Unpaid Tax	1.88
		Expensed Amount	3,383.73
1054916	01/22/2024	CASIE	950.00
1055557	01/29/2024	AMAZON CAPITAL SERVICES	8,898.45
		Unpaid Tax	.87
		Expensed Amount	8,899.32

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Check Number	Check Date	Pay to the Order of	Check Amount
1055558	01/29/2024	CINTAS CORPORATIONS	726.93
1055559	01/29/2024	COAST PAPER & SUPPLY	4,123.01
1055560	01/29/2024	HOME DEPOT INC	177.89
1055561	01/29/2024	ALBION ENVIRONMENTAL INC	2,024.71
1055562	01/29/2024	AMERICAN MODULAR SYSTEMS INC	82,717.07
1055563	01/29/2024	BOSCO CONSTRUCTION SERVICES INC	17,500.00
1055564	01/29/2024	CRW INDUSTRIES INC	118,495.74
1055565	01/29/2024	DIVISION OF STATE ARCHITECT	9,468.75
1055566	01/29/2024	DIVISION OF STATE ARCHITECT	7,825.00
1055567	01/29/2024	KEYANALYTICS	10,050.00
1055568	01/29/2024	M3 ENVIRONMENTAL CONSULTING	9,304.02
1055569	01/29/2024	PEARTREE + BELLI ARCHITECTS INC	18,185.00
1055570	01/29/2024	SECUREALL CORPORATION	23,398.07
1055571	01/29/2024	SANTA CRUZ CITY SCHOOLS REVOLVING	20,521.06
1055572	01/29/2024	ACCO ENGINEERED SYSTEMS	36,592.35
1055573	01/29/2024	ACCO-WILSON INC	29,100.00
1055574	01/29/2024	AMAZON CAPITAL SERVICES	189.79
1055575	01/29/2024	CARBONIC SERVICE INC	636.44
1055576	01/29/2024	CENTRAL COAST SYSTEMS INC	1,070.00
1055577	01/29/2024	COMMUNICATION SERVICE CO	1,102.11
1055578	01/29/2024	DIRECT LINE TELE RESPONSE	365.75
1055579	01/29/2024	EWING IRRIGATION PRODUCTS	2,822.65
1055580	01/29/2024	FERGUSON ENTERPRISES	1,306.00
1055581	01/29/2024	HOME DEPOT INC	491.36
1055582	01/29/2024	INDEPENDENT ELECTRICAL SUPPLY	114.94
1055583	01/29/2024	RIVERSIDE LIGHTING	462.96
1055584	01/29/2024	RSD	1,575.00
1055585	01/29/2024	SAN LORENZO LUMBER AND HOME CENTER	334.36
1055586	01/29/2024	SHERWIN WILLIAMS CO	451.95
1055587	01/29/2024	WAXIE SANITARY SUPPLY	2,731.79
1055588	01/29/2024	WESTSIDE HARDWARE	10.91
1055589	01/29/2024	ABRITE A SPEECH PATHOLOGY CORP	150,816.34
1055590	01/29/2024	ACES 2020 LLC	34,807.48
1055591	01/29/2024	APPLE COMPUTER INC	129.80
1055592	01/29/2024	ART SPECIALTIES INC	175.81
1055593	01/29/2024	B & H PHOTO-VIDEO REMITTANCE PROCESSING CTR	3,292.61
1055594	01/29/2024	BALANCE4KIDS	46,514.10
1055595	01/29/2024	BAY SCHOOL, THE	50,482.92
1055596	01/29/2024	BOARDWALK BOWL	657.50
1055597	01/29/2024	BRINKS AWARDS & SIGNS	81.93
1055598	01/29/2024	CALIFORNIA BAND DIRECTORS ASSOC	365.00
1055599	01/29/2024	CENGAGE LEARNING	742.79
		Unpaid Tax	1.70
		Expensed Amount	744.49
1055600	01/29/2024	CHARLES J BECKER & BRO, INC	1,364.23
1055601	01/29/2024	COAST PAPER & SUPPLY	1,460.70
1055602	01/29/2024	COLLEGE BOARD, THE	7,302.96
1055603	01/29/2024	COMPLETE MAILING SERVICE INC	2,336.62
1055604	01/29/2024	DEBORAH BELL MA/CCC Licensed Speech Pathologist	880.00

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1055605	01/29/2024	DEMCO INC	328.60
1055606	01/29/2024	DICK BLICK CO.	1,488.60
1055607	01/29/2024	EAN SERVICES LLC	1,262.65
1055608	01/29/2024	FACILISERV INC	1,955.65
1055609	01/29/2024	FLYERS ENERGY LLC	1,384.05
1055610	01/29/2024	FOLLETT CONTENT SOLUTIONS LLC	396.76
		Unpaid Tax	.04-
		Expensed Amount	396.72
1055611	01/29/2024	GOLD STAR FOODS	11,836.55
1055612	01/29/2024	GRAY'S MUSICAL INSTRUMENTS	420.00
1055613	01/29/2024	HEARTLAND PAYMENT SYSTEMS INC	495.00
1055614	01/29/2024	HENRY SCHEIN INC	1,475.17
		Unpaid Tax	3.38
		Expensed Amount	1,478.55
1055615	01/29/2024	HERITAGE SCHOOLS INC	48,184.00
1055616	01/29/2024	JUNIOR LIBRARY GUILD	3,077.92
		Unpaid Tax	.76-
		Expensed Amount	3,077.16
1055617	01/29/2024	KAISER FOUNDATION HEALTH PLAN	44,353.05
1055618	01/29/2024	KYO AUTISM THERAPY, LLC	6,207.88
1055619	01/29/2024	LAKESHORE LEARNING MATERIALS	2,950.76
1055620	01/29/2024	LETME!	3,506.25
1055621	01/29/2024	LISA C FRASER	5,260.00
1055622	01/29/2024	MEDCO SUPPLY COMPANY	309.79
1055623	01/29/2024	MEDICAL BILLING TECHNOLOGIES	900.00
1055624	01/29/2024	N2Y LLC	754.99
1055625	01/29/2024	NAPA AUTO PARTS ATTN KEVIN DONOVAN	292.29
1055626	01/29/2024	NASCO	151.76
1055627	01/29/2024	NASDAQ CORPORATE SOLUTIONS LLC	3,693.56
1055628	01/29/2024	NUZ DBA GOOD TIMES	436.00
1055629	01/29/2024	OFFICE DEPOT	25.08
1055630	01/29/2024	PALACE BUSINESS SOLUTIONS	445.05
1055631	01/29/2024	PAUL B COUCHMAN III	5,261.82
1055632	01/29/2024	PHOENIX CERAMICS SUPPLY	152.07
1055633	01/29/2024	PIONEER VALLEY EDUCATIONAL PRESS INC	41.17
1055634	01/29/2024	POWERSCHOOL GROUP LLC	2,030.00
1055635	01/29/2024	RIO GRANDE ALBUQUERQUE INC.	141.66
		Unpaid Tax	.29
		Expensed Amount	141.95
1055636	01/29/2024	SANTA CRUZ ABA	5,608.05
1055637	01/29/2024	SANTA CRUZ AUTO PARTS INC	144.19
1055638	01/29/2024	SC COAST ATHLETIC LEAGUE C/O MARK DORFMAN	2,550.00
1055639	01/29/2024	SC COUNTY SHERIFF - FISCAL	20,616.31
1055640	01/29/2024	SCHOLASTIC EDUCATION	740.00
1055641	01/29/2024	SCHOOLHOUSE EDUCATIONAL SERVICES	99.00
1055642	01/29/2024	SPEECHRIGHTER INC	15,483.39
1055643	01/29/2024	STAPLES ADVANTAGE	3,940.57
1055644	01/29/2024	STARHOUSE MEDIA LLC	700.00

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1055645	01/29/2024	STEVE MCDOWELL	3,733.30
1055646	01/29/2024	TEACHERS CURRICULUM INSTITUTE	9,000.00
1055647	01/29/2024	UBEO WEST LLC	267.84
1055648	01/29/2024	UNITED PARCEL SERVICE INC	35.24
1055649	01/29/2024	VENTURA COUNTY OFFICE OF EDUCATION	3,320.00
1055650	01/29/2024	VICTOR TREATMENT CENTERS, INC.	11,109.00
1055651	01/29/2024	WESTERN TOOL & SUPPLY	1,144.81
1055652	01/29/2024	WPS	146.97
1055653	01/29/2024	YOUR FUTURE IS OUR BUSINESS	9,000.00
1055654	01/29/2024	LORENA LUIS AVILA	19.00
1055655	01/29/2024	Curley IV, Clyde J	112.92
1055656	01/29/2024	Cameron, Kristen A	185.70
1055657	01/29/2024	Reber, Michelle M	88.96
1055658	01/29/2024	Zuniga Martinez, Maria Carmen	398.31
1055659	01/29/2024	Calden, Shannon W	444.10
1055660	01/29/2024	Grogan, Denice M	9.45
1055661	01/29/2024	Hodges, Julia R	24.16
1055662	01/29/2024	Houser, Kenee M	47.95
1055663	01/29/2024	Parks, Molly C	71.31
1055664	01/29/2024	Hedrick-Farr, Amy R	278.30
1055665	01/29/2024	Spiers, Amy E	145.02
1055666	01/29/2024	Cabrera, Kristina M	209.60
1055667	01/29/2024	Hernandez, Amariah A	297.50
1055668	01/29/2024	Schilling, Melissa A	13.03
1055669	01/29/2024	Bautista, Cindy C	17.82
1055670	01/29/2024	Balke, Sean M	55.22
1055671	01/29/2024	Bettar, Brian K	510.37
1055672	01/29/2024	Kendall, Derek G	99.28
1055673	01/29/2024	Burke, Kathleen A	67.40
1055674	01/29/2024	Castillo Elizondo, Elva	833.72
1055675	01/29/2024	Goettel, Josephyne R	9.56
1055676	01/29/2024	Banks, Branna D	578.94
1055677	01/29/2024	Ferejohn Swett, Marissa R	253.87
1055678	01/29/2024	Hilderbrand, Laurie A	400.87
1055679	01/29/2024	O'Meara, Gregory	246.16
1055680	01/29/2024	Ohlson, Lily L	169.69
1055681	01/29/2024	Schilz, Matthew S	370.45
1055682	01/29/2024	Hutson, Andrea F	41.92
1055683	01/29/2024	Diaz, Rachel L	100.54
1055684	01/29/2024	Higgins, Tamara H	483.39
1055685	01/29/2024	Miller, Tatiana F	39.75
1055686	01/29/2024	Norton, Katharine E	88.92
1055687	01/29/2024	Rice, Carly E	76.74
1055688	01/29/2024	Smith, Kelly L	19.11
1055689	01/29/2024	CARD SERVICE CENTER	1,795.10
1055690	01/29/2024	ACCO-WILSON INC	150,361.25
1055691	01/29/2024	ART GRAMS INSPECTION SERVICES	8,000.00
1055692	01/29/2024	CRW INDUSTRIES INC	46,189.59
1055693	01/29/2024	DILBECK & SONS INC	52,570.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/03/2024 through 01/29/2024

Check Number	Check Date	Pay to the Order of	Check Amount
1055694	01/29/2024	FIBER OPTIC TELECOM INTL	36,630.00
1055695	01/29/2024	KLEINFELDER INC	935.00
1055696	01/29/2024	MOORE TWINING ASSOCIATES INC	2,918.80
1055697	01/29/2024	SC BUILDERS, INC.	15,624.65
1055698	01/29/2024	ACCO BRANDS CORPORATION	170.92
1055699	01/29/2024	ACSIG/VSP VISION CARE ATTN: K DENNIS, EXEC DIR	6,425.80
1055700	01/29/2024	AT&T	543.21
1055701	01/29/2024	AT&T	320.48
1055702	01/29/2024	AT&T	57.96
1055703	01/29/2024	BENCHMARK EDUCATION CO.	4,525.54
1055704	01/29/2024	CANON FINANCIAL SERVICES INC	347.42
1055705	01/29/2024	COMPLETE MAILING SERVICE INC	708.31
1055706	01/29/2024	GS DIRECT LLC	2,771.52
1055707	01/29/2024	JW PEPPER & SON INC	167.42
1055708	01/29/2024	OFFICE DEPOT	3,423.13
1055709	01/29/2024	P&A ADMINISTRATIVE SERVICES	180.00
1055710	01/29/2024	REALLY GREAT READING CO LLC	200.00
1055711	01/29/2024	SOLARCITY LMC SERIES 1 LLC	1,434.47
1055712	01/29/2024	SOQUEL CREEK WATER DISTRICT	4,489.80
1055713	01/29/2024	SUTTER HEALTH PLUS	438,803.80
1055714	01/29/2024	T-MOBILE USA INC	2,140.00
1055715	01/29/2024	TEACHER SYNERGY LLC	56.99
Total Number of Checks			470
			4,597,881.51

	Count	Amount
Cancel	1	49,187.76
Net Issue		<u>4,548,693.75</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL/COUNTY SCHOOL	412	2,883,291.41
11	ADULT EDUCATION	2	1,058.30
13	CAFETERIA SPECIAL REVENUE	18	100,345.66
21	BUILDING	42	1,458,400.20
25	CAPITAL FACILITIES	1	860.00
40	SPL RESV CAPITAL OUTLAY PRJ	9	104,800.06
Total Number of Checks		469	4,548,755.63
Less Unpaid Tax Liability			61.88
Net (Check Amount)			<u>4,548,693.75</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Disposition of Surplus Property

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Authorize the Assistant Superintendent of Business Services, or his designee, to sell or dispose of the surplus property on the attached list(s) in accordance with Board Policy 3270 and Administrative Regulation 3270A.

BACKGROUND:

Education Code Section 17545 (a) provides that the Board of Education may sell for cash any personal property belonging to the District if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. (b) The governing board may choose to conduct any sale of personal property authorized under this section by means of a public auction conducted by employees of the district or other public agencies, or by contract with a private auction firm. The board may delegate to the district employee responsible for conducting the auction the authority to transfer the personal property to the highest responsible bidder upon completion of the auction and after payment has been received by the District.

Section 17546(a) If the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of two thousand five hundred dollars (\$2,500), it may be sold at private sale without advertising, by any employee of the district empowered for that purpose by the board. (b) Any item or items of property having previously been offered for sale pursuant to Section 17545, but for which no qualified bid was received, may be sold at private sale without advertising by any employee of the district empowered for that purpose by the board. (c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Per Education Code 60530(b), instructional materials may be destroyed by any economical means, provided that no instructional material shall be destroyed until 30 days after the governing board has given notice to all persons who have filed a request for such notice.

FISCAL IMPACT:

None

This work is in direct support of the following District goal and its corresponding metric:
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

SCCS BOARD OF EDUCATION
MEETING OF February 14, 2024
SURPLUS PROPERTY

DEPARTMENT/SCHOOL SITE: Mission Hill Middle School

Special Location	# Copies	Property Description	Year/Age	Condition	Value
Woodshop	1	DeWalt Radial Arm - #10387		Old/inoperable	\$0
Woodshop	1	Delta Scroll Saw - #22927		Old/inoperable	\$0
Woodshop	1	Delta Scroll Saw - #22930		Old/inoperable	\$0
Woodshop	1	Delta Scroll Saw - #22931		Old/inoperable	\$0
Science Room	1	Science pump with additional equipment	60 years old	Old/inoperable	\$0

It is recommended that the Board of Education authorize the Assistant Superintendent, Business Services, or his designee, to sell or dispose of the surplus property in accordance with Board Policy 3270 and Administrative Regulation 3270A.

Approval Date: _____ **Approved By:** _____

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Bond Project Notice of Completion
MEETING DATE: February 14, 2024
FROM: Jim Monreal, Assistant Superintendent, Business Services
THROUGH: Kris Munro, Superintendent

RECOMMENDATION:
Accept one Bond project notice of completion.

BACKGROUND:
This work has been inspected and complies with the plans and specifications of the vendor contracts. The District has determined that this project is complete. As this project required a Division of State Architect inspector, the DSA-6 Project Inspector Verified Form is also included. The Board is asked to accept completion of this project by approving the attached Notice of Completion, which will be duly filed with the County. In order to comply with Public Contract Code, this Notice of Completion must be made official so that we can pay the contractor by required timelines and not incur financial penalties.

CONTRACTOR	PROJECT	Completion Date
SC Builders	Soquel High School Fitness Room Modernization Increment 3	11/27/2023

FISCAL IMPACT:
None

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



Santa Cruz City Schools
Facility Services
536 Palm Street, Santa Cruz, CA 95060
(831) 429-3904

NOTICE OF COMPLETION

Date: February 14, 2024
To: SC Builders, Inc.
Project: Fitness Room Modernization at Soquel High School – Increment 2,
Santa Cruz City Schools

THE SANTA CRUZ CITY SCHOOLS DISTRICT HEREBY GIVES NOTICE THAT:

The address of this School District is 133 Mission Street, Suite 100, Santa Cruz, California 95060.

On May 25, 2023, this District contracted with: SC Builders, Inc. 910 Thompson Place, Sunnyvale, CA 94085

As Contractor; and with Fidelity and Deposit Company of Maryland as Surety for said Contractor, for work of Fitness Room Modernization Soquel High School Increment 2 performed on District grounds at:

401 Soquel San Jose Rd, Santa Cruz, Ca 95060.

It has been certified that this work has been inspected and complies with the plans and specifications, and that the Contractor completed the work on November 27, 2023.

The work of improvement described above is accepted as completed, and the Assistant Superintendent for Business Services has filed for recording this Notice as a Notice of Completion in connection with that contract.

Jim Monreal
Assistant Superintendent, Business Services
Santa Cruz City Schools

PROJECT INSPECTOR VERIFIED REPORT

DSA documents referenced within this publication are available on the [DSA Forms](#) or [DSA Publications](#) webpages.

This form shall be completed by the Project Inspector, in accordance with California Code of Regulations, Title 24, Part 1, Sections 4-336 or 4-240, and Procedure *PR 13-01: Construction Oversight Process*. The completed form shall be submitted to the Design Professional in General Responsible Charge, DSA, and the school board.

School District/Owner: Santa Cruz City Schools		DSA File #: 44 - H2
Project Name/School: Soquel High School Fitness Center - Incls. 1 & 2		DSA App. #: 01 - 119807
Date of Report: 01/12/2024	Number of Attached Pages: 0.00 <i>(If none, enter zero.)</i>	DSA 152 : Project Inspector Card #(s): 1 & 2
Note that DSA-approved construction documents, referred to below, are those portions of the construction documents, duly approved by DSA, that contain information related to and affecting the Structural Safety, Fire/Life Safety, and Accessibility portions of the project.		<i>List all inspection card numbers for which this verified report applies.</i>
COMPLETE SECTIONS 1, 2, 3, 4 & 5 AND PROVIDE ALL REQUIRED DOCUMENTATION		
1. PROJECT INSPECTOR IS EMPLOYED FOR THE FOLLOWING PROJECT SCOPE <i>(Check applicable box.)</i>		
<input checked="" type="checkbox"/>	Entire scope of the work shown in the <i>DSA-approved</i> construction documents.	
<input type="checkbox"/>	Partial scope of the work shown in the <i>DSA-approved</i> construction documents. <i>(Briefly describe. Attach additional pages, using form DSA 211: Attachment for Additional Comments/Information, if necessary.)</i>	
2. REASON FOR FILING THIS VERIFIED REPORT <i>(Check applicable box.)</i>		
<input checked="" type="checkbox"/>	Final Verified Report: Construction of all work, shown in <i>DSA-approved</i> construction documents, is complete.	
<input type="checkbox"/>	Building(s) Occupied prior to completion of construction of all work shown in the <i>DSA-approved</i> construction documents. <i>List occupied buildings and date of occupancy (attach additional pages, using form DSA 211, if necessary):</i>	
<input type="checkbox"/>	Termination of Project Inspector's Services prior to completion of construction of all work shown in the <i>DSA-approved</i> construction documents. Provide date of last inspection: _____	
<input type="checkbox"/>	Construction Work Suspended for more than one month. Provide date of last construction activity: _____	
<input type="checkbox"/>	DSA Request dated: _____	
3. DEFERRED SUBMITTALS <i>(Check applicable box.)</i>		
<input checked="" type="checkbox"/>	This project does not require deferred submittals.	
<input type="checkbox"/>	All deferred submittals are approved by DSA.	
<input type="checkbox"/>	The following deferred submittals are not approved by DSA <i>(Provide list. Attach additional pages, using form DSA 211, if necessary.)</i>	
4. SCOPE OF COMPLETED WORK <i>(Check applicable box.)</i>		
<input checked="" type="checkbox"/>	All work shown in the <i>DSA-approved</i> construction documents is complete.	
<input type="checkbox"/>	There is work shown in the <i>DSA-approved</i> construction documents that is not complete and ALL buildings with work shown in the <i>DSA-approved</i> plans are occupied. The incomplete work is (check one or more of the following): <input type="checkbox"/> Work involving one or more of the buildings — <i>List the buildings and incomplete work by attaching form DSA 211.</i> <input type="checkbox"/> Work involving the site — <i>List the incomplete work by attaching form DSA 211.</i>	
<input type="checkbox"/>	There is work shown in the <i>DSA-approved</i> construction documents that is not complete and SOME BUT NOT ALL buildings with work shown in the <i>DSA-approved</i> plans are occupied. The incomplete work is (check one or more of the following): <input type="checkbox"/> Work involving one or more of the occupied buildings — <i>List the buildings and incomplete work by attaching form DSA 211.</i> <input type="checkbox"/> Work involving other buildings not occupied — <i>List the buildings by attaching form DSA 211.</i>	
5. DEVIATIONS AS OF THE DATE OF THIS REPORT <i>(Check applicable box.)</i>		
<input checked="" type="checkbox"/>	There are no outstanding or unresolved deviations related to work shown in the <i>DSA-approved</i> construction documents.	
<input type="checkbox"/>	There are unresolved deviations related to work shown in the <i>DSA-approved</i> construction documents. They are documented by the following form DSA 154 Notice of Deviations <i>(provide list of DSA 154: Notice of Deviations/Resolution of Deviations numbers and attach copies).</i>	

I attest that based on my own personal knowledge (as defined in California Code of Regulations, Title 24, Part 1, Sections 4-336 and 4-214) that, except as marked in Sections 3, 4 and 5, as of the date of this report, the work has been performed and materials have been used and installed, in every material respect, in compliance with the *DSA-approved* construction documents. I declare under penalty of perjury that I prepared this report and that all statements are true.

Signature: C. Arthur Grams Date: 01/12/2024
 Print Name: C. Arthur Grams DSA Certification #: 6163

Submit completed form to the DSA Regional Office with construction oversight authority for the project.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Second Quarter Investment Report
MEETING DATE: February 14, 2024
FROM: Jim Monreal, Assistant Superintendent, Business Services
THROUGH: Kris Munro, Superintendent

RECOMMENDATION:
Approve the Second Quarter Investment Report for 2023-24.

BACKGROUND:
SB564, effective January 1, 1996, requires local governments in California, including school districts, to make quarterly reports to the Governing Board on the investments of the agency.

District cash for all funds is on deposit with and is invested by the Santa Cruz County Auditor-Controller. The report of interest rates for the period 7/1/23 through 12/31/23 is attached. The Quarterly Investment Report from the Santa Cruz County Treasurer's Office is an insert to the Board agenda book.

The quarterly interest rate that applies to all funds has been:

	1 st Q	2 nd Q	3 rd Q	4 th Q
2015-16	0.623%	0.585%	0.676%	0.723%
2016-17	0.777%	0.764%	0.912%	0.965%
2017-18	0.977%	1.081%	1.307%	1.456%
2018-19	1.610%	1.863%	2.211%	2.330%
2019-20	2.312%	2.174%	1.965%	1.449%
2020-21	1.045%	0.723%	0.550%	0.400%
2021-22	0.373%	0.355%	0.426%	0.675%
2022-23	1.042%	1.407%	2.114%	2.615%
2023-24	3.139%	3.533%		

FISCAL IMPACT:
The table above shows the interest rates in all funds since 2015-16. The interest earned year to date through the 2nd Quarter of 2023-24 was \$1,826,284.01.

This work is in direct support of the following District goals and their corresponding metrics:
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.



Dr. Faris Sabbah, Superintendent · 400 Encinal Street, Santa Cruz, CA 95060

MEMO

DATE: January 8, 2024
TO: DISTRICT BUSINESS MANAGERS
FROM: SANTA CRUZ COUNTY OFFICE OF EDUCATION
SUBJECT: 2023-2024 INTEREST DECEMBER 2023

The following summary of the Auditor - Controller's interest rates is provided for your information.

FY 23/24	1ST QTR			2ND QTR				
	JULY	AUGUST	SEPT.	AVERAGE	OCT.	NOV.	DEC.	AVERAGE
	2.907%	3.205%	3.305%	3.139%	3.336%	3.403%	3.860%	3.533%

3RD QTR				4TH QTR			
JAN.	FEB.	MARCH	AVERAGE	APRIL	MAY	JUNE	AVERAGE

PRIOR YEARS AVERAGE - PROVIDED BELOW IS A LISTING OF THE ANNUALIZED INTEREST RATES FOR THE LAST 24 FISCAL YEARS.

YEAR	RATE	YEAR	RATE	YEAR	RATE
FY 22/23	1.79%	FY 14/15	0.45%	FY 06/07	5.27%
FY 21/22	0.46%	FY 13/14	0.36%	FY 05/06	4.23%
FY 20/21	0.68%	FY 12/13	0.35%	FY 04/05	2.20%
FY 19/20	1.98%	FY 11/12	0.49%	FY 03/04	1.30%
FY 18/19	1.97%	FY 10/11	0.59%	FY 02/03	1.99%
FY 17/18	1.21%	FY 09/10	0.81%	FY 01/02	3.28%
FY 16/17	0.86%	FY 08/09	1.88%	FY 00/01	6.28%
FY 15/16	0.65%	FY 07/08	4.16%	FY 99/00	5.82%

CC Rebecca Olker



COUNTY OF SANTA CRUZ

EDITH DRISCOLL
AUDITOR-CONTROLLER-TREASURER-TAX COLLECTOR
701 OCEAN STREET, SUITE 100, SANTA CRUZ, CA 95060-4073
(831) 454-2500 FAX (831) 454-2660

Laura Bowers, Chief Deputy Auditor-Controller

January 8, 2024

Below is the interest information for the County of Santa Cruz Investment Pool for December 2023 and comparison rates for prior year same month.

December 2023 average daily interest rate earned: 3.860%

December 2022 average daily interest rate earned: 1.764%

Fiscal 2023-24 year to date average interest rate: 3.533%

Fiscal 2022-23 year to date average interest rate: 1.407%

Interest rates vary and are determined by the market interest rate. Interest rates are calculated using 365 days in a year.

Monthly interest for your fund can be found in your Fund's revenue detail under object 40430 – Interest. Interest posted to 40430 relates to apportioned interest by the County Treasurer for funds held in the County Treasury.

Interest is calculated based on fund daily cash balances, including negative cash balances. Positive cash balances at the end of the day earn interest. Negative cash balances at the end of a day are charged interest.

If you have any questions regarding the above information, please contact the Auditor-Controller-Treasurer-Tax Collector's office General Accounting Team.

Thank you,

Tracy Laine

Cc: Edith Driscoll, Brian Howard

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Certificated Personnel Actions

MEETING DATE: February 14, 2024

FROM: Molly Parks, Assistant Superintendent of Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the certificated personnel actions as submitted.

BACKGROUND:

The attached certificated personnel actions are submitted in accordance with District policy, California Education Code, and the negotiated contract.

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.
- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.
- Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

RELEASE OF CERTIFICATED TEMPORARY EMPLOYEES (EC 44954)

Last	First	Site	Position	FTE	Temp Type
Byram	Robert	BSS	Teacher, Alternative Ed.	0.40	Retired STRS Member
Ramirez	Ashley	SPED	School Social Worker	0.60	Categorical Funding
Carlock	Christopher	BMS	Teacher, 6th Grade Core	1.00	Leave Replacement
Gervasi Rodriguez	Julia	DLEL	Teacher, Elementary	1.00	Leave Replacement
Hetrick	Sara	SQHS	Teacher, Biology	0.20	Leave Replacement
Holt	Krista	WLEL	Teacher, Elementary	0.60	Leave Replacement
Kruger	Molly	GAEL	Teacher, Elementary	1.00	Leave Replacement
LeBlanc	Erica	BVEL	Teacher, Elementary	1.00	Leave Replacement
Lord	Maya	WLEL	Teacher, Elementary	1.00	Leave Replacement
Moyer	Morgan	GAEL	Teacher, Elementary	1.00	Leave Replacement
Myers	Jacob	HHS	Teacher, Biology	1.00	Leave Replacement
Paul	Rachel	DLEL	Teacher, Elementary	1.00	Leave Replacement
Paulsen	Cynthia	SPED	School Psychologist	0.20	Leave Replacement
Reyes Antonio	Adrian	SPED	School Psychologist	0.20	Leave Replacement
Rice	Carly	WLEL	Teacher, Elementary	1.00	Leave Replacement
Sanborn	Scott	HHS	Teacher, Math	1.00	Leave Replacement
Sierra	Catherine	DLEL	Teacher, Elementary	0.40	Leave Replacement
Smith	Madyson	DLEL	Teacher, Elementary	1.00	Leave Replacement
Smith	Nathan	MHMS	Teacher, Science	1.00	Leave Replacement
Weinraub	Samantha	HR	Teacher, Spanish	1.00	Leave Replacement
Weiss-Penzias	Kaima	GAEL	Teacher, Elementary	1.00	Leave Replacement
Wolfsen	Sarah	BVEL	Teacher, Elementary	1.00	Leave Replacement
Young	Jaime	BVEL	Teacher, Elementary	1.00	Leave Replacement
Bacon	Nick	SCHS	Teacher, English	0.17	Extra Period
Blevins	Joshua	SQHS	Teacher, English	0.20	Extra Period
Eldred	Lindsey	MHMS	Teacher, PBIS	0.20	Extra Period
Hochler	Katelyn	SCHS	Teacher, Spanish	0.17	Extra Period
LaBarbera	Madelyn	SCHS	Teacher, Art	0.17	Extra Period
O'Neil	Mary	BMS	Teacher, Math	0.20	Extra Period

RELEASE OF CERTIFICATED TEMPORARY EMPLOYEES (EC 44954) (continued)

Last	First	Site	Position	FTE	Temp Type
Said	Nadine	MHMS	Library Media Teacher	0.20	Extra Period
Wilson	John	SQHS	Teacher, Physical Education	0.20	Extra Period

2023-2024 EXTRA WORK ASSIGNMENTS

Angela Allabach, After School Tutoring, Bay View Elementary, 1/16/24-2/15/24, not to exceed 13 hours

Robin Aston, Department Collaboration, Soquel High, 12/16/23-1/15/24, not to exceed 4 hours

Helayne Ballaban, After School Tutoring, Bay View Elementary, 1/16/24-2/15/24, not to exceed 13 hours

Kristen Cameron, Winter Professional Development Day Planning, Learning & Achievement, 11/16/23-1/15/24, not to exceed 20 hours

Amanda Conger, Computer Science Integration Training, Learning & Achievement, 12/16/23-6/15/24, not to exceed 40 hours

Amanda Conger, Kibo Robot Training, Learning & Achievement, 11/16/23-12/15/23, not to exceed 10 hours

Shannon D'Antonio, Elementary ELPAC Training, Learning & Achievement, 11/16/23-6/15/24, not to exceed 12 hours

Kara Daililak, Winter Professional Development Day Planning, Learning & Achievement, 11/16/23-1/15/24, not to exceed 20 hours

Kara Daililak, Elementary ELPAC Training, Learning & Achievement, 11/16/23-6/15/24, not to exceed 12 hours

Kara Daililak, After School Tutoring, DeLaveaga Elementary, 12/16/23-6/15/24, not to exceed 20 hours

Mischa Gasch, Assessments, Special Education, 12/16/23-6/15/24, not to exceed 120 hours

Raven Graham, Winter Professional Development Day Planning, Learning & Achievement, 11/16/23-1/15/24, not to exceed 20 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued)

Rhea Hadzis, Drama Enrichment Provider, Mission Hill Middle, 11/16/23-1/15/24, not to exceed 14 hours

Aliza Heckert, AFE Stop Motion Animation Enrichment Provider, Branciforte Small Schools, 12/16/23-6/15/24, not to exceed 12 hours

Jennifer Jaffe, Elementary ELPAC Training, Learning & Achievement, 11/16/23-6/15/24, not to exceed 12 hours

Peter Johnson, Robotics Enrichment Provider, Mission Hill Middle, 1/16/24-5/15/24, not to exceed 34 hours

Jennifer Johnston, After School Tutoring, Bay View Elementary, 1/16/24-2/15/24, not to exceed 13 hours

Brian King, Costanoa Outdoor Education Enrichment Provider, Branciforte Small Schools, 1/16/24-6/15/24, not to exceed 32 hours

David Kline, Department Collaboration, Soquel High, 12/16/23-1/15/24, not to exceed 4 hours

Margaret LaMotte, Elementary ELPAC Training, Learning & Achievement, 11/16/23-6/15/24, not to exceed 12 hours

Hailee Lawton, Winter Professional Development Day Planning, Learning & Achievement, 11/16/23-1/15/24, not to exceed 20 hours

Sonia Lee, Sewing Enrichment Provider, Mission Hill Middle, 1/16/24-5/15/24, not to exceed 34 hours

Jennifer Mauerman, Elementary ELPAC Training, Learning & Achievement, 11/16/23-6/15/24, not to exceed 12 hours

Sara Maydole, CA Mathematics Council Conference, Learning & Achievement, 11/16/23-12/15/23, not to exceed 13 hours

Melissa Menser, After School Tutoring, Bay View Elementary, 1/16/24-2/15/24, not to exceed 13 hours

Melissa Morales-McGibben, Winter Professional Development Day Planning, Learning & Achievement, 11/16/23-1/15/24, not to exceed 20 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued)

Melissa Morales-McGibben, Elementary ELPAC Training, Learning & Achievement, 11/16/23-6/15/24, not to exceed 12 hours

Melissa Morales-McGibben, After School Tutoring, DeLaveaga Elementary, 12/16/23-6/15/24, not to exceed 20 hours

Andrew Morris, Equitable Grading, Santa Cruz High, 10/16/23-6/15/24, not to exceed 25 hours

Michelle Mulligan, PLCs – ELD Planning, Harbor High, 11/16/23-6/15/24, not to exceed 12 hours

Marion Noguera, Embroidery Enrichment Provider, Mission Hill Middle, 1/16/24-5/15/24, not to exceed 34 hours

Charlene Oatey, Elementary ELPAC Training, Learning & Achievement, 11/16/23-6/15/24, not to exceed 12 hours

Janis Ost, After School Tutoring, DeLaveaga Elementary, 12/16/23-6/15/24, not to exceed 20 hours

Rachel Paul, Winter Professional Development Day Planning, Learning & Achievement, 11/16/23-1/15/24, not to exceed 20 hours

Nehal Pfeiffer, Saturday School Supervisor, Soquel High, 12/16/23-6/15/24, not to exceed 15 hours

Nikola Ristic, Mindfulness Enrichment Provider, Mission Hill Middle, 1/16/24-5/15/24, not to exceed 34 hours

Stacey Saady, Reframing Modern World History Training, Learning & Achievement, 11/16/23-1/15/24, not to exceed 2 hours

Stacey Saady, Holocaust Workshop, Branciforte Small Schools, 1/16/24-4/15/24, not to exceed 7 hours

Stella Schmitt, School Site Council Meeting on NonWork Day, Gault Elementary, 12/16/23-1/15/24, not to exceed 1 hour

Chad Smith, After School Tutoring, Bay View Elementary, 1/16/24-2/15/24, not to exceed 13 hours

2023-2024 EXTRA WORK ASSIGNMENTS (continued)

Nathan Smith, Computer Science Integration Training, Learning & Achievement, 12/16/23-6/15/24, not to exceed 40 hours

Sarah Wolfsen, Computer Science Integration Training, Learning & Achievement, 12/16/23-6/15/24, not to exceed 40 hours

Sarah Wolfsen, After School Tutoring, Bay View Elementary, 1/16/24-2/15/24, not to exceed 13 hours

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Classified Personnel Actions

MEETING DATE: February 14, 2024

FROM: Molly Parks, Asst. Superintendent, Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the classified personnel actions as submitted.

BACKGROUND:

The attached lists of classified personnel actions are submitted in accordance with the District, SCCCE Agreement and the Merit Rules.

This work is in direct support of the following district goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

CLASSIFIED EMPLOYEE ACTIONS

Reviewed by Director-Classified Personnel: *Keneé Houser 2/2/24*

• Employment Actions Concerning Regular Assignments •

Probationary (New Hires or Temporary Employees Made Regular):

Baker, Brooklyn, Paraeducator-Sped - BV, 3 hrs/9 mos, effective 1/12/24

Duran, Xziclali, Behavior Technician-Sped - BV, 6.2 hrs/9 mos, effective 2/1/24

Flores, Olivia, Paraeducator-After School - BV, 3.9 hrs/9 mos, effective 1/11/24

Kirby, Eric, School Bus Driver - TR, 8 hrs/9 mos, effective 2/12/24

Nevarez, Emmanuel, Parent/School Community Coordinator - WL, 1/16/24

Robbins, Taylor, Behavior Technician-Sped - HHS, 7 hrs/9 mos, effective 2/5/24

Rogers, Nathan, Paraeducator-Academic Intervention - HHS, 3.9 hrs/9 mos, effective 1/10/24

Scheuermann, Elise, Paraeducator-Academic Intervention - BV, 3.95 hrs/9 mos, effective 1/29/24

Solares, Sofia, Library/Media Assistant - MHMS, 7 hrs/9 mos, effective 2/5/24

Increase Hours:

Stayerman, Melissa, Behavior Technician-Sped - HHS, from to 6.2 hrs/9 mos to 7 hrs/9 mos, effective 1/10/24

Decrease Hours:

Forbus, Sonya, Yard Duty Monitor - DL, from .7 hrs/9 mos to .6 hrs/9 mos, effective 1/24/24

Additional Position:

Nevarez Garcia, Emmanuel, Paraeducator-After School - GA, 2.5 hrs/9 mos, effective 1/30/24

Separation from Service:

Chateauvert, Stephanie, Paraeducator-Academic Intervention - BMS, 7 hrs/9 mos, effective 1/31/24

Eskilson, Joanna, Behavior Technician-Sped - BV, 6.5 hrs/9 mos, effective 1/1/24

Espinoza-Saldana, Efrain - BSS, Paraeducator-Academic Intervention, 3 hrs/9 mos and Paraeducator, .9 hrs/9 mos, effective 1/1/2024

Galindo Ramirez, Rosa, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 1/26/24

Garcia, Chris, Project Manager-Construction/Facilities - M/O, 8 hrs/12 mos, effective 1/31/24

Myers, Jacob, Paraeducator-Special Education - SHS, 5 hrs/9 mos, effective 1/7/24

Pope, Katharine, Paraeducator-Academic Intervention - MHMS, 3.95 hrs/9 mos, effective 1/26/24

AGENDA ITEM: 8.3.3.2

• **Short Term (not to exceed 126 days) and Substitutes** •

New Substitute and Short Term Employees:

Gullen Perez, Luis, Night Custodian - Various, effective 1/24/24

Noria, Allan, Paraeducator-Academic Intervention - MHMS, not to exceed 30 hrs, 1/10 - 4/15/24

Scarpace, Sofia, Paraeducator-Special Education - BV, effective 1/17/24

Existing Substitute and Short Term Employees:

Acosta-Marquez, Kinan, Night Custodian - BV, not to exceed 40 hrs, 12/18/23 - 1/15/24

Almond, Cassidy, Paraeducator-Academic Intervention - MHMS, not to exceed 150 hrs, 1/15 - 5/24/24

Barrett, Courtney, Yard Duty monitor - DL, not to exceed 90 hrs, 11/16/23 - 6/15/24

Chu, Nathaniel, Paraeducator - WL, not to exceed 6.5 hrs, 1/12 - 1/15/24

Chu, Nathaniel, Paraeducator-TK - WL, not to exceed 20 hrs, 1/16 - 2/15/24

Flores, Elliot, Night Custodian - HHS, not to exceed 300 hrs, 12/16/23 - 6/15/24

Gomez Rosales, Justino, Night Custodian - BSS, not to exceed 680 hrs, 1/16 - 6/15/24

Gomez Rosales, Justino, Night Custodian - HHS, not to exceed 100 hrs, 1/16 - 6/15/24

Gomez Rosales, Justino, Night Custodian - SHS, not to exceed 100 hrs, 12/16/23 - 6/30/24

Gompertz, Julia, Behavior Technician-Sped - SP, not to exceed 175 hrs, 11/16/23 - 6/15/24

Hamrouni, Zina, Paraeducator-Sped - WL, not to exceed 50 hrs, 1/15 - 2/16/24

Hamrouni, Zina, Paraeducator-TK - WL, not to exceed 12 hrs, 1/16 - 2/15/24

Harper, Camille, Student Data Technician-Sped - SP, not to exceed 40 hrs, 8/30/23 - 2/15/24

Kern, Kim, Paraeducator-After School - BV, not to exceed 150 hrs, 12/18/23 - 5/30/24

Lawrence, Isabel, Paraeducator-Academic Intervention - DL, not to exceed 65 hrs, 11/16/23 - 6/15/24

Mahady, Joseph, Paraeducator-Academic Intervention - MHMS, not to exceed 160 hrs, 1/16 - 5/31/24

Navarro Ortiz, Melissa, Behavior Technician-PBIS - WL, not to exceed 3.5 hrs, 12/16/23 - 1/15/24

Navarro Ortiz, Melissa, Office Assistant - WL, not to exceed 46 hrs, 12/16/23 - 3/15/24

Navarro Ortiz, Melissa, Paraeducator - WL, not to exceed 225 hrs, 12/15/23 - 6/15/24

Navarro Ortiz, Melissa, Paraeducator-Sped - WL, not to exceed 46 hrs, 12/15/23 - 3/15/24

Navarro Ortiz, Melissa, Paraeducator-TK - WL, not to exceed 18 hrs, 1/16 - 2/15/24

Ortiz Pantoja, Julian, Night Custodian - WL, not to exceed 200 hrs, 2/16 - 6/15/24

Rincon, Isai, Behavior Technician-Sped - BV, not to exceed 4 hrs, 12/18/23 - 2/15/24

Rincon, Isai, Paraeducator-Academic Intervention - MHMS, not to exceed 160 hrs, 1/16 - 5/31/24

Rodas de Madrid, Mirna, Night Custodian - BMS, not to exceed 120 hrs, 12/16/23 - 6/30/24

Rodas de Madrid, Mirna, Night Custodian - HHS, not to exceed 100 hrs, 12/16/23 - 6/15/24
Rodas de Madrid, Mirna, Night Custodian - SCHS, not to exceed 32 hrs, 12/16/23 - 1/15/24
Samuel, Araceli, Paraeducator-Academic Intervention - MHMS, not to exceed 144 hrs, 1/15 - 3/15/24
Santiago, Atanacio, Night Custodian - DL, not to exceed 80 hrs, 1/16 - 6/15/24
Santiago, Atanacio, Night Custodian - SHS, not to exceed 100 hrs, 12/16/23 - 6/30/24
Shimasaki, Lindsay, Behavior Technician-Sped - HHS, not to exceed 385 hrs, 1/16 - 4/15/24
Stewart, Kay, Paraeducator-Academic Intervention - BSS, not to exceed 42 hrs, 1/16 - 6/15/24

Regular Employees (Extra Hours, Short Term Assignments, or Substitute Assignments):

Arnold, Steve, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Bachar, William, Playground/Recess Coach - DL, not to exceed 6 hrs, 12/16/23 - 6/15/24
Baker, Brooklyn, Paraeducator-Sped - HR, not to exceed 1 hr, 1/16 - 2/15/24
Balke, Sean, Lead Technology Specialist - IT, not to exceed 5 hrs, 11/16 - 12/15/23
Brandi, Taylor, Paraeducator-After School - BV, not to exceed 40 hrs, 1/16 - 5/30/24
Byrd, Sierra, Textbook/Media Assistant - SCHS, not to exceed 134.5 hrs, 1/16 - 6/15/24
Camberos Rosas, Maria, Yard Duty Monitor - HR, not to exceed 1 hr, 1/16 - 2/15/24
Carrillo, David, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Castillo-Musante, Carolyn, Paraeducator-TK, not to exceed 2.25 hrs, 1/16 - 2/15/24
Cirillo, Rika, Yard Duty Monitor - BV, not to exceed 100 hrs, 12/18/23 - 4/15/24
Diaz, Jose, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Escobar-Gaona, Sergio, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Fette, Leslie, Paraeducator-Sped - HR, not to exceed 4 hrs, 12/16/23 - 1/15/24
Fitch, Marina, Library/Media Assistant - PC, not to exceed 2 hrs, 1/9 - 1/15/24
Garcia Morales, Ana, Food Service Worker I - HR, not to exceed 1 hr, 1/16 - 2/15/24
Iniguez, Chris, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Jimenez-Olivas, Jacqueline, Paraeducator - WL, not to exceed 14 hrs, 12/16/23 - 1/15/24
Jimenez-Olivas, Jacqueline, Paraeducator-Sped - WL, not to exceed 50 hrs, 12/16/23 - 2/15/24
Jimenez-Olivas, Jacqueline, Paraeducator-TK - WL, not to exceed 6 hrs, 1/16 - 2/15/24
Keenan, Mia, Paraeducator-Sped - HR, not to exceed 4 hrs, 12/16/23 - 1/15/24
Limas, Sonia, Paraeducator-Sped - HR, not to exceed 4 hrs, 12/16/23 - 1/15/24
Lopez, Areli, Paraeducator-After School - GA, not to exceed 85 hrs, 12/16/23 - 6/15/24
Lopez, Isabel, Food Service Worker I - HR, not to exceed 1 hr, 1/16 - 2/15/24
MacDonald, Kris, Administrative Assistant - M/O, not to exceed 80 hrs, 12/16/23 - 6/15/24
May, Julianne, Yard Duty Monitor - WL, not to exceed 50 hrs, 1/15 - 3/16/24
McCombie-Murray, Paula, Behavior Tech-Sped - HR, not to exceed 4 hrs, 12/16/23 - 1/15/24
Nevarez Garcia, Emmanuel, Parent/School Community Coordinator - HR, not to exceed 1 hr, 1/16 - 2/15/24

Novak, Theresa, Paraeducator-Sped - HR, not to exceed 4 hrs, 12/16/23 - 1/15/24
Palacios-Oseguera, Celeste, Paraeducator-Academic Intervention - HR, not to exceed 1 hr, 1/16 - 2/15/24
Perry, Theresa, Paraeducator-After School - WL, not to exceed 100 hrs, 1/16 - 6/15/24
Pimental, Josefina, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Pio, Isaias, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Reinero, Eden, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Ripley, Sophie, Paraeducator-After School - DL, not to exceed 30 hrs, 12/16/23 - 6/15/24
Ramirez, Angelica, Food Service Worker I - FS, not to exceed 30 hrs, 1/15 - 5/31/24
Ramirez, Gustavo, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Rodriguez, Linda, Yard Duty Monitor - HR, not to exceed 1 hr, 1/16 - 2/15/24
Ryan, Sara, Paraeducator-After School - HR, not to exceed 1 hr, 1/16 - 2/15/24
Sanchez-Reyes, Emily, Paraeducator-After School - BSS, not to exceed 120 hrs, 1/16 - 6/15/24
Sanchez-Reyes, Emily, Translator - BSS, not to exceed 8 hrs, 1/16 - 6/15/24
Serna Castaneda, Jessica, ELPAC Proctor - BMS, not to exceed 10 hrs, 8/16/23 - 5/31/24
Trumbull, Jesse, Campus Safety Supervisor - HR, not to exceed 24 hrs, 1/8 - 1/10/24
Woods, Emily, Yard Duty Monitor - HR, not to exceed 1 hr, 1/16 - 2/15/24

Retired (Short Term Assignments, or Substitute Assignments):

Clark, School Administrative Assistant IV - SHS, not to exceed 6 hrs, 1/1 - 2/15/24
Della Mora, Ebby, Attendance Technician - HR, not to exceed 5 hrs, 1/10 - 1/16/24
Routh, Patricia, School Administrative Assistant IV - SHS, not to exceed 24 hrs, 1/1 - 6/15/24
Young, Jacqueline, Food Service Worker I - FS, not to exceed 100 hrs, 12/16/23 - 5/31/24

• Eligibility Lists Established •

Assistant Warehouse Worker
Executive Assistant I
Library Media Assistant
School Bus Driver

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Agreement for Professional Services: Total Vision LLC

MEETING DATE: February 14, 2024

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the attached Agreement for Professional Services (APS) contract for Vision Therapy services through the 2023-2024 regular school year. *Due to the confidentiality regulations that protect the identity of students with disabilities, the student names have been omitted.*

BACKGROUND:

This contract for Total Vision LLC will provide fourteen 45 minute sessions of Vision Therapy for two students eligible for Special Education Services who attend The Bay School and require Vision Therapy as per their Individualized Education Plans.

Service Period: Jan 10, 2023 through June 30, 2024.

FISCAL IMPACT:

Not to exceed \$2,720 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Prepared by Stacy O'Farrell, Director of Special Education

**AGREEMENT FOR
PROFESSIONAL SERVICES
BETWEEN
SANTA CRUZ CITY SCHOOLS
AND
TOTAL VISION LLC**

1. Parties and Date.

2. This Agreement ("Agreement") is made and entered as of this 10th day of January, by and between the **SANTA CRUZ CITY SCHOOLS** ("District") and **Total Vision LLC** ("Consultant") (collectively referred to as the "Parties" and each individually as "Party").

3. Recitals.

3.1 **Consultant.** Consultant is a professional consultant, experienced and properly certified/licensed to provide the professional services described herein, and is familiar with the plans of District.

3.2 **Project.** Consultant is a Vision Therapy agency contracted by the district to provide seven 45-minute sessions of Vision Therapy to two Santa Cruz City Schools students attending The Bay School. One session will be for training purposes to the students' school teams and the subsequent 6 sessions will be direct service to the students via zoom. Services will be delivered individually for each student, for a total of 14 sessions. Service shall be provided in a manner consistent with all applicable federal and California state laws. (the "**Project**").

4. Terms.

4.1 Scope of Services, Qualifications and Term.

(a) General Scope of Services. Consultant promises and agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply professional services, as more particularly described in **Exhibit "A"** attached hereto and incorporated herein by reference (collectively "Services"). All Services shall be subject to, and performed in accordance with, this Agreement, the Exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

4.2 **Term.** The term of this Agreement shall be from January 10, 2024 through June 30, 2024, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term by written amendment. Should the Parties agree to extend the term of this Agreement, the fee for services described in **Exhibit "B"** shall remain the same.

4.3 Responsibilities of Consultant.

(a) Control and Payment of Consultants and its Subordinates. District retains Consultant on an independent contractor basis and Consultant is not an employee of District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law including, but not limited to, the payment of prevailing wage, as applicable, and in accordance with Labor Code sections 1720 et seq. and 1770 et seq. The Consultant shall obtain a copy of the prevailing rates of per diem wages applicable to the work to be performed under this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, the District shall provide Consultant with a copy of the prevailing rates of per diem wages. Consultant shall be responsible for all reports and obligations respecting such employees, including, but not limited to, social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.

If the District is using State funds for the Project and is required to enforce a Labor Compliance Program ("LCP"), then Consultant will be required to enforce the District's Labor Compliance Program ("LCP"), as applicable.

(b) Conformance to Applicable Requirements. All work prepared by Consultant is subject to the approval of District and any and all applicable regulatory State agencies, and shall be the property of District.

(c) Reports. Consultant shall provide copies of all reports required to be submitted to applicable regulatory State agencies to District, whether or not such reports must be submitted to the District.

(d) Work Authorization. Consultant shall obtain from District a work authorization for the Project prior to commencing work. Such work authorization shall reiterate Consultant's duties outlined herein.

(e) Coordination of Services. Consultant agrees to work closely with District staff in the performance of Services and shall be available to District's staff, consultants and other staff at all reasonable times.

(f) Standard of Care. Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subcontractors or subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services

in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

(g) Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

(h) Insurance. Consultant shall comply with the following insurance provisions, unless one or more paragraphs are specifically waived by the District in writing.

(i) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to District that the subcontractor has secured all insurance required under this Section.

(ii) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subcontractors. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(1) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); (3) *Workers' Compensation and Employers' Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance; and (4) *Professional Liability*: Coverage which is appropriate to the Consultant's profession, or that of its consultants or subcontractors.

(2) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability*: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: \$1,000,000 per accident for bodily injury and property damage; (3) *Workers' Compensation and Employer's Liability*: Workers' compensation limits as required by the Labor Code of the State of California. Employers Liability limits of \$1,000,000 per accident for bodily injury or disease; and (4) *Professional Liability*: Not less than \$1,000,000 per claim/ \$2,000,000 aggregate.

(3) Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:

a. General Liability. The general liability policy shall be endorsed to state that: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insured with respect to the Work or operations performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work; and (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way. If Consultant works directly with or near children, the General Liability Policy shall include or be endorsed to include abuse and molestation coverage.

b. Automobile Liability. The automobile liability policy shall be endorsed to state that: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

c. Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

d. Professional Liability. Consultant and its sub-consultants and subcontractors shall procure and maintain, for a period of five (5) years following completion of the Project, errors and omissions liability insurance with limits discussed in this Section. This insurance shall be endorsed to include contractual liability.

(4) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to District, its directors, officials, officers, employees, agents and volunteers.

(iii) Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insured's provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers.

(iv) Acceptability of Insurers. With the exception of Workers' Compensation Insurance, all insurance required hereunder is to be placed with insurers with a current A.M. Best's rating no

less than A-: VII, which are licensed to do business in California, and which maintain an agent for process within the state. Workers' Compensation insurance required under this Agreement must be offered by an insurer meeting the above standards with the exception that the A.M. Best's rating condition is waived at the discretion of the District.

(v) Verification of Coverage. Consultant shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by District if requested. District reserves the right to require complete, certified copies of all required insurance policies, at any time.

(i) Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees and subcontractors appropriate to the nature of the Services and the conditions under which the Services are to be performed. Safety precautions as applicable shall include, but shall not be limited to: (1) adequate life protection and life saving equipment and procedures; (2) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (3) adequate facilities for the proper inspection and maintenance of all safety measures.

(j) Project Staffing. Consultant shall provide adequate staff and resources to facilitate all contractor's activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party inspection services and back charge Consultant for all third party fees.

4.4 Fees and Payments.

(a) Compensation. Consultant shall receive compensation, including reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "B" attached hereto and incorporated herein by reference for a not-to-exceed price of two-thousand, six-hundred and sixty dollars. Materials will be provided for each student at a rate of thirty dollars each. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

(b) Reimbursement of Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by District.

(c) Payment of Compensation. Consultant shall submit to District an itemized statement which indicates work completed and hours of Services rendered by Consultant. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

(d) Extra Work. At any time during the term of this Agreement, District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any Services which are determined by District to be necessary, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written supplemental work authorization from District.

4.5 Maintenance of Accounting Records. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

4.6 General Provisions.

(a) Suspension of Services. The District may, in its sole discretion, suspend all or any part of Services provided hereunder without cost; provided, however, that if the District shall suspend Services for a period of ninety (90) consecutive days or more and in addition such suspension is not caused by Consultant or the acts or omissions of Consultant, upon recession of such suspension, the compensation will be subject to adjustment to provide for actual costs and expenses incurred by Consultant as a direct result of the suspension and resumption of Services under this Agreement. Consultant may not suspend its service without District's express written consent.

(b) Termination of Agreement.

(i) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(ii) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(iii) Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

(c) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

CONSULTANT:

Total Vision, LLC
3144 El Camino Real, #202
Carlsbad, CA 92008

DISTRICT:

Santa Cruz City Schools
133 Mission Street, Suite 100
Santa Cruz, CA 95060

Attn: Dr. Stacy O'Farrell
Director of Special Education
Santa Cruz City Schools

Such notice shall be deemed made when personally delivered to the address set forth above, or forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed as set forth above. Notice shall be deemed adequate on the date actual notice occurred, regardless of the method of service.

(d) Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the Parties hereto. The type and process of mediation to be utilized shall be subject to the mutual agreement of the Parties.

(e) Ownership of Materials and Confidentiality.

(i) All materials and data, including but not limited to, data on magnetic media and any materials and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(ii) All such materials and data shall be provided to the District, or such other agency or entity as directed by District or required by law, rule or regulation, immediately upon completion of the term of this Agreement as directed by District. Should District wish to obtain possession of any such materials or data during the term of this Agreement, it shall make its request in

writing. Such information shall be provided to the District within forty-eight (48) hours of its request.

(f) Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

(g) Indemnification. To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys fees and other related costs and expenses. Consultant shall reimburse District and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials officers, employees, agents, or volunteers. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant. Consultant agrees to waive all rights of subrogation against the District.

(h) Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

(i) Governing Law. This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of Riverside, State of California.

(j) Time of Essence. Time is of the essence for each and every provision of this Agreement.

(k) District's Right to Employ Other Consultants. District reserves the right to employ other consultants in connection with this Project. However, Consultant shall be the exclusive consultant for purposes of the Services as noted within this Agreement, unless terminated as provided herein.

(l) Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by Consultant without the prior written consent of District.

(m) Amendments/Waiver. This Agreement may not be amended except by a writing signed by the District and Consultant. In order to take effect, amendments shall be approved or ratified

by the District Board of Education. No waiver, alteration or modification of the provisions of this Agreement shall be effective unless signed by both Parties.

(n) Severability. If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

(o) Interpretation. In interpreting this Agreement, it shall be deemed that it was prepared jointly by the Parties with full access to legal counsel of their own. No ambiguity shall be resolved against any party on the premise that it or its attorneys were solely responsible for drafting this Agreement or any provision thereof.

(p) Conflict of Interest. Consultant shall disclose to District any outside activities or interests that conflict or may conflict with the interests of the District. Prompt disclosure is required if the activity or interest is related, directly or indirectly, to (1) any activity that Consultant may be involved with on behalf of the District, or (2) any activity that Consultant may be involved with on behalf of any other firm or agency. In addition, Consultant shall comply with all provisions of the Political Reform Act and implementing regulations, as applicable, and in accordance with the District's Conflict of Interest Code. Consultant shall be subject to the broadest disclosure category in the District's Conflict of Interest Code during the term of this Agreement, except to the extent specifically modified in writing by the Superintendent or designee. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

(q) Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of District's Minority Business Enterprise program, if any, or other related programs or guidelines currently in effect or hereinafter enacted. Consultant must make a good faith effort to contact and utilize DVBE subcontractors or subconsultants and suppliers in securing bids for performance of the Agreement and shall be required to certify its good faith efforts towards retaining DVBE subcontractors or subconsultants and suppliers and identify DVBE firms utilized in performance of the Agreement.

(r) Fingerprinting Requirements. Consultant hereby acknowledges that, if applicable, it is required to comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with the District's pupils. The Consultant shall also ensure that its consultants on the Project also comply with the requirements of Section 45125.1. If required by Education Code Section 45125.1, the Consultant must provide for the completion of a Fingerprint Certification form, in the District's required format, prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant further acknowledges that other fingerprinting requirements may

apply, as set forth in Education Code Section 45125 et seq., and will comply with any such requirements.

(s) Tuberculosis Testing. Consultant shall require that all regular and substitute employees provide verification of having been tested for **tuberculosis** and cleared to work with minors as evidenced by a state licensed medical doctor's signature prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant shall keep a copy of said information in the employee file.

(t) Confidentiality. Consultant hereby acknowledges that certain records and information maintained by the District, or by Consultant on behalf of the District, are protected by law and shall not be released to third parties without express authorization from the District. Such records include, but are not limited to, student records (i.e., any item of information relating to an identifiable student) and personnel records. In addition, all ideas, memoranda, plans, strategies, and documents shared with Consultant by District in connection with the performance of this Agreement, not generally known to the public, shall be held confidential by Consultant. Consultant agrees that information acquired by Consultant during meetings with the District's administrative team, or during closed session Board discussions are deemed confidential and, except to the extent required by law, shall not be shared with third parties without express authorization from the District.

(u) Drug/Tobacco Free Facilities. All District facilities are drug and tobacco free facilities. Any drug and/or tobacco use (smoked or smokeless) is prohibited at all times on all areas of District facilities.

(v) Board Approval Required. This Agreement shall not be binding nor take effect unless approved or ratified by the District Board of Education. Any amendments to this Agreement shall require Board approval or ratification.

(w) Exhibits and Recitals. All Exhibits and Recitals contained herein are hereby incorporated into this Agreement by this reference.

(x) Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by their authorized officers as of the day and year first written above.

SANTA CRUZ CITY SCHOOLS	TOTAL VISION
By: _____ Name: Kris Munro Title: Superintendent Date: _____	By: _____ Name: Dr. Susan Daniel Title: Vision Therapist & Optometrist Date: _____
By: _____ Name: Stacy O'Farrell Title: Director, Special Education Date: _____	_____ Federal Tax I.D. Number

Board Approved: January 31, 2024

EXHIBIT "A"
SCOPE OF SERVICES

Consultant is a Vision Therapist contracted by the district to provide fourteen forty-five minute sessions of educational therapy for a total of 2 students eligible for Special Education services who attend The Bay School. Service shall be provided in a manner consistent with all applicable federal and California state laws. Service provision includes progress monitoring related to goals and providing progress updates to the IEP team. Consultant will attend an IEP meeting following provision of services to update the team on outcomes related to Vision Therapy.

EXHIBIT "B"
COMPENSATION FOR SERVICES

Hours for service: Fourteen 45-minute sessions, at a rate of \$190.00 per session.
Materials provided for each student at \$30.00 each.

Total cost not to exceed: \$2,720.00

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Consultant Services Agreement: Pajaro Valley Prevention and Student Assistance: Cara y Corazón

MEETING DATE: February 14, 2024

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the consultant service agreement with Pajaro Valley Prevention and Student Assistance to provide family support through a ten week program that includes parents and guardians and their students.

BACKGROUND:

Pajaro Valley Prevention and Student Assistance is a non-profit organization that builds partnerships and collaborates with organizations throughout Santa Cruz County. Their platform is centered on providing comprehensive health education, mental health services, substance abuse and intervention and prevention services, and direct counseling to the students and families of Santa Cruz City Schools.

This winter, staff of Pajaro Valley Prevention and Student Assistance will collaborate with SCCS staff to host three distinct programs. They are called Cara y Corazón, El Joven Noble, and Xinachtli. Cara y Corazón is a culturally based family strengthening/community mobilization program that assists parents and other extended family members to raise and teach their children with a positive bicultural base. Parents are given space and skills to acknowledge their current relationship with their children, reconnect with strained relationships, and have a space to process their own baggage and gifts. Successful completion leads to the creation of a local network of support. El Joven Noble is a corresponding program for boys twelve years old and over and Xinachtli is the same for girls.

At each weekly session families eat together, begin group together, then break into parent, boys and girls specific groups - then return to the main group at the end of the evening.

This program is intended to build family connection and resilience and to reduce and ultimately eliminate school conflict, violence, and gang activity.

Evaluation criteria: The program will be evaluated based on parent attendance and survey feedback.

AGENDA ITEM: 8.4.1.2

FISCAL IMPACT:

First ten week session for 20 families: \$15,108.47 ESSER (Restricted)

This work is in direct support of the following District goals and their corresponding metrics.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: Student Services Principal/Director: Casey O'Brien

Describe Work to be Performed and District and Site Goals Supported:

Pajaro Valley Prevention and Student Assistance is a non-profit organization that builds partnerships and collaborates with organizations throughout Santa Cruz County. Their platform is centered on providing comprehensive health education, mental health services, substance abuse and intervention and prevention services, and direct counseling to the students and families of Santa Cruz City Schools. They are called Cara y Corazón, El Joven Noble, and Xinachil.

Qualifications of Consultant:

Name of Consultant: Pajaro Valley Prevention and Student Assistance Tax I.D.# or SSN: 770269322

Address: 335 East Lake Avenue Telephone #: 831-728-6445
(Vendor Data form to Purchasing)

City/State/Zip: Watsonville CA 95076 Email: shayne.regalado@pvpsa.org

Date(s) of Service: March 2024 - May 2024 Time: _____

Number of Hours: Ten weeks hours per day X 20 families days = \$15,108.47 Total total hours.

Hourly/Daily Rate (specify): NA Meals: NA

Lodging: NA Transportation: NA

TOTAL FEE TO BE PAID: \$15,108.47 Total Account #: 01-9010-0-0000-3140-5800-630-0061

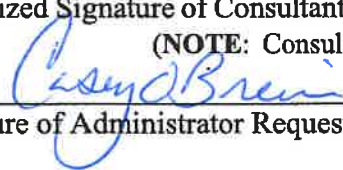
Write out funding source (i.e., LCFF, Base, Title), if categorical or LCFF Supplemental, include single plan goal and action:

MAA

Approval of Business Services verifying account: _____ Date: _____

Authorized Signature of Consultant:  Date: 2/2/24

(NOTE: Consultant must submit invoice for payment upon completion of work)

Signature of Administrator Requesting Service:  Approval of Assistant Superintendent: _____

Date: _____ Date: _____

AB 1610, 1612, and 2102 COMPLIANCE (consultants having more than limited contact with students require fingerprinting)

- Consultants **will be** on campus on a regular basis (more than once) while students are present
- Consultant **will not** be on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: _____ Approval of Human Resources: _____

PAYMENT AUTHORIZATION

(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

Signature of Administrator Requesting Payment _____ Date _____

Approval of Assistant Superintendent _____ Date _____

Board of Education Approval: _____
(Required if over \$2500)

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant's work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

2. State efforts made to identify qualified staff available within the district to carry out the requested services.

3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

This is a unique and highly specialized program that requires being led by trained experts from the National Compadres Network using their curriculum.

4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

It is our goal to use ESSER funds this spring to pay the National Compadres Network to train our own bilingual and bicultural staff to lead this important parent training in the future so that we may not rely on them for this service.

5. Evaluation Process - How will you know the goal/outcomes have been met?

The program will be evaluated based on parent attendance and survey feedback.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Memorandums of Understanding with Neighboring Districts

MEETING DATE: February 14, 2024

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Memorandums of Understanding listed below so that Santa Cruz City Schools can serve students from neighboring districts.

BACKGROUND:

Santa Cruz City Schools is the largest district in our Special Education Local Planning Area. As such, SCCS provides the largest continuum of services for special education students in our Special Education Local Planning Area. On occasion, neighboring districts seek to have their students served in SCCS programs because they do not have appropriate programs available in their home district. In these instances, SCCS enters into an agreement whereby SCCS accepts an out of district student into a special education program at one of our schools and then charges the neighboring district for such services.

Following, please find a list of new Memorandums of Understanding for the 2023-24 school year. These placements may last a full year, or may end prior to the end of school because a student is successfully able to re-integrate into a program within their home district. As well, new students may enroll following the date of this board meeting due to previously unidentified needs.

<u>District</u>	<u>District</u>	<u>Number of Students</u>
Live Oak School District	Secondary	2
San Lorenzo Valley USD	Secondary	2

FISCAL IMPACT:

This work will generate revenue to the district, covering the cost of the pupils enrolled in our programs from the sending school district.

This work is in support of District goals and their corresponding metrics: Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

AGENDA ITEM: 8.4.1.3

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.



Kris Munro
Superintendent of
Schools

Molly Parks
Assistant Superintendent
Human Resources

Jim Monreal
Assistant Superintendent
Business Services

Dorothy Coito
Assistant Superintendent
Educational Services

SANTA CRUZ CITY SCHOOLS / SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT
MEMORANDUM OF UNDERSTANDING

This memorandum of understanding between Santa Cruz City Schools and San Lorenzo Valley Unified School District (SLVUSD) is meant to cover the time period from August 10, 2023 through June 30, 2024 (inclusive). Santa Cruz City Schools agrees to provide services for Athena Velez Dyson, who resides in the San Lorenzo Valley Unified School District attendance area. Athena will attend Bridges, a post-secondary program at Costanoa High School.

Santa Cruz City Schools will be responsible for providing the following as specified in the student's IEP:

- Specialized Academic Instruction
- Career Awareness

SLVUSD is responsible for transporting its own students; transportation costs are not included in this agreement. Should this student come to require Intensive Individual Services, the district of residence would be required to contract directly for such service.

The estimated budget for this program for SLVUSD student is attached. The budget is based on the SELPA Special Education Cost Factors published in June 2019. Program costs are estimated then divided by the number of students enrolled to derive a per-student cost. Pupil support services are estimated then divided by caseload to derive a per-student cost. Santa Cruz City Schools will invoice each participating district according to actual enrollment and the resulting per pupil costs twice yearly. Payment terms will be 30 days from the invoice date.

Dated:

Santa Cruz City Schools
Superintendent/Designee

San Lorenzo Valley Unified School District
Superintendent/Designee



Kris Munro
Superintendent of
Schools

Molly Parks
Assistant Superintendent
Human Resources

Jim Monreal
Assistant Superintendent
Business Services

Dorothy Coito
Assistant Superintendent
Educational Services

SANTA CRUZ CITY SCHOOLS / SAN LORENZO VALLEY UNIFIED SCHOOL DISTRICT
MEMORANDUM OF UNDERSTANDING

This memorandum of understanding between Santa Cruz City Schools and San Lorenzo Valley Unified School District (SLVUSD) is meant to cover the time period from January 19, 2024 through June 30, 2024 (inclusive). Santa Cruz City Schools agrees to provide services for Alexander (Allie) Mynatt, who resides in the San Lorenzo Valley Unified School District attendance area. Allie will attend Students Achieving Independence and Life success (SAIL), a therapeutic day program, at Harbor High School.

Santa Cruz City Schools will be responsible for providing the following as specified in the student's IEP:

- Specialized Academic Instruction
- Individual Counseling
- Language & Speech
- College Awareness
- Career Awareness
- Other Transition Service

SLVUSD is responsible for transporting its own students; transportation costs are not included in this agreement. Should this student come to require Intensive Individual Services, the district of residence would be required to contract directly for such service.

The estimated budget for this program for SLVUSD student is attached. The budget is based on the SELPA Special Education Cost Factors published in June 2019. Program costs are estimated then divided by the number of students enrolled to derive a per-student cost. Pupil support services are estimated then divided by caseload to derive a per-student cost. Santa Cruz City Schools will invoice each participating district according to actual enrollment and the resulting per pupil costs twice yearly. Payment terms will be 30 days from the invoice date.

Dated:

Santa Cruz City Schools
Superintendent/Designee

San Lorenzo Valley Unified School District
Superintendent/Designee



Kris Munro
Superintendent of
Schools

Molly Parks
Assistant Superintendent
Human Resources

Jim Monreal
Assistant Superintendent
Business Services

Dorothy Coito
Assistant Superintendent
Educational Services

**SANTA CRUZ CITY SCHOOLS / LIVE OAK SCHOOL DISTRICT
MEMORANDUM OF UNDERSTANDING**

This memorandum of understanding between Santa Cruz City Schools and Live Oak School District (LOSD) is meant to cover the time period from January 10, 2024 through June 30, 2024 (inclusive). Santa Cruz City Schools agrees to provide services for Malaika Faith, who resides in the Live Oak School District attendance area. Malaika will attend Students Achieving Independence and Life success (SAIL), a therapeutic day program, at Branciforte Middle School.

Santa Cruz City Schools will be responsible for providing the following as specified in the student's IEP:

- Specialized Academic Instruction
- Individual Counseling

LOSD is responsible for transporting its own students; transportation costs are not included in this agreement. Should this student come to require Intensive Individual Services, the district of residence would be required to contract directly for such service.

The estimated budget for this program for LOSD student is attached. The budget is based on the SELPA Special Education Cost Factors published in June 2019. Program costs are estimated then divided by the number of students enrolled to derive a per-student cost. Pupil support services are estimated then divided by caseload to derive a per-pupil cost. Santa Cruz City Schools will invoice each participating district according to actual enrollment and the resulting per pupil costs twice yearly. Payment terms will be 30 days from the invoice date.

Dated:

Santa Cruz City Schools
Superintendent/Designee

Live Oak School District
Superintendent/Designee



Kris Munro
Superintendent of
Schools

Molly Parks
Assistant Superintendent
Human Resources

Jim Monreal
Assistant Superintendent
Business Services

Dorothy Coito
Assistant Superintendent
Educational Services

SANTA CRUZ CITY SCHOOLS / LIVE OAK SCHOOL DISTRICT
MEMORANDUM OF UNDERSTANDING

This memorandum of understanding between Santa Cruz City Schools and Live Oak School District (LOSD) is meant to cover the time period from January 10, 2024 through June 30, 2024 (inclusive). Santa Cruz City Schools agrees to provide services for Yizaira Fernandez Guerrero, who resides in the Live Oak School District attendance area. Yizaira will attend Students Achieving Independence and Life success (SAIL), a therapeutic day program, at Branciforte Middle School.

Santa Cruz City Schools will be responsible for providing the following as specified in the student's IEP:

- Specialized Academic Instruction
- Counseling & Guidance
- Language & Speech

LOSD is responsible for transporting its own students; transportation costs are not included in this agreement. Should this student come to require Intensive Individual Services, the district of residence would be required to contract directly for such service.

The estimated budget for this program for LOSD student is attached. The budget is based on the SELPA Special Education Cost Factors published in June 2019. Program costs are estimated then divided by the number of students enrolled to derive a per-student cost. Pupil support services are estimated then divided by caseload to derive a per-student cost. Santa Cruz City Schools will invoice each participating district according to actual enrollment and the resulting per pupil costs twice yearly. Payment terms will be 30 days from the invoice date.

Dated:

Santa Cruz City Schools
Superintendent/Designee

Live Oak School District
Superintendent/Designee

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Climatec Change Order #2 for Energy Services Agreement

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Climatec change order #2 for energy services agreement.

BACKGROUND:

The District entered into an agreement with Climatec to install solar panels and upgrade the HVAC on several campuses. This change order consists of additional labor and materials to mitigate the increased water table level at Branciforte Middle School due to the previous heavy rainy season. This change order also includes stucco patch work at Bay View Elementary School where old louvers were unexpectedly removed during lead abatement, as well as water mitigation for solar foundations, and asphalt repair due to underground water leaks where portable buildings were removed to accommodate the new solar structures. The previously approved contract amount was \$6,841,388.00 and the new total contract, including this change order, will be \$6,931,428.00.

FISCAL IMPACT:

Change Order #2 \$90,040.00 Redevelopment Agency Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



**Amendment 2A
to
Energy Performance Contract between
Santa Cruz City Schools and Climatec LLC**

The Energy Performance Contract between the Santa Cruz City Schools and Climatec LLC, dated November 3, 2021, is amended for the purpose of adding additional scope of work as described on the following page of this Amendment.

The price for this additional scope of work is \$ 55,171.00.

All remaining parts of the Contract remain unchanged.

Agreed to:

Santa Cruz City Schools

Climatec LLC

By: _____
Signature

By: Jim Mullaney Digitally signed by Jim Mullaney
Date: 2024.01.05 12:41:52 -07'00'
Signature

Print Name: _____

Print Name: Jim Mullaney

Title: _____

Title: Director of Operations

Date: _____

Date: _____

SCOPE OF WORK

Bayview Elementary School

- HVAC Exterior Louver Modernization – Exterior louvers were removed by the District’s contractor. Climatec to repair 9 areas of the exterior wall as a result of that removal.
- Solar Underground Pipe Fix - Remove damaged asphalt, repair water pipe leak and replace with new asphalt. Damaged pipe was left by other contractor during Portable removals.
- Solar Water Mitigation - Due to groundwater level increases in winter 2023 from storms, water truck and pumping was required to remove excess water during drilling.

END



**Amendment 2B
to
Energy Performance Contract between
Santa Cruz City Schools and Climatec LLC**

The Energy Performance Contract between the Santa Cruz City Schools and Climatec LLC, dated November 3, 2021, is amended for the purpose of adding additional scope of work as described on the following page of this Amendment.

The price for this additional scope of work is \$ 34,869.00.

All remaining parts of the Contract remain unchanged.

Agreed to:

Santa Cruz City Schools

Climatec LLC

By: _____
Signature

By: Jim Mullaney Digitally signed by Jim Mullaney
Date: 2024.01.05 12:42:40 -07'00'
Signature

Print Name: _____

Print Name: Jim Mullaney

Title: _____

Title: Director of Operations

Date: _____

Date: _____

SCOPE OF WORK

Branciforte Middle School

- Solar Footing / Lining addition - During drilling, holes filled with water due to an extraordinary rainy season increasing water table level. Provided casings and extra labor to dry the holes and pour concrete.

END

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Contract: Laptop Replacements

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent of Business Services

THROUGH: Kris Munro, Superintendent

RECOMENDATION:

Approve the purchase of 125 laptops to replace damaged or obsolete laptops.

BACKGROUND:

Information Technology (IT) is continuing with a multi-year laptop refresh strategy aligned with the 5-year Technology Plan proposed by the Technology Task Force. Currently, the District has an inventory of 862 laptop devices. The refresh strategy aims to disperse end-of-life replacement costs evenly over five years.

As Microsoft has announced the end of support for Windows 10 by October 2025. Windows 11 has higher hardware requirements, the short-term focus for the laptop refresh will be to replace obsolete hardware as SCCS looks to upgrade completely to Windows 11 by the summer of 2025. Projected budget needs for laptop purchases over the next several years is outlined in the chart below.:

<u>Year</u>	<u>Proposed Budget</u>	<u>Laptops Replaced</u>	<u>Funding</u>
22-23	\$124,681.56	125	22-23 ESSER II
23-24	\$124,771.88	125	23-24 ESSER III
24-25	\$125,000	125	LCFF Base
25-26	\$125,000	125	LCFF Base
26-27	\$125,000	125	LCFF Base
27-28	\$125,000	125	LCFF Base
TOTAL	\$749,453.44	750	2022-23 ESSER II 2023-2024 ESSER III 2024-28 LCFF Base

FISCAL IMPACT:

\$124,771.88 ESSER III (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

JON MORGAN,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NSQC966	2/2/2024	LVO L14 X 125	1165316	\$124,771.88

IMPORTANT - PLEASE READ

Fees applied to item(s): 7496553

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkPad L14 Gen 4 - 14" - Intel Core i5 1335U - 16 GB RAM - 256 GB	125	7496553	\$910.00	\$113,750.00
Mfg. Part#: 21H2S0C500-MC98288874 Contract: Standard Pricing				

RECYCLING FEE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
RECYCLING FEE 4" TO LESS THAN 15" Fee Applied to Item: 7496553	125	654809	\$4.00	\$500.00

	SUBTOTAL	\$113,750.00
	SHIPPING	\$0.00
	RECYCLING FEE	\$500.00
	SALES TAX	\$10,521.88
	GRAND TOTAL	\$124,771.88

PURCHASER BILLING INFO	DELIVER TO
Billing Address: SANTA CRUZ CITY SCHOOLS ACCOUNTS PAYABLE 133 MISSION ST STE 100 SANTA CRUZ, CA 95060-3747 Phone: (831) 429-3410 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: SANTA CRUZ CITY SCHOOLS WAREHOUSE JON MORGAN 536 PALM ST SANTA CRUZ, CA 95060-4758 Shipping Method: DROP SHIP-GROUND
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Chris Atraje | (877) 325-2820 | chriatr@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$114,250.00	\$3,032.20/Month	\$114,250.00	\$3,510.90/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Contract: Renewal: Zoom Teleconference Service

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the renewal of the District's Zoom license to support virtual meetings.

BACKGROUND:

Zoom Video Communications, Inc. (Zoom) offers a platform of communication services related to virtual meeting spaces. The District has an educational license through Zoom to hold virtual and/or hybrid meetings and webinars for Board members, staff, parents, students and the community.

The District's current Zoom subscription ends March 2024. The subscription includes staff licensing, Cloud storage of recorded meetings, and a component for broadcasting webinars. Zoom webinars include interactive features such as live interpretation, registration, polls and Q&A.

FISCAL IMPACT:

\$28,725.00 LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.



Order Form Number: Q2492221
Valid Until: 03/15/2024

Zoom Video Communications Inc. ('Zoom')
 55 Almaden Blvd, 6th Floor
 San Jose, CA

<p>Billed To</p> <p>Customer: Santa Cruz City Schools Account Legal Name:SANTA CRUZ CITY SCHOOLS Contact Name: Kris Munro 133 Mission Street Suite 100 Santa Cruz, California 95060, United States Email Address: kmunro@sccs.net Phone: (831) 429-3410</p>	<p>Sold To</p> <p>Customer: Santa Cruz City Schools Account Legal Name:SANTA CRUZ CITY SCHOOLS Contact Name: Kris Munro 133 Mission Street Suite 100 Santa Cruz, California 95060, United States Email Address: kmunro@sccs.net Phone: (831) 429-3410</p>
<p>Auto Renew: Yes Initial Paid Subscription Term: 12 Month Renewal Subscription Term: 12 Month Paid Period Start Date: 03/15/2024</p>	<p>Billing Method: Email Currency: USD Payment Term: Net 30</p>

This Zoom Order Form and any other Order Forms that reference this Order Form are governed by the Zoom Terms of Service found at <https://explore.zoom.us/en/terms/> (unless Customer and Zoom have entered a written governing Master Subscription Agreement, in which case such written agreement will govern).

SERVICE	BILLING PERIOD	QUANTITY	PRICE	TOTAL
Education Annual	Annual	315	USD 55.00	USD 17,325.00
Webinar 1000 Annual	Annual	3	USD 3,400.00	USD 10,200.00
Cloud Recording 1TB - overage fee	Month	NA	USD 0.50	NA
Cloud Recording Annual Prepay 1TB Monthly Usage	Annual	1	USD 1,200.00	USD 1,200.00

(Before Taxes)	
Annual Payment:	USD 28,725.00

Payment Schedule Summary (Before Taxes)
First Payment: USD 28,725.00
Annual Recurring Payment: USD 28,725.00 (At the beginning of the Second Year)

Other Terms & Notes
<p>Named Host - means any subscribed host who may host an unlimited number of meetings during the Term using the Service. Any meeting will have at least one Named Host. Unless Customer has purchased an extended capacity, the number of participants (participants do not require a subscription) will not exceed 300 per meeting. Named Host subscription may not be shared or used by anyone other than the individual to whom the Named Host subscription is assigned.</p> <p>Zoom EDU subscriptions are intended for student and faculty and pedagogical interaction within a classroom environment, or the administration thereof and may not be used for any commercial purpose. Zoom EDU subscriptions may not be purchased by hospitals, medical centers, clinics, or other affiliated organizations not specifically involving student and faculty and pedagogical interactions within a classroom environment or the administration thereof.</p> <p>Fees - The fees for the Services, if any, are described in the Order Form. The actual fees may also include overage amounts or per use charges for audio and/or cloud recording in addition to the fees in the Order, if such use is higher than the amounts described in the Order, and you agree to pay these amounts or charges if you incur them. Invoicing for Services begins on the first day that the service is available for use by the Customer and monthly thereafter for the duration Term, except for</p>

annual pre-pay option which is invoiced once in the first month of the annual term. Amendment orders will co-term with the existing subscription term end date. Invoices are pro-rated from paid period start date to base subscription end date. Purchase order, if any, issued in connection with this order should reference the above order form number. Commitments not utilized by the Customer during the month for which they are committed may not be carried forward into any subsequent month or term.

All prices shown for Zoom and Zoom Phone services are exclusive of taxes. The term 'taxes' referred herein should encompass: US state and local taxes, VAT, GST, HST (or any other consumption taxes), Digital Service Taxes and Withholding Taxes that may apply upon making payments to Zoom.

Professional Services, if purchased, will be presented in a separate Order Form.

Accepted and agreed as of the date specified below by the authorized representative of Customer

Signature:
Print Name:
Date:
Zoom Service Effective Date: 03/15/2024
PO # (If Applicable):
VAT # (If Applicable):
TAN # (If Applicable):
CIN # (If Applicable):

The Services will be activated within 48 hours of order signature or Zoom Service Effective Date, whichever is later.

Zoom reserves the right at its sole discretion to accept Order Forms received after the Valid Until date.

If a PO# is required for processing the invoice related to this order, please provide a PO with this order. If issuance of PO is delayed, please provide a PO within 5 days of the service effective date via email to purchase-orders@zoomus.zendesk.com. Notwithstanding the foregoing, the period for payment shall commence as of the applicable invoice date. Such payment period shall not restart based on any delays in issuing a Purchase Order or any procurement process.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Contract: Renewal: T-Mobile Hotspots

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Ratify a renewed contract with T-Mobile to provide hotspots to support student internet access at home.

BACKGROUND:

In conjunction with the SCCS Technology Plan, since the onset of the pandemic, the District maintains hotspots to ensure student internet access. These hotspots have similar internet-security filtering that we provide students on all district devices. The hotspots are distributed to each school library, which works with students to ensure remote access as needed for each family in our district.

This contract expired December 31 and staff spent additional time to negotiate a lower rate. As we did not want to interrupt service for families, this contract which is under the bid limit is being brought forward for ratification. This contract includes a device subsidy and reduced rate plan (previous the contract was \$96,000 annually).

FISCAL IMPACT:

\$68,447.04 ESSER (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

AGENDA ITEM: 8.4.2.4

**T-Mobile for Education
EmpowerED Agreement (with Device Subsidy)
2-Year Term**

This T-Mobile for Education EmpowerED Agreement (with Device Subsidy) ("**Agreement**") is effective as of January 1, 2024 ("**Agreement Effective Date**"), and is by and between T-Mobile USA, Inc., a Delaware corporation ("**T-Mobile**" or "**Contractor**"), and Santa Cruz City Schools, a California School District, with its principal place of business at 133 Mission Street, Suite 100, Santa Cruz, CA 95060 ("**Customer**").

RECITALS

- A. Customer and T-Mobile are parties to the T-Mobile for Education Covid-19 Agreement (Hotspot) for 100 lines of Service (\$20 rate plan) dated August 19, 2020 (T-Mobile CLM# 887971) (the "Covid-19 Agreement").
- B. Customer and T-Mobile are parties to that certain T-Mobile Project 10Million Agreement (General) for 81 lines of Service (\$15 rate plan) dated October 6, 2022 (T-Mobile CLM# 1599701) (the "P10M Agreement").
- C. The P10M Agreement and the Covid-10 Agreement are collectively referred to as the "Original Agreements".
- D. In addition to the Original Agreements listed above, the Parties are unable to locate the original agreement(s) for an additional 7 lines activated on/around June 2019 under billing account number (BAN) #966844990. It is acknowledged and agreed that to the extent the parties remain unable to locate the original agreement(s) for these 7 lines: (i) the "Master Agreement" governing such lines (and any related Devices) will be the Master Agreement identified in the most-recently executed Original Agreement listed above that contains the applicable/selected rate plan for such lines (the "**Most Recent Agreement**"), and (ii) to the extent the terms and conditions of the Most Recent Agreement reasonably can be applied to such lines, the terms and conditions of the Most Recent Agreement will apply to such lines (and any related Devices).
- E. The Parties acknowledge and agree that: (i) Customer desires to transfer all lines of Service (188) identified in paragraphs A, B and D of this Agreement; and (ii) those 188 lines (the "Transferred Lines") will be subject to the terms and conditions of this Agreement.
- F. Customer and T-Mobile desire to combine and supersede the P10M Agreement, Covid-19 Agreement, and the 7 lines of Service under BAN #966844990 with this Agreement.

AGREEMENT

- 1. Term.** The term of this Agreement is twenty-four (24) months from the Agreement Effective Date ("**Term**"), and each line of Service will have a twenty-four (24) month service term from date of activation ("**Service Period**"). In the event a line of Service has a Service Period that extends beyond the expiration of the Term, the terms and conditions of this Agreement will continue to apply to such line of Service for the remainder of its Service Period.
- 2. Underlying Agreement.** Customer agrees to purchase wireless mobile Services and Devices from T-Mobile and T-Mobile agrees to provide the Services and Devices to Customer based on the prices listed below. The terms of Customer's purchase and use of the Services will be governed by this Agreement and the NASPO ValuePoint Contract No. MA176 and applicable Participating Addendum ("**Master Agreement**").
 - (a)** The terms and conditions of this Agreement or the Master Agreement will not be modified or superseded by any terms and conditions in a Customer-generated Purchase Order. Purchase Orders will have no force or effect other

than to denote quantity, the products or services purchased, delivery destinations, requested delivery dates and any other information required by this Agreement.

- (b) In the event the Master Agreement is terminated or expires and is not renewed prior to the expiration of the Term of this Agreement, T-Mobile may enter into a follow-on master agreement for the period after termination or expiration of the Master Agreement (a “**New Master Agreement**”), in which case the New Master Agreement will be substituted for the existing Master Agreement for the remainder of the Term, and the terms and conditions of the New Master Agreement shall supersede and replace the terms of the existing Master Agreement. In the event the Master Agreement is terminated or expires and is not renewed prior to the expiration of the Term, and T-Mobile does not enter into a New Master Agreement, then Customer and T-Mobile will: (i) mutually agree to amend this Agreement in order to transition it under another available master agreement to be substituted for the Master Agreement; or (ii) enter into a mutually agreeable alternative agreement to be substituted for the Master Agreement.
- (c) Notwithstanding anything to the contrary in this Agreement, following the expiration of a line’s Service Period, T-Mobile will continue to provide the Services to Customer for such line under the pricing, discounts and other terms and conditions set forth in this Agreement, or, with 30 days’ advance notice to Customer, at standard list pricing, until either party provides 30 days’ advance written notice to terminate the Service for such line.

3. Offer/Pricing. Mobile Rate Plan includes Mobile Device as listed below:

- Discounted or free mobile Internet devices dependent on rate plan as described below.

Rate Plan	Monthly Recurring Charge/Line*	Features	Device Subsidy/line**
EmpowerEd Unlimited High Speed Mobile Internet GEEDMI15	\$15.17	<ul style="list-style-type: none"> •24-month service period is required •Unlimited High Speed Data •Unlimited Messaging •Binge On •Domestic data roaming (200MB/mo.) •Simple Global •Stateside International Unlimited Texting •Music Freedom •All recurring taxes and fees included in MRC •During congestion, customers on this plan using >50GB/mo. may notice reduced speeds until next bill cycle due to data prioritization. 	Franklin T10 \$90 subsidy per Device \$0 net subsidized Device to Customer

* Prices above do not include applicable taxes and surcharges; not qualified for any further aggregate volume discount.

** Discounted/subsidized Device offer is subject in all cases to inventory availability.

4. **Total Order.** Customer agrees to order the following lines of Service and, if applicable, Devices. Amounts below do not include any applicable taxes and surcharges:

Total # of Lines of Service ¹	Rate Plan	Service Period Length (months)	Total Service Charge for Term	Pre-Subsidy Cost per Device	Total Pre-Subsidy Cost of Devices	Total Subsidy Amount to Customer under T-Mobile EmpowerED Program (Subsidy from Section 3 x # of Lines)	Total Customer Commitment for Service and Device for the Term of the Agreement ²
188	\$15.17 SOC: GEEDMI15	24 January 1, 2024 – December 31, 2026	\$68,447.04	\$90	\$16,920	\$16,920	\$68,447.04

¹T-Mobile and Customer acknowledge and agree that the (188) Transferred Lines of Service are subject to the \$15.17 rate plan and terms and conditions of this Agreement.

²"Total Customer Commitment for Service and Device for Term of the Agreement" is equal to (i) the "Total Service Charge for Term," plus (ii) the "Total Pre-Discount/Subsidy Cost of Device," minus (iii) the "Total Subsidy Amount to Customer under T-Mobile EmpowerED Program."

5. (a) **Requirements to qualify for Device Discount/Subsidy; Clawback.**

- For the Device Discount/Subsidy to be effective, Customer must purchase a Device from T-Mobile with an activated line of Service based on the rate plan listed above under its Master Account. Each line of Service must be activated and maintained for the entire Service Period applicable to such line, without any suspension or termination of any line of Service that received the Device Discount/Subsidy (except as provided below in this subsection (a)).
- Customer agrees that it cannot change or move the lines of Service with a Device Discount/Subsidy to a different or lower Rate Plan during the applicable Service Period and if it does, Customer will reimburse T-Mobile for the Device Discount/Subsidy received, as set forth in subsection (c) below.
- Each line of Service and each Device purchased must be activated in accordance with the terms of the Master Agreement.
- This Device Discount/Subsidy cannot be combined with any other discount or promotional offers.
- Customer's account must remain in good standing with T-Mobile to receive the Device Discount/Subsidy.
- Lines of Service that are terminated or suspended (without reactivation) prior to the completion of their Service Period will be subject to repayment of the Device Discount/Subsidy as set forth below in subsection (c). Customer may suspend lines during the summer months while Customer is not in session; however, the Service Period for those lines of Service will be extended by the amount of time of any such suspension, and the months while the lines of Service are suspended will not qualify to meet the applicable Service Period.

(b) **Device Discount/Subsidy on Customer's Master Account.** Subject to the requirements in the subsection (a) above, T-Mobile will issue the Device Discount/Subsidy when Customer submits an order to T-Mobile under its Master Account.

(c) **Device Discount/Subsidy Term/Termination; Device Discount/Subsidy Repayment.** If any line of Service that received a Device Discount/Subsidy is terminated or suspended (without reactivation) prior to the end of its applicable Service Period, then Customer agrees to reimburse T-Mobile a pro rata portion of the Device Discount/Subsidy equal to: (i) 1/24th of the discounted or subsidized amount, multiplied by (ii) the number of months remaining in the applicable Service Period (i.e., the number of uncompleted months of the Service Period). T-Mobile will charge Customer the repayment amount of the Device Discount/Subsidy for each line of Service terminated before the end of the applicable Service Period on Customer's monthly bill.

- 6. **Privacy.** If Customer allows end users under the age of 13 to use the Services, Customer and T-Mobile agree to the terms and representations contained in the “COPPA Notice Addendum” attached as Exhibit A to this Agreement. Customer, and not T-Mobile, will be fully responsible for any claims relating to Customer’s failure to: (i) properly notify eligible students about any data collection and/or monitoring of use of the Services and Devices; or (ii) collect any necessary consent relating to an eligible student’s use of the Services and Devices.
- 7. **Prepayment.** Customer may, at its option, prepay in whole or in part Customer’s total fee commitment for Services and Devices ordered under this Agreement. With respect to any such prepayment (or any other related payment), Customer is solely responsible for ensuring Customer’s compliance with all applicable Federal, State and Local funding source and procurement laws, rules and regulations (including, without limitation, laws, rules and regulations under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and Customer represents and warrants compliance with the same.
- 8. **Primary Contacts:** The primary contact individuals for this Agreement are as follows (or their named successors):

T-Mobile/Contractor:

Name:	David Bezzant, Vice President, T-Mobile For Government
Address:	c/o T-Mobile USA, Inc., 12920 SE 38 th Street, Bellevue, WA 98006
Telephone:	(425) 383-4000
Email:	David.Bezzant@T-Mobile.com

For Legal Notice – send a copy to:

Name:	Legal Department – Sales & Distribution, T-Mobile USA, Inc.
Address:	12920 SE 38 th Street, Bellevue, WA 98006

Customer:

Name of School/ Contact Name:	Santa Cruz City Schools / Jon Morgan
Address:	133 Mission Street, Suite 100, Santa Cruz, CA 95060
Telephone:	831-429-3410
Email:	jonmorgan@sccs.net

- 9. All terms and conditions of the P10M Agreement and the Covid-19 Agreement are terminated, superseded and replaced by this Agreement.

This Agreement is executed by each Party’s authorized representative as of the Agreement Effective Date.

Customer: Santa Cruz City Schools	Contractor: T-Mobile USA, Inc.
Signature: 	Signature:
Printed Name: Jim Monreal	Printed Name:
Title: Assistant Superintendent, Business	Title:
Date: 1/23/2024	Date:
	Reviewed and Acknowledged: _____ T-Mobile USA, Inc. Legal Representative

EXHIBIT A

COPPA Notice Addendum

T-Mobile is providing Customer with direct notice of its data collection, use and disclosure practices set forth below that relate to the Service(s). Customer has read this notice, consents on behalf of parents and guardians of children under 13 to the collection, use and disclosure practices described below, and authorizes T-Mobile to engage in such practices.

Direct Notice of T-Mobile's Data Collection, Use, and Disclosure Practices

We need your consent to collect personal information from your child(ren) in connection with the T-Mobile for Education service. We will not collect, use, or disclose any personal information from children under 13 if you do not provide such consent. This privacy notice describes the personal information we collect and how we use it. The Federal Trade Commission has stated that a district or school may consent to such data collection, use, and disclosure on behalf of the parent or guardian to the extent such data collection, use, and disclosure is to provide services solely for the benefit of the school.

T-Mobile intends to collect the following personal information from your child(ren):

- Data Usage: T-Mobile tracks quantity of broadband internet data usage to have that usage total counted against applicable data usage/streaming limits, if any. As part of delivering this service, T-Mobile also receives the IP address associated with the websites visited.
- Unique identifiers: T-Mobile collects a device and network identifier to authenticate the device on our network and provide the service.
- Bandwidth data: T-Mobile may share device-level bandwidth data with the educational institution at the educational institution's specific request, to allow the educational institution to stay informed on devices that exceed applicable data usage/streaming limits.

T-Mobile uses this personal information only to provide internet connectivity and perform internal analytics. T-Mobile may disclose this personal information to its service providers for assistance in delivering the service, and they must treat this information as confidential and use it only for the purposes for which T-Mobile engaged them. T-Mobile will not disclose information that may be associated with your child to any other entities.

Please be advised that T-Mobile provides connectivity to the general internet through the T-Mobile for Education service. That connectivity allows children to access websites that may involve data collection by third parties. T-Mobile is not responsible for the data collection activities of these third parties and you should carefully monitor your child's use of the service.

For more information, please visit "Our Privacy Policies" at <https://www.t-mobile.com/privacy-center/our-practices>.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Consultant Services Agreement – Lisa Fraser

MEETING DATE: February 14, 2024

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Consultant Services Agreement for work to establish an endowment with Community Foundation of Santa Cruz County and to develop a plan for coordinated District fundraising.

BACKGROUND:

At the December 13th Board Meeting, Superintendent Munro presented the recommendations of the Vision 2030 Committee to the Board which included that SCCS facilitate the creation of an endowment through the Community Foundation of Santa Cruz County and to develop a strategy for coordinating fundraising efforts district-wide. The Board voted to accept the recommendations. This contract will allow the district to take the necessary next steps to implement the recommendations.

Lisa Fraser will conduct an analysis of existing community-funded sources of revenue district-wide by interviewing with each site level administrator, collaborating and holding planning meeting(s) with the district grant coordinator, reviewing fundraising strategies, marketing and intended audiences district-wide, and provide draft recommendations for a community-funded Master Budget Plan. Lisa will also coordinate the establishment of a SCCS endowment in collaboration with the Community Foundation of Santa Cruz County (CFSCC), and facilitate collaboration/planning meetings with Kris Munro, Superintendent, as needed. Lisa Fraser is a retired administrator who brings significant experience to this assignment. She has held several leadership positions for thirty years in Santa Cruz and Santa Clara Counties.

FISCAL IMPACT:

Not to exceed \$12,500.00 LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

AGENDA ITEM: 8.4.4.1

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: District Office Principal/Director: Kris Munro

Describe Work to be Performed and District and Site Goals Supported:
Conduct an analysis of existing community-funded sources of revenue district-wide, Coordinate the establishment of a SCCS, endowment in collaboration with the Community Foundation of Santa Cruz County (CFSCC), Facilitate collaboration/planning meetings

Qualifications of Consultant: Retired Administrator with 30 years experience in Santa Cruz & Santa Clara Counties

Name of Consultant: Lisa Fraser Tax I.D.# or SSN: _____
(Vendor Data form to Purchasing)

Address: _____ Telephone #: _____

City/State/Zip: _____ Email: fraserlisa13@gmail.com

Date(s) of Service: February 2024 - October 2024 Time: _____

Number of Hours: N/A hours per day X N/A days = N/A total hours.

Hourly/Daily Rate (specify): \$200/hr Meals: N/A

Lodging: N/A Transportation: N/A

TOTAL FEE TO BE PAID: \$12,500 Account #: _____

Write out funding source (i.e., LCFF, Base, Title), if categorical or LCFF Supplemental, include single plan goal and action:
01-0000-0000-7100-5800-053-0000

Approval of Business Services verifying account: _____ Date: _____

Authorized Signature of Consultant: _____ Date: _____
(NOTE: Consultant must submit invoice for payment upon completion of work)

Signature of Administrator Requesting Service

Approval of Assistant Superintendent

Date: _____

Date: _____

AB 1610, 1612, and 2102 COMPLIANCE (consultants having more than limited contact with students require fingerprinting)

- Consultants **will be** on campus on a regular basis (more than once) while students are present
- Consultant **will not** be on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: N/A Approval of Human Resources: _____

PAYMENT AUTHORIZATION
(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

Signature of Administrator Requesting Payment

Date

Approval of Assistant Superintendent

Date

Board of Education Approval: _____
(Required if over \$2500) 374/394

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant’s work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

Ms. Fraser will support in creating an endowment fund and coordinating district fundraising efforts.

2. State efforts made to identify qualified staff available within the district to carry out the requested services.

Ms. Fraser has the knowledge and expertise to create an endowment fund in collaboration with the Community Foundation of Santa Cruz County (CFSCC). Ms. Fraser worked with a foundation to establish an endowment in her previous district where she served as an Assistant Superintendent. She has 30 plus years of experience as an educational leader.

3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

Staff hopes to create an endowment fund to increase ongoing revenue sources for the district.

4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

Creation of an endowment fund and providing an analysis and recommendations for coordinating existing community-funded sources of revenue district-wide.

5. Evaluation Process - How will you know the goal/outcomes have been met?

When we have established an endowment fund.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Dilbeck & Sons, Inc. Quote for Soquel High School Door Replacement

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Dilbeck & Sons, Inc. quote for Soquel High School door replacement.

BACKGROUND:

This proposal consists of the purchase of two steel doors for the multipurpose room and two wood doors for the 100 building at Soquel High School. These doors were in very bad condition and would not accept the new electronic door hardware and therefore are being replaced.

FISCAL IMPACT:

\$3,634.20 Measure A Funds (Restricted), representing 0.009% of the overall site budget
\$37,362,230.05 is the total Bond Allocation to Soquel High School

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



**P.O. Box 6088
26 Quail Run Circle**

**License No. 430708
Salinas, CA 93912**

**Telephone (831) 422-8213
Fax (831) 422-1882**

PROPOSAL SUBMITTED TO SANTA CRUZ CITY SCHOOL		PHONE 831-429-3883	EMAIL PLIPSCOMB@SCCS.NET	DATE 1/10/2024
STREET 133 MISSION STREET, SUITE 100		JOB NAME NEW DOOR		
CITY, STATE AND ZIP CODE SANTA CRUZ, CA 95060		JOB LOCATION MULTI PURPOSE RM SOQUEL		
ARCHITECT N/A	WORK ORDER #	ATTN PAUL	JOB PHONE	

We hereby submit specifications and estimates for:

- 1. FURNISH 2 – 1 ¾ X 3–0 X 7–0 STEEL CRAFT FALCON A60 GALV. DOOR WITH 2 ¾” BACKSET.
2 – 24” X 24” METAL LOWERS GALVANIZED.**

NOTE: THERE IS NO LABOR TO INSTALL, PAINTING, PICK UP OR DELIVER. NO DOOR FRAME OR HARDWARE. PRICE IS JUST FOR DOORS.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826"

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

TWO THOUSAND SIX HUNDRED FORTY SIX DOLLARS (\$2,646)

BASE BID ONLY

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our works are fully covered by Workmen's Compensation Insurance.

Authorized

Signature: Lupe Santos

Note: This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____



**P.O. Box 6088
26 Quail Run Circle**

**License No. 430708
Salinas, CA 93912**

**Telephone (831) 422-8213
Fax (831) 422-1882**

PROPOSAL SUBMITTED TO SANTA CRUZ CITY SCHOOL		PHONE 831-429-3883	EMAIL PLIPSCOMB@SCCS.NET	DATE 1/10/2024
STREET 133 MISSION STREET, SUITE 100		JOB NAME NEW DOOR		
CITY, STATE AND ZIP CODE SANTA CRUZ, CA 95060		JOB LOCATION SOQUEL BLDG 100		
ARCHITECT N/A	WORK ORDER #	ATTN PAUL	JOB PHONE	

We hereby submit specifications and estimates for:

1. FURNISH 2 – 1 3/4" X 3'-0" X 7'-0" WOOD DOORS.

NOTE: THERE IS NO LABOR TO INSTALL, PICK UP OR DELIVER, NO PAINTING, NO DOOR FRAMES OR HARDWARE. PRICE IS JUST FOR DOORS.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826"

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

NINE HUNDRED EIGHTY EIGHT DOLLARS AND TWENTY CENTS DOLLARS (\$988.20)

BASE BID ONLY

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our works are fully covered by Workmen's Compensation Insurance.

Authorized

Signature: Lupe Santos

Note: This proposal may be withdrawn by us if not accepted within **30** days

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance:

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Dilbeck & Son's Proposal for Harbor High School and Santa Cruz High School Door Hardware Replacement

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Dilbeck & Son's proposal for Harbor High School and Santa Cruz High School door hardware replacement.

BACKGROUND:

This contract is for both the preparation of doors and frames and the installation of the new electronic door hardware at Harbor and Santa Cruz High Schools. In addition, it includes the installation of American Disabilities Act-compliant panic exit devices at both schools. This replaces the existing door hardware, which is not compliant with the current codes, and upgrades the site to the new District standard electronic key card system.

FISCAL IMPACT:

\$161,887.44 Total Measure A Funds (Restricted)

Cost breakdown by site:

\$80,943.72 Harbor High School, representing 0.27% of the overall site budget

\$80,943.72 Santa Cruz High School, representing 0.24% of the overall site budget

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



**P.O. Box 6088
26 Quail Run Circle**

**License No. 430708
Salinas, CA 93912**

**Telephone (831) 422-8213
Fax (831) 422-1882**

PROPOSAL SUBMITTED TO SANTA CRUZ CITY SCHOOLS		PHONE 831-429-3410	EMAIL TREVORMILLER@SCCS.NET	DATE 1/9/2024
STREET 133 MISSION STREET, SUITE 100		JOB NAME HARDWARE ASSIST		
CITY, STATE AND ZIP CODE SANTA CRUZ, CA 95060		JOB LOCATION SANTA CRUZ HIGH SCHOOL		
ARCHITECT N/A	WORK ORDER #	ATTN TREVOR MILLER	JOB PHONE	

We hereby submit specifications and estimates for:

THE COST TO ASSIST IN THE INSTALLATION OF NEW ELECTRONIC DOOR LOCKS, ADJUST DOORS, FRAMES, AND HARDWARE IN PREPARATION FOR THE NEW ELECTRONIC DOOR HARDWARE INCLUDING ELECTRONIC DOOR LOCK INSTALLATION FOR BOTH LEVER HANDLE AND EMERGENCY ACCESS DOORS.

THIS WOULD ENCOMPASS SANTA CRUZ HIGH SCHOOL.

NOTE: THIS PRICE IS BASED ON 3 MONTS, 66 WORKING DAYS OR \$1226.42 PER DAY. INCLUDING LABOR, INSURANCE, TRUCKS, GAS, AND SMALL TOOLS.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826"

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

EIGHTY THOUSAND NINE HUNDRED FORTY THREE DOLLARS AND SEVENTY TWO CENTS DOLLARS (\$80,943.72)

BASE BID ONLY

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our works are fully covered by Workmen's Compensation Insurance.

Authorized

Signature: Lupe Santos

Note: This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance:



**P.O. Box 6088
26 Quail Run Circle**

**License No. 430708
Salinas, CA 93912**

**Telephone (831) 422-8213
Fax (831) 422-1882**

PROPOSAL SUBMITTED TO SANTA CRUZ CITY SCHOOLS		PHONE 831-429-3410	EMAIL TREVORMILLER@SCCS.NET	DATE 1/9/2024
STREET 133 MISSION STREET, SUITE 100		JOB NAME HARDWARE ASSIST		
CITY, STATE AND ZIP CODE SANTA CRUZ, CA 95060		JOB LOCATION HARBOR HIGH SCHOOL		
ARCHITECT N/A	WORK ORDER #	ATTN TREVOR MILLER	JOB PHONE	

We hereby submit specifications and estimates for:

THE COST TO ASSIST IN THE INSTALLATION OF NEW ELECTRONIC DOOR LOCKS, ADJUST DOORS, FRAMES, AND HARDWARE IN PREPARATION FOR THE NEW ELECTRONIC DOOR HARDWARE INCLUDING ELECTRONIC DOOR LOCK INSTALLATION FOR BOTH LEVER HANDLE AND EMERGENCY ACCESS DOORS.

THIS WOULD ENCOMPASS HARBOR HIGH SCHOOL.

NOTE: THIS PRICE IS BASED ON 3 MONTS, 66 WORKING DAYS OR \$1226.42 PER DAY. INCLUDING LABOR, INSURANCE, TRUCKS, GAS, AND SMALL TOOLS.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826"

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

EIGHTY THOUSAND NINE HUNDRED FORTY THREE DOLLARS AND SEVENTY TWO CENTS DOLLARS (\$80,943.72)

BASE BID ONLY

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our works are fully covered by Workmen's Compensation Insurance.

Authorized

Signature: *Lupe Santos*

Note: This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance:

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Fiber Optic Telecom International Proposal for Harbor High School and Santa Cruz High School Electronic Key Card System Access Control Implementation

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Fiber Optic Telecom International proposal for Harbor High School and Santa Cruz High School electronic key card system access control implementation.

BACKGROUND:

This proposal consists of creating and inputting site door data into the District-wide electronic key card system for Harbor High School and Santa Cruz High School. This will allow for the issuance of key cards with specific access to appropriate doors as needed. This is an estimate based on time and materials and is a not to exceed value.

FISCAL IMPACT:

\$177,600.00 Total Measure A Funds (Restricted)

Cost breakdown by site:

\$99,160.00 Santa Cruz High School

\$78,440.00 Harbor High School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

Harbor High School [HHS]
Access Control Implementation Estimate

Attention	Mr. Trevor Miller
Organization	Santa Cruz City Schools District (SCCS)
Address	133 Mission Street Suite 100 Santa Cruz, CA 95060
Contact Email	trevormiller@sccs.net
Contact Phone	(831) 429-3410

Phased Implementation of Access Control Security System for HHS Site

Pre-installation phase – 1 (90 Hours)

- I. Modifying logical facility model based on structural model
- II. Mapping and issuing routers following vendor recommended deployment
- III. Mapping facility model with individual identified door readers to be deployed on site
- IV. Personnel related information gathering from internal sources, coordination
- V. Data organization and analysis
- VI. Creating access control user groups using provided inputs
- VII. Issuing individual access permissions
- VIII. Printing ID cards for site personnel
- IX. Issuing RFID cards to personnel

Deployment Phase – 2 (350 Hours)

- I. Coordination with site hardware installation team/s – sharing site wide door reader schedules and relevant floor plans
- II. Monitoring hardware installations
- III. Issuing installed devices
- IV. Programming and integrating each issued device (Tier – 1)
- V. Level – 1 hardware - software functionality QC check

[continued.....]

Harbor High School [HHS]
Access Control Implementation Estimate

Phased Implementation of Access Control Security System for HHS Site

Post deployment Phase – 3 (90 Hours)

- I. Access control adjustments based on customer demands
- II. Level 2 QC check
- III. Tier – 2 programming for customized device functionality
- IV. Troubleshooting

Project Estimate:

T&M rate	\$148.00 / hour
Estimated effort	530 Hours
Estimated Total	\$ 78,440.00 (530 Hours)

Sincerely,

Jai Sharma
Fiber Optic Telecom International
408.761.9543
jaihowalks@hotmail.com
831 Gale Drive, Unit 2
Campbell, CA – 95008

Date: 1/28/2024

Santa Cruz High School [SCHS]
Access Control Implementation Estimate

Attention	Mr. Trevor Miller
Organization	Santa Cruz City Schools District (SCCS)
Address	133 Mission Street Suite 100 Santa Cruz, CA 95060
Contact Email	trevormiller@sccs.net
Contact Phone	(831) 429-3410

Phased Implementation of Access Control Security System for SCHS Site

Pre-installation phase – 1 (160 Hours)

- I. Modifying logical facility model based on structural model
- II. Mapping and issuing routers following vendor recommended deployment
- III. Mapping facility model with individual identified door readers to be deployed on site
- IV. Personnel related information gathering from internal sources, coordination
- V. Data organization and analysis
- VI. Creating access control user groups using provided inputs
- VII. Issuing individual access permissions
- VIII. Printing ID cards for site personnel
- IX. Issuing RFID cards to personnel

Deployment Phase – 2 (370 Hours)

- I. Coordination with site hardware installation team/s – sharing site wide door reader schedules and relevant floor plans
- II. Monitoring hardware installations
- III. Issuing installed devices
- IV. Programming and integrating each issued device (Tier – 1)
- V. Level – 1 hardware - software functionality QC check

[continued.....]

Santa Cruz High School [SCHS]
Access Control Implementation Estimate

Phased Implementation of Access Control Security System for SCHS Site

Post deployment Phase – 3 (140 Hours)

- I. Access control adjustments based on customer demands
- II. Level 2 QC check
- III. Tier – 2 programming for customized device functionality
- IV. Troubleshooting

Project Estimate:

T&M rate	\$148.00 / hour
Estimated effort	670 Hours
Estimated Total	\$ 99,160.00 (670 Hours)

Sincerely,

Jai Sharma
Fiber Optic Telecom International
408.761.9543
jaihowalks@hotmail.com
831 Gale Drive, Unit 2
Campbell, CA – 95008

Date: 1/28/2024

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Kone Inc. Proposal for DeLaveaga Elementary School Chair Lift Decommissioning

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Kone Inc. proposal for DeLaveaga Elementary School chair lift decommissioning.

BACKGROUND:

This proposal consists of the decommissioning of the chair lift in the little theater at DeLaveaga Elementary School as part of the campus modernization. Incorporated into the modernization of this site is an Americans with Disabilities Act (ADA) route for the little theater that will eliminate the need for the old chair lift. These lifts are registered with the State and must be decommissioned and recorded through a licensed elevator company.

FISCAL IMPACT:

\$10,678.97 Measure B Funds (Restricted), representing 0.07% of the overall site budget
\$15,178,161.67 is the total Bond Allocation to DeLaveaga Elementary School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



01/23/2024

SANTA CRUZ CITY SCHOOLS
 133 MISSION ST STE 100
 SANTA CRUZ, California 95060

ATTN: Beth Laurance

KONE Inc.
 15021 Wicks Boulevard
 San Leandro, 94577
 Tel:
 Fax:
www.kone.us
jessica.cortez@kone.com

Re: DELAVEAGA ELEMENTARY SCHOOL - Decommission Elevator

Equip	Inventory Number	Address
20242591	LIFT 129001	1145 MORRISSEY BLVD 95060 SANTA CRUZ

We propose to furnish and install the labor, materials, tools and supervision to perform the following work:

Description

We will decommission the elevator and completing an inspection by the state. We will ensure no power and operation is provided to the lift.

Price

Our total price to perform the above-mentioned work amounts to: \$10,678.97, plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal. The agreed delivery times for the project may need to be extended because of delays caused by measures undertaken to stop the spreading of the Coronavirus (2019-nCoV) epidemic, such as mandatory holiday extensions and transportation restrictions imposed by authorities in China and other countries, and the availability of personnel, logistics providers and supply chains, due to the epidemic. KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal.

PURCHASER ACCEPTANCE: The proposal is hereby signed and accepted on behalf of SANTA CRUZ CITY SCHOOLS

Respectfully submitted by,
 KONE Inc.

 (Purchaser Signature)

Jessica Cortez, Sales and Operations Manager

 (Print Name)

Jessica Cortez

 (Approved By) Authorized Representative

 (Print Title)

Sales and Operations Manager

 Title

Date: ____ / ____ / ____

Date: ____ / ____ / ____



TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

KONE shall submit invoices for the value of material delivered and/or labor performed, less the down payment paid at the time of proposal acceptance. A final invoice shall be issued by KONE upon completion of the work and shall include all balances due. Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this proposal, based upon the transfer, use, ownership or possession of the equipment involved in the work provided herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Final payment shall become due and payable upon completion of the work described in this proposal. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorneys' fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

KONE shall not be liable for damage or delay caused directly or indirectly by accidents, embargoes, strikes, lockouts, work interruption or other labor dispute, fire, theft, floods, Acts of God, or any cause beyond KONE's control. Regardless of the type of delay, KONE shall not be liable for any indirect, consequential, liquidated or special damages including but not limited to fines, penalties, loss of profits, goodwill, business or loss of use of equipment or property.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore.

Any asbestos removal necessitated by work described in this Proposal will be the Purchaser's responsibility. Purchaser shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request. Purchaser is responsible for all costs of oil disposal should it be determined that oil from Purchaser's equipment is contaminated.

KONE undertakes to perform this work in conformity with the usual applied codes and standards in effect at the time of execution of this proposal, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this proposal shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment.

Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this proposal.

Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE DISCLAIMS ANY OTHER WARRANTY OF ANY KIND, EITHER EXPRESSED OR IMPLIED, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR NONINFRINGEMENT.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this proposal shall constitute the contract for the material and work specified in this proposal. Any changes to this proposal must be made in writing and signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Secureall Quote for Card Reader Retrofit Kits

MEETING DATE: February 14, 2024

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Secureall quote for card reader retrofit kits.

BACKGROUND:

This proposal consists of additional kits to retrofit our doors for the electronic card reader locks at the District office, Santa Cruz High School and Branciforte Middle School. The original order was based on old architectural drawings that did not include all of the existing doors.

FISCAL IMPACT:

\$205,313.52 Total Measure A & B Funds (Restricted)

Cost breakdown by site:

\$10,950.05 District Office

\$112,238.06 Santa Cruz High School

\$82,125.41 Branciforte Middle School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

Sales Quotation

January 4, 2024

SecureALL Corporation

695 Woburn Court
Mountain View, CA. 94040
Phone: 650-704-2725 Fax: 408-247-7114
HYPERLINK
"mailto:sales@secureallcorp.us" sales@secureallc



To: Mr. Trevor Miller Santa Cruz City Schools 536 Palm Street Santa Cruz, CA. 95060	Delivery terms: 1) Delivery date is 60 days after approval. 2) Payment balance due 30 days from date of each delivery.
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We are pleased to quote you the following for the Santa Cruz Unified School District security upgrade project:

Item	Quantity	Description	Unit Price	Total
	150	SA-PHR-S&P, Von Duprin Series 98/99 Rim Exit Device Retrofit Kit - Exterior + Prox Card Reader	\$1,248.29	\$187,243.70
Notes: 1 - Quote does not include installation.				
Subtotal				\$187,243.70
Est. Shipping & Handling				\$750.00
Sales Tax 9.25%				\$17,320.04
Total				\$205,313.74

This Sales Quotation and our Terms and Conditions of Sale commencing on the following page are our entire agreement (the "Agreement"). We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.

Per: Rick Schaffzin, CEO

Date: 1/4/24

Approved: _____

Date: _____

Terms & Conditions of Sale

ACCEPTANCE OF BUYER'S ORDER IS CONDITIONAL ON BUYER'S ASSENT TO THE TERMS AND CONDITIONS PRINTED BELOW. IF BUYER OBJECTS TO ANY TERMS BELOW, SUCH OBJECTION MUST BE IN WRITING AND DELIVERED TO SELLER WITHIN A REASONABLE TIME, NOT TO EXCEED TEN (10) DAYS AFTER RECEIPT OF THIS DOCUMENT. FAILURE TO MAKE SUCH A TIMELY EXCEPTION, OR ACCEPTANCE BY BUYER OF ANY GOODS DELIVERED BY SELLER HEREUNDER, SHALL BE CONCLUSIVELY DEEMED ASSENT TO THE TERMS AND CONDITIONS BELOW. SELLER'S FAILURE TO OBJECT TO PROVISIONS CONTAINED IN ANY COMMUNICATION FROM BUYER WILL NOT BE A WAIVER OF THE PROVISIONS HEREOF.

1. Taxes

Prices include any taxes, now or hereafter enacted, applicable to the goods sold on this transaction. Taxes will be added by Seller to the sales price where Seller invoices the same to comply with law, and will be paid by Buyer unless Buyer provides Seller with a proper tax exemption certificate.

2. Prices and Setoff

Prices apply only to the quantity ordered and shipped hereunder. Otherwise, Seller's standard price in effect at time of a new order shall apply.

Buyer grants to Seller the right at any time during the course of this agreement to revise prices hereunder by Seller giving to Buyer written notice, such revised prices to apply to all goods thereafter shipped.

If Buyer provides written objection within ten (10) days following notice of a price change established by Seller, Seller shall have the option of terminating this contract with no liability to Seller.

Buyer waives any rights of setoff.

3. Title and Delivery

All shipments of goods shall be delivered F.O.B. Seller's plant, and title and liability for loss or damage thereto shall pass to Buyer upon Seller's delivery of the goods to a carrier for shipment to Buyer, and any loss or damage thereafter shall not relieve Buyer from any obligation hereunder. Buyer shall be liable for costs of insurance and transportation and for all import duties, taxes and any other expenses incurred or licenses or clearance required at port of entry and destination.

Seller may deliver goods in installments. Shipping dates are approximate only. Seller shall not be liable for any loss or

expense, whether by way of contract or tort (consequential or otherwise), incurred by Buyer if Seller fails to meet the specified estimated delivery schedule because of unavoidable production or other delays.

All provisions of Paragraph 3 apply to both domestic and international shipments, except that title to goods shipped outside the U.S. shall pass at the point of destination; risk of loss or damage and all expenses associated with goods shipped outside the U.S. shall be the responsibility of the Buyer. Notwithstanding, any other provisions of Paragraph 3 to the contrary, if Buyer is an international subsidiary of Seller, title shall pass at the point of destination and Seller shall be liable for loss or damage to such goods until receipt by Buyer at point of destination.

4. Quantities

Any variation in quantities shipped over or under the quantities ordered (not to exceed 10%) shall constitute compliance with Buyer's order and the stated unit price will continue to apply.

5. Terms and Method of Payment

Where Seller has extended credit to Buyer, terms of payment shall be net thirty (30) days from date of shipment. The amount of credit or terms of payment may be changed, or credit withdrawn by Seller at any time. If the goods are delivered in installments, Buyer shall pay separately for each installment. Payment shall be made for the goods without regard to whether Buyer has made or may make any inspection of the goods. If shipments are delayed by Buyer, payments are due from the date when Seller is prepared to make shipments. Goods held for Buyer are at Buyer's risk and expense.

6. Contingencies and Force Majeure

Seller shall not be liable for any delay in delivery or for non-delivery, in whole or in part, caused by the occurrence of any contingency beyond the control either of Seller or Seller's suppliers, including, but not limited to, war (whether an actual declaration thereof is made or not), sabotage, insurrection, riot or other act of civil disobedience, terrorism, act of a public enemy, failure or delay in transportation, act of any government or any agency or subdivision thereof, judicial action, labor dispute, accident, fire, explosion, flood, storm or other act of God, shortage of labor, fuel, raw material or machinery or technical failure where Seller has exercised ordinary care in the prevention thereof. Seller may allocate production and deliveries among Seller's customers.

7. Substitutions and Modifications of Goods

Seller may modify the specifications of goods designed by Seller, and substitute goods manufactured to such modified specifications for those specified herein, provided such goods substantially conform to this contract. Where Buyer orders goods subject to military specifications, Buyer agrees that Seller may supply goods which conform with the most current version or revision of the applicable military specifications.

8. Legal Compliance

Buyer, at all times, shall comply with all applicable federal, state and local laws and regulations. Export of the products covered by this quotation or acknowledgment may be subject to export license control by the U.S. government. It is Buyer's responsibility to obtain any licenses which may be required under the applicable laws of the U.S. including the Export Administration Act and regulations promulgated thereunder.

9. Changes

Any notice or instruction from the Buyer received subsequent to Seller's acknowledgment, including supplementary information contained in a confirming purchase order, which has the effect of changing the specifications, scope of work, or other terms, will be effective only upon an appropriate adjustment in the price and/or delivery date, and acceptance of any change by Seller in writing.

10. Limited Warranty

THE FOLLOWING IS IN LIEU OF, AND SELLER EXPRESSLY DISCLAIMS, ALL EXPRESS, IMPLIED OR STATUTORY WARRANTIES, INCLUDING, BUT NOT LIMITED TO, NONINFRINGEMENT (EXCEPT AS EXPRESSLY PROVIDED IN SECTION 14), MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR ANY OTHER WARRANTY.

Seller, except as otherwise hereinafter provided, warrants the goods against faulty workmanship or the use of defective materials, and that such goods will conform to Seller's written specifications, drawings, and other descriptions for a period of two (2) years. Seller warrants that at the time of delivery, Seller has title to the goods free and clear of any and all liens and encumbrances. These warranties are the only warranties made by Seller and can be amended only by a written instrument signed by an officer of Seller. All warranties that Seller provides to Buyer are solely for Buyer's benefit. Buyer may not transfer or assign any of these warranties.

Continued use or possession of goods after expiration of the applicable warranty period stated above shall be conclusive evidence that the warranty is fulfilled to the full satisfaction of Buyer. Seller makes no warranty as to experimental or developmental goods or goods not manufactured by Seller, provided that as to goods not manufactured by Seller, Seller, to the extent permitted by Seller's contact with its supplier, shall assign to Buyer any rights Seller may have under any warranty of the supplier thereof.

Seller's warranties as hereinabove set forth shall not be enlarged, diminished or affected by, and no obligation or liability shall arise or grow out of Seller's rendering of technical advice or service in connection with Buyer's order of the goods furnished hereunder.

11. Product Application Indemnity

Buyer agrees to indemnify and hold harmless Seller for all claims, whether arising in tort or contract, against Buyer and/or Seller, including Attorney's fees, expenses and costs, arising out of the application of Seller's products to Buyer's designs and/or products, or Seller's assistance in the application of Seller's products.

12. Exclusive Remedies

If the goods furnished by Seller fail to conform to Seller's exclusive limited warranty, Seller's sole and exclusive liability shall be (at Seller's option) to repair, replace or credit Buyer's account for any such goods which are returned by Buyer during the applicable warranty period set forth above, provided that (i) Seller is promptly notified in writing upon discovery by Buyer that such goods failed to conform to this contract with a detailed explanation of any alleged deficiencies, (ii) such goods are returned to Seller, F.O.B. Seller's plant, and (iii) Seller's examination of such goods shall disclose to Seller's satisfaction that such alleged deficiencies actually exist and were not caused by accident, misuse, neglect, alteration, improper installation, unauthorized repair or improper testing. If such goods are non-conforming, Seller shall reimburse Buyer for the transportation charges paid by Buyer for such goods. If Seller elects to repair or replace such goods, Seller shall have a reasonable time to make such repairs or replace such goods.

THE FOREGOING REMEDIES ARE THE SELLER'S ONLY LIABILITY AND BUYER'S EXCLUSIVE REMEDY FOR ANY CLAIM, WHETHER ARISING IN TORT OR CONTRACT, REGARDING THE GOODS.

FURTHER, WITH REGARD TO THIS CONTRACT, (i) IN NO EVENT SHALL SELLER BE LIABLE FOR INDIRECT, SPECIAL, COLLATERAL, INCIDENTAL OR

CONSEQUENTIAL DAMAGES. EVEN IF SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGE AND (ii) IN NO EVENT SHALL SELLER'S LIABILITY TO BUYER FOR DAMAGES OF ANY NATURE EXCEED THE AMOUNT PAID BY BUYER TO SELLER UNDER THIS CONTRACT.

13. Acceptance of Product

Acceptance shall be presumed conclusively to have occurred thirty (30) days following delivery of product to Buyer, unless Buyer has accepted the product prior to that date.

14. Patents

Seller shall defend any suit or proceeding brought against Buyer insofar as such suit or proceeding is based on a claim that any goods manufactured and supplied by Seller to Buyer constitute direct infringement of any duly issued United States patent and Seller shall pay all damages and costs finally awarded therein against Buyer, provided that the Seller is promptly informed and furnished a copy of each communication, notice or other action relating to the alleged infringement and is given authority, information and assistance (at Seller's expense) necessary to defend or settle said suit or proceeding. Seller shall not be obligated to defend or be liable for costs and damages if the infringement arises out of compliance with Buyer's specification(s), or from a combination with, an addition to, or a modification of the goods after delivery by Seller, or from use of the goods, or any part thereof, in the practice of a process. Seller's obligations hereunder shall not apply to any infringement occurring after Buyer has received notice of such suit or proceeding alleging the infringement unless Seller has given written permission for such continuing infringement.

If any goods manufactured and supplied by Seller to Buyer shall be held to infringe any United States patent and Buyer shall be enjoined from using the same, Seller will exert its reasonable efforts, at its option and at its expense, (i) to procure for Buyer the right to use such goods free of any liability for patent infringement or (ii) to replace such goods with a non-infringing substitute otherwise complying substantially with all requirements of this contract or (iii) refund the purchase price and the transportation costs of such goods.

If the infringement by Buyer is alleged prior to completion of delivery of the goods under this contract, Seller may decline to make further shipments without being in breach of this contract, and provided Seller has not been enjoined from selling said goods to Buyer, Seller agrees to supply said goods to

Buyer, at Buyer's option, whereupon the patent indemnity obligation herein stated with respect to Seller shall reciprocally apply with respect to Buyer.

If any suit or proceeding is brought against Seller based on a claim that the goods manufactured by Seller in compliance with Buyer's specifications and supplied to Buyer directly infringe any duly issued United States patent, then the patent indemnity obligations herein stated with respect to Seller shall reciprocally apply with respect to Buyer.

The sale by Seller of the items ordered hereunder does not grant or convey or confer upon Buyer or Buyer's customers, or upon anyone claiming under Buyer, a license, express or implied, under any patent rights of Seller covering or relating to any combination, machine or process in which said item might be or is used.

THE FOREGOING STATES THE SOLE AND EXCLUSIVE LIABILITY OF SELLER FOR PATENT INFRINGEMENT AND IS IN LIEU OF ALL WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, IN REGARD THERETO, AND IN NO EVENT SHALL SELLER BE LIABLE FOR SPECIAL, COLLATERAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES.

15. Termination and Cancellation

- a. Buyer may terminate this contract in whole, or from time to time, in part, upon thirty (30) days advance written notice to Seller. In such event, Buyer shall be liable for termination charges which shall include: a price adjustment based on the quantity of goods actually delivered and all cost, direct and indirect, incurred and committed for this contract; together with a reasonable allowance for prorated expenses and anticipated profits. Buyer acknowledges and agrees that Seller's detriment for Buyer's early termination is difficult to ascertain at this time and that the foregoing charges are a reasonable estimate.
- b. If, in Seller's judgment, the Buyer's financial condition does not justify the terms of payment specified, Seller may cancel this contract unless Buyer shall immediately pay for all goods which have been delivered and pay in advance for all goods prior to delivery.

16. Non-Waiver of Default and Collection Rights

In the event of any default by Buyer, Seller may invoke any remedy provided by law or by the terms herein stated, and may decline to make further shipments or ask for payment ten (10) days prior to shipment. If Seller elects to continue to make shipments, Seller's actions shall not constitute a waiver of any default by Buyer or in any way affect Seller's legal

remedies for any such default.

In the event Seller resorts to a third party or to litigation in order to collect amounts due Seller, Buyer agrees to pay costs of collection for amount owed to Seller, including, but not limited to, attorney's fees and court costs, and a rebilling fee in the amount of 1% per month (12% per annum), from the date the amount is due. Buyer acknowledges and agrees that Seller's detriment for Buyer's failure to pay are difficult to ascertain at this time and the foregoing fee is a reasonable estimate.

17. **Applicable Law and Forum**

The validity, performance and construction of this contract shall be governed by the laws of the state of California (excluding its conflict of laws principles and expressly excluding the United Nations Convention on Contracts for the Sale of Goods) with exclusive jurisdiction in Santa Clara County, California.

18. **U.S. Government Contracts**

If the goods to be furnished under this contract are to be used in the performance of a U.S. Government contract or subcontract, and a U.S. Government contract number shall appear on Buyer's purchase order, those clauses of the applicable U.S. Government procurement regulations which are required by Federal Statute to be included in U.S. Government subcontracts are incorporated herein by reference. The goods and all related software and documentation are provided with Restricted Rights. Use, duplication, or disclosure by the U.S. Government is subject to restrictions set forth in FAR, 48 CFR 52.227-14 and -19 or DFAR, 48 CFR 252.227-7013, -7014 and -7015, as applicable.

19. **Assignment**

This contract is binding upon and inures to the benefit of the parties and the successors and assigns of the entire business and goodwill of Buyer, or of that part of the business used in the performance of this contract, but shall not be otherwise assignable, without the prior consent of Seller.

20. **Affidavits and Certificates**

No certificates of compliance, conformance, or chemical analysis shall be provided unless Buyer's detailed requirements are stated on the face of the Buyer's order. Seller reserves the right to charge an additional fee for any such certificate.

21. **Sizes, Tolerances, Inspection and Samples**

Quotations are preferably made on the basis of Buyer's prints. When quotations

are made on the basis of samples or otherwise, the dimensions on which the quotation is based will be stated. USE OF, OR REFERENCE TO SAMPLES, SHALL NOT ENLARGE, AFFECT OR ALTER THE LIMITED AND EXCLUSIVE WARRANTY (PARAGRAPH 10) OR REMEDY (PARAGRAPH 12).

Where Buyer requires samples from Seller to verify completion of fitting-up, Buyer will pay for such fitting-up within thirty (30) days after receipt of the samples, unless Buyer within such period gives Seller a detailed written description of any allowable variance from specifications, in which case Buyer will promptly pay upon correction of such variances.

The dimensions for quoting and manufacturing are the mean specifications and are subject to the normal tolerances for variations.

22. **Tools and Dies**

Unless otherwise provided herein, even though fitting-up charges may be specified, all tools and dies, including, without limitation, all right, title, and interest in fixtures, gauges and assembly equipment manufactured for this contract, will be exclusively owned by Seller, but will be retained by Seller for Buyer's non-exclusive use; provided, however, that Seller may dispose of such tools and dies if Buyer does not order from Seller goods for manufacture therefrom within any one (1) year period.

If any tools and dies manufactured by Seller are to become Buyer's property, it must be specifically so provided in writing on the face of the Quote. Any such tools and dies, or any materials, tools, dies and other equipment furnished by Buyer to Seller, shall be at Buyer's sole risk and expense, and Seller shall not be liable for loss, damage, maintenance, repair or renewal, regardless of cause. If Buyer desires to withdraw such tools and dies from Seller's plant, and if Seller in its sole discretion consents in writing to permit Buyer to withdraw them, for any reason, Buyer will first compensate Seller for any cost incurred with respect to them, including, without limitation, design and development costs.

23. **Severability of Terms**

If any phrase, clause or provision shall be declared void or unenforceable by a court of competent jurisdiction, the validity of any other provisions shall not be affected thereby and the economic intent of the parties shall be effected to the maximum extent possible.

24. **Release of Information**

Neither party hereto shall, without the prior written consent of the other party (which will not be unreasonably withheld), publicly announce or otherwise disclose the existence of the terms publicity regarding this Agreement. This provision shall survive the expiration, termination or cancellation of this Agreement.

25. **Modification**

OUR SALES QUOTATION AND THESE TERMS AND CONDITIONS CONSTITUTE THE ENTIRE AGREEMENT BETWEEN THE PARTIES RELATING TO THE SALE OF THE GOODS DESCRIBED ON THE FACE HEREOF, AND NO ADDITION TO OR MODIFICATION OF ANY PROVISION HEREIN SHALL BE BINDING UPON SELLER UNLESS MADE IN WRITING AND SIGNED BY A DULY AUTHORIZED REPRESENTATIVE OF SELLER LOCATED AT SELLER'S APPROPRIATE ORDER ENTRY LOCATION.